

Privilege Logs

Emails

Date	To/From	Subject	Privilege	Citation
March 25, 2026	Evon DiGangi, Keira Scussa/Kari Troyano	Board Vacancy Notice	Attorney/Client	N.J.S.A. 47:1A-1.1; Mora v. New Jersey Office of Public Defender, Civ. No. 23-1797, *3 (D.N.J. May 23, 2025).
March 31, 2026	Thomas Braddock/Keira Scussa	Direction Regarding Bylaw 0143	Deliberative Process	N.J.S.A. 47:1A-1; Tractenberg v. Twp. of West Orange, 416 N.J.Super. 354, 366 (App. Div. 2010)
April 1, 2026	Keira Scussa/ Thomas Braddock	Direction Regarding Bylaw 0143	Deliberative Process	N.J.S.A. 47:1A-1; Tractenberg v. Twp. of West Orange, 416 N.J.Super. 354, 366 (App. Div. 2010)
April 13, 2026	Thomas Braddock/ Keira Scussa	Direction Regarding Bylaw 0143	Deliberative Process	N.J.S.A. 47:1A-1; Tractenberg v. Twp. of West Orange, 416 N.J.Super. 354, 366 (App. Div. 2010)
April 14, 2026	Keira Scussa/ Thomas Braddock	Direction Regarding Bylaw 0143	Deliberative Process	N.J.S.A. 47:1A-1; Tractenberg v. Twp. of West Orange, 416 N.J.Super. 354, 366 (App. Div. 2010)

Resumes/Letters

Name	Content	Privilege	Citation
Sara D. Billen	Home address, personal email and phone number	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012-126, 5 (April 23, 2013).
	Information about family members	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012-126, 5 (April 23, 2013).
Samantha Ferrante	Personal email and phone number	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012-126, 5 (April 23, 2013).
Naoma Cordi Green	Home address, personal phone number	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012-126, 5 (April 23, 2013).
John C. Billen	Home address, personal email and phone number and work phone number	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012-126, 5 (April 23, 2013).
Brett W. Beyer	Information about family members	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012-126, 5 (April 23, 2013).
	Personal phone number and email	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012-126, 5 (April 23, 2013).

	Home address, personal phone number and email	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012- 126, 5 (April 23, 2013).
Gregory Joseph Keresztury	Home address, personal phone number and email	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012- 126, 5 (April 23, 2013).
	Information about family members	Citizen Privacy	N.J.S.A. 47:1A-1; Vargas v. New Jersey Dept. of Educ., GRC Complaint No. 2012- 126, 5 (April 23, 2013).

LOCALiQ

Erie Times-News | The Intelligencer
Bucks County Courier Times
The Daily American | Beaver County Times
Pocono Record | Burlington County Times

PO Box 631202 Cincinnati, OH 45263-1202

AFFIDAVIT OF PUBLICATION

CATHY SMITH
Medford Twp Bd Of Education
137 Hartford RD
Medford NJ 08055-9516

STATE OF NEW JERSEY, COUNTY OF BURLINGTON

The Burlington County Times, a newspaper printed and published and of general circulation in the County of Burlington, State of New Jersey, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

12/24/2025

and that the fees charged are legal.

Sworn to and subscribed before on 12/24/2025

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$28.06

Tax Amount: \$0.00

Payment Cost: \$28.06

Order No: 11939245

of Copies:

Customer No: 791096

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PO #: LSOM0428619

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Please do not use this form for payment remittance.

AMY KOKOTT
Notary Public
State of Wisconsin

NOTICE

Medford Township Board of Education Board Member Vacancy

The Medford Township Board of Education has an immediate opening on its local school board. The term will expire December 31, 2026. Respective candidates would be eligible to run in the local election, if so desired.

Interested candidates should submit a letter of interest and resume via email by Friday, January 2, 2026, 12:00 PM to: Evon DiGangi, Board Secretary/Business Administrator, Medford Township School District at edigangi@medfordschools.net.

December 24 2025

LSOM0428619

\$8.06

Posted 4/20
on district website
and township
clerk

NOTICE

**Medford Township Board of Education
Board Member Vacancy**

The Medford Township Board of Education has an immediate opening on its local school board. The term will expire December 31, 2026. Respective candidates would be eligible to run in the local election, if so desired.

Interested candidates should submit a letter of interest and resume via email by Friday, April 10, 2026, 12:00 PM to: Evon DiGangi, Board Secretary/Business Administrator, Medford Township School District at edigangi@medfordschools.net.

Dear Medford Township Board of Education,

I am writing to express my interest in serving on the Board of Education for Medford Township School District. I am committed to being a strong voice for the residents of Medford families by providing reasonable real-world solutions. I believe I can continue to improve school safety, support school personnel, and raise expectations, all while keeping the focus on students.

I have [REDACTED]

[REDACTED] As a resident of Medford for the past thirteen years, I value collaboration, transparency, and community engagement. I am eager to contribute my time and perspective to decisions that support both academic excellence and student well-being.

I have been a New Jersey State Trooper since 2005. In 2011, I became a Detective in the Bomb Unit within the State Police, and I earned a Detective Sergeant position in November of 2023. For the last seven years, I have taught a course on School Bomb Threat: Assessment and Response with the New Jersey Department of Education. My audience includes Superintendents, Principals, School Resource Officers, and other school safety personnel. For the last three years, I have proudly served on the Medford School District Safety Committee. This committee meets three to four times a year to review and discuss safety protocols and procedures in our schools.

