



Borough of Roselle OPEN PUBLIC RECORDS ACT REQUEST FORM

www.boroughofroselle.com
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Lisette Sanchez, RMC



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Natig MI _____ Last Name Thomas

E-mail Address _____

Mail Address _____

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-Mail ☒

Under penalty of N.J.S.A. 2C:28-3, I certify that

- I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any Other state, or the United States;
- I, or another person, ☐ WILL / ☐ WILL NOT use the requested government records for a commercial Purpose;
- I ☐ AM / ☐ AM NOT seeking records in connection with a legal proceeding.

Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Please see attached.

AGENCY USE ONLY

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Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here

DUE: 3/31/29

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

Tracking Information
Tracking # 032026-9 Final Cost

Rec'd Date _____ Total _____

Ready Date _____ Deposit _____

Total Pages _____ Balance Due _____

Balance Paid _____

Records Provided _____

Custodian Signature _____ Date _____

OPRA # 032026-9

From: Nakia Thomas <opra+request-88694-f4bc402c@requests.opramachine.com>
Sent: Saturday, March 21, 2026 2:44 PM
To: Lisette Sanchez
Subject: OPRA request - OPRA Request – Outstanding Tax Sale Certificates from 2023 through 2025 that have not been redeemed.

CAUTION: This email originated from outside the organization. Do not click on links, open attachments, or respond unless you recognize the sender and can validate the content is safe.

Dear Roselle Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Pursuant to the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.), I respectfully request access to records maintained by the Tax Collector's Office reflecting all tax sale certificates sold between January 1, 2023 through December 31, 2025 that remain unredeemed as of the date this request is fulfilled.

For each certificate, please include the property address, block and lot, certificate number, sale date, purchaser name, and original lien amount, if available.

If maintained by your office, please also provide any report, list, or record identifying tax sale certificates that are currently outstanding or unredeemed.

I request that these records be provided in electronic format (Excel, CSV, or searchable PDF) if available.