

From: R L (via Google Docs) <unusuallee@gmail.com>
Sent: Tuesday, July 22, 2025 10:53 PM
To: Lisa Zelasko
Cc: Michelle White; Robert Lee; Wanda Fortune; wfortune0467@gmail.com
Subject: Document shared with you: "Glenwood and Weaver Meeting 7-18-25"

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R L shared a document

R L (unusuallee@gmail.com) has invited you to **edit** the following document:

Hi Y'all,

I added in some points I thought were missing; it felt like we discussed quite a bit after the slow start.

I changed the format of the meeting minutes to make it easier to discuss individual topics. If we can keep them numbered, like this would be a huge help in responding to all concerns, and will allow us to give a status updates and track progress a little better.

I'm sure this can be set up in the Microsoft office environment, too, but I didn't know how to do it so that Wanda would be able to access.

Also, Office has automatic meeting summary capabilities that are excellent. Don't know how yet... I'll share as soon as i know.

Please add in anything that may still be missing.

Lisa, if you can check all the changes and "accept" if you agree with them, or

reply/comment if you don't. That way you are the "Master" editor of the minutes.

Let me know if you have any thoughts.
cheers

 Glenwood and Weaver Meeting 7-18-25



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