I am committed to listening to the needs of students, parents, educators, and staff while helping to shape policies that reflect our shared goals. I care deeply about ensuring that every student has access to a safe learning environment and quality educational opportunities. I am committed to approaching this role with an open mind, a strong work ethic, and a willingness to learn.

Sincerely,
Brett W. Beyer

[REDACTED]

Brett W. Beyer

Medford, NJ 08055

Professional Profile:

I am submitting this resume in advance to become a member of the Medford Township Board of Education. To prepare for this, for the last three years, I have proudly served on the Medford School District Safety Committee. I have also taught courses on School Bomb Threat: Assessment and Response with the Department of Education. I will be a strong voice for residents of Medford for reasonable real-world solutions. I believe we can continue to improve school safety, support school personnel, and raise expectations while keeping our focus on students. My sense of duty, dedication, and teamwork combined with my instincts and accurate observation skills, would be a valuable combination to become a member of the Medford Township Board of Education.

Professional Experience:

New Jersey State Police Bomb Unit – Detective Sergeant

October 2011 – Present

- Served in a senior leadership and advisory role within a highly specialized unit, responsible for planning, coordination, and execution of complex operations requiring accountability, judgment, and collaboration.
- Developed and delivered school safety and threat assessment guidance in partnership with the New Jersey Department of Education, presented to every public-school superintendent statewide.
- Regularly briefed senior leadership, administrators, and external stakeholders on risk assessment, safety planning, and operational readiness.
- Designed and led large-scale, multi-agency training programs involving 50+ participants, emphasizing preparedness, communication, and coordinated response—skills directly transferable to district-level planning and policy oversight.
- Served as an instructor and subject-matter expert, delivering presentations and structured training to federal, state, county, and municipal audiences.
- Coordinated high-visibility event safety planning requiring transparency, trust, and collaboration with community partners.

New Jersey State Police General Road Trooper

August 2005 – October 2011

- I was assigned to four different road stations over the course of six years. This added to my personal growth and respect for the importance and utilization of proper law enforcement strategies.

Education & Certifications:

- **Bachelor of Arts – Criminal Justice**
Richard Stockton College of New Jersey, Pomona, NJ

Professional Certifications:

- Hazardous Devices Technician
- Hazardous Materials Technician
- Unexploded Ordnance Technician – Level I
- FEMA Professional Development Series (PDS)

Instruction, Mentorship & Advisory Roles:

- **Instructor**, School Bomb Threat: Assessment and Response
- **Instructor**, FBI Tactical Bomb Technician Program
- **Instructor**, FBI Crisis Response & Tactical Integration Program
- Frequent present presentations to administrators, supervisors, and interdisciplinary teams.

Gregory Joseph Keresztury (Care-a-story)

• Medford, NJ •

Education

Villanova University School of Law, Villanova, Pennsylvania

- Juris Doctor, May 2008
- Licensed attorney in NJ and PA since 2008

Ursinus College, Collegeville, Pennsylvania

- Bachelor of Arts in Politics, May 2005
- Cum Laude & Bomberger Scholarship Award Recipient, Dean's List (2003-2005)

Experience

2016 - Present **YMCA Camp Ockanickon, Inc., d/b/a YMCA of the Pines** Medford, NJ

Chief Operating Officer

- Oversee all customer-facing operations for a \$9M non-profit, including school age childcare, separate boys and girls sleepaway camps, co-ed day camps, year-round programming, marketing, food services, membership, and other customer-facing departments.
- Since October 2021, oversight of an acquired gym facility with childcare, camp, membership, and aquatics programming.
- Responsible for revenue and expense budget for operations, in addition to staff management, customer service, risk management, and program development/implementation.
- Oversaw all maintenance and housekeeping operations on an interim basis for 8 months from September 2017 through April 2018 and helped transition to a new Property Director.

2011 - 2016 **Prutting & Lombardi** Audubon, NJ

Associate Attorney

- Primarily engaged in civil defense work as a litigation attorney.
- Caseload involved premises liability, negligence, employment (harassment and discrimination) claims, first-party property damage claims (insurance claims filed by insured), intentional torts, and more.
- Assisted clients in areas of employment practices, risk management, loss prevention, contract drafting and/or review, development of internal policies and procedures, and other areas of need.
- Worked with various governmental and non-governmental agencies and contractors as needed over the course of litigation.
- Relevant and transferrable skills include high-level problem solving, risk management and prevention, brokering deals, negotiations, working with various consultants, client relations, and persuasive writing and speaking.

2009 - 2011 **Mark S. Guralnick, P.C.** Marlton, NJ

- Managed own caseload and practiced primarily in personal injury, family law and criminal defense. Practiced in counties throughout NJ and PA.
- Due to wide range of practice areas throughout a large geographic area, I was forced to be flexible and efficient. I excelled at solving problems and working with clients to achieve their desired outcomes.

Other

2010 - 2016 **YMCA Camp Ockanickon, Inc.** Medford, NJ

Board Member

January 2, 2026

VIA EMAIL ONLY TO: edigangi@medfordschools.net

Evon DiGangi, Board Secretary/Business Administrator
Medford Township School District

Re: Letter of Interest – Board Member Vacancy

Dear Ms. DiGangi,

Please accept this letter as confirmation of my interest in the current Board Member vacancy with the Medford Township School District for the term expiring December 31, 2026. My résumé is attached for your review and consideration.

