

Sarah D. Billen
38 Glen Lake Dr.
Medford, NJ 08055
(609) 332-1231 sarahdrew3@yahoo.com

E D U C A T I O N

Indiana University 1999
Bloomington, IN

Bachelor of Arts in General Education
Concentration in Math and Science

P R O F E S S I O N A L E X P E R I E N C E S

SMALL WORLD PRESCHOOL – Medford, NJ
Teacher

2016 - present

- Foster a warm and caring atmosphere in the classroom to ensure the children feel safe and loved at school
- Develop strong and lasting relationships with parents and children
- Coordinate and implement fun, interactive, and age appropriate music and art related activities

COURIER-POST NEWSPAPER – Cherry Hill, NJ
Sales and Service Supervisor

2003 - 2006

- Facilitate informed decision making with weekly performance reports
- Motivate and direct others to meet or exceed targeted sales goals
- Lead team to sales goals and customer service standards

ENTERPRISE RENT-A-CAR – Pennsauken, NJ
Regional Loss Control Adjuster

2002 - 2003

- Extensive interaction with the legal community concerning theft and fraud
- Expedite company procedures on behalf of management
- Achieved best in region on year to date performance summary

ZURICH NORTH AMERICA – Indianapolis, IN
Claims Case Adjuster

2001 - 2002

- Integral member of a team responsible for investigating and handling claims
- Responsible for automobile and general liability claims for various states up to fifty thousand dollars
- Attained highest possible rating on review of claims handling

ONE BEACH ROAD - Santa Monica, CA
General Manager

2000 - 2001

- Responsible for total store operation, employees and customer service
- Accountable for goal setting and achieving through teamwork and individual motivation
- Maintained daily record keeping, sales, employee and customer satisfaction

P E R S O N A L H I G H L I G H T S

Nitro1 Sports Co - Owner
Medford HSA Board Treasurer
Headwater HOA Board Member

2021 - Present
2018 - 2020
2013 - 2015

Sarah D. Billen
38 Glen Lake Dr.
Medford, NJ 08055
(609) 332-1231 sarahdrew3@yahoo.com

April 10, 2026

Dear Members of the Medford Board of Education,

I am writing to express my interest in serving on the Medford Board of Education. As a long-time member of the Medford community, a dedicated educator, a small business owner, and a parent of three children who have gone through the Medford school system, I care deeply about the success and growth of our schools.

For the past ten years, I have worked at Small World Preschool in Medford, first as a preschool assistant and then as the lead teacher for the two-year-old class. These experiences have given me a solid foundation in early childhood education and a deep understanding of how important it is to create a supportive and nurturing learning environment. I have had the honor of working closely with families and young learners, helping them build the essential skills needed for future academic success.

Alongside my work in education, I co-own Nitro1 Sports, a youth sports camp that serves children and families in our community. In this role, I have further committed to youth development, teamwork, and community involvement. I know how vital it is to provide children with opportunities to grow, learn, and thrive both inside and outside the classroom. Before my time at Small World Preschool, I spent ten years as a stay-at-home mother, focusing entirely on raising my children and supporting their educational journeys. This experience gave me a unique perspective on the needs of families in our district.

As a parent, I have direct experience with the Medford school system. All three of my children have attended Medford schools, which gives me a clear understanding of the district across different grade levels. My youngest child is currently in seventh grade at Memorial, my middle child is a freshman at Shawnee, and my oldest is now a freshman at the University of Tennessee. This background helps me recognize both the strengths of the district and the areas where we can continue to grow and improve for our students. I am passionate about supporting students, families, and educators. I want to help ensure that Medford schools continue to provide a quality education for all students. I would be honored to contribute my experience and dedication as a member of the Board of Education.

Thank you for your time and consideration.

