

Lisa Zelasko

From: Emily Henry <emilyh@sebco.com>
Sent: Wednesday, September 3, 2025 3:54 PM
To: Lisa Zelasko
Cc: Brianne Vill
Subject: Re: SEBCO SERVICE - 2 WEAVER ST 2nd request!

No problem, the team on Friday will install the new washer and clean the vent system out.

Please have the room closed starting around 9am.

As well, is there an alternate number we can call in case we run into the same issue?

On Wed, Sep 3, 2025 at 3:49 PM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Hello again, sorry for being a pain you know where but is there any way when you guys come out on Friday to install the new washer #5 at Weaver St. can the Vents be cleaned that day?

We are concerned about a fire hazard.

Let me know please

Thank you so much!

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Emily Henry <emilyh@sebco.com>
Sent: Tuesday, September 2, 2025 11:40 AM
To: Lisa Zelasko <lzelasko@summitnjha.org>
Cc: Brianne Vill <briannevill@sebcolaundry.com>
Subject: Re: SEBCO SERVICE - 2 WEAVER ST 2nd request!

Hi Lisa,

We came out to clean the vents and all the doors were locked.

We called the direct line 908-273-6413 over 6x times and kept receiving, our office is closed today and was unable to reach anyone.

He was there for the venting and to replace the parts needed for washer #4. He arrived around 10:40am on 8/28.

Thanks,

On Tue, Sep 2, 2025 at 11:33 AM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Hello again. Did they come out to clean the vents at Weaver st?

Let me know

Thanks!

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Emily Henry <emilyh@sebco.com>

Sent: Tuesday, August 12, 2025 12:40 PM

To: Lisa Zelasko <lzelasko@summitnjha.org>

Subject: Re: SEBCO SERVICE - 2 WEAVER ST 2nd request!

Absolutely. We will be on site 8/28 between 9-12pm.

Thank you for your patience!

On Tue, Aug 12, 2025 at 12:27 PM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

YES Please!!! We are concerned about it being a fire hazard. Can we schedule for 8/28 from 9am to 12pm? I will have the laundry room closed for your guy..

Please be sure to tell the tech to come to the office to sign in when he gets here.

Let me know if that is OK..

Thank you so much!

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Emily Henry <emilyh@sebco.com>

Sent: Tuesday, August 12, 2025 11:59 AM

To: Lisa Zelasko <lzelasko@summitnjha.org>

Cc: Brianne Vill <briannevill@sebcolaundry.com>; Michelle White <mwhite@summitnjha.org>

Subject: Re: SEBCO SERVICE - 2 WEAVER ST 2nd request!

Good morning Lisa,

I apologize for the delayed response.

I still see the open venting call for 2 Weaver St in the system, I don't have much information why it was not completed the day we discussed.

Can we arrange for the team to come by either on 8/28 or 8/29?

On Mon, Aug 11, 2025 at 10:14 AM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Please advise.. Thank you sooo much!

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Lisa Zelasko

Sent: Tuesday, July 29, 2025 1:13 PM

To: Emily Henry <emilyh@sebco.com>

Cc: Brianne Vill <brianneville@sebcolaundry.com>; Michelle White <mwhite@summitnjha.org>

Subject: RE: SEBCO SERVICE - 2 WEAVER ST

Hey Emily, I just left you a message just wanted to confirm that you guys were out here on 7/16 to clean the Vents at Weaver? Normally your guys come to the office and signs in but not this time.

Let me know please..

Thank you!

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Emily Henry <emilyh@sebco.com>

Sent: Monday, July 7, 2025 3:12 PM

To: Lisa Zelasko <lzelasko@summitnjha.org>

Cc: Brianne Vill <briannevill@sebcolaundry.com>; Michelle White <mwhite@summitnjha.org>

Subject: Re: SEBCO SERVICE - 2 WEAVER ST

Good afternoon Lisa,

As per our conversation, we will clean the vents for 2 Weaver St on Wednesday 7/16/2025.

Please have the laundry room closed between 9-12pm.

Thanks!

THanKS!

On Mon, Jul 7, 2025 at 10:53 AM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Hello Emily, can you confirm if the vents need cleaning again or have they been cleaned since you guys were out here in November of 2024?

I know your Tech mentioned it needed cleaning but not sure if it was done.

Let me now please

Thank you!

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Emily Henry <emilyh@sebco.com>
Sent: Thursday, May 22, 2025 3:41 PM
To: Lisa Zelasko <lzelasko@summitnjha.org>
Subject: SEBCO SERVICE - 2 WEAVER ST

Good afternoon,

Pleasure speaking with you today!

Dryer #2 needs one belt, for the price of \$46.66.

Please confirm the price and we will go ahead and replace parts as needed.

As for the venting, I show we did a full vent cleaning the first week of Nov. 2024.

The technician on site did mention the vents are clogged and should be cleaned asap.

Thank you!

--

Emily Henry
Customer Service Representative
SEBCO Laundry Systems, Inc.
SEB Realty Corp.
7 Johnson Drive
Raritan, NJ 08869
P: 732-752-9000 ext. 142

emilyh@sebco.com



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Emily Henry

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SEBCO Laundry Systems, Inc.
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7 Johnson Drive
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