

SEALED SUBMISSION LABEL FOR PROPOSAL
PLEASE CUT OUT THE LABEL BELOW AND TAPE TO FRONT OF
SEALED SUBMISSION

*****IF ELECTRONIC PROCUREMENT PLEASE FILL OUT AND
UPLOAD WITH
RESPONSE*****

*****DO NOT OPEN*****

IMPORTANT SEALED
SUBMISSION ENCLOSED

NAME, COMPANY

& ADDRESS:

TO:

Julie N Tarrant

482 N. Lake Shore Dr

Brick, New Jersey 08723

TO:

QUALIFIED PURCHASING AGENT
OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND
Campus Drive, Suite 216 Parsippany, NJ
07054

CC#20-01

Fund Treasurer

(FILL IN TITLE)

Julie N. Tarrant

482 N. Lakeshore Dr.
Brick, New Jersey 08723
732-330-4999 (cell)
Jtarrant02@gmail.com

August 24, 2020

Ocean County Joint Insurance Fund
Campus Drive, Suite 216
Parsippany, N.J. 07054

RE: Competitive Contract # 20-01
Fund Treasurer

Dear Executive Director:

Enclosed is a response to Competitive Contract #20-01 for Fund Treasurer. This submission to the position of Fund Treasurer is being presented by an individual not a business, firm or corporation. With that consideration in mind, certain required documents did not pertain to an individual such as Mandatory Equal Employment Opportunity Language or Business Registration Certificate for example.

As an individual submitting for the position of Fund Treasurer, I bring with me many years of experience of financial background as a Chief Financial Officer. My professional experience is with County government over the past forty-two years. Attached is my resume detailing out my professional experience.

Should any of the members of the review committee have questions concerning the submission, I am available by phone at 732-330-4999 or a personal interview.

Very Truly Yours,



Julie N. Tarrant

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Julie N. Tarrant

482 N. Lakeshore Dr.
Brick, New Jersey 08723
732-330-4999 (cell)
Jtarrant02@gmail.com

Professional Summary

Highly experienced Chief Financial Officer with a financial background in County Government. Seasoned in the preparation of budgets, debt management accounting and operations of a financial office. Comfortable meeting with executives, elected officials, upper management or other high level individuals.

Skills

- Understanding/Preparing budgets
- Critical Thinking
- Strong Problem Solving Skills
- Time Management
- Analytical Skills
- Negotiations

Work History

Treasurer, Ocean County

1/1/2020 - Present

Joint Insurance Fund

- Preparation of monthly financial reports for general ledger.
- Reconciliation of bank accounts and investment portfolios on a monthly basis.
- Sign and distribute monthly operating/administration checks.
- Present monthly financials to the Executive Committee.
- Confirm the weekly claims check distribution for sufficient funding.
- Provide records to the outside auditor for review.
- Attend meetings of the Executive Committee as required.

Comptroller/Chief Financial Officer

9/1/1996 – Present

County of Ocean

- Report directly to governing body and County Administrator.
- Responsible for all phases of the County Budget. Current budget is \$450,000.
- Maintain capital, grant, and trust funds.
- Oversee County indebtedness and issuances of tax-exempt bonding.

- Department head for the Department of Finance including staff of twenty five of professionals and clericals.
- Member of the County Insurance Committee: claims review, funding of self insurance funds.
- Responsible for all phases of finance including: accounting, payroll, accounts receivable and accounts payable.
- Preparation and recommendation of Request for Proposal or Request for Qualifications for Professional Services.
- Monthly Treasurer Report to governing body.
- Investment of idle funds based on New Jersey State Statute.

Assistant Comptroller

6/8/1989 – 8/30/1996

County of Ocean

- Preparation of County budget
- Handle all phases of investing idle funds.
- Coordinate and prepare bond issuance.
- Manager to four supervisors and staff.
- Responsible for day to day operation of Department of Finance.