Sincerely,
Sarah Billen

Samantha Ferrante, MS

ferrante@chop.edu
(732) 604-9218

Professional Experience

August 2021-Present

**Administrative Director for Research
Neuroscience Center
Divisions of Neurology and Neurosurgery**

The Children's Hospital of Philadelphia, Pennsylvania

- Direct all research operations for the Divisions of Neurology and the Neuroscience Center including preparation of highly-technical regulatory applications, grants and divisional reporting. Manage infrastructure and resource planning for research and act as key stakeholder for enterprise-supported strategic planning and monitoring administrative productivity of research staff for divisional leadership.
- Oversee and advise on clinical research study activities, including protocol development, patient identification and enrollment, process for data integrity, and study closure.
- Act as subject matter expert for research-specific legal documents and study materials to identify situations which necessitate expanded legal, ethical, or financial considerations and develop action plan in accordance with institutional policy, Good Clinical Practice and any applicable regulations.
- Establish policies for regulatory compliance, track metrics for center accomplishments, and enhance access to resources. Conduct QI/QA projects in collaboration with faculty to monitor and assess the impacts of research operations and to ensure integrity of procedures and data.
- Oversee budget development and resource utilization and spending. Support faculty for preparation of annual reporting and data submissions for the Institute and Division and funding agencies. Prepare divisional budgets for grants and development opportunities.
- Support recruitment and onboarding clinical research staff and lead/develop training for project managers, study leads, and CRCs. Direct and identify educational opportunities for research staff in Neurology and Neurosurgery. Identify opportunities for divisional faculty and ancillary staff engagement through educational conferences, seminars, and grand rounds.

May 2017- Current

Non-Affiliated IRB Member

University of Pennsylvania Institutional Review Board

Conduct monthly reviews of new protocols, continuing reviews, and amendments as an active and senior member of the PENN Biomedical Institutional Review Board, Committee #4 (Chair: Dr. Branch Coslett, MD).

August 2019 – August 2021

Associate Director, Clinical Research Center

Lankenau Institute for Medical Research (LIMR), Pennsylvania

Led the operational and developmental aspects of system-wide clinical research projects within LIMR and Main Line Health (MLH).

- Strategize and execute departmental budget projections, maintaining fiscal benchmarks and goal-setting standards.
- Forge partnerships with industry, private practices, and grant-funded research entities to launch pivotal clinical trials.
- Subject matter expert for regulatory applications including review and editing for study protocols, consent forms, IND applications, IDE applications, and 510K applications.
- Oversee multiple clinical research teams across various specialties, ensuring efficient resource allocation and staff development.
- Provide strategic insights to senior leadership regarding growth opportunities and investment areas.

Research Manager

The Children's Hospital of Philadelphia, Pennsylvania
2014 - 2019

Division of Neurology

- Operationalized clinical research projects within Neurology, from conception to closure
- Wrote and edited key pieces of regulatory applications including study protocols, consent forms, IND applications, IDE applications, and 510K applications.
- Implemented standard operating practices to manage regulatory compliance across clinical research teams.
- Managed operations team for new clinical trials launch including site initiation visits, monitoring activities, and data management processes.
- Identified grant, foundation, and corporate funding opportunities.
- Wrote and edited non-scientific grant application pieces for federal, foundation and industry funding applications.
- Managed clinical trial budget preparations, billing plans, and resolution of financial issues.

Previous Experience:

- Subject Matter Expert and Editor, Public Responsibility in Medicine and Research (PRIM&R), Boston, MA (2011-2019)
- IRB Analyst II, The Children's Hospital of Philadelphia, Pennsylvania (2007-2014)

Education:

- *Master of Science in Developmental Cognitive Neuropsychology* University of Essex, Colchester, England (2001-2002)
- *Bachelor of Art in Psychology and Theatre Arts* Muhlenberg College, Allentown, Pennsylvania (1996-2000)

Publications:

