

Lisa Zelasko

From: Lisa Zelasko
Sent: Friday, July 18, 2025 8:13 AM
To: Brianne Vill
Cc: Erica Mertz
Subject: RE: Washer #5 at Weaver Street

Happy Friday all! I have not heard back from you about the new #5 washer needed at Weaver. We need ASAP!

Let me know please

Thank you..

Regards,

Lisa Zelasko

Summit Housing Authority
Administrative Specialist
512 Springfield Avenue
Summit, New Jersey 07901
Email: lzelasko@summitnjha.org
Phone: 908-273-6413

From: Lisa Zelasko
Sent: Thursday, July 10, 2025 9:15 AM
To: Brianne Vill <briannevill@sebcolaundry.com>
Cc: Erica Mertz <ericamertz@sebco.com>
Subject: RE: Washer #5 at Weaver Street

Hello Brianne, we have decided to go with the new machine.

Let me know when it will be here..

Thank you!

Regards,

Lisa Zelasko

Summit Housing Authority
Administrative Specialist
512 Springfield Avenue
Summit, New Jersey 07901
Email: lzelasko@summitnjha.org
Phone: 908-273-6413

From: Brianne Vill <briannevill@sebcolaundry.com>

Sent: Wednesday, July 9, 2025 11:11 AM

To: Lisa Zelasko <lzelasko@summitnjha.org>

Cc: Erica Mertz <ericamertz@sebco.com>; Michelle White <mwhite@summitnjha.org>

Subject: Re: Washer #5 at Weaver Street

Lisa,

The parts cost to repair washer 5 are as follows: \$ 351.40 for a Motor Control Unit, \$ 383.91 for a Motor and \$79.33 for a belt.

The labor cost would be around \$300.00

To repair the machine it would cost around \$ 1,115.00

To purchase a new machine would be around \$3,000.00

Sincerely,

Brianne Vill

Customer Service Manager

SEBCO Laundry Systems, Inc.

7 Johnson Drive

Raritan, NJ 08869

P: 732-752-9000 ext. 121

On Mon, Jul 7, 2025 at 10:50 AM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Hello again, can you please give me an update on washer #5?

Thank you!

Regards,

Lisa Zelasko

Summit Housing Authority

Administrative Specialist

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Lisa Zelasko

Sent: Monday, June 30, 2025 9:54 AM

To: Erica Mertz <ericamertz@sebco.com>; Jacqueline Gray <JGray@summitnjha.org>

Cc: Michelle White <mwhite@summitnjha.org>; Parts Department SEBCO Laundry Systems <partsdepartment@sebcolaundry.com>; Brianne Vill <briannevill@sebcolaundry.com>

Subject: RE: Washer #5 at Weaver Street

Hello again, can you please confirm how much it will cost to repair #5 machine at Weaver VS getting a new machine? Also, can you please give me a printout of what already has been replaced in this machine? That will determine whether we should repair or replace with a new machine.

Please advise as soon as possible as the tenets are in need of this machine.

Thank you so much!

Regards,

Lisa Zelasko

Summit Housing Authority

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Erica Mertz <ericamertz@sebco.com>
Sent: Tuesday, May 20, 2025 1:19 PM
To: Lisa Zelasko <lzelasko@summitnjha.org>
Cc: Michelle White <mwhite@summitnjha.org>; Parts Department SEBCO Laundry Systems <partsdepartment@sebcolaundry.com>; Brianne Vill <briannevill@sebcolaundry.com>
Subject: Re: FW: Washer #5 at Weaver Street

I can understand that. Water can definitely lead to disaster when dealing with mechanics. The tech did not recommend it to be replaced, however I can have sales send you a proposal for a machine if you would like.

On Tue, May 20, 2025 at 11:39 AM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Hello again, were you able to access if this machine should be replaced with a new one instead of being repaired? Just seems as if there have been many repairs on this machine and once repaired something else seems to go.

Please advise.

Thank you so much

Regards,

Lisa Zelasko

Summit Housing Authority

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Erica Mertz <ericamertz@sebco.com>
Sent: Tuesday, May 20, 2025 10:43 AM
To: Lisa Zelasko <lzelasko@summitnjha.org>
Cc: Parts Department SEBCO Laundry Systems <partsdepartment@sebcolaundry.com>; Brianne Vill <briannevill@sebcolaundry.com>
Subject: Re: FW: Washer #5 at Weaver Street

Excellent!!

The parts needed are priced as follows:

Motor Control Board \$351.40

Motor \$383.91

belt \$79.33

Once approved, we will order them and come out and install them!

On Tue, May 20, 2025 at 10:17 AM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Hello Erica, the plumbing has been done.. please advise.

Thank you so much

Regards,

Lisa Zelasko

Summit Housing Authority

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Erica Mertz <ericamertz@sebco.com>

Sent: Thursday, May 15, 2025 9:53 AM

To: Lisa Zelasko <lzelasko@summitnjha.org>

Cc: Parts Department SEBCO Laundry Systems <partsdepartment@sebcolaundry.com>; Brianne Vill
<briannevill@sebcolaundry.com>

Subject: Re: FW: Washer #5 at Weaver Street

Good Morning Lisa,

I hope this email finds you well. We had been in touch with Myda in regards to the plumbing that is needed. There are a few parts on washer 5 that were damaged due to water damage from the drain backing up. We recommend fixing the plumbing prior to replacing the parts. We followed up with Myda a few times but were told there was no timeline for the plumbing to be repaired.

Once it is done, we can quote you for the price of the parts.

Let me know if you have any questions.

Sincerely,

On Thu, May 15, 2025 at 8:43 AM Lisa Zelasko <lzelasko@summitnjha.org> wrote:

Hello all, please see email below, has this been completed??

Please Advise.

Thank you,

Lisa Zelasko

Summit Housing Authority

512 Springfield Avenue

Summit, New Jersey 07901

Email: lzelasko@summitnjha.org

Phone: 908-273-6413

From: Jacqueline Gray
Sent: Friday, April 25, 2025 11:15 AM
To: Lisa Zelasko <lzelasko@summitnjha.org>
Subject: Washer #5 at Weaver Street

Hi Lisa,

We've had quite a few repairs on Washer #5 at Weaver Street. Could you please reach out to Sebco Laundry and ask them to assess the machine to determine whether a replacement might be recommended?

Please keep me posted.

Thanks,

Jacqueline L. Gray

Executive Director

Summit Housing Authority

512 Springfield Avenue

Summit, NJ 07901

Phone: 908-273-6413

Fax: 908-273-3618

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Erica Mertz

Customer Service Representative

SEBCO Laundry Systems, Inc.

SEB Realty Corp.

7 Johnson Drive

Raritan, NJ 08869

P: 732-752-9000 ext. 156

ericamertz@sebcolaundry.com



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Erica Mertz

Customer Service Representative

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7 Johnson Drive
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P: 732-752-9000 ext. 156

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