

TOWN OF WESTFIELD
Maureen Lawshe, Town Clerk
Custodian of Records
MUNICIPAL BUILDING
425 EAST BROAD STREET
WESTFIELD, NEW JERSEY 07090
908-789-4030
www.westfieldnj.gov

REQUEST FOR GOVERNMENT RECORDS
(N.J.S.A. 47:1A – 1, et seq.)
GOVERNMENT RECORDS REQUEST RESPONSE

TO: Stella Bondar
opra+request-62284-8d9d9ca0@requests.opramachine.com

DATE: May 31, 2024

The Town of Westfield received your Open Public Records (OPRA) request on May 31, 2024, for which a response is due on or before June 11, 2024.

Your request sought access to the following:

We are requesting a digital format of all OPEN and CLOSED permits, Certificates of Approval and other documents available pertaining to above referenced Property for the time period of Jan. 1972 - PRESENT:

1. Construction permits (all OPEN and CLOSED permits, Certificates of Approval) and approvals for any improvements made on the Property);
2. Oil tank (above or below ground) installation, removal and/or decommissioning permits; and gas conversion;
3. Propane tanks installation and/or decommissioning permits;
4. Septic system installation and/or decommissioning permits and/or public sewer connection;
5. Well installation and/or decommissioning permits;
6. Variances/permits for pools;
7. Variance/permits for sheds, additions, decks and fences.

A response to your request is as follows:

The following records are being provided in their entirety and are responsive to your request:

1. Town of Westfield Tax Map (1 page)
2. Description of Property by Fletcher Engineering Inc. Plan for 133 Summit Court (1 page)

The following records are being provided to you with redactions and are responsive to your request:

1. Westfield Building Department Permits/Inspection Summary Report for 133 Summit Ct. (2 pages)
2. Certificate of Approval for #02-0736 (1 page)

Redactions to the above-listed records have been made pursuant to the following authorities:

- Pursuant to N.J.S.A. 47:1A-1 Exemption No. 17, personal identifying information [is exempt from disclosure under OPRA]. Specifically, unlisted telephone numbers. These redactions are noted as “PII” (personal identifying information) within the documents.

Please be advised the Westfield Building Department has no records responsive to your request relating to tanks. Furthermore, there are no records responsive to your request for variances/permits for pools or variance/permits for sheds, additions, decks and fences.

This response is being provided to you via email as per your request.

If your request for access to a government record has been denied or unfilled within seven (7) business days required by law, you have a right to challenge the decision by the Town of Westfield to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.



Dated: May 31, 2024

Maureen Lawshe, RMC
Town Clerk