



NEW BRUNSWICK  
OPEN PUBLIC RECORDS ACT REQUEST FORM

City Clerk's Office  
78 Bayard Street  
Room 201

Date Received: 10/11/2024

Tracking Number: 24-10-870

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Name: Dominique  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: NJ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: opra+request-67844-85cd7288@requests.opramachine.com  
Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On Site Insp ☐ Fax ☒ E-Mail

Payment Information

Maximum Authorized Cost 0

Letter size pages - \$0.05 per page  
Legal size pages - \$0.07 per page  
Other materials (CD, DVD, etc) - actual cost of material

Under penalty of N.J.S.A. 2C:28-3, I certify that

- I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
- I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
- I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

**Note:** If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Location: \_\_\_\_\_

open and closed building/construction department permits for property located at 261 Comstock Street

AGENCY USE ONLY:

Est. Document Cost: \_\_\_\_\_  
Est. Delivery Cost: \_\_\_\_\_  
Est. Extras Cost: \_\_\_\_\_  
Total Est. Cost: \_\_\_\_\_  
Deposit Amount: \_\_\_\_\_  
Estimated Balance: \_\_\_\_\_  
Deposit Date: \_\_\_\_\_

AGENCY USE ONLY:

Disposition Notes:

Custodian: If any part of request cannot be delivered in seven business days, detail reason here.

In Progress - Open \_\_\_\_\_  
Denied - Closed \_\_\_\_\_  
Filled - Closed \_\_\_\_\_  
Partial - Closed \_\_\_\_\_

AGENCY USE ONLY:

Tracking Information:

Tracking # \_\_\_\_\_  
Rec'd Date \_\_\_\_\_  
Ready Date \_\_\_\_\_  
Total Pages \_\_\_\_\_

Final Cost:

Total \_\_\_\_\_  
Deposit \_\_\_\_\_  
Bal. Due \_\_\_\_\_  
Bal. Paid \_\_\_\_\_

Records Provided:

Custodian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Construction

## Property Summary

[Portal](#) | [Refresh](#) | [Open All](#) | [Close All](#)

Owner: ADORNO, CARMEN & ADORONO, DOLORES  
 Location: 261 COMSTOCK ST  
 Block: 207  
 Lot: 14  
 Lead Parcel: Yes  
 Qualifier:  
 Zoning: R-5A

▼ About the Owner...

▼ About the Property...

▼ About the Taxes...

▼ Projects...

▼ OPRA...

▲ Construction...

Applications... [Expand](#)

| <a href="#">Permit Issue Date</a> | <a href="#">Control Number</a> | <a href="#">Permit Number</a> | <a href="#">Work Type</a> | <a href="#">Subcodes</a> | <a href="#">Status</a> | <a href="#">Close Date</a> | <a href="#">Certificates</a> | <a href="#">Total Cost</a> | <a href="#">Agent</a> |
|-----------------------------------|--------------------------------|-------------------------------|---------------------------|--------------------------|------------------------|----------------------------|------------------------------|----------------------------|-----------------------|
| 9/23/2002                         |                                | 20534                         | Alteration                | B                        | Closed with Date       | 9/24/2002                  |                              | \$2,000                    | ADORNO, CARMEN        |

Would you like to add a application to this parcel? [Yes](#)Inspections... [Expand](#)

There is no inspection data for the selected parcel.

## Violations...

There is no violation data for the selected parcel.

Would you like to add an violation to this parcel? [Yes](#)

## Ongoing Applications...

There is no application data for the selected parcel.

Would you like to add an application to this parcel? [Yes](#)

▼ Pet...

▼ Complaints...

▼ Commerce...

▼ Clerk...

▼ Land Use...

▼ Engineering...

▼ Code Enforcement...

▼ Fire...

▼ Fire Prevention...

▼ Attachments...

▼ Comments...