Background and Community Involvement

I have served as the Chief Operating Officer of YMCA of the Pines since 2016 and relocated to Medford from Marlton in January 2021. My wife and I made this move in pursuit of a stronger educational experience for our three children. Currently, [REDACTED]

Shortly after moving to Medford, my wife and I observed an immediate difference in the quality of education that our children received, and it was striking. [REDACTED]

Beyond my professional role, I am actively involved in the community [REDACTED]

[REDACTED] Professionally, I am a licensed attorney in both New Jersey and Pennsylvania. While I no longer practice law actively, I spent the majority of my legal career in risk management and insurance defense, along with general practice. I maintain my licenses and complete continuing legal education in areas relevant to my current work, including workers' compensation, personal injury and liability, employment law, and education and administrative law.

Statement of Interest

My interest in serving on the Board is not driven by a specific agenda, but rather by a desire to contribute constructively during a challenging and important period for the district. The Medford Township School District is navigating significant issues, including capital needs, preschool expansion, increased demand for special education services, budgetary constraints, safety best practices, and the continued maintenance of strong academic outcomes.

Through both my role at the YMCA and my experiences as a parent, I have had opportunities to work with members of the district's administrative leadership team. I have consistently found them to be dedicated, thoughtful, and solution-oriented professionals. If my background, experience, and perspective can be of assistance in supporting their work and advancing the district's mission, I would be honored to serve.

Conclusion

Thank you for your time and consideration of my application. I would welcome the opportunity to further discuss my background, experience, and interest in serving on the Medford Township School Board. Please feel free to contact me at your convenience.

Respectfully submitted,

/s/ Greg Keresztury

Gregory Keresztury
gregorykeresztury@gmail.com
856-979-3219
2 Westmont Drive
Medford, NJ 08055



Keira Scussa <kscussa@medfordschools.net>

Board Vacancy Notice

4 messages

Kari Troyano <ktroyano@medfordschools.net>

Wed, Mar 25, 2026 at 3:03 PM

To: Evon DiGangi <edigangi@medfordschools.net>, Keira Scussa <kscussa@medfordschools.net>

I am attaching the board vacancy notice with the dates Evon and I discussed. Please let me know if you agree with this deadline date. In addition, [REDACTED]

Kari Troyano

Medford Township Public Schools
Administrative Assistant
to the Business Administrator

137 Hartford Road
Medford, NJ 08055
ktroyano@medfordschools.net

**Vacancy Advertisement March 2026.docx**

14K

Kari Troyano <ktroyano@medfordschools.net>

Fri, Mar 27, 2026 at 11:46 AM

To: Evon DiGangi <edigangi@medfordschools.net>, Keira Scussa <kscussa@medfordschools.net>

Just following up on this notice ladies. Check the deadline date and I will post on the website.

Kari Troyano

Medford Township Public Schools
Administrative Assistant
to the Business Administrator

137 Hartford Road
Medford, NJ 08055
ktroyano@medfordschools.net

[Quoted text hidden]

Keira Scussa <kscussa@medfordschools.net>
To: Kari Troyano <ktroyano@medfordschools.net>
Cc: Evon DiGangi <edigangi@medfordschools.net>

Fri, Mar 27, 2026 at 11:51 AM

I am waiting for a call back from Brett/Alicia. Stay tuned...

Keira Scussa
Superintendent
Medford Township Public Schools
137 Hartford Road
Medford, NJ 08055



[Quoted text hidden]

Kari Troyano <ktroyano@medfordschools.net>
To: Keira Scussa <kscussa@medfordschools.net>

Fri, Mar 27, 2026 at 11:54 AM

Thanks

Kari Troyano
Medford Township Public Schools
Administrative Assistant
to the Business Administrator

137 Hartford Road
Medford, NJ 08055
ktroyano@medfordschools.net

[Quoted text hidden]



Keira Scussa <kscussa@medfordschools.net>

Direction regarding Bylaw 0143

14 messages

Keira Scussa <kscussa@medfordschools.net>
To: "Braddock, Thomas" <Thomas.Braddock@doe.nj.gov>
Cc: Evon DiGangi <edigangi@medfordschools.net>

Tue, Mar 31, 2026 at 4:00 PM

Dear Mr. Braddock,

I am writing as a follow-up to our recent phone conversation to acknowledge that we are approaching the deadline to appoint a board member to fill a current vacancy within the 65-day window, and I am seeking your guidance on how best to proceed.

Over the past three months, the district has experienced notable turnover on the Board of Education. In December 2025, we began the process to replace a board member who accepted a seat on Medford Township Council. At that time, we posted the vacancy, collected resumes, and conducted public interviews. The Board ultimately appointed a new member at its February 2nd meeting, which had been rescheduled from January 26th due to a snow day.

Shortly thereafter, on January 29, 2026, we received the resignation of another board member for personal reasons. This resignation was formally accepted and placed on the March 2nd Board agenda, which was rescheduled from February 23rd due to inclement weather.

Given the demands of budget development and preschool planning this month, the 65-day window has passed quickly, and we are now approaching the statutory deadline of Saturday, April 4th.

At this time, I would appreciate your guidance on the following: [REDACTED]

[REDACTED]

Thank you in advance for your support and direction on this matter. Please do not hesitate to contact me if you need any additional information.

Sincerely,

Keira Scussa
Superintendent

Medford Township Public Schools

137 Hartford Road

Medford, NJ 08055



Braddock, Thomas <Thomas.Braddock@doe.nj.gov>
To: Keira Scussa <kscussa@medfordschools.net>
Cc: Evon DiGangi <edigangi@medfordschools.net>

Tue, Mar 31, 2026 at 4:03 PM

Thank you for the follow-up email, Keira!

I will circle back with you on this request tomorrow.

