



BOROUGH OF WALLINGTON
OPEN PUBLIC RECORDS ACT REQUEST FORM
24 Union Blvd Wallington NJ 07057
973-777-0318 / 973-779-4879 FAX



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Gregory MI _____ Last Name Moscaritolo
E-mail Address sgm@sgmlawpractice.com
Mailing Address 70 Grand Avenue, Suite 100
City River Edge State NJ Zip 07661
Telephone 201-250-8228 FAX 201-250-8231
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax Fax E-mail _____
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature S. Gregory Moscaritolo Date 2-28-2020

Payment Information

Maximum Authorization Cost \$ 50.00
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

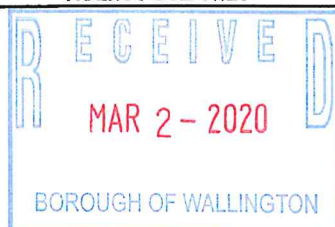
Any and all complaints of noise and/or barking dogs from 135 Hathaway Street, Wallington belonging to Tatiana and/or Gregory Mludzik.

Any and all complaints of a dog running at large belonging to Tatiana and/or Gregory Mludzik residing at 135 Hathaway Street, Wallington.

Any and all complaints, CAD entries or investigation reports of aggressive behavior and/or dog bites from the dog belonging to Tatiana and/or Gregory Mludzik residing at 135 Hathaway Street, Wallington.

Any and all summonses or warnings concerning the dog owned by Tatiana and/or Gregory Mludzik residing at 135 Hathaway Street, Wallington.

AGENCY USE ONLY



AGENCY USE ONLY

3/2/20
[Signature]

AGENCY USE ONLY

20-040

[Signature]

Est. Document Cost _____ Est. Delivery Cost _____ Est. Extras Cost _____ Total Est. Cost _____ Deposit Amount _____ Estimated Balance _____ Deposit Date _____	Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. In Progress - Open <u>3/2/20</u> Denied - Closed _____ Filled - Closed <u>3/2/20</u> Partial - Closed _____	<table style="width: 100%;"> <tr> <th style="text-align: left;">Tracking Information</th> <th style="text-align: left;">Final Cost</th> </tr> <tr> <td>Tracking # _____</td> <td>Total _____</td> </tr> <tr> <td>Rec'd Date _____</td> <td>Deposit _____</td> </tr> <tr> <td>Ready Date _____</td> <td>Balance Due _____</td> </tr> <tr> <td>Total Pages _____</td> <td>Balance Paid _____</td> </tr> <tr> <td colspan="2" style="text-align: center;">Records Provided _____</td> </tr> </table>  _____ Custodian Signature <u>3/2/20</u> _____ Date	Tracking Information	Final Cost	Tracking # _____	Total _____	Rec'd Date _____	Deposit _____	Ready Date _____	Balance Due _____	Total Pages _____	Balance Paid _____	Records Provided _____	
Tracking Information	Final Cost													
Tracking # _____	Total _____													
Rec'd Date _____	Deposit _____													
Ready Date _____	Balance Due _____													
Total Pages _____	Balance Paid _____													
Records Provided _____														

DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers
- ☐ Unlisted telephone numbers
- ☐ Drivers' license numbers
- ☐ Certain records of higher education institutions:
 - ☐ Research records
 - ☐ Questions or scores for exam for employment or academics
 - ☐ Charitable contribution information
 - ☐ Rare book collections gifted for limited access
 - ☐ Admission applications
 - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2

- ☒ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3. a.
- ☒ Public defender records N.J.S.A. 47:1A-5. k.
- ☒ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☒ Personnel and pension records (however, the following information must be disclosed:
 - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
 - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
 - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

N.J.S.A. 47:1A-1

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

Executive Order No. 21 (McGreevey 2002)

- ☒ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☒ Records exempted from disclosure by State agencies' proposed rules.

Executive Order No. 26 (McGreevey 2002)

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9. a.
(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

REQUEST FOR RECORDS UNDER THE COMMON LAW

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer

authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☒ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

LITIGATION

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5 g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Name of Agency**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5 h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Name of Agency**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Name of Agency** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, **and** who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Name of Agency** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Name of Agency** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Name of Agency** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

WALLINGTON POLICE DEPT.