- Brenton JN, Schreiner T, Karoscik K, Richter M, **Ferrante S**, Waldman A, Banwell B. Attitudes, perceptions, and use of marijuana in youth with multiple sclerosis. *J Neurol.* 2018 Feb;265(2):417-423. doi: 10.1007/s00415-017-8715-5. Epub 2017 Dec 22. PMID: 29273844.
- **Ferrante SM**, Schreiner, M, Engel, B, Schwarzhoff A. "When 'Minimal Risk' is not enough - A Discussion Addressing the Need to Minimize Risk in Pediatric Research". Poster Presentation Public Responsibility In Medicine & Research, Dec 2010
- Paulhamus D, **Ferrante, S**, Zemel, B. "Overweight Children Have Increased Tibia Trabecular Bone Density and Cortical Bone Strength Attributable to Increased Muscle Mass." ASBMR 28th Annual Meeting, Philadelphia, PA, September 15-19, 2006.
- Simon TJ, Bish JP, Bearden CE, Ding L, **Ferrante S**, Nguyen V, Gee JC, McDonald-McGinn DM, Zackai EH, Emanuel BS. A multilevel analysis of cognitive dysfunction and psychopathology associated with chromosome 22q11.2 deletion syndrome in children. *Dev Psychopathol.* 2005 Summer;17(3):753-84. doi: 10.1017/S0954579405050364. PMID: 16262991; PMCID: PMC1360281.
- Bish JP, Nguyen V, Ding L, **Ferrante S**, Simon TJ. Thalamic reductions in children with chromosome 22q11.2 deletion syndrome. *Neuroreport.* 2004 Jun 28;15(9):1413-5. doi: 10.1097/01.wnr.0000129855.50780.85. PMID: 15194864.
- Bish JP, **Ferrante SM**, McDonald-McGinn D, Zackai E, Simon TJ. Maladaptive conflict monitoring as evidence for executive dysfunction in children with chromosome 22q11.2 deletion syndrome. *Dev Sci.* 2005 Jan;8(1):36-43. doi: 10.1111/j.1467-7687.2005.00391.x. PMID: 15647065.

PROFESSIONAL PROFILE:

Experienced educator, program leader, and community advocate with 17 years of experience in education, leadership, and youth development. Former physical educator and school administrator with extensive experience in curriculum development, instructional leadership, and program implementation. Currently Owner and Director of a competitive youth field hockey club, overseeing athlete development, staff leadership, and program operations. Passionate about supporting strong schools, student opportunity, and collaborative community partnerships.

WORK EXPERIENCE:

Owner and Director

July 2021 - present

Blue Star Field Hockey

- Lead the development and management of a competitive youth field hockey program
- Oversee staff hiring, training, and mentorship for coaches and instructors
- Coordinate tournaments, showcases, and athlete development programming
- Guide and support athletes and families through the college recruiting process
- Build partnerships with families, schools, and community organizations to support youth athletics

Assistant Principal

July 2012 - July 2021

Supervisor of Health and Physical Education

Montgomery High School

- Creation of elective PE program and Peer Leadership I and II
- Trauma Informed Educator and School Leader
- Implemented culturally responsive practices
- Updated to current pedagogy for HPE practices K-12
- Implemented PE Partners class and Special Olympic Program
- Proficient in student information systems and Danielson Model
- Code Blue (Janet's Law Coordinator)
- Head of Graduation 2012 - 2021
- School Leadership Team
- Empathy, Equity, and Inclusion Team
- Affirmative Action Officer (certificated)
- Strategic Planning Committee

Teacher-Health and Physical Education

Sept. 2007 - June 2012

Robbinsville High School

Robbinsville Public Schools, Robbinsville, NJ

- Engaging health and physical education educator for grades 9 - 12. Helping students achieve social, emotional, and physical health through physical activities, team building, and self assessments.
- Utilized a differentiated approach and incorporated the various techniques to ensure success for all students.
- Developed an elective physical education program for high school students.
- Designed active participation grading rubric for physical education setting.
- Adapted Physical Education Teacher for LLD Program.
- Initiated the implementation of Teen PEP for high school students.
- Wrote health and physical education curriculum for grades K - 12.