Principal Accountant

2/17/1987 – 6/7/1989

County of Ocean

- Responsible for general ledger for current, capital and trust funds
- Grant reporting and review
- Bank reconciliation of all funds

NOTE: Employment with County of Ocean began on February 1, 1978

Education

Rutgers Continuing Studies – Municipal Financial Management Program	1981 – 1983
Certified County Finance Officer - #Y-0002	
Rider College/University – B.S.	1977
Ocean County College – A.A.	1974

Associations/Achievements/Awards

New Jersey Association of Finance Officers (NJACFO) Member
 Government Finance Officers Association/National Member
 Government Finance Officers Association/New Jersey Member

New Jersey Association of Counties (NJAC) Member

New Jersey Association of County Finance Officer – Officer to association from 1994-2002 including president.

County Service Award (NJAC) 2016

County Finance Officer of the Year (NJACFO) 2002



State of New Jersey
Department of Community Affairs



The
Division of Local Government Services
hereby certifies that

Julie N. Tarrant
101 Hooper Avenue
Toms River, NJ 08754

is a

CERTIFIED COUNTY FINANCE OFFICER

11/30/2019 to 11/30/2021

Valid

Julie N. Tarrant
Signature of Registrant

Y-0002

Certification #

Melanie R. Walter
Melanie R. Walter, Director

Competitive Contract CC#20-01

Fund Treasurer

Exhibit A

Mandatory Equal Employment Opportunity Language

Submission for Fund Treasurer is an individual, therefore, certificate of Employee Information Report and State of New Jersey Employee Information are not applicable.

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities,

and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions. The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance.

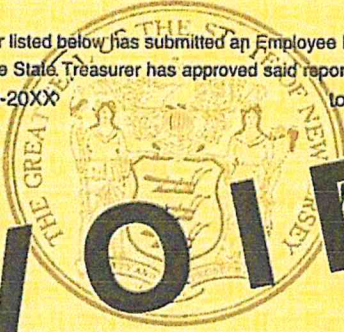
The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq

NEW JERSEY ANTI-DISCRIMINATION PROVISIONS
N.J.S.A. 10:2-1 ET SEQ.

Pursuant to N.J.S.A. 10:2-1, if awarded a contract, the contractor agrees that:

- a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;
- b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

SAMPLE CERTIFICATE OF EMPLOYEE INFORMATION REPORT

Certification 111XX CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-DEC-20XX to 15-DEC-20XX SAMPLE COMPANY, INC. 33 WEST STATE STREET TRENTON, NJ 08625  VOID  State Treasurer	
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STATE OF NEW JERSEY
Division of Purchase & Property
Contract Compliance Audit Unit
EEO Monitoring Program
EMPLOYEE INFORMATION REPORT

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION B, ITEM 11. For instructions on completing the form, go to: <http://www.state.nj.us/treasury/contract-compliance/pdf/aa302inv.pdf>

SECTION A - COMPANY IDENTIFICATION

1. FID. NO. OR SOCIAL SECURITY	2. TYPE OF BUSINESS ☐ 1. MFG ☐ 2. SERVICE ☐ 3. WHOLESALE ☐ 4. RETAIL ☐ 5. OTHER	3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY
4. COMPANY NAME		
5. STREET	CITY	COUNTY STATE ZIP CODE
6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE) CITY STATE ZIP CODE		
7. CHECK ONE: IS THE COMPANY: ☐ SINGLE-ESTABLISHMENT EMPLOYER ☐ MULTI-ESTABLISHMENT EMPLOYER		
8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ		
9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT		
10. PUBLIC AGENCY AWARDED CONTRACT CITY COUNTY STATE ZIP CODE		

Official Use Only	DATE RECEIVED	NAUG. DATE	ASSIGNED CERTIFICATION NUMBER

SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority/non-minority categories, in columns 1, 2, & 3. **DONOT SUBMIT AN EEO-1 REPORT.**

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MINORITY/NON-MINORITY EMPLOYEE BREAKDOWN									
	COL. 1 TOTAL (Cols. 2 & 3)	COL. 2 MALE	COL. 3 FEMALE	MALE					FEMALE				
				BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.	BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.
Officials/ Managers													
Professionals													
Technicians													
Sales Workers													
Office & Clerical													
Craftworkers (Skilled)													
Operatives (Semi-skilled)													
Laborers (Unskilled)													
Service Workers													
TOTAL													
Total employment From previous Report (if any)													
Temporary & Part-Time Employees	The data below shall NOT be included in the figures for the appropriate categories above.												

