

Michele Locorriere

From: Michele Locorriere
Sent: Tuesday, September 08, 2020 1:02 PM
To: Donna Jackson
Subject: FW: Tressle sign

FYI

Michele Locorriere
Afternoon Receptionist
The Village of Ridgewood
131 N. Maple Avenue
Ridgewood, NJ 07450
201-670-5500, ext. 200
Fax – 201-251-8576

-----Original Message-----

From: Siobhan Crann Winograd [REDACTED]
Sent: Friday, September 04, 2020 8:19 PM
To: Michele Locorriere
Subject: Re: Tressle sign

Thanks. We would love the week of October 19 and our event is one village one vote check in.

Siobhan

Sent from my iPhone

> On Sep 3, 2020, at 2:28 PM, Michele Locorriere <mlocorriere@ridgewoodnj.net> wrote:
>
> Hello Siobhan,
>
> Here is the East Side availability for October, 2020:
>
> Week of October 5 - 11, 2020
> Week of October 13 - 18, 2020 (Monday is a holiday so sign will go up
> on Tuesday) Week of October 19 - 25, 2020
>
> Our booking policy is you can reserve one week a quarter, so everyone can get a chance to advertise.
>
> Please let me know what week works for you and the name of your event.
>
> Thank you!
>
> Michele Locorriere
> Afternoon Receptionist
> The Village of Ridgewood
> 131 N. Maple Avenue
> Ridgewood, NJ 07450

> 201-670-5500, ext. 200

> Fax - 201-251-8576

>

> -----Original Message-----

> From: Siobhan Crann Winograd [REDACTED]

> Sent: Thursday, September 03, 2020 1:58 PM

> To: Michele Locorriere

> Subject: Tressle sign

>

> Hi. I am looking for available space on the train tressle in October. Can I book the east side(Traffic heading west) for two weeks mid October?

>

> Please let me know. Thanks in advance.

>

> Siobhan

>

>

> Sent from my iPhone

>

> Notice: You are advised that copies of correspondence, including e-mail correspondence and attachments, between the public and the Village of Ridgewood are obtainable by any person filing a request under the Open Public Records Act (OPRA) unless subject to a specific OPRA exception. There should be no expectation that the content of emails exchanged between the public and municipal officials and employees will remain private.

>

>

>

Michele Locorriere

From: Michele Locorriere
Sent: Wednesday, September 09, 2020 1:49 PM
To: Siobhan Crann Winograd
Subject: Overpass Sign - One Village One Vote
Attachments: Overpass sign - One Village One Vote.docx; Sign Instructions.pdf

Hello Siobhan,

Attached please find your confirmation letter and sign instructions.

If you have any questions, please do not hesitate to call me.

Thank you!

Michele Locorriere
Afternoon Receptionist
The Village of Ridgewood
131 N. Maple Avenue
Ridgewood, NJ 07450
201-670-5500, ext. 200
Fax – 201-251-8576

**THE VILLAGE OF RIDGEWOOD
131 NORTH MAPLE AVENUE
RIDGEWOOD, NJ 07451
201-670-5500
201-251-8576 – FAX**

September 9, 2020

Ms. Siobhan Crann Winograd
Via Email: [REDACTED]

Dear Siobhan,

This letter is being sent to confirm your reservation for the Franklin Avenue Overpass. One Village One Vote is hereby given permission to advertise for the following period:

Easterly Side: October 19, 2020 – October 25, 2020

One Village One Vote

Instructions are enclosed to help aid in the construction and delivery of your sign.

Please Note: Indicate your "Organization Name and Telephone Number" on the back of your sign.

Signs MUST be picked up at 561 Prospect Street, Glen Rock within 72 hours after the date of removal. Due to lack of storage space, signs not picked up with the specified time will be discarded.

