

ELIZABETH PUBLIC SCHOOLS
Every Child, Achieving Excellence

Olga Hugelmeyer
Superintendent of Schools

Harold E. Kennedy, Jr.
School Business Administrator/Board
Secretary

August 15, 2022

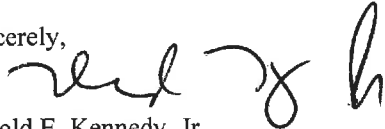
Ms. Maria E. Lorenz
103 Murray Street
Elizabeth, New Jersey 07202
opra+request-34239-657b8925@requests.opramachine.com

Dear Ms. Lorenz:

I am in receipt of your request for records pursuant to the State's Open Public Records Act ("OPRA").

1. Retrievable records for your request "Corrective Action Plan (CAP) for the alleged plagiarism during the ACCESS for ELLs Spring 2022" are attached.
2. Your request "Tab 4E of the agenda for the 7/27/22 board meeting" is denied as the District does not maintain retrievable records responsive to your request.
3. Your request "List of emails for each staff member at each Elizabeth School" is denied as the District does not maintain retrievable records that are responsive to your request. Researching, compiling and creating such information falls outside the controlling authority of the Open Public Records Act. The law is settled that under OPRA government agencies "are required to disclose only 'identifiable' governmental records...[w]holesale requests for general information to be analyzed, collated and compiled by the responding government entity are not encompassed therein." *Burnett v. Cnty. Of Gloucester*, 415 N.J. Super. 506, 514 (App. Div. 2010) (quoting *MAG Entm't, LLC v. Div. of Alcoholic Bev. Control*, 375 N.J. Super. 534, 549 (App. Div. 2005)). OPRA "is not intended as a research tool litigants may use to force government officials to identify and siphon useful information." *MAG Entm't*, 375 N.J. Super. at 546.
4. Your request "Invoices for Decotiis, Fitzpatrick & Cole, LLP from June - July 2022" requires an extension of time beyond seven (7) days to fulfil needed to review documents for redaction for attorney client privilege and personal identifiers that are confidential and not subject to disclosure. We anticipate being able to provide a response by August 31, 2022.

Sincerely,



Harold E. Kennedy, Jr.
School Business Administrator/Board Secretary

Office of the School Business Administrator/Board Secretary

500 North Broad Street, Elizabeth, New Jersey 07208 • Ph: 908.436.5112 • Fax: 908.436.5158
Email: kennedha@epsnj.org • Website: www.epsnj.org



ELIZABETH PUBLIC SCHOOLS

Every Child, Achieving Excellence

Olga Hugelmeyer
Superintendent of Schools

Amy L. Gil
Director of Research, Evaluation, and
Assessment

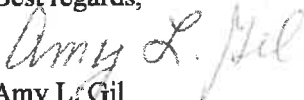
July 14, 2022

Office of Assessments
New Jersey Department of Education
100 Riverview Plaza
Trenton, New Jersey

Dear Sir or Madam:

Enclosed with this letter, please find the required ACCESS for ELLs Corrective Action Plan (CAP) for the alleged plagiarism during the Spring 2022 ACCESS for ELLs administration in the Elizabeth Public Schools.

Best regards,



Amy L. Gil
Director of Research, Evaluation, and Assessment

Division of Research, Evaluation, and Assessment

31 Parker Road, Elizabeth, New Jersey 07208 • Ph: 908.436.5380 • Fax: 908.436.5378
Email: gilam@epsnj.org • Website: www.epsnj.org

Corrective Action Plan

ACCESS and Alternate ACCESS for ELLs

County Name and Code	Union County - 39
District Name and Code	Elizabeth Public Schools - 1320
School Name and Code	Admiral William F. Halsey, Jr - 402 Thomas Jefferson Academy - 403
Name and Title of Person Completing CAP Form	Amy L. Gil, Director of Research, Evaluation, and Assessment District Test Coordinator
Phone Number and Email Address	908-436-5375 gilam@epsnj.org
Date of Test Security Breach or Irregularity	Spring 2022
Description of Test Security Breach or Irregularity	Alleged plagiarism
Status of Test Security Breach or Irregularity for Students Involved	Internal Investigation determined allegation to be unfounded
Status of Test Security Breach or Irregularity for District or School Personnel Involved	Internal investigation determined allegation to be unfounded

Corrective Action Plan (CAP) Steps Taken to Prevent Future Test Security Breaches or Irregularities • Before Test Administration • During Test Administration • After Test Administration	Before Test Administration: -We will continue to conduct thorough training for all staff administering the ACCESS for ELLs During Test Administration: -We will continue to implement security measures including the removal and/or collection of cell phones and other unauthorized devices during ACCESS for ELLs testing -Test administrators and proctors, when applicable, will continue to observe students while they are completing the ACCESS for ELLs to ensure -they are actively engaged in the assessment they are completing -they are not accessing unauthorized content or devices After Test Administration -We will continue to collect documents associated with testing from each school and keep at the district level for at least 3 testing cycles
Date CAP Form Completed	July 11, 2022

When this form is completed, it must be saved as follows:

- Title of the form must be “District Name_School Name_Testing Program_Year_Date_CAP”
 - For example: “Any District_Any School_ACCESS_2022_112922_CAP”

Districts are required to maintain a record of this completed CAP Form for a minimum of four consecutive assessment cycles. This completed form must be emailed directly to the NJDOE Office of Assessments, at assessment@doe.nj.gov upon completion.