WG-19-01198

2/5/2019

Incident Report Form

ANIMAL/DOG BITES

Primary Officer: DAVID L NORRIS - NORR

☐ Juvenile Involved	☐ Investigation	☐ Video Available	☐ Gang Related	☐ Paperless
☐ Domestic Related	☐ Suspects	☐ Bias Crime	☐ Accident	☐ Administrative
☐ Alcohol Involved	☐ Arrests Made	☐ Drugs Involved	☐ Ready for DA / Prosecutor	☐ Alarm Activated

Log Number WG-19-01198	Incident Number	File Number	Case Number	UCR
Incident Type ANIMLB	Dispatcher STOL		Source 911	
Incident Date / Times				
Incident Occurred At or Between				

Date Received 2/5/2019	Day Rec'd Tuesday	Rcvd 1619	Disp 1619	Arrv 1623	Clrd 1701	Earliest Date and Time	Latest Date and Time
----------------------------------	-----------------------------	---------------------	---------------------	---------------------	---------------------	------------------------	----------------------

Disposition COMPLETED	Cleared by Exception	☐ Suspended			
UCR Clearance	UCR Occur Date	UCR Clear Date	UCR Count	UCR Human Traffic Code	UCR HT Count 0

Location 135 HATHAWAY ST WALLINGTON NJ 07057		☐ Intersection
Cross Street		
GPS Loc X 0		GPS Loc Y 0
Municipality:	Premise Code	Arson Value
Business Name		

Caller / Complainant Type Normal ☒ Anonymous ☐ Hangup ☐ Refused ☐

INVOLVED PERSONS

PROPERTY OWNER

CODE: **PON**

Name (Last, First, Middle) - Address MLUDZIK, TATIANA S 135 HATHAWAY ST WALLINGTON NJ 07057	Juvenile ☐	Date of Birth	Age 49	Race	Sex	Ethnic	Social Security Number
		Weight	Height	Hair	Eyes	Phone Number (973) 907-0301	
		Driver License Number			State	Class	Expiration Date
		ID Provided		ID Detail			

Link Comments

VICTIM

CODE: **VIC**

WG-19-01198

2/5/2019

APPROVED BY: **DAVID BACKO**

PAGE 1

APPROVED ON: 2/11/2019

WALLINGTON POLICE DEPT.

Incident Report Form

WG-19-01198

2/5/2019

ANIMAL/DOG BITES

INVOLVED PERSONS

VICTIM

CODE: VIC

Name (Last, First, Middle) - Address

PIATEK, JOLANTA IWONA
154 HATHAWAY ST 1ST FLOOR
WALLINGTON NJ 07057

Juvenile ☐

Date of Birth	Age 45	Race W	Sex F	Ethnic	Social Security Number
Weight	Height	Hair	Eyes	Phone Number (21) 456-9561	
Driver License Number			State	Class	Expiration Date
ID Provided			ID Detail		

Link Comments

RESPONDING / INVOLVED UNITS, OFFICERS, TIMES

Division

Supervisor / ID

Agency Numbers

Units & Times

PD	PD-19-01140	25	DISP	16:19:39
			ARRV	16:23:45
			CLRD	17:01:20
		30	DISP	16:19:56
			ARRV	16:23:47
			ARRV	16:27:05
			ARRV	16:27:08
			CLRD	17:01:20
EM	EM-19-04943	F210	DISP	16:28:31
			ARRV	16:29:47
			CLRD	17:01:20

COMMENTS / NARRATIVES

Title

Police Dispatch

Narrative Created By / Creation Date

PAUL F STOLARZ

02/05/2019

Narrative Updated By / Update On

Narrative Approved By / Approved Date

Input: STOL 02/05/2019 16:20:21 Edited: STOL 02/05/2019 16:20:21
 FEMALE BITTEN BY DOG

Input: STOL 02/05/2019 16:37:43 Edited: STOL 02/05/2019 16:37:43
 SQUAD TRANSPORTING FEMALE TO HUMC

COMMENTS / NARRATIVES

Title

INITIAL REPORT

Narrative Created By / Creation Date

DAVID L NORRIS

02/05/2019

Narrative Updated By / Update On

DAVID L NORRIS

02/10/2019

Narrative Approved By / Approved Date

DAVID BACKO

02/11/2019

Report by P.O. Norris

On 2/5/19 I was dispatched along with P.O. Marciniack on a call of a dog bite at 135 Hathaway St. On my arrival I met with the victim, Iwona Piatek, and

WG-19-01198

2/5/2019



APPROVED BY: **DAVID BACKO**

APPROVED ON: **2/11/2019**

PAGE **2**

Incident Report Form**ANIMAL/DOG BITES**

the dog owner, Tatiana Mludzik. Mrs. Piateks injury was a open wound approximately two inches long along the jaw line on the right side of her face (see attached photo).

Mrs. Mludzik explained she invited Mrs. Piatek over to the residence. When Mrs. Piatek was leaving, she stopped and bent over to pet Mrs. Mludzik's dog Maddie. When Mrs. Piatek bent over, Maddie bit her in the face. Maddie was laying inside the residence near the back door by her food bowl. Mrs. Piatek was taken to Hackensack University Medical Center.