Kind regards,

Thomas A. Braddock
Interim Executive County Superintendent
Burlington County Office of Education
New Jersey Department of Education
795 Woodlane Road
Westampton, NJ 08060

Phone: (609) 265-5925

Fax: (609) 265-5922

Email: thomas.braddock@doe.nj.gov

Web: <https://www.nj.gov/education>



<https://teachinspire.nj.gov>

From: Keira Scussa <kscussa@medfordschools.net>

Sent: Tuesday, March 31, 2026 4:01 PM

To: Braddock, Thomas <Thomas.Braddock@doe.nj.gov>

Cc: Evon DiGangi <edigangi@medfordschools.net>

Subject: [EXTERNAL] Direction regarding Bylaw 0143

*** CAUTION ***

This message came from an **EXTERNAL** address (kscussa@medfordschools.net). **DO NOT** click on links or attachments unless you know the sender and the content is safe.
New Jersey State Government Employees Should Forward Messages That May Be Cyber Security Risks To PhishReport@cyber.nj.gov.

[Quoted text hidden]

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<https://mail.google.com/mail/u/0/?ik=350a03a18a&view=pt&search=all&permthid=thread-a:r-520133811564895466&simpl=msg-a:r-6014062883688774874&simpl=msg-f:1861209216158583394&simpl...> 3/9

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Keira Scussa <kscussa@medfordschools.net>
To: "Braddock, Thomas" <Thomas.Braddock@doe.nj.gov>
Cc: Evon DiGangi <edigangi@medfordschools.net>

Tue, Mar 31, 2026 at 4:05 PM

I appreciate your support.

Keira Scussa
Superintendent
Medford Township Public Schools
137 Hartford Road
Medford, NJ 08055



[Quoted text hidden]

Braddock, Thomas <Thomas.Braddock@doe.nj.gov>
To: Keira Scussa <kscussa@medfordschools.net>

Tue, Mar 31, 2026 at 4:24 PM

Likewise, Keira!

[Quoted text hidden]

Braddock, Thomas <Thomas.Braddock@doe.nj.gov>
To: Keira Scussa <kscussa@medfordschools.net>
Cc: Evon DiGangi <edigangi@medfordschools.net>, "Pinto, Paula" <Paula.Pinto@doe.nj.gov>

Wed, Apr 1, 2026 at 2:07 PM

Dear Keira,

Thank you for reaching out regarding the Board of Education vacancy

Please know that my intent remains to support you and the district within my statutory role, and I appreciate your understanding. Feel free to call me with any questions.

[Quoted text hidden]

Keira Scussa <kscussa@medfordschools.net>
To: Alicia D'Anella <adanella@gdmlawgroup.com>, Evon DiGangi <edigangi@medfordschools.net>

Wed, Apr 1, 2026 at 2:41 PM

FYI
Keira Scussa
Superintendent
Medford Township Public Schools
137 Hartford Road
Medford, NJ 08055



[Quoted text hidden]

Alicia D'Anella <Adanella@gdmlawgroup.com>
To: Keira Scussa <kscussa@medfordschools.net>

Thu, Apr 2, 2026 at 7:00 PM

Are you around next week to catch up or are you away?

Alicia D'Anella, Esquire

Gorman, D'Anella, and Morlok, LLC

Atlantic City Office

1601 Atlantic Avenue, Suite 700

Atlantic City, NJ 08401

Cape May Office

510 Bank Street, Suite 140

Cape May, NJ 08204

P: (609) 429-4600

C: (786) 385-2242

adanella@gdmlawgroup.com

Gorman D'Anella & Morlok

4/23/20, 1:40 PM Medford Township Public Schools Mail - Direction regarding Bylaw 0143

Information contained in this email transmission is privileged and confidential. If you are not the intended recipient of this email, do not read, distribute or reproduce this transmission (including any attachments). If you have received this email in error, please immediately notify the sender by telephone or email reply.

[Quoted text hidden]

Keira Scussa <kscussa@medfordschools.net> Thu, Apr 2, 2026 at 7:59 PM
To: Alicia D'Anella <Adanella@gdmlawgroup.com>

I'm around! My goal for break is to clean my bathrooms and build a media unit. 🍷

[Quoted text hidden]

—
[Quoted text hidden]

Alicia D'Anella <Adanella@gdmlawgroup.com> Thu, Apr 2, 2026 at 8:24 PM
To: Keira Scussa <kscussa@medfordschools.net>

Fabulous. I'm taking tomorrow off to get my head on straight and then regrouping next week. I'll text you and maybe you can take a break from scrubbing the toilets.

[Quoted text hidden]

Keira Scussa <kscussa@medfordschools.net> Thu, Apr 2, 2026 at 8:42 PM
To: Alicia D'Anella <Adanella@gdmlawgroup.com>

You got it.

[Quoted text hidden]

Keira Scussa <kscussa@medfordschools.net> Mon, Apr 13, 2026 at 5:10 PM
To: "Braddock, Thomas" <Thomas.Braddock@doe.nj.gov>
Cc: Evon DiGangi <edigangi@medfordschools.net>, "Pinto, Paula" <Paula.Pinto@doe.nj.gov>

Good Evening Tom,

I hope you enjoyed some time with your family last week. At the advice of our board solicitor, we posted the board vacancy and collected resumes from community members through April 10, 2026 (attached). [REDACTED]

I will be at the county roundtable tomorrow, if you would like to discuss this in person.

