



# *Township of Monroe*

**County of Middlesex**

**PATRICIA REID**

*Township Clerk*

[preid@monroetwp.com](mailto:preid@monroetwp.com)

**OFFICE OF TOWNSHIP CLERK**

Municipal Complex

1 Municipal Plaza

Monroe Township, NJ 08831-1900

(732) 656-4573

(732) 521-3190 FAX

January 28, 2021

**SENT VIA ELECTRONIC MAIL**

[opra+request-19602-16c97051@requests.opramachine.com](mailto:opra+request-19602-16c97051@requests.opramachine.com)

Randy Kuhn

RE: Open Public Records Act (OPRA) Request – received January 19, 2021 – 2021-00040

To whom it may concern:

In response to the above mentioned OPRA request I offer the following response:

**This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.**

**Records requested: \*\* UPDATED 1-19-2021 -- For the entire town with a date range of January 2020 to current.**

**All Code Violations**

**All Tax Delinquents/Liens**

**All Vacant/Abandoned Properties**

**All Utility Delinquent/Liens (if applicable)**

The Township does not have a vacant/abandoned property list or a requirement to register a vacant/abandoned property. The Construction Department has provided a list of violations for the requested timeframe. The Utility Department has stated any delinquent properties for the prior year can be sold at a tax sale, which is held annually by the tax collector. A list of these properties are advertised prior to the sale. The Tax Collector will need a two-week (February 11, 2021) extension to gather any responsive documents for this request.

**Please be advised that all Monroe Township municipal buildings are closed to the public and Departments have limited staff.**

If you have any further questions regarding this request, I can be reached at [AGonzalez@monroetwp.com](mailto:AGonzalez@monroetwp.com) or 732-656-4573.

Sincerely,

*Alicia Gonzalez*

Alicia Gonzalez

Records Management Coordinator7