

## Lisa Zelasko

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**From:** Wanda <wfortune0467@gmail.com>  
**Sent:** Wednesday, July 23, 2025 1:04 PM  
**To:** Lisa Zelasko  
**Cc:** Robert Lee; R L; Michelle White; Wanda Fortune  
**Subject:** Re: Document shared with you: "Glenwood and Weaver Meeting 7-18-25"

I think everything is fine

I just have a suggestion for next meeting if we're going to announce people who attend. Maybe we should do a introduction? And they just state their name and where they're from so if Lisa is there she can just record it. What names are there so we don't miss out someone who's actually attending a meeting.

I know arthur stewart was there georgette Barnes, was there the new commissioner?  
And tamisha, I don't know if I'm spelling. Her name right she was there from Weaver street. Also,if there was somebody else outside of those three I'm not sure .

So if possible can we try that way so we can include everybody?  
Maybe it will encourage others to come out just my thought.

On Wed, Jul 23, 2025, 11:41 AM Lisa Zelasko <[lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)> wrote:

Received, Thank you..

Regards,

*Lisa Zelasko*

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: [lzelasko@summitnjha.org](mailto:lzelasko@summitnjha.org)

Phone: 908-273-6413

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**From:** Robert Lee <[rlee@summitnjha.org](mailto:rlee@summitnjha.org)>  
**Sent:** Wednesday, July 23, 2025 11:25 AM

**To:** R L <[unusuallee@gmail.com](mailto:unusuallee@gmail.com)>

**Cc:** Lisa Zelasko <[zelasko@summitnjha.org](mailto:zelasko@summitnjha.org)>; Michelle White <[mwhite@summitnjha.org](mailto:mwhite@summitnjha.org)>; Wanda Fortune <[wfortune@summitnjha.org](mailto:wfortune@summitnjha.org)>; [wfortune0467@gmail.com](mailto:wfortune0467@gmail.com)

**Subject:** Re: Document shared with you: "Glenwood and Weaver Meeting 7-18-25"

Hey Y'all,

I just wanted to confirm you got my email. I set up the meeting notes as google doc so we call all easily edit/add anything that may have been forgotten.

Have a look and see if you agree with my comments.

Also, I changed formatting to make it easier to to track items.

Best,

Robert E Lee

Commissioner

Summit Housing Authority

Email: [rlee@summitnjha.org](mailto:rlee@summitnjha.org)

On Jul 22, 2025, at 10:52 PM, R L (via Google Docs) <[unusuallee@gmail.com](mailto:unusuallee@gmail.com)> wrote:

R L shared a document



R L ([unusuallee@gmail.com](mailto:unusuallee@gmail.com)) has invited you to **edit** the following document:

Hi Y'all,



I added in some points I thought were missing; it felt like we discussed quite a bit after the slow start.

I changed the format of the meeting minutes to make it easier to discuss individual topics. If we can keep them numbered, like this would be a huge help in responding to all concerns, and will allow us to give a status updates and track progress a little better.

I'm sure this can be set up in the Microsoft office environment, too, but I didn't know how to do it so that Wanda would be able to access.

Also, Office has automatic meeting summary capabilities that are excellent. Don't know how yet... I'll share as soon as i know.

Please add in anything that may still be missing.

Lisa, if you can check all the changes and "accept" if you agree with them, or reply/comment if you don't. That way you are the "Master" editor of the minutes.

Let me know if you have any thoughts.  
cheers

 Glenwood and Weaver Meeting 7-18-25



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