See you then,

Keira Scussa
Superintendent

Medford Township Public Schools
137 Hartford Road
Medford, NJ 08055



[Quoted text hidden]

Braddock, Thomas <Thomas.Braddock@doe.nj.gov>
To: Keira Scussa <kscussa@medfordschools.net>
Cc: Evon DiGangi <edigangi@medfordschools.net>, "Pinto, Paula" <Paula.Pinto@doe.nj.gov>

Tue, Apr 14, 2026 at 1:27 PM

Good afternoon, Keira!

[Redacted content]

[Redacted content]

Please let me know if you have any questions.

[Quoted text hidden]

Keira Scussa <kscussa@medfordschools.net>
To: "Braddock, Thomas" <Thomas.Braddock@doe.nj.gov>

Tue, Apr 14, 2026 at 2:54 PM

Cc: Evon DiGangi <edigangi@medfordschools.net>, "Pinto, Paula" <Paula.Pinto@doe.nj.gov>

I appreciate your support and guidance. I will reach out if we have any questions.

Have a great afternoon.

Keira Scussa
Superintendent
Medford Township Public Schools
137 Hartford Road
Medford, NJ 08055



[Quoted text hidden]

Braddock, Thomas <Thomas.Braddock@doe.nj.gov>
To: Keira Scussa <kscussa@medfordschools.net>
Cc: Evon DiGangi <edigangi@medfordschools.net>, "Pinto, Paula" <Paula.Pinto@doe.nj.gov>

Wed, Apr 15, 2026 at 9:30 AM

My pleasure. Thank you!

[Quoted text hidden]

Sarah D. Billen

Medford, NJ 08055

EDUCATION

Indiana University 1999
Bloomington, IN

Bachelor of Arts in General Education
Concentration in Math and Science

PROFESSIONAL EXPERIENCES

SMALL WORLD PRESCHOOL – Medford, NJ

2016 - present

Teacher

- Foster a warm and caring atmosphere in the classroom to ensure the children feel safe and loved at school
- Develop strong and lasting relationships with parents and children
- Coordinate and implement fun, interactive, and age appropriate music and art related activities

COURIER-POST NEWSPAPER – Cherry Hill, NJ

2003 - 2006

Sales and Service Supervisor

- Facilitate informed decision making with weekly performance reports
- Motivate and direct others to meet or exceed targeted sales goals
- Lead team to sales goals and customer service standards

ENTERPRISE RENT-A-CAR – Pennsauken, NJ

2002 - 2003

Regional Loss Control Adjuster

- Extensive interaction with the legal community concerning theft and fraud
- Expedite company procedures on behalf of management
- Achieved best in region on year to date performance summary

ZURICH NORTH AMERICA – Indianapolis, IN

2001 - 2002

Claims Case Adjuster

- Integral member of a team responsible for investigating and handling claims
- Responsible for automobile and general liability claims for various states up to fifty thousand dollars
- Attained highest possible rating on review of claims handling

ONE BEACH ROAD - Santa Monica, CA

2000 - 2001

General Manager

- Responsible for total store operation, employees and customer service
- Accountable for goal setting and achieving through teamwork and individual motivation
- Maintained daily record keeping, sales, employee and customer satisfaction

PERSONAL HIGHLIGHTS

Nitro1 Sports Co - Owner

2021 - Present

Medford HSA Board Treasurer

2018 - 2020

Headwater HOA Board Member

2013 - 2015

Sarah D. Billen
38 Glen Lake Dr.
Medford, NJ 08055
(609) 332-1231 sarahdrew3@yahoo.com

April 10, 2026

Dear Members of the Medford Board of Education,

I am writing to express my interest in serving on the Medford Board of Education. As a long-time member of the Medford community, a dedicated educator, a small business owner, and a parent of three children who have gone through the Medford school system, I care deeply about the success and growth of our schools.

For the past ten years, I have worked at Small World Preschool in Medford, first as a preschool assistant and then as the lead teacher for the two-year-old class. These experiences have given me a solid foundation in early childhood education and a deep understanding of how important it is to create a supportive and nurturing learning environment. I have had the honor of working closely with families and young learners, helping them build the essential skills needed for future academic success.

Alongside my work in education, I co-own Nitro1 Sports, a youth sports camp that serves children and families in our community. In this role, I have further committed to youth development, teamwork, and community involvement. I know how vital it is to provide children with opportunities to grow, learn, and thrive both inside and outside the classroom. Before my time at Small World Preschool, I spent ten years as a stay-at-home mother, focusing entirely on raising my children and supporting their educational journeys. This experience gave me a unique perspective on the needs of families in our district.

As a parent, I have direct experience with the Medford school system. All three of my children have attended Medford schools, which gives me a clear understanding of the district across different grade levels. [REDACTED]

[REDACTED] This background helps me recognize both the strengths of the district and the areas where we can continue to grow and improve for our students. I am passionate about supporting students, families, and educators. I want to help ensure that Medford schools continue to provide a quality education for all students. I would be honored to contribute my experience and dedication as a member of the Board of Education.

Thank you for your time and consideration.