Sincerely yours,

Michele

Michele Locorriere
Front Desk Receptionist

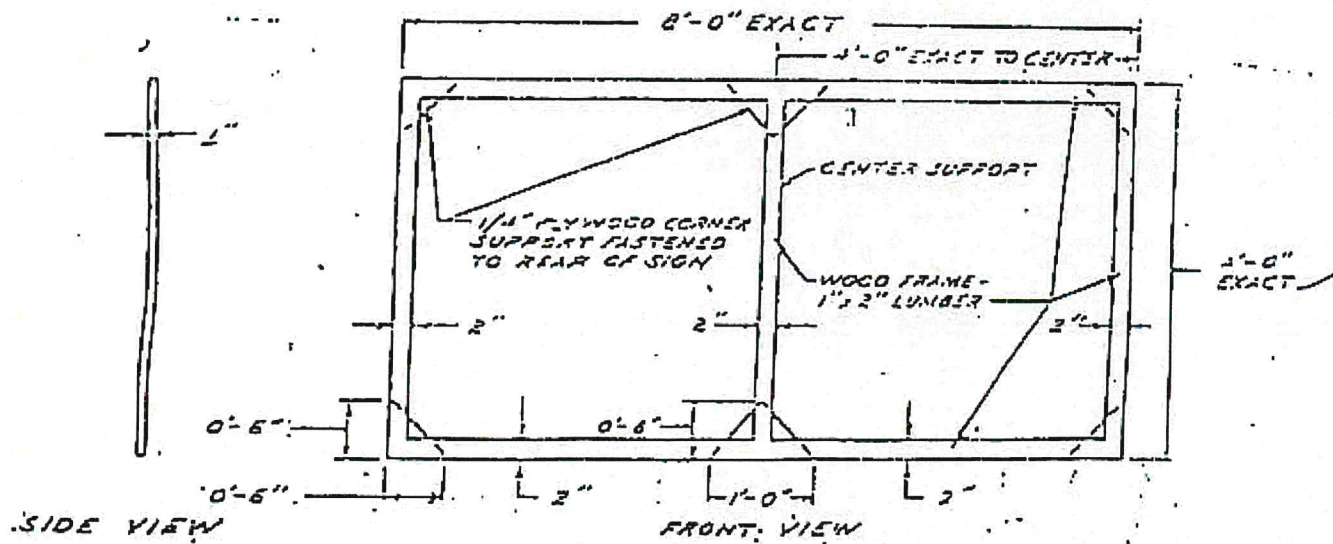
Cc: Jim O'Connell

VILLAGE OF RIDGEWOOD

GUIDELINES FOR SIGN CONSTRUCTION & DELIVERY

FRANKLIN AVENUE OVERPASS

1. Request permission from Village Manager's office at least six (6) months prior to time to be reserved. Spring and fall months (April, May, September, October and November) are very popular months to schedule events. It is therefore advised that reservations be made at least six (6) months to one (1) year in advance for these months.
2. Signs should be delivered to the Signal Department building at 561 Prospect Street in Glen Rock at least 72 hours prior to the installing which is done every Monday.
3. Signs **MUST** be picked up at the 561 Prospect Street in Glen Rock within 72 hours after date of removal. Signs not picked up within the specified time will be discarded.
4. Signs shall be constructed of material and size as shown below:



5. Canvas, oil cloth or other similar material should be tacked or stapled on frame. Only one canvas on each frame will fit in the overpass brackets.
6. If you have any questions, please call 670-5580.
7. Any signs that do not fit in our brackets will consequently not be displayed.
8. **IN ORDER TO GET THE CORRECT SIGN UP ON THE OVERPASS, PLEASE INCLUDE YOUR ORGANIZATION NAME, PHONE NUMBER & DATE THAT SIGN IS SCHEDULED TO GO UP ON THE BACK OF YOUR SIGN. THIS WILL ALSO HELP WHEN YOU PICK UP YOUR SIGN.**

Donna Jackson

From: Michele Locorriere
Sent: Tuesday, October 06, 2020 4:09 PM
To: Donna Jackson
Subject: Trestle Sign - Election Day/Voting

Clerk's Office booked: October 19 – 25, 2020 – Easterly Side

One Village One Vote booked: October 19 – 25, 2020 – Easterly Side

League of Women Voters booked: October 26 – Nov. 1, 2020 – Westerly Side

League of Women Voters booked: Nov. 2 – 8, 2020 – Westerly Side

Michele Locorriere
Afternoon Receptionist
The Village of Ridgewood
131 N. Maple Avenue
Ridgewood, NJ 07450
201-670-5500, ext. 200
Fax – 201-251-8576

Michele Locorriere

From: Michele Locorriere
Sent: Thursday, October 08, 2020 2:18 PM
To: James O'Connell
Subject: Overpass Schedule for October 2020 - Addition to week of Oct. 26th
Attachments: MEMO to Signal - October 2020 Revised.docx

Hi Jim,

Attached please find an addition to the October, 2020 schedule for the week of Oct. 26 – Nov. 1, 2020.

Many thanks!

