



OFFICE OF THE CITY CLERK

NEWARK, NEW JERSEY 07102

Method of Submission:

_____ email _____ fax

_____ walk-in _____ mail

KECIA DANIELS

Acting City Clerk

ABRAHAM NEGRON

Deputy City Clerk

Date: _____

OPRA File Number: _____

Subject matter: _____

_____ The Office of the City Clerk, OPRA Unit, is in receipt of your Open Public Records application regarding the above captioned request. Your request has been forwarded to the appropriate agency(ies) to begin a search for records in accordance with your request. A status and/or response is anticipated on or before _____.

_____ Your request as interpreted by this office, is not a request to "**search**" identifiable government documents, but a request to "**research**" same and as a consequence needs further information/clarification. To qualify under OPRA, a request must reasonably identify a record and not general data, information, or statistics. **Bent v. Township of Stafford. 381 N.J. Super. 30 (App.Div.2005).** Wholesale requests for general information to be analyzed, collated, and compiled by the agency are outside OPRA's scope. **Burke v. Brandes. 429 N.J. Super 169.174 (App.Div. 2012).**

_____ In order to process your request, please **resubmit your application** accompanied by a copy of the ad(s) for the RFP or Bid requested. Upon receipt, you will be advised accordingly. OPRA awaits your reply.

_____ Please be advised that we are unable to process certain portion(s) of your request because it does not seek the production of identifiable government record(s) as required under OPRA. A copy of your request is attached and those areas have been highlighted for your reference.

_____ A **partial response** to your request is attached. The anticipated date for the remaining portion of your request is _____.

_____ OPRA is in receipt of your responsive records in accordance to your request. The attached represents a **complete response**.

_____ Your response records contain redactions pursuant to **N.J.S.A. 47:1A-1 Privacy interest** – a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy. *Burnett v. County of Bergen*, 198 N.J. 408 (2009)

_____ Your response records contain redactions in order to comply with the requirements of **Daniel's Law. P.L. 2020, c. 125**

Sincerely,

KECIA DANIELS

Acting City Clerk

KD: *dj*