Sincerely,
Sarah Billen

Samantha Ferrante, MS

Professional Experience

August 2021-Present

**Administrative Director for Research
Neuroscience Center
Divisions of Neurology and Neurosurgery**

The Children's Hospital of Philadelphia, Pennsylvania

- Direct all research operations for the Divisions of Neurology and the Neuroscience Center including preparation of highly-technical regulatory applications, grants and divisional reporting. Manage infrastructure and resource planning for research and act as key stakeholder for enterprise-supported strategic planning and monitoring administrative productivity of research staff for divisional leadership.
- Oversee and advise on clinical research study activities, including protocol development, patient identification and enrollment, process for data integrity, and study closure.
- Act as subject matter expert for research-specific legal documents and study materials to identify situations which necessitate expanded legal, ethical, or financial considerations and develop action plan in accordance with institutional policy, Good Clinical Practice and any applicable regulations.
- Establish policies for regulatory compliance, track metrics for center accomplishments, and enhance access to resources. Conduct QI/QA projects in collaboration with faculty to monitor and assess the impacts of research operations and to ensure integrity of procedures and data.
- Oversee budget development and resource utilization and spending. Support faculty for preparation of annual reporting and data submissions for the Institute and Division and funding agencies. Prepare divisional budgets for grants and development opportunities.
- Support recruitment and onboarding clinical research staff and lead/develop training for project managers, study leads, and CRCs. Direct and identify educational opportunities for research staff in Neurology and Neurosurgery. Identify opportunities for divisional faculty and ancillary staff engagement through educational conferences, seminars, and grand rounds.

May 2017- Current

Non-Affiliated IRB Member

University of Pennsylvania Institutional Review Board

Conduct monthly reviews of new protocols, continuing reviews, and amendments as an active and senior member of the PENN Biomedical Institutional Review Board, Committee #4 (Chair: Dr. Branch Coslett, MD).

August 2019 – August 2021

Associate Director, Clinical Research Center

Lankenau Institute for Medical Research (LIMR), Pennsylvania

Led the operational and developmental aspects of system-wide clinical research projects within LIMR and Main Line Health (MLH).

- Strategize and execute departmental budget projections, maintaining fiscal benchmarks and goal-setting standards.
- Forge partnerships with industry, private practices, and grant-funded research entities to launch pivotal clinical trials.
- Subject matter expert for regulatory applications including review and editing for study protocols, consent forms, IND applications, IDE applications, and 510K applications.
- Oversee multiple clinical research teams across various specialties, ensuring efficient resource allocation and staff development.
- Provide strategic insights to senior leadership regarding growth opportunities and investment areas.

Research Manager

The Children's Hospital of Philadelphia, Pennsylvania
2014 - 2019

Division of Neurology

- Operationalized clinical research projects within Neurology, from conception to closure
- Wrote and edited key pieces of regulatory applications including study protocols, consent forms, IND applications, IDE applications, and 510K applications.
- Implemented standard operating practices to manage regulatory compliance across clinical research teams.
- Managed operations team for new clinical trials launch including site initiation visits, monitoring activities, and data management processes.
- Identified grant, foundation, and corporate funding opportunities.
- Wrote and edited non-scientific grant application pieces for federal, foundation and industry funding applications.
- Managed clinical trial budget preparations, billing plans, and resolution of financial issues.

Previous Experience:

- Subject Matter Expert and Editor, Public Responsibility in Medicine and Research (PRIM&R), Boston, MA (2011-2019)
- IRB Analyst II, The Children's Hospital of Philadelphia, Pennsylvania (2007-2014)

Education:

- *Master of Science in Developmental Cognitive Neuropsychology* University of Essex, Colchester, England (2001-2002)
- *Bachelor of Art in Psychology and Theatre Arts* Muhlenberg College, Allentown, Pennsylvania (1996-2000)

Publications:

- Brenton JN, Schreiner T, Karoscik K, Richter M, **Ferrante S**, Waldman A, Banwell B. Attitudes, perceptions, and use of marijuana in youth with multiple sclerosis. *J Neurol*. 2018 Feb;265(2):417-423. doi: 10.1007/s00415-017-8715-5. Epub 2017 Dec 22. PMID: 29273844.
- **Ferrante SM**, Schreiner, M, Engel, B, Schwarzhoff A. "When 'Minimal Risk' is not enough - A Discussion Addressing the Need to Minimize Risk in Pediatric Research". Poster Presentation Public Responsibility In Medicine & Research, Dec 2010
- Paulhamus D, **Ferrante, S**, Zemel, B. "Overweight Children Have Increased Tibia Trabecular Bone Density and Cortical Bone Strength Attributable to Increased Muscle Mass." ASBMR 28th Annual Meeting, Philadelphia, PA, September 15-19, 2006.
- Simon TJ, Bish JP, Bearden CE, Ding L, **Ferrante S**, Nguyen V, Gee JC, McDonald-McGinn DM, Zackai EH, Emanuel BS. A multilevel analysis of cognitive dysfunction and psychopathology associated with chromosome 22q11.2 deletion syndrome in children. *Dev Psychopathol*. 2005 Summer;17(3):753-84. doi: 10.1017/S0954579405050364. PMID: 16262991; PMCID: PMC1360281.
- Bish JP, Nguyen V, Ding L, **Ferrante S**, Simon TJ. Thalamic reductions in children with chromosome 22q11.2 deletion syndrome. *Neuroreport*. 2004 Jun 28;15(9):1413-5. doi: 10.1097/01.wnr.0000129855.50780.85. PMID: 15194864.
- Bish JP, **Ferrante SM**, McDonald-McGinn D, Zackai E, Simon TJ. Maladaptive conflict monitoring as evidence for executive dysfunction in children with chromosome 22q11.2 deletion syndrome. *Dev Sci*. 2005 Jan;8(1):36-43. doi: 10.1111/j.1467-7687.2005.00391.x. PMID: 15647065.