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED? ☐ 1. Visual Survey ☐ 2. Employment Record ☐ 3. Other (Specify)	14. IS THIS THE FIRST Employee Information Report Submitted? 1. YES ☐ 2. NO ☐	15. IF NO, DATE LAST REPORT SUBMITTED MO. DAY YEAR
13. DATES OF PAYROLL PERIOD USED From: To:		

SECTION C - SIGNATURE AND IDENTIFICATION

16. NAME OF PERSON COMPLETING FORM (Print or Type)	SIGNATURE	TITLE	DATE MO. DAY YEAR
17. ADDRESS NO. & STREET CITY COUNTY STATE ZIP CODE PHONE (AREA CODE, NO., EXTENSION)			

Competitive Contract CC#20-01

Fund Treasurer

Exhibit B

New Jersey Business Registration Certification

Submission for Fund Treasurer is an individual, therefore, New Jersey Business Registration Certificate is not applicable.

New Jersey Business Registration Certification

Pursuant to N.J.S.A. 52:32-44, **The Ocean County Joint Insurance Fund**

("Contracting Agency") is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at <http://www.state.nj.us/treasury/revenue/busregcert.shtml>.

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

Emergency Purchases or Contracts

For purchases of an emergent nature, the contractor shall provide its Business Registration Certificate within two weeks from the date of purchase or execution of the contract or prior to payment for goods or services, whichever is earlier.

SAMPLE BUSINESS REGISTRATION CERTIFICATE

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTOR		DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 212 TRENTON, NJ 08646-0212
TAXPAYER NAME:	TAX REGISTRATION TEST ACCOUNT	TRADE NAME: CLIENT REGISTRATION
TAXPAYER IDENTIFICATION#:	970-097-382/500	SEQUENCE NUMBER: 010730
ADDRESS:	847 ROEBLING AVE TRENTON NJ 08611	ISSUANCE DATE: 07/14/04
EFFECTIVE DATE:	01/01/01	<i>John S. Tully</i> Act. Director
FORM BRC(09/01)		

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE	
Taxpayer Name:	TAX REG TEST ACCOUNT
Trade Name:	
Address:	847 ROEBLING AVE TRENTON, NJ 08611
Certificate Number:	1093907
Date of Issuance:	October 14, 2004
For Office Use Only:	
20041014112823533	

Competitive Contract CC#20-01

Fund Treasurer

Exhibit C

American with Disabilities Act of 1990

Americans with Disabilities Act of 1990

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "ACT") (42 U.S.C~ S12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any act benefit, or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER must any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its OWN expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with frill and complete particulars of the claim. if any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Business Name (Print):

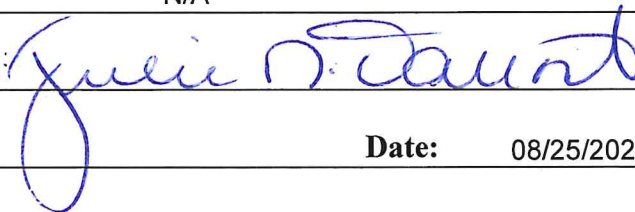
Representative's Name (Print):

Julie N Tarrant

Representative's Title:

N/A

Representative's Signature:



Phone:

732 330-4999

Date:

08/25/2020

Competitive Contract CC#20-01

Fund Treasurer

Exhibit D

Disclosure of Investment Activities in IRAN

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed for which I am authorized to bid/renew:

Bidder/Offeror: Julie N Tarrant

- ☒ is not providing goods or services of \$20,000,000 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran;

AND

- ☒ is not a financial institution that extends \$20,000,000 or more in credit to another person or entity, for 45 days or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above-referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the Division of Purchase under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

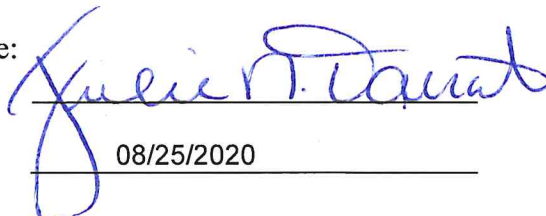
Name: _____ Relationship to Bidder/Offeror: _____