Maddie is a two year old Black Lab/Terrier mix that the Mludzik family had for approximately 8 months. When questioned, Mrs. Mludzik admitted the dog is not licensed with the Wallington Health department. Mrs. Mludzik was unable to furnish any veterinary information at the time of this incident. Mrs. Mludzik was informed that dog must be confined for at least ten days from the date of the incident. The Notice of Bite & Confinement of Animal form was filled out and forwarded to the health department.

COMMENTS / NARRATIVES

Title

SUPPLEMENTAL REPORT

Narrative Created By / Creation Date

DAVID L NORRIS**02/08/2019**

Narrative Updated By / Update On

PAUL F STOLARZ**02/13/2019**

Narrative Approved By / Approved Date

DAVID BACKO**02/11/2019****REPORT BY P.O. NORRIS**

On 2/8/19 I conducted a follow up investigation regarding the animal bite at 135 Hathaway Street. I met with Paula Gilbert, the registrar for the Borough of Wallington. Ms. Gilbert informed me that there was no record of licensing or rabies tags issued to a canine at 135 Hathaway Street at the time of the incident. Ms. Gilbert further informed me she received a fax from Hackensack University Medical Center regarding the bite and she did contact Ruby Parr, The Borough health clerk. On the paper work from HUMC, the victim gave the name Jolanta Piatek, where as at the scene parties involved were calling her Iwona.

I met with Father Gregory Mludzik, the husband of Tatiana Mludzik who is the owner of the dog in question, Maddie. Fr. Mludzik furnished a receipt from Petco, store 2794 Rt 46 West Totowa NJ, showing a visit to Vetco veterinarian Dr. Rami Henin



Incident Report Form**ANIMAL/DOG BITES**

(lic number 29vi00750000). The receipt was dated 2/7/19. I made contact with Mrs. Piatek's family who stated she would respond to headquarters with identification to clear up the matter involving her name.

COMMENTS / NARRATIVES

Title

SUPPLEMENTAL REPORT

Narrative Created By / Creation Date

02/09/2019

Narrative Updated By / Update On

02/10/2019**DAVID L NORRIS****DAVID L NORRIS**

Narrative Approved By / Approved Date

REPORT BY P.O. NORRIS

On 2/9/19 Mrs. Piatek responded to Wallington headquarters to clarify the confusion involving her name. Mrs. Piatek furnished her New Jersey drivers license with the name Jolanta I Piatek. Mrs. Piatek's middle name is Iwona.

Mrs. Piatek received numerous stitches to the bite wound and will visit with a plastic surgeon at a later date. Mrs. Piatek also informed me she suffered bite wounds to her right breast and allowed me to view a photo of the injuries that were on her cell phone. Mrs. Piatek had puncture wounds and heavy bruising. She stated she would forward the picture to my departmental email for inclusion to this report. I gave a copy of the Notice of Bite and Confinement to Mrs. Piatek. I also gave her a voluntary statement to fill out and file into records.



NOTICE OF BITE AND CONFINEMENT OF ANIMAL

Under authority of N. J. Rev. Statutes 26:4-82, 83, & 85, you are hereby ordered to confine the animal securely in a manner designated by the local health department until released by an agent of the local health department.

Species (dog, cat, etc.) Dog	License Number 000325-19	Name Maddy	Sex ☐ M ☒ F	Color/Markings Black	Breed Labrador Mix	Hair ☒ Short ☐ Long
Name of Owner Tatiana Mludzik			Telephone and/or Cell Number of Owner 973-779-4329			
Address of Owner 135 Hathaway Street			Location of Animal for Next 10 Days Following Date of Bite (if different) 135 Hathaway Street / Wallington			
Date of Bite 02-05-2019		Date Reported to Loc. Hlth. Dept. 02-06-2019		Location of Animal (Street and Area) At Time of Bite 135 Hathaway Street / Wallington		
Name of Person Bitten Jolanta Piotek			Telephone Number 201-456-9561		Location of Bite on Body Right Jawline	
Address of Person Bitten 154 Hathaway Street, Wallington N.J. 07057						
Name and Address of Attending Physician Hume Emergency Trauma			30 Prospect Ave. Hackensack NJ 07601		Telephone Number 551-996-2300	
Name and Address of Attending Veterinarian					Telephone Number	
Date of Confinement 02-05-2019		Projected Release Date 02-15-2019		Length of Confinement ☒ 10 Days ☐ Other: _____		
Department of Health-Municipality Wallington			County Bergen		Telephone Number 973-777-0818	
Release Authorized By Ruby Parra, RTHS					Release Date Authorized 02-15-2019	
IN COOPERATION WITH THE NEW JERSEY DEPARTMENT OF HEALTH, INFECTIOUS AND ZOO NOTIC DISEASES PROGRAM, RABIES CONTROL						

IMPORTANT: If animal shows signs of illness or dies, immediately notify the local health officer before removing the animal or its body. All confined animals that die **MUST** be tested for rabies; the animal's head should be sent immediately to the New Jersey Department of Health, Rabies Laboratory.