Teacher-Health and Physical Education

Sept. 2004 - June 2007

Ewing High School

Ewing Public Schools, Ewing, NJ

Teacher-Adapted Health and Physical Education

July 2004 - August 2006

Joseph Capello School - Extended School Year Program

Mercer County Special Services School District, Hamilton, NJ

Teacher Assistant - Multiple Disabled Preschool

July 2000 - August 2003

Joseph Capello School - Extended School Year Program

Mercer County Special Services School District, Hamilton, NJ

EDUCATION:

Rider University, Lawrenceville, NJ

May 2012

Master of Arts in Educational Leadership and Administration

Rowan University, Glassboro, NJ

December 2003

Bachelor of Arts in Health and Exercise Science

Magna Cum Laude

Concentration: *Teacher Certification Program*

CERTIFICATIONS:

State of New Jersey Principal Certificate

State of New Jersey Supervisor Certificate

State of New Jersey Teacher of Health and Physical Education Certificate

Affirmative Action Officer Certificate (NJPSA)

COMMUNITY INVOLVEMENT:

Kirby's Mill School Volunteer

Room Mom 2021 - present

MYAA Recreation Board Member and Coach

Small Business Owner in Medford

Naoma Green

15 Melville Court
Medford, NJ 08055
(609) 213-1158

April 10, 2026

Dear Members of the Medford Board of Education,

I am writing to express my interest in serving on the Medford Township Board of Education. As a former educator, current small business owner, and parent of three children in Medford schools, I am deeply invested in the success, safety, and well-being of our students, schools, and families.

I spent 17 years working in education before stepping away to raise my family and begin a small business. During my final 10 years in education, I served as an Assistant Principal at Montgomery High School, where I developed a strong foundation in school leadership, student support, community collaboration, and building a positive school culture. In this role, I led initiatives in areas such as safety, student services, strategic planning, curriculum development, and trauma-informed practices, all of which reinforced my commitment to creating supportive and effective learning environments for all students.

Beyond the classroom, I have extensive experience working with youth and families through my leadership in club athletics. In these roles, I have been responsible for program development, college recruitment services, communication with families, and mentoring student-athletes. These experiences have strengthened my ability to collaborate, make thoughtful decisions, and maintain a clear focus on long-term development and community impact.

As a resident of Medford, I care deeply about the strength of our schools and the role they play in shaping our community. I am committed to supporting initiatives that prioritize student growth, staff support, clear communication, and strong connections between our schools and the broader community.

I would welcome the opportunity to contribute my perspective, experience, and dedication to the Medford Township Board of Education. Thank you for your time and consideration.

Respectfully,

Naoma Green, M.Ed.

John C. Billen

38 Glen Lake Dr.

Medford, NJ 08055

C (856) 495-7826 W (732) 785-3000 ext. 7003 e-mail jonpks32@gmail.com

E D U C A T I O N

Rowan University

Doctorate Degree, Educational Leadership, May 2009- 3.92 GP

NJ Chief School Administrator Certificate

Dissertation- Implementation of Data Driven Instruction Through School Leadership Teams

Master's Degree, Administration, May 2004- 3.88 GPA

NJ Principal/Supervisor Standard Certificate

Thesis- Socioeconomic Status & Standardized Testing

Seton Hall University

Bachelor of Arts and Science, May 1997- 3.079 GPA

Teacher of the Handicapped Standard Certificate

Elementary School Teacher Standard Certificate

P R O F E S S I O N A L E X P E R I E N C E S

MIDSTREAMS ELEMENTARY SCHOOL – Brick, NJ

2011-present

PRINCIPAL

- Fostered positive culture among all stakeholders
- Established excellent collaborative relationships with students, parents and community
- Empowered staff and parents to implement initiatives
- Implemented Midstreams Father's Club with over thirty members
- Developed school wide balanced literacy program above district requirements
- Formal and informal evaluations of staff members
- Decreased discipline referrals each year

GALLOWAY TOWNSHIP MIDDLE SCHOOL – Galloway, NJ

2009-2011

ASSISTANT PRINCIPAL

- Established collaborative relationships with over 100 staff members and 850 students
- Decreased discipline referrals for each school year while building positive culture
- Continued excellent working relationships with building and district administrators

SMITHVILLE ELEMENTARY SCHOOL – Galloway, NJ

2004-2009

ASSISTANT PRINCIPAL

- Established collaborative relationships with 80 staff members and over 600 students
- Formulated a comprehensive ASK analysis of contributing factors to student achievement on standardized testing. Analysis utilized for upcoming standardized tests to predict subgroup weakness and improve overall scores for the school
- Implemented student recognition program
- Formal & informal evaluations of staff members
- Decreased discipline referrals each year
- Established excellent rapport with local community establishments
- Excellent working relationship with principal and other stakeholders in district

