

## Michelle White

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**From:** Emily Henry <emilyh@sebco.com>  
**Sent:** Wednesday, August 27, 2025 2:37 PM  
**To:** Michelle White  
**Cc:** Jackie Roundtree; Erica Mertz; Brianne Vill  
**Subject:** Re: WEAVER STREET WASHER #4 BROKEN

Thank you so much guys!

On Wed, Aug 27, 2025 at 2:25 PM Michelle White <[mwhite@summitnjha.org](mailto:mwhite@summitnjha.org)> wrote:

Hi Emily,

I'm approving the cost for the repairs to washer #4 at Weaver.

Best regards,

*Michelle White*

Assistant Director/Property Manager

Summit Housing Authority

512 Springfield Avenue

Summit, New Jersey 07901

Email: [mwhite@summitnjha.org](mailto:mwhite@summitnjha.org)

Phone: 908-273-6413

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**From:** Jackie Roundtree <[jroundtree@summitnjha.org](mailto:jroundtree@summitnjha.org)>  
**Sent:** Wednesday, August 27, 2025 2:13 PM  
**To:** Emily Henry <[emilyh@sebco.com](mailto:emilyh@sebco.com)>; Erica Mertz <[ericamertz@sebco.com](mailto:ericamertz@sebco.com)>; Brianne Vill  
<[briannevill@secolaundry.com](mailto:briannevill@secolaundry.com)>

**Cc:** Michelle White <[mwhite@summitnjha.org](mailto:mwhite@summitnjha.org)>  
**Subject:** RE: WEAVER STREET WASHER #4 BROKEN

Hi Emily,

I have included our Property Manager/Asst. Director in this email. She may be your best of contact for this.

*Jackie Roundtree*

Summit Housing Authority

**Certification Manager**

512 Springfield Avenue

Summit, NJ 07901

908-273-6419



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**From:** Emily Henry <[emilyh@sebco.com](mailto:emilyh@sebco.com)>  
**Sent:** Wednesday, August 27, 2025 1:47 PM  
**To:** Jackie Roundtree <[jroundtree@summitnjha.org](mailto:jroundtree@summitnjha.org)>; Erica Mertz <[ericamertz@sebco.com](mailto:ericamertz@sebco.com)>; Brianne Vill <[brianneville@sebcolaundry.com](mailto:brianneville@sebcolaundry.com)>  
**Subject:** Fwd: WEAVER STREET WASHER #4 BROKEN

Hey Jackie!

Hope all is well. I sent a follow-up to Lisa for 2 Weaver and received her automated away message.

Can you look into this for me? It is for washer #4 at 2 Weaver.

Thanks!

----- Forwarded message -----

From: **Emily Henry** <[emilyh@sebco.com](mailto:emilyh@sebco.com)>

Date: Fri, Aug 22, 2025 at 5:25 PM

Subject: Re: WEAVER STREET WASHER #4 BROKEN

To: Lisa Zelasko <[lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)>

Cc: Brianne Vill <[briannevill@sebcolaundry.com](mailto:briannevill@sebcolaundry.com)>, Erica Mertz <[ericamertz@sebco.com](mailto:ericamertz@sebco.com)>

Good evening Lisa,

Our technician was on site today for washer #4.

It currently needs a new card reader and complete basket assembly.

The card reader is \$290.00 and the basket is \$177.74, let me know once approved.

LCSU error message indicates an issue with the machine's card reader.

On Tue, Aug 19, 2025 at 1:17 PM Lisa Zelasko <[lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)> wrote:

Thank you!

Regards,

*Lisa Zelasko*

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: [lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)

Phone: 908-273-6413

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**From:** Emily Henry <[emilyh@sebco.com](mailto:emilyh@sebco.com)>  
**Sent:** Tuesday, August 19, 2025 12:58 PM  
**To:** Lisa Zelasko <[lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)>  
**Cc:** Brianne Vill <[briannevill@sebcolaundry.com](mailto:briannevill@sebcolaundry.com)>  
**Subject:** Re: WEAVER STREET WASHER #4 BROKEN

Good afternoon Lisa

We will have a technician on site within 24-48hrs.

Thanks,

On Tue, Aug 19, 2025 at 11:52 AM Lisa Zelasko <[lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)> wrote:

Hey guys another one down.. see below

Let me know when you guys can come

Regards,

*Lisa Zelasko*

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: [lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)

Phone: 908-273-6413

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**From:** Lisa Zelasko <[ezelasko@icloud.com](mailto:ezelasko@icloud.com)>

**Sent:** Tuesday, August 19, 2025 11:00 AM

**To:** Lisa Zelasko <[lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)>

**Subject:** #4

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Sent from my iPhone

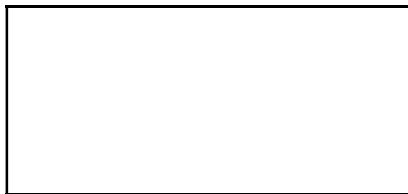
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***Emily Henry***

Customer Service Representative  
SEBCO Laundry Systems, Inc.  
SEB Realty Corp.  
7 Johnson Drive  
Raritan, NJ 08869

P: 732-752-9000 ext. 142

[emilyh@sebco.com](mailto:emilyh@sebco.com)



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