



2025
BOROUGH OF DUMONT
RESOLUTION

MEMBERS	AYE	NAY	ABSTAIN	ABSENT
APONTE	✓			
KELLY	✓			
KOURELAKOS				✓
LaBARBERA				✓
MORRELL	✓			
PETRY	✓			
MAYOR RUSSELL				
TOTALS	4			2

RESOLUTION NO. 154

DATE: May 27, 2025

PAGE: 1 of 2

SUBJECT: Lieutenant Steven Brown

PURPOSE: Designation of Records
Custodian for Dumont
Police Department

DOLLAR
AMOUNT: _____

Offered by: Morrell
Seconded by: AponTE

PREPARED BY: Jeanine E. Siek, RMC

Certified as a true copy of a Resolution adopted by the Borough of Dumont on above date at a Regular Meeting by:

Jeanine E. Siek
Jeanine E. Siek, RMC, Borough Administrator/Clerk
Borough of Dumont, Bergen County, New Jersey

**DESIGNATING LIEUTENANT STEVEN BROWN AS RECORDS
CUSTODIAN FOR DUMONT POLICE DEPARTMENT AND POLICE RECORDS**

WHEREAS, the Mayor and Council of the Borough of Dumont recognize that requests for records pursuant to the Open Public Records Act ("OPRA") must be acted upon within the established time periods; and

WHEREAS, the Mayor and Council also recognize that N.J.S.A. 47:1A et seq. places the responsibility of OPRA responses on the Municipal Clerk; and

WHEREAS, the Mayor and Council are aware that the Borough receives numerous requests for records pursuant to OPRA; and

WHEAREAS, in an effort to expeditiously and accurately respond to OPRA requests seeking Police Records, and in accordance with the applicable rules and statutes governing same, the Mayor and Council and the Municipal Clerk shall designate Lieutenant Steven Brown as Custodian of Records of the Dumont Police Department, as the designee for complying with all records requests to the Police Department and responding to OPRA requests for Police records; and

WHEREAS, as the Records Custodian for the Dumont Police Department, Lieutenant Brown shall be solely responsible for the fulfillment of any OPRA requests issued to the Dumont Police Department for police-related records;

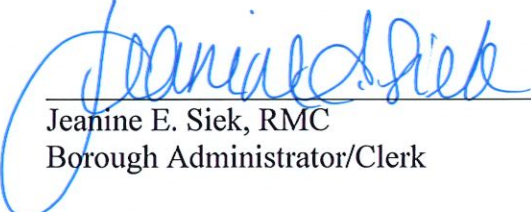
NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Dumont hereby designate Lieutenant Steven Brown as the Records Custodian for the Dumont Police Department;

BE IT FURTHER RESOLVED, that the Records Custodian, Lieutenant Brown, shall be responsible for complying with all OPRA requests in accordance with the applicable rules and statutes governing same, for the Dumont Police Department;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately; and

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to Lieutenant Brown, Police Chief Luke Totten, and the Borough Clerk.

By my signature below, I, Jeanine E. Siek, RMC, do hereby certify that this is a true copy of a Resolution adopted by the Borough of Dumont Borough Council at a regular meeting of the Mayor and Council conducted on the 27th day of May 2025.


Jeanine E. Siek, RMC
Borough Administrator/Clerk