Michele Locorriere
Afternoon Receptionist
The Village of Ridgewood
131 N. Maple Avenue
Ridgewood, NJ 07450
201-670-5500, ext. 200
Fax – 201-251-8576

**VILLAGE OF RIDGEWOOD
INTER-OFFICE CORRESPONDENCE**

TO: Jim O'Connell

FROM: Michele Locorriere

SUBJECT: Overpass Sign

DATE: September 28, 2020

Signs going up Week of October 5, 2020:

Easterly Side:	Fire Prevention Week Jamboree	Ridgewood Fire Department Ridgewood H.S.
Westerly Side:	Stigma Free	

**VILLAGE OF RIDGEWOOD
INTER-OFFICE CORRESPONDENCE**

TO: Jim O'Connell

FROM: Michele Locorriere

SUBJECT: Overpass Sign

DATE: September 28, 2020

Signs going up Week of October 13, 2020:

Easterly Side: Jamboree Ridgewood H.S.

Westerly Side: Stigma Free

**VILLAGE OF RIDGEWOOD
INTER-OFFICE CORRESPONDENCE**

TO: Jim O'Connell
FROM: Michele Locorriere
SUBJECT: Overpass Sign
DATE: September 28, 2020

Signs going up Week of October 19, 2020:

Easterly Side:	Election Day	Village Hall/Clerk's Office
	One Village One Vote	One Village One Vote
Westerly Side:	Stigma Free	

**VILLAGE OF RIDGEWOOD
INTER-OFFICE CORRESPONDENCE**

TO: Jim O'Connell

FROM: Michele Locorriere

SUBJECT: Overpass Sign – Addition to Schedule

DATE: October 8, 2020

Signs going up Week of October 26 – November 1, 2020:

Easterly Side: Addition: Ridgewood Crew Ridgewood H.S.

Westerly Side: Election Day League of Women Voters
 Stigma Free

2020 TRAIN TRESTLE CALENDAR-OCTOBER

Location	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Organization	Contact	Phone	Letter
East Side	5	6	7	8	9	10	11				
East Side	Files	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	RFD	Proctor		7/12/20
West Side	Jamboree							RHS	Annette Foster		7/10/20
West Side											
East Side	12	13	14	15	16	17	18				
East Side	14	JAMBOREE									
West Side								Piedmont H.S.	Annette Foster		2/19/20
West Side											
West Side											
East Side	19	20	21	22	23	24	25				
East Side	Election Day	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor		
West Side	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor		
West Side											
East Side	26	27	28	29	30	31	11/1				
East Side	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	RHS	Proctor		10/7/20
West Side	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor		
West Side	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor	Proctor		
East Side											
East Side											
West Side											
West Side											

Chapin Dr
on 2 weeks
b/c it was
monday

John
Sant
Gentle

From: Donna Jackson <djackson@ridgewoodnj.net>
Sent time: 10/20/2020 11:18:53 AM
To: James O'Connell <joconnell@ridgewoodnj.net>
Subject: Trestle Sign - OPRA Request
Attachments: IMG_4253.jpg

Jim,

Please call me when you have a few minutes. Thank you.

OPRA request:

Any and all documents, applications, emails, and communications pertaining to the One Village One Vote sign installed on the train trestle per the attached image, including but not limited to both the original request, approval, and order.

Donna M. Jackson
Deputy Village Clerk
Village of Ridgewood
131 N. Maple Avenue
Ridgewood, NJ 07451
Phone: 201 670-5500 x 205
Fax: 201 652-7623

Donna Jackson

From: Susan Knudsen
Sent: Tuesday, October 20, 2020 10:18 AM
To: Heather Mailander; Susan Knudsen
Cc: Donna Jackson
Subject: OPRA request
Attachments: IMG_4253.jpg

OPRA request:

Any and all documents, applications, emails, and communications pertaining to the One Village One Vote sign installed on the train trestle per the attached image, including but not limited to both the original request, approval, and order.

Thank you,
Susan

Mayor Susan Knudsen
Village of Ridgewood
131 North Maple Avenue
Ridgewood, New Jersey 07450
201-670-5500 ext.201

From: Matthew S. Rogers, Esq. <msr@mrogerslaw.com>
Sent time: 10/26/2020 12:07:48 PM
To: Heather Mailander <hmailander@ridgewoodnj.net>
Subject: RE:

A.C.P.