PROFESSIONAL PROFILE:

Experienced educator, program leader, and community advocate with 17 years of experience in education, leadership, and youth development. Former physical educator and school administrator with extensive experience in curriculum development, instructional leadership, and program implementation. Currently Owner and Director of a competitive youth field hockey club, overseeing athlete development, staff leadership, and program operations. Passionate about supporting strong schools, student opportunity, and collaborative community partnerships.

WORK EXPERIENCE:

Owner and Director

July 2021 - present

Blue Star Field Hockey

- Lead the development and management of a competitive youth field hockey program
- Oversee staff hiring, training, and mentorship for coaches and instructors
- Coordinate tournaments, showcases, and athlete development programming
- Guide and support athletes and families through the college recruiting process
- Build partnerships with families, schools, and community organizations to support youth athletics

Assistant Principal

July 2012 - July 2021

Supervisor of Health and Physical Education

Montgomery High School

- Creation of elective PE program and Peer Leadership I and II
- Trauma Informed Educator and School Leader
- Implemented culturally responsive practices
- Updated to current pedagogy for HPE practices K-12
- Implemented PE Partners class and Special Olympic Program
- Proficient in student information systems and Danielson Model
- Code Blue (Janet's Law Coordinator)
- Head of Graduation 2012 - 2021
- School Leadership Team
- Empathy, Equity, and Inclusion Team
- Affirmative Action Officer (certificated)
- Strategic Planning Committee

Teacher-Health and Physical Education

Sept. 2007 - June 2012

Robbinsville High School

Robbinsville Public Schools, Robbinsville, NJ

- Engaging health and physical education educator for grades 9 - 12. Helping students achieve social, emotional, and physical health through physical activities, team building, and self assessments.
- Utilized a differentiated approach and incorporated the various techniques to ensure success for all students.
- Developed an elective physical education program for high school students.
- Designed active participation grading rubric for physical education setting.
- Adapted Physical Education Teacher for LLD Program.
- Initiated the implementation of Teen PEP for high school students.
- Wrote health and physical education curriculum for grades K - 12.

Teacher-Health and Physical Education

Sept. 2004 - June 2007

Ewing High School

Ewing Public Schools, Ewing, NJ

Teacher-Adapted Health and Physical Education

July 2004 - August 2006

Joseph Capello School - Extended School Year Program

Mercer County Special Services School District, Hamilton, NJ

Teacher Assistant - Multiple Disabled Preschool

July 2000 - August 2003

Joseph Capello School - Extended School Year Program

Mercer County Special Services School District, Hamilton, NJ

EDUCATION:

Rider University, Lawrenceville, NJ

May 2012

Master of Arts in Educational Leadership and Administration

Rowan University, Glassboro, NJ

December 2003

Bachelor of Arts in Health and Exercise Science

Magna Cum Laude

Concentration: *Teacher Certification Program*

CERTIFICATIONS:

State of New Jersey Principal Certificate

State of New Jersey Supervisor Certificate

State of New Jersey Teacher of Health and Physical Education Certificate

Affirmative Action Officer Certificate (NJPSA)

COMMUNITY INVOLVEMENT:

Kirby's Mill School Volunteer

Room Mom 2021 - present

MYAA Recreation Board Member and Coach

Small Business Owner in Medford

Naoma Green

Medford, NJ 08055

April 10, 2026

Dear Members of the Medford Board of Education,

I am writing to express my interest in serving on the Medford Township Board of Education. As a former educator, current small business owner, and parent of three children in Medford schools, I am deeply invested in the success, safety, and well-being of our students, schools, and families.

I spent 17 years working in education before stepping away to raise my family and begin a small business. During my final 10 years in education, I served as an Assistant Principal at Montgomery High School, where I developed a strong foundation in school leadership, student support, community collaboration, and building a positive school culture. In this role, I led initiatives in areas such as safety, student services, strategic planning, curriculum development, and trauma-informed practices, all of which reinforced my commitment to creating supportive and effective learning environments for all students.

Beyond the classroom, I have extensive experience working with youth and families through my leadership in club athletics. In these roles, I have been responsible for program development, college recruitment services, communication with families, and mentoring student-athletes. These experiences have strengthened my ability to collaborate, make thoughtful decisions, and maintain a clear focus on long-term development and community impact.

As a resident of Medford, I care deeply about the strength of our schools and the role they play in shaping our community. I am committed to supporting initiatives that prioritize student growth, staff support, clear communication, and strong connections between our schools and the broader community.

I would welcome the opportunity to contribute my perspective, experience, and dedication to the Medford Township Board of Education. Thank you for your time and consideration.

Respectfully,

Naoma Green, M.Ed.

John C. Billen

Medford, NJ 08055

E D U C A T I O N

Rowan University

Doctorate Degree, Educational Leadership, May 2009- 3.92 GP NJ Chief School Administrator Certificate

Dissertation- Implementation of Data Driven Instruction Through School Leadership Teams

Master's Degree, Administration, May 2004- 3.88 GPA NJ Principal/Supervisor Standard Certificate

Thesis- Socioeconomic Status & Standardized Testing

Seton Hall University

Bachelor of Arts and Science, May 1997- 3.079 GPA Teacher of the Handicapped Standard Certificate

Elementary School Teacher Standard Certificate

P R O F E S S I O N A L E X P E R I E N C E S

MIDSTREAMS ELEMENTARY SCHOOL – Brick, NJ

2011-present

PRINCIPAL

- Fostered positive culture among all stakeholders
- Established excellent collaborative relationships with students, parents and community
- Empowered staff and parents to implement initiatives
- Implemented Midstreams Father's Club with over thirty members
- Developed school wide balanced literacy program above district requirements
- Formal and informal evaluations of staff members
- Decreased discipline referrals each year

