



Township of Monroe

County of Middlesex

PATRICIA REID

Township Clerk

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OFFICE OF TOWNSHIP CLERK

Municipal Complex

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September 22, 2021

SENT VIA ELECTRONIC MAIL

opra+request-25914-a03e5a83@requests.opramachine.com

Scott Siegel

RE: Open Public Records Act (OPRA) Request – received September 15, 2021 – 2021-01039

To whom it may concern:

In response to the above mentioned OPRA request I offer the following response:

- 1. 4 Buttonwood Court - Whether there are any open permits; Whether there is an underground oil tank; Whether an underground oil tank has been taken out on the above property; Whether there is a septic system on the property; Whether a septic system has been removed. Whether there is any indication of any underground chemical contaminants.**

The Construction Department has provided a list of permit applications for 4 Buttonwood Court, Monroe Township which shows there are no open permits. The Planning and Zoning Department has stated there was an approved/closed permit on file from 2007 (ZP-07-538) for a fence. That Zoning permit has been destroyed in accordance with the New Jersey Records Retention Schedule for Municipal Planning and Zoning Boards of Adjustment under record series number 0020-0001. Regarding **Health Records, Septic Tanks, Wells**, the Township does not have a Health Department, but rather is under contract with the Middlesex County Office of Health Services and records may be obtained by contacting:

Middlesex County Office of Health Services Attn: Sharon Martins

35 Kennedy Boulevard

East Brunswick, NJ 08816

(P) 732-745-3100 / (F) 732-745-2568

Records pertaining to **NJDEP involvement** will need to be obtained through an OPRA Request form from NJDEP and can be accessed on-line at www.nj.gov/dep/opra/.

If you have any further questions regarding this request, I can be reached at AGonzalez@monroetwp.com or 732-656-4573.

Sincerely,

Alicia Gonzalez

Alicia Gonzalez

Records Management Coordinator