From: Heather Mailander <hmailander@ridgewoodnj.net>
Sent: Monday, October 26, 2020 12:06 PM
To: Matthew S. Rogers, Esq. <msr@mrogerslaw.com>
Cc: Susan Knudsen <sknudsen@ridgewoodnj.net>
Subject: RE:

A.C.P.

Heather A. Mailander
Village Manager/Village Clerk
Village of Ridgewood
131 North Maple Ave.
Ridgewood, NJ 07451
hmailander@ridgewoodnj.net
201-670-5500 ext. 203- Phone
201-652-7623 - Fax

From: Matthew S. Rogers, Esq. [<mailto:msr@mrogerslaw.com>]
Sent: Thursday, October 22, 2020 4:03 PM
To: Susan Knudsen <sknudsen@ridgewoodnj.net>
Cc: Heather Mailander <hmailander@ridgewoodnj.net>
Subject: RE:

A.C.P.

From: Susan Knudsen <sknudsen@ridgewoodnj.net>
Sent: Thursday, October 22, 2020 2:11 PM
To: Matthew S. Rogers, Esq. <msr@mrogerslaw.com>; Susan Knudsen <sknudsen@ridgewoodnj.net>
Cc: Heather Mailander <hmailander@ridgewoodnj.net>; Susan Knudsen <sknudsen@ridgewoodnj.net>
Subject:

A.C.P.

A.C.P.

Mayor Susan Knudsen
Village of Ridgewood
131 North Maple Avenue
Ridgewood, New Jersey 07450
201-670-5500 ext.201

----- Original message -----

From: Heather Mailander <hmailander@ridgewoodnj.net>
Date: 10/21/20 5:22 PM (GMT-05:00)
To: "Matthew S. Rogers, Esq." <msr@mrogerslaw.com>, Susan Knudsen <sknudsen@ridgewoodnj.net>
Subject: RE: One vote banner on trestle

A.C.P.

Heather A. Mailander
Village Manager/Village Clerk
Village of Ridgewood
131 North Maple Ave.
Ridgewood, NJ 07451
hmailander@ridgewoodnj.net
201-670-5500 ext. 203- Phone
201-652-7623 - Fax

From: Matthew S. Rogers, Esq. [<mailto:msr@mrogerslaw.com>]
Sent: Wednesday, October 21, 2020 5:13 PM
To: Susan Knudsen <sknudsen@ridgewoodnj.net>
Cc: Heather Mailander <hmailander@ridgewoodnj.net>
Subject: FW: One vote banner on trestle

A.C.P.

From: Matthew S. Rogers, Esq.
Sent: Wednesday, October 21, 2020 5:12 PM
To: 'Heather Mailander' <hmailander@ridgewoodnj.net>
Subject: RE: One vote banner on trestle

A.C.P.

From: Heather Mailander <hmailander@ridgewoodnj.net>
Sent: Wednesday, October 21, 2020 4:53 PM
To: Susan Knudsen <sknudsen@ridgewoodnj.net>; Matthew S. Rogers, Esq. <msr@mrogerslaw.com>

Subject: RE: One vote banner on trestle

A.C.P.

Heather A. Mailander
Village Manager/Village Clerk
Village of Ridgewood
131 North Maple Ave.
Ridgewood, NJ 07451
hmailander@ridgewoodnj.net
201-670-5500 ext. 203- Phone
201-652-7623 - Fax

A.C.P.

From: Susan Knudsen
Sent: Wednesday, October 21, 2020 4:02 PM
To: Matthew S. Rogers, Esq. <msr@mrogerslaw.com>; Heather Mailander <hmailander@ridgewoodnj.net>; Susan Knudsen <sknudsen@ridgewoodnj.net>
Subject: RE: One vote banner on trestle

Mayor Susan Knudsen
Village of Ridgewood
131 North Maple Avenue
Ridgewood, New Jersey 07450
201-670-5500 ext.201

----- Original message -----

From: "Matthew S. Rogers, Esq." <msr@mrogerslaw.com>
Date: 10/21/20 10:26 AM (GMT-05:00)
To: Heather Mailander <hmailander@ridgewoodnj.net>, Susan Knudsen <sknudsen@ridgewoodnj.net>
Subject: One vote banner on trestle

Matthew S. Rogers, Esq.
Law Offices of Matthew S. Rogers, L.L.C.
123 Prospect Street
Ridgewood, New Jersey 07450

Phone (201) 857-3700
Fax: (201) 857-3699

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