VPH-11
MAY 13

Copies to: Owner of Animal, Person Bitten, Local Health Department

IMPORTANT INFORMATION ON RABIES

Rabies is a viral infection of the central nervous system (brain and spinal cord) that can affect all warm-blooded animals. The virus is excreted in the saliva of an infected animal (usually a raccoon, fox, skunk, groundhog, dog or cat), and is transmitted by a bite or by contamination of open (i.e., bleeding within the past 24 hours) wounds or mucous membranes with saliva or central nervous system tissue (brain and spinal cord), from an infected animal. Rabies in humans can be prevented by the administration of rabies immune serum and vaccine after a bite or exposure from a known or suspect rabid animal has occurred. Once signs and symptoms of illness appear (usually 2 to 12 weeks following the bite), however, there is no cure or treatment for the disease.

Because of the risk of rabies, all animal bites should be reported to your local health department for follow-up and evaluation. It is also important to:

1. Wash animal bite wounds thoroughly with soap and water as soon as possible after the bite. Contamination of open cuts or scratches with saliva of potentially rabid animals should also be washed off immediately.
2. If bitten by an owned animal, get the owner's address and telephone number. In case of bites from wild or stray animals, if it can be done safely, try to capture the animal so that it can be observed or tested for rabies. Call your local animal control officer for assistance.
3. Consult a physician as soon as possible.

Biting dogs and cats should be confined for rabies observation by the local department of health for a period of 10 days following the bite. If a dog or cat had rabies virus in its saliva at the time of the bite; it will become very ill with rabies within a few days, and can be sacrificed and tested to verify the presence of the disease. Dogs and cats showing signs of rabies at the time of the bite may be sacrificed and tested immediately. Other domestic animals, i.e., horses, cattle, goats, etc. may be confined for observation for 10 days if they are healthy at the time of the bite. Signs of rabies in animals include loss of appetite, fever, restlessness, irritability; progressing to either frank aggressiveness and/or paralysis and difficulty walking, unusual crying or howling, drooling of saliva, and eventually seizures, coma, and death. The progression of the disease is rapid, with domestic animals usually dying within 1 to 5 days of onset of illness. Important: at the first signs of any such illness in an animal confined for rabies observation, the local health department should be notified at once.

There is no safe rabies observation period for wild animals. Raccoons, skunks, foxes may have the virus in their saliva for a week or longer before showing signs of illness. If any of these animals are seen acting unusually, showing signs of aggression, and out during daylight hours, they should be considered as potentially rabid. Stay away from these animals and do not let pet dogs, cats, or other animals come in contact with them. Report to the local department of health any bites or exposures from these animals to your pets, livestock, or yourself.



New Jersey Judiciary Records Request Form

Request Date

Request Needed By

Preferred Delivery

- ☐ Pick Up
☐ US Mail
☐ On Site Inspection
☐ Fax
☐ Email

Part A: Requestor Identification

Last Name		First Name		Middle Initial
Address			Daytime Telephone (Include area code) ext.	
City	State	Zip Code	Fax/Email (optional)	

Part B: Records Request Processing Location

Please select one of the locations below to process your records request.

- | | | |
|--|--|--|
| County _____ | ☐ Appellate Division Clerk's Office | ☐ Office of the Administrative Director |
| Division _____ | ☐ Supreme Court Clerk's Office | ☐ Municipal Court _____ |
| ☐ Superior Court Clerk's Office | ☐ Tax Court Clerk's Office | ☐ Other _____ |

Part C: Case Identification

Case Name			Docket/Complaint/Ticket Number*	
*In Criminal and Municipal Cases, if you do not know the docket number, please provide Defendant's information: Defendant Name and alias(es), if any			Defendant Birth Date	Last 4 digits of Defendant's Social Security Number
Indictment/Arrest Date	Indictment/Accusation/ Complaint/Municipal Number	Appeal Number	Sentencing Date	Name of Sentencing Judge

Part D: Records Requested by Division

Please describe records requested as completely as possible. Include any case numbers, dates and names of individuals involved. Attach additional pages if necessary.

Part E: Copy Fees

Copy Fees: 5¢ per page letter size 7¢ per page legal size	Special Copy Requests - Additional fees will be charged ☐ Seal only ☐ Certified with Seal	☐ Certified without Seal ☐ Exemplified (includes Seal)	Are you a named party or attorney in this case? ☐ Yes ☐ No
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For Judiciary Use Only

Disposition ☐ Delivered ☐ Denied ☐ Unavailable	Disposition Date
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If request is denied or records are unavailable, explain here. Attach additional pages if necessary.

For Tax Court Records return this form to: txtrecords.mailbox@njcourts.gov
For all other requests return this form to: SCCO.Mailbox@njcourts.gov