BOWE SCHOOL – Glassboro, NJ
SPECIAL EDUCATION TEACHER

2000-2004

- Proven leadership in instruction, classroom management, technology integration, and student development
- Proficient in adapting curriculum to students' interests and learning styles
- Instruction in a variety of content areas, including: Health, Language Arts, Math, Science, and

GLASSBORO HIGH SCHOOL – Glassboro, NJ
SPECIAL EDUCATION TEACHER

1999-2000

- Adapted curriculum to meet needs of various learning levels
- Implemented successful behavior modification and revitalized program
- Ability to relate concepts to various student academic levels

PROFESSIONAL HIGHLIGHTS

BRICK TOWNSHIP PUBLIC SCHOOLS

Lead Negotiator, Brick Township Association of Administrators	2020-Present
President Brick Township Association of Administrators	2018-2019
District Co-Chair, Language Arts Literacy Initiative	2012-2013
School 504 Officer	2011-Present

ROWAN UNIVERSITY

Adjunct Professor

2010-2014

School Ethics & Law, Introduction to the Principalship, Action Research, School Finance

AERA Presentation: Back to Basics Data Plus School Leadership Team Equals School Improvement **April, 2009**

AERA Presentation: Lost in Space: Bringing Comprehensive School Reform Back to Earth **April, 2009**

Turnaround Leadership Network- Co-Coordinator **2008-2009**

Presenter- Data Driven Instruction **November, 2008**

Presenter- Leveraging NJQSAC & CAPA **September, 2008**

NJ Comprehensive Handbook for QSAC/CAPA requirements- Author **2006-2008**

GALLOWAY TOWNSHIP MIDDLE SCHOOL

NJPSA Negotiations Committee Member **2010-2011**

School 504 Officer **2010-2011**

Web Page Coordinator **2009-2011**

Intervention & Referral Services Chair Gr. 7/8 **2009-2011**

PERSONAL HIGHLIGHTS

Nitro1 Sports Owner/Director

2021-Present

Medford Youth Athletic Association

- | | |
|------------------------------|---------------------|
| • Flag Football Commissioner | 2024-Present |
| • Basketball Commissioner | 2019-2024 |

500 Midstreams Road
Brick, NJ 08724
Phone: (732) 785-3000



Midstreams Elementary School
Dr. John C. Billen, Principal

April 10, 2026

Dear Members of the Medford Township Board of Education,

I am writing to express my sincere interest in serving on the Medford Township Board of Education. As a long-time educator, current elementary school principal, and active member of the Medford community, I am eager to contribute my experience, leadership, and commitment to supporting the students, staff, and families of Medford Township Public Schools.

In my role as Principal of Midstreams Elementary School, I have fostered a positive, collaborative school culture built on strong relationships with staff, students, and families. I take pride in creating an environment that supports both academic achievement and the social-emotional well-being of all students. Through effective communication, data-driven decision-making, and thoughtful integration of technology, I have worked to ensure meaningful learning experiences and continuous school improvement.

Beyond my professional role in education, I am deeply invested in the Medford community. I am the owner and director of Nitro1 Sports, a youth sports camp in Medford dedicated to developing skills, teamwork, and confidence in young athletes. In addition, I have been actively involved with the Medford Youth Athletic Association (MYAA) for many years, where I previously served as Basketball Commissioner and currently serve as Flag Football Commissioner. Over the years, I have donated countless hours volunteering and supporting our Medford youth programs, helping to create positive experiences for children and families throughout our community.

These combined experiences—as an educational leader, local business owner, and committed volunteer—have provided me with a well-rounded perspective on the needs of students and the importance of strong community partnerships. I believe my collaborative approach, leadership skills, and dedication to Medford make me a strong candidate to serve on the Board of Education.

Thank you for your time and consideration. I would welcome the opportunity to contribute to the continued success of Medford Township Public Schools.

Sincerely,

John C. Billen

John C. Billen, Ed.D.