



City of Estell Manor

148 Cumberland Avenue, Estell Manor, NJ 08319

Phone 609-476-2692 Fax 609-476-4588 www.estellmanor.org

May 24, 2023

Tyler Jones/Sarah Sokos
sarah.sokos@redfin.com
opra+request-43764-9060b417@requests.opramachine.com

Re: Estell Manor NJ OPRA Request 2023-112 - Response

Dear Mr. Jones and Ms. Sokos,

The City of Estell Manor received your Open Public Records Act (OPRA) request on May 24, 2023. The official Records Custodian, Lisa Marcolongo, received your OPRA request on May 24, 2023. As such, the seven (7) business day deadline to respond to your request is June 13, 2023. This response to your request is being provided to you on the date the custodian's receipt of said request.

Your OPRA request sought access to the following:

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message. Records requested: Requesting a list of ONLY OPEN permits for CO/real estate closing, including but not limited to building, electric, plumbing, zoning, and engineering. Please send to sarah.sokos@redfin.com. Address: 192 2nd Ave Estell Manor, NJ 08319.
BLOCK: 22 LOT: 40

The City's Construction Permits are handled by the NJ Department of Community Affairs, Division of Codes & Standards/Office of Local Code Enforcement (Southern Regional Office) in Hammonton, NJ. The Regional Code Enforcement offices provide for the administration and enforcement of the State Uniform Construction Code in those municipalities (including Estell Manor) having requested the Dept. of Community Affairs (DCA) to do so. Therefore, the City has no records responsive to your request.

If you wish to discuss your records request with the NJDCA Southern Regional Office, you may contact Kim Brodzik at 609-567-3653, or kim.brodzik@dca.nj.gov.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the City of Estell Manor to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at

Small City Charm in the Pines

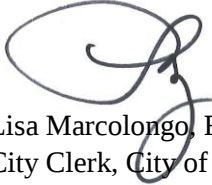
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866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

A handwritten signature in dark ink, appearing to be 'L. Marcolongo', with a large, stylized loop at the beginning.

Lisa Marcolongo, RMC, CMR
City Clerk, City of Estell Manor
cityclerk@estellmanor.org
Phone: (609) 476-2692 Ext. 2