



## BOROUGH OF HIGHLANDS

42 Shore Drive  
Highlands, NJ 07732

### OPRA RESPONSE

February 28, 2019

Adriana Ondarza

[Opra+request-4171-ffd61565@requests.orpamachine.com](mailto:Opra+request-4171-ffd61565@requests.orpamachine.com)

Dear Ms. Ondarza,

The Borough of Highlands received your Open Public Records Act (OPRA) request dated 02/20/2019. The official Records Custodian received your OPRA request on 02/20/2019. As such, the seven (7) business day deadline to respond to your request is 03/01/2019.

Your OPRA request sought access to the following:

*I am requesting all open/closed permits and/or violations from 1/200 to present. Also, I would like to know information regarding the presence of an underground oil tank, if applicable, including permits, remediation reports, environmental reports, and surveys showing underground oil tank location. 200 Portland Rd. Apt. C-16.*

I have reviewed the records and could find no documents responsive to your request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Highlands to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Bonnie Brookes, RMC  
Municipal Clerk