Description of Activities: _____

Duration of Engagement:	_____	Anticipated Cessation Date:	_____
Bidder/Offeror Contact Name:	_____	Contact Phone Number:	_____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that FUND is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the FUND to notify the FUND in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with FUND and that the FUND at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name
(Print): _____ Julie N Tarrant _____

Signature:  _____

Title: _____ Date: _____ 08/25/2020 _____



State of New Jersey

PHILIP D. MURPHY
Governor

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
OFFICE OF THE DIRECTOR
33 WEST STATE STREET

SHEILA Y. OLIVER
Lt. Governor

P. O. BOX 039
TRENTON, NEW JERSEY 08625-0039

<https://www.njstart.gov>
Telephone (609) 292-4886 / Facsimile (609) 984-2575

ELIZABETH MAHER MUOIO
Acting State Treasurer

MAURICE A. GRIFFIN
Acting Director

The following list represents entities determined, based on credible information available to the public, to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25"):

1.	Bank Markazi Iran (Central Bank of Iran)	18.	Indian Oil Corporation
2.	Bank Mellat	19.	Kingdream PLC
3.	Bank Melli Iran	20.	Maire Tecnimont SpA
4.	Bank Tejarat	21.	Naftiran Intertrade Company (NICO)
5.	National Iranian Tanker Company (NITC)	22.	Oil and Natural Gas Corporation (ONGC)
6.	Amona	23.	Oil India Limited
7.	Bank Saderat PLC	24.	Persia International Bank
8.	Bank Sepah	25.	PetroChina Company, Ltd.
9.	Belaz	26.	Petroleos de Venezuela (PDVSA Petróleo, SA)
10.	Belneftekhim (Belorusneft)	27.	Sameh Afzar Tajak Co. (SATCO)
11.	China International United Petroleum & Chemicals Co., Ltd. (Unipec)	28.	Shandong Fin Cnc Machine Company, Ltd.
12.	China National Offshore Oil Corporation (CNOOC)	29.	Sinohydro
13.	China National Petroleum Corporation (CNPC)	30.	SKS Ventures
14.	China National United Oil Corporation (ChinaOil)	31.	Som Petrol AS
15.	China Petroleum & Chemical Corporation (Sinopec)	32.	Zhuhai Zhenrong Company
16.	China Precision Machinery Import-Export Corp. (CPMIEC)		
17.	Grimley Smith Associates		

List Date: January 31, 2018

Competitive Contract CC#20-01

Fund Treasurer

Exhibit E

Experience and Qualification Questionnaire

NOTE: Response to Fund Treasurer Competitive Contract is being submitted by an individual NOT a business

Experience & Qualifications Questionnaire

This questionnaire must be filled out and submitted as a part of the Proposal. Failure to complete this form or to provide any of the requested information will be grounds for the rejection of the bid proposal. If additional space is required, the respondent shall add additional sheets, which identify the question being answered.

Number of years in business under present name &
address: N/A

If less than 5 years, list previous names and address:

Within the last 5 years has the business or any officer/partner failed to complete a contract awarded to them: No. If yes, provide the details in on a separate page.

Have any liens and lawsuits been filed against the company in the past 5 years:

If yes, please provide details:

List similar services you are now providing for which you have signed contract,
but
not yet started work:
N/A

List all major subcontractors to be used to complete the service and the area of their responsibility:

Experience & Qualifications Questionnaire

None

Please provide at least 3 references below:

Name: Carl W Block, Ocean County Administrator **Phone:** 732 929-2147

Address: 101 Hooper Avenue Toms River, New Jersey 08753

Equipment/Service Provided: Professional reference

Contract Amount: N/A

Name: Christopher Walrath, Esq **Phone:** 732 530-8822

Address: GluckWalrath 4Paragon Way Freehold, New Jersey 07728

Equipment/Service Provided: Professional reference

Contract Amount: N/A

Name: Robert Allision, CPA, RMA **Phone:** 732 797-1333

Address: HFA/CPAS 680 Hooper Avenue Bldg B-Suite 201 Toms River , N.J. 08753

Equipment/Service Provided: Professional reference

Contract Amount: N/A

Name: Geoff Stewart, Managing Director **Phone:** 215 567-6100

Experience & Qualifications Questionnaire

Address: Public Financial Management 1735 Market St, 43rd Floor, Philadelphia, PA 19103

