



MONROE TOWNSHIP SCHOOLS
423 Buckelew Avenue
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DR. CHARI ROBYNNE CHANLEY

Superintendent of Schools

DR. ADAM M. LAYMAN

Assistant Superintendent of Schools

LAURA ALLEN, CPA

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October 2, 2024

VIA EMAIL ONLY: opra+request-69222-4a0c2540@requests.opramachine.com>

Concerned Resident

RE: OPRA Request dated November 25, 2024

Dear Sir/Madam:

As custodian of records for the Monroe Township Board of Education ("Board" and/or "District"), I am writing this letter in response to your request pursuant to the Open Public Records Act (OPRA) submitted via email November 25, 2024 and received on November 25 2024.

More specifically, the Board responds to your request below:

- "1. Certificate of Insurance for the MTMS PTO**
- 2. Hold Harmless Certificate signed by the MTMS PTO**
- 3. Building Use applications for the 2024/25 school year."**

Enclosed please find a copy of the records responsive to your request.

This correspondence and the foregoing information constitute the Board's full and complete response to your OPRA request and therefore, your OPRA request is closed.

Sincerely,

Lisa Goldstein

Lisa Goldstein
OPRA Secretary

SUCCESS IS ALWAYS A TEAM EFFORT!!