



Borough of
Tinton Falls
New Jersey

DEPARTMENT OF ADMINISTRATION

MUNICIPAL CENTER
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April 7, 2021

Ms. Lynn Coppola
63 Old Short Hills Road
West Orange, NJ 07052

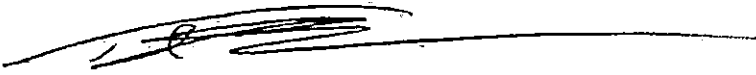
Dear Ms. Coppola,

Congratulations! The Borough of Tinton Falls is pleased to offer you the full-time position of Senior Secretary in the Code Enforcement and Zoning office, to commence on Monday, May 3, 2021. We welcome you with heartfelt warm wishes for a successful term at the Borough.

Reporting to Cary Costa, Construction Official, your starting salary will be \$62,009.58 annually, in accordance with Grade 5, Step E-3 of the Teamsters Local 177 (Clerical Employees) Agreement, paid on a bi-weekly basis. You will be eligible for our rich benefit program that all full-time employees are offered. Please reach out to Donna Huy, Personnel Administrator with any questions you may have that have not already been answered.

Again, we welcome you to our Borough of Tinton Falls family.

Sincerely,


Thomas P. Fallon, Acting Business Administrator/CFO


Mayor Vito Perillo

Cc: Donna A. Huy, Personnel Administrator
Cary Costa, Construction Official
Teamsters Local 177
File