Equipment/Service Provided: Professional reference

Contract Amount: N/A

Name: Betty Vasil

Phone: 732 779-5390

Address: 89 Aberdeen Lane Manchester, New Jersey 08753

Equipment/Service Provided: Personal reference

Contract Amount: N/A

Competitive Contract CC#20-01

Fund Treasurer

Exhibit F

Non-Collusion Affidavit

Non-Collusion Affidavit

STATE OF NEW JERSEY

OCEAN COUNTY JOINT INSURANCE FUND:

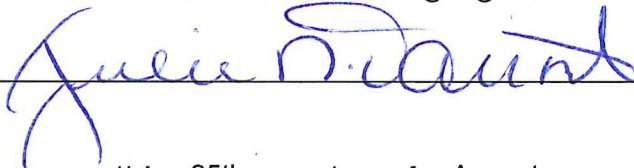
I certify that I am
Julie N Tarrant

of the firm of
N/A

the Respondent making this Proposal for the bid or proposal for the above named project, that I executed the said proposal with full authority to do so; that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and this affidavit are true, correct, and made with full knowledge that the **OCEAN COUNTY JOINT INSURANCE FUND** relies upon the truth of the statements contained in said Proposals and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies.

Signature of Representative:



Subscribed and sworn to before me this 25th day of August,
20 2020

Print Name of
Affiant: Julie N Tarrant

Notary Public of _____
LISA M ZELTAKALNS
Notary Public of New Jersey
My Commission Expires January 2, 2024
My commission expires _____



This form MUST be completed, notarized and submitted with the bid document

Competitive Contract CC#20-01

Fund Treasurer

Exhibit G

Ownership Disclosure Form

NOTE: Response to Competitive Contract CC#20-01 Fund Treasurer is being submitted by an individual

OWNERSHIP DISCLOSURE FORM

BID SOLICITATION #: 20-01 Fund Treasurer

VENDOR {BIDDER}: Julie N Tarrant

ALL PARTIES ENTERING INTO A CONTRACT WITH THE STATE ARE REQUIRED TO PROVIDE THE
INFORMATION REQUESTED PURSUANT TO N.J.S.A. 52:25-24.2.

PLEASE NOTE THAT IF THE VENDOR/BIDDER IS A NON-PROFIT ENTITY, THIS FORM IS NOT REQUIRED.

PART 1

Are there any individuals, partners, members, stockholders, corporations, partnerships, or limited liability companies owning a 10% or greater interest in the Vendor {Bidder}?

YES

☐

NO

☒

If you answered, "YES" above, you must disclose the following: (a) the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class; (b) all individual partners in the partnership who own a 10 percent or greater interest therein; or, (c) all members in the limited liability company who own a 10 percent or greater interest therein.

NAME

ADDRESS 1

ADDRESS 2

CITY

STATE

ZIP

NAME

ADDRESS 1

ADDRESS 2

CITY

STATE

ZIP

NAME

ADDRESS 1

ADDRESS 2

CITY

STATE

ZIP

NAME

ADDRESS 1

ADDRESS 2

CITY

STATE

ZIP

NAME

ADDRESS 1

ADDRESS 2

CITY

STATE

ZIP

Attach Additional Sheets If Necessary.

PART 2

Of those entities disclosed above owning a 10% or greater interest in the Vendor {Bidder}, are there any individuals, partners, members, stockholders, corporations, partnerships, or limited liability companies owning a 10% or greater interest of those listed entities?

YES

☐

NO

☐

If you answered, "YES" above, you must disclose the following: (a) the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class; (b) all individual partners in the partnership who own a 10 percent or greater interest therein; or, (c) all members in the limited liability company who own a 10 percent or greater interest therein. Please note that this disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member, exceeding the 10 percent ownership criteria established in this act, has been identified.

