

THE BOARD OF COUNTY COMMISSIONERS
OF THE
COUNTY OF MONMOUTH

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TAMARA BROWN
CLERK OF THE BOARD

HALL OF RECORDS
1 EAST MAIN STREET
FREEHOLD, NEW JERSEY 07728
TELEPHONE: 732-431-7387

FAX: 732-431-6519
EMAIL: Tamara.Brown@co.monmouth.nj.us

Nici Ten Hoeve
Via: Opra Machine

RE: OPRA request received 6/7/2022

To Whom It May Concern,

The Monmouth County Clerk of the Board received your Open Public Records Act (OPRA) request on 6/7/2022. As such, the seven (7) business day deadline to respond to your request is 6/16/2022. This response to your request is being provided to you within the seven business days after the custodian's receipt of said request.

A list of open and closed permits on the property and survey for 246-248 Westwood Avenue, Long Branch NJ.

Please be advised that the County of Monmouth has no documents responsive to your request as the County does not have a Building/Construction Office. You will need to contact the Township of Long Branch for the information you are seeking.

These records are being transmitted to you via email as per your request. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the [insert name of agency] to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Respectfully,

A handwritten signature in cursive script, reading "Tamara Brown".

Tamara Brown, CMC, RMC
Clerk of the Board of Monmouth County Commissioners