

From: [Michael Windsor](#)
To: [Clerk](#)
Subject: OPRA request - OPRA Request - Finance
Date: Friday, February 21, 2025 6:44:43 PM

WARNING: This email may have originated outside of the Manchester email system.
DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Dear Manchester Township,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

1) Current and Capital Fund Budgets Transaction Audit Trail Details (Transaction detail) for 2023, 2024, and 2025 YTD. If you have Edmunds, it allows you to Print to Excel (the format prefer).

2) Payroll records full time and part time (seasonal, hourly) for 1/1/2024 to 12/31/24 and 1/1/2025 to 2/21/2025 as follows: name, position or title, hire date, term date, salary, pension type. (Excel or PDF is fine)

Yours faithfully,

Michael Windsor

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

xx@xxxxxxxxxxxxxxxxxxxx

Is xxxxx@xxxxxxxxxxxxxxxxxxx the wrong address for OPRA requests to Manchester Township? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=manchester_township

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/opra_request_finance_2

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