Name of the entity listed above to which the disclosure below applies: _____

NAME			
ADDRESS 1			
ADDRESS 2			
CITY	STATE	ZIP	

NAME			
ADDRESS 1			
ADDRESS 2			
CITY	STATE	ZIP	

NAME			
ADDRESS 1			
ADDRESS 2			
CITY	STATE	ZIP	

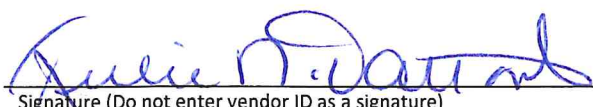
Attach Additional Sheets If Necessary.

PART 3

As an alternative to completing this form, a Vendor {Bidder} with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor {Bidder}, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the FUND is relying on the information contained herein, and that the Vendor {Bidder} is under a continuing obligation from the date of this certification through the completion of any contract(s) with the FUND to notify the FUND in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the FUND permitting the FUND to declare any contract(s) resulting from this certification void and unenforceable.



Signature (Do not enter vendor ID as a signature)

Julie N Tarrant

Print Name and Title

152-46-4050

FEIN/SSN

08/25/2020

Date

Competitive Contract CC#20-01

Fund Treasurer

Exhibit H

Pay to Play Advisory

PAY TO PLAY ADVISORY
Disclosure Requirement
P.L. 2005, Chapter 271, Section 3 Reporting
(N.J.S.A. 19:44A – 20.27)

Any business entity that has received \$50,000 or more in contracts from government entities in a calendar year will be required to file an annual disclosure report with ELEC.

The report will include certain contributions and contract information for the current calendar year.

At a minimum, a list of all business entities that file an annual disclosure report will be listed on ELEC's website at www.elec.state.nj.us.

If you have any questions please contact ELEC at:
1-888-313-ELEC (toll free in NJ) or
609-292-8700

An analyst from ELEC's Special Programs Section will assist you.

Initials JNT

A handwritten signature in blue ink, appearing to be 'JNT', is written over a horizontal line.

Competitive Contract #20-01

Fund Treasurer

Exhibit 1

Acknowledgment of Receipt of Change/Addendum

Acknowledgement of Receipt of Changes

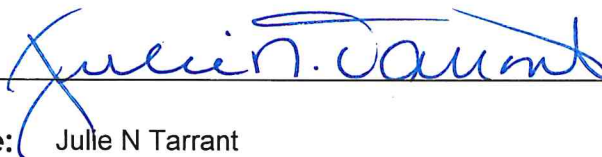
Pursuant to the NJSA 40A:11-23. 1a, the undersigned bidder hereby acknowledges receipt of the following notices, revisions or addenda to the bid advertisement, specifications or bid documents. By indicating date of receipt, bidder acknowledges the submitted bid takes into account the provisions of the notice, revision or addendum. Note that the local units record of notice to bidders shall take precedence and that failure to include provisions of changes in the bid proposal may be subject for rejection of the bid.

Title of Addendum/Revision	Received Via (email, fax, etc.)	Date Received
Addenda # 1	Bidnet – e Procurement email	7/31/2020

ACKNOWLEDGEMENT OF BIDDER

Name of Bidder: Julie N Tarrant

Bidder's Signature:



Printed Name & Title: Julie N Tarrant

Date: 08/25/2020

**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND
CC# 20-01 COMPETITIVE CONTRACT PROFESSIONAL AND CONSULTING**

ADDENDA # 1

Currently reads:

“VI. MANDATORY CONTENTS OF PROPOSAL

2. A fee proposal for the 2021 fund year. The responder shall also include either a fee proposal for the 2022, 2023, 2024, and 2025 fund years or a statement that: “The responder agrees it will accept any fee adjustment the Fund makes at the Fund’s sole discretion to Service Provider fees for the 2022, 2023 and possibly 2024, 2025 fund years reflecting changes in Fund’s membership, changes in economic condition of the Fund’s members and changes in the consumer price index.”

IS HEREBY AMENDED TO:

“VI. MANDATORY CONTENTS OF PROPOSAL

2. Compensation for FUND years awarded under this procurement will be established by the Board of Fund Commissioners at annual reorganization.”