

Lisa Zelasko

From: Lisa Zelasko
Sent: Wednesday, September 3, 2025 11:37 AM
To: Christine Jones
Cc: Catherine Courtot; Richard Kovatch; Bianca Martinez; Mike Eltzholtz; Stu Levitt; Brianne Vill
Subject: RE: SEBCO Laundry Room Equipment Sale Proposal - Summit Housing Authority, 5 Weaver Street, Summit NJ

Yes that is perfect. Just call the main office and we will have one of the maintenance guys meet you at Weaver st.

Thank you!

Regards,

Lisa Zelasko

Summit Housing Authority
Administrative Specialist
512 Springfield Avenue
Summit, New Jersey 07901
Email: lzelasko@summitnjha.org
Phone: 908-273-6413

From: Christine Jones <christinej@sebco.com>
Sent: Wednesday, September 3, 2025 11:24 AM
To: Lisa Zelasko <lzelasko@summitnjha.org>
Cc: Catherine Courtot <catherinec@sebco.com>; Richard Kovatch <richardkovatch@sebcolaundry.com>; Bianca Martinez <biancam@sebco.com>; Mike Eltzholtz <mikeeltzholtz@sebco.com>; Stu Levitt <stu@sebco.com>; Brianne Vill <briannevill@sebcolaundry.com>
Subject: Re: SEBCO Laundry Room Equipment Sale Proposal - Summit Housing Authority, 5 Weaver Street, Summit NJ

Good morning Lisa,

My name is Christine Jones. I am SEBCO's Installation Coordinator. We have an opening on Friday:

9/5/25 - SEBCO Delivers and Installs New Washer

Is this date acceptable? Is there a number we should call when we arrive? Please let me know. Thank you.

Have a great day.
Sincerely,

Christine M. Jones
Installation Coordinator
Sales Administrative Assistant

SEBCO Laundry Systems
7 Johnson Drive
Raritan, NJ 08869
(732) 752-9000 ext. 163



On Thu, Aug 21, 2025 at 12:12 PM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Hello again, just checking in to see the status of this new washer. When will it be in?

Please advise.

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Catherine Courtot <catherinec@sebco.com>

Sent: Monday, July 28, 2025 11:08 AM

To: Lisa Zelasko <lzelasko@summitnjha.org>

Cc: Richard Kovatch <richardkovatch@sebcolaundry.com>; Bianca Martinez <biancam@sebco.com>; Christine Jones <christinej@sebco.com>

Subject: Re: SEBCO Laundry Room Equipment Sale Proposal - Summit Housing Authority, 5 Weaver Street, Summit NJ

Good morning Lisa,

Thank you — we've received the purchase order.

It's currently being processed, and we'll be in touch to coordinate delivery. If you have any questions in the meantime, feel free to call Richard at 732-752-9000 or simply reply to this email.

Have a great day!

On Mon, Jul 28, 2025 at 10:45 AM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Please see attached signed proposal and PO.

Please advise when this machine will be delivered and will you be taking the old machine away?

Thank you.

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Catherine Courtot <catherinec@sebco.com>

Sent: Friday, July 18, 2025 4:15 PM

To: Lisa Zelasko <lzelasko@summitnjha.org>

Cc: Richard Kovatch <richardkovatch@sebcolaundry.com>; Bianca Martinez <biancam@sebco.com>; Christine Jones <christinej@sebco.com>

Subject: SEBCO Laundry Room Equipment Sale Proposal - Summit Housing Authority, 5 Weaver Street, Summit NJ

Good afternoon Lisa,

On behalf of Richard Kovatch, attached you will find the SEBCO Laundry Room Equipment Sale Proposal for **Summit Housing Authority, 5 Weaver Street, Summit NJ 07901**. Additionally, I have attached the corresponding equipment brochures for your reference. If you have any questions please give Richard a call at 732-752-9000 or reply to this email.

Have a great weekend!

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Catherine Courtot

Sales Administrative Assistant

SEBCO Laundry Systems Inc.

7 Johnson Drive

Raritan NJ, 08869

 catherinec@sebco.com

P:732-752-9000 x120



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Catherine Courtot

Sales Administrative Assistant

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