GALLOWAY TOWNSHIP MIDDLE SCHOOL – Galloway, NJ

2009-2011

ASSISTANT PRINCIPAL

- Established collaborative relationships with over 100 staff members and 850 students
- Decreased discipline referrals for each school year while building positive culture
- Continued excellent working relationships with building and district administrators

SMITHVILLE ELEMENTARY SCHOOL – Galloway, NJ

2004-2009

ASSISTANT PRINCIPAL

- Established collaborative relationships with 80 staff members and over 600 students
- Formulated a comprehensive ASK analysis of contributing factors to student achievement on standardized testing. Analysis utilized for upcoming standardized tests to predict subgroup weakness and improve overall scores for the school
- Implemented student recognition program
- Formal & informal evaluations of staff members
- Decreased discipline referrals each year
- Established excellent rapport with local community establishments
- Excellent working relationship with principal and other stakeholders in district

BOWE SCHOOL – Glassboro, NJ
SPECIAL EDUCATION TEACHER

2000-2004

- Proven leadership in instruction, classroom management, technology integration, and student development
- Proficient in adapting curriculum to students' interests and learning styles
- Instruction in a variety of content areas, including: Health, Language Arts, Math, Science, and

GLASSBORO HIGH SCHOOL – Glassboro, NJ
SPECIAL EDUCATION TEACHER

1999-2000

- Adapted curriculum to meet needs of various learning levels
- Implemented successful behavior modification and revitalized program
- Ability to relate concepts to various student academic levels

PROFESSIONAL HIGHLIGHTS

BRICK TOWNSHIP PUBLIC SCHOOLS

Lead Negotiator, Brick Township Association of Administrators	2020-Present
President Brick Township Association of Administrators	2018-2019
District Co-Chair, Language Arts Literacy Initiative	2012-2013
School 504 Officer	2011-Present

ROWAN UNIVERSITY

Adjunct Professor

2010-2014

School Ethics & Law, Introduction to the Principalship, Action Research, School Finance

AERA Presentation: Back to Basics Data Plus School Leadership Team Equals School Improvement **April, 2009**

AERA Presentation: Lost in Space: Bringing Comprehensive School Reform Back to Earth **April, 2009**

Turnaround Leadership Network- Co-Coordinator **2008-2009**

Presenter- Data Driven Instruction **November, 2008**

Presenter- Leveraging NJQSAC & CAPA **September, 2008**

NJ Comprehensive Handbook for QSAC/CAPA requirements- Author **2006-2008**

GALLOWAY TOWNSHIP MIDDLE SCHOOL

NJPSA Negotiations Committee Member **2010-2011**

School 504 Officer **2010-2011**

Web Page Coordinator **2009-2011**

Intervention & Referral Services Chair Gr. 7/8 **2009-2011**

PERSONAL HIGHLIGHTS

Nitro1 Sports Owner/Director

2021-Present

Medford Youth Athletic Association

- | | |
|------------------------------|---------------------|
| • Flag Football Commissioner | 2024-Present |
| • Basketball Commissioner | 2019-2024 |

500 Midstreams Road
Brick, NJ 08724
Phone: (732) 785-3000



Midstreams Elementary School
Dr. John C. Billen, Principal

April 10, 2026

Dear Members of the Medford Township Board of Education,

I am writing to express my sincere interest in serving on the Medford Township Board of Education. As a long-time educator, current elementary school principal, and active member of the Medford community, I am eager to contribute my experience, leadership, and commitment to supporting the students, staff, and families of Medford Township Public Schools.

In my role as Principal of Midstreams Elementary School, I have fostered a positive, collaborative school culture built on strong relationships with staff, students, and families. I take pride in creating an environment that supports both academic achievement and the social-emotional well-being of all students. Through effective communication, data-driven decision-making, and thoughtful integration of technology, I have worked to ensure meaningful learning experiences and continuous school improvement.

Beyond my professional role in education, I am deeply invested in the Medford community. I am the owner and director of Nitro1 Sports, a youth sports camp in Medford dedicated to developing skills, teamwork, and confidence in young athletes. In addition, I have been actively involved with the Medford Youth Athletic Association (MYAA) for many years, where I previously served as Basketball Commissioner and currently serve as Flag Football Commissioner. Over the years, I have donated countless hours volunteering and supporting our Medford youth programs, helping to create positive experiences for children and families throughout our community.

These combined experiences—as an educational leader, local business owner, and committed volunteer—have provided me with a well-rounded perspective on the needs of students and the importance of strong community partnerships. I believe my collaborative approach, leadership skills, and dedication to Medford make me a strong candidate to serve on the Board of Education.

Thank you for your time and consideration. I would welcome the opportunity to contribute to the continued success of Medford Township Public Schools.

Sincerely,

John C. Billen

John C. Billen, Ed.D.

NOTICE OF SCHEDULED MEETING
MEDFORD TOWNSHIP BOARD OF EDUCATION

Notice is hereby given that the Medford Township Board of Education, Township of Medford, County of Burlington, has a Work Session/Regular Meeting scheduled for Monday, April 27, 2026 to be held at Board of Education Office, 137 Hartford Rd., Medford, NJ. Said Work Session to commence at 6:15 P.M. with the Regular Meeting beginning immediately after the conclusion of the work session, but not earlier than 7:00 P.M. and no later than 7:30 P.M., where official action will be taken.

The Board may meet in Executive Session during the Work Session, to discuss matters considered inappropriate for public discussion under NJSA 10:4-12. The Executive Session is not open to the public.