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Lawrenceville, New Jersey 08648

(609) 896-2000

Attorney(s) for **Respondents, Monroe Township Board of Education and Ms. Chari Chanley**

Robin Soriano

Petitioners,

v.

Monroe Township Board of Education and
Chari Chanley (Superintendent)

Respondents

BEFORE THE COMMISSIONER OF
EDUCATION
NEW JERSEY
OFFICE OF ADMINISTRATIVE LAW

OAL DKT. NO. EDU 04076-22
AGENCY DKT. NO. 96-5/22

**Supplemental Certification of Chari
Chanley**

I, Chari Chanley do hereby certify and swear upon the penalty of perjury to the following facts:

1. I make this certification to advise the Court as to the status of my Doctor Degree.
2. On or about March 2023, I was provided a memo from my dissertation chair, Dr. James Coaxum. Please see March 16, 2023 email, a copy of which is attached hereto as "Exhibit A".
3. Attached to the email is a letter outlining the steps necessary to complete my doctorate degree. Please see March 15, 2023 letter, a copy of which is attached hereto as "Exhibit B".
4. The process outlined in the letter by Dr. Coaxum explicitly states this process is necessary "due to a change in your committee membership occurring after the Dissertation Defense..." Exhibit B.

5. The steps required a 45-minute scholarly discussion on my work. Exhibit B at paragraph three (3).
6. On May 1, 2023, a Symposium Meeting regarding my work occurred as required by Dr. Coaxum. Please see Webex meeting invitation, a copy of which is attached hereto as "Exhibit C".
7. After the Symposium Meeting was complete, Rowan University issued a new Dissertation Approval Form. Please see May 1, 2023 Dissertation Approval Form, a copy of which is attached hereto as "Exhibit D".
8. Presently, my Dissertation is under final review with the new committee. At present my application for graduation states a graduation date of August 30, 2023, which concludes the Summer 2023 term. Please see Graduation Application, a copy of which is attached hereto as "Exhibit E".

The above statements are truthful and accurate to the best of my knowledge, and I am subject to the penalties of perjury if these statements are knowingly false.

*Chari Chanley*_____

Chari Chanley

DATED: July 28, 2023

Exhibit A

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: "Coaxum, James" <coaxum@rowan.edu>

Date: March 16, 2023 at 12:49:27 PM EDT

To: Chari Chanley <[REDACTED]@gmail.com>, CHARI CHANLEY

<[REDACTED]@aol.com>

Cc: "Kerrigan, Monica Reid" <kerriganm@rowan.edu>, "Dobbins, Tabbetha

Amanda" <Dobbins@rowan.edu>, "Jean-Marie, Gaetane"

<jeanmarie@rowan.edu>, "Lezotte, Stephanie" <Lezotte@rowan.edu>, "Tharp,

Jenn" <tharp@rowan.edu>, "Greenup, Miguel" <greenup@rowan.edu>

Subject: Memo - Dissertation Completion Process

Chari:

Please find the attached memo that I mentioned to you this weekend.
This should provide clarity as you complete your dissertation process.
Reach out to me if you have any questions.

Best Wishes,

James

Exhibit B



March 15, 2023

Dear Ms. Chanley (Chari):

Due to a change in your committee membership occurring after the Dissertation Defense, we were instructed by the School of Graduate Studies Dean (Dr. Tabbetha Dobbins; dobbins@rowan.edu) to establish, in writing, the replacement process required. The process designed below ensures that the integrity and quality of the Ed.D. degree defense examination is maintained.

The steps below are a process to guide you towards the completion of the degree project. There is no implicit timescale built in to the steps (and they may require an iterative back and forth with the committee members as they review and request revisions of your work).

Please read carefully and advise if you have any questions about this process. 1. Please work with Mr. Miguel Greenup (Ed.D. Program Coordinator) to get your Committee Appointment Form (formerly Formation of Doctoral Committee Form) updated to reflect the service of Dr. JoAnn Manning. This will require signatures from the entire committee, your program coordinator, your department head, and your college dean.

To submit your signed Committee Appointment Form, please follow these instructions:

- a. When you receive your form with all but the final signature, please email Jenn Tharp (tharp@rowan.edu). She will enroll you in the Pre-Submittal Workshop on Canvas, where you can turn in the form.
 - b. Access the Canvas course through your email enrollment invitation.
 - c. Click on "Thesis/Dissertation Committee Appointment Form" assignment on the main page of the Pre-Submittal Workshop course.
 - d. Upload your signed Committee Appointment Form to this assignment.
 - e. Jenn Tharp will get the final signature from the Dean of the School of Graduate Studies and return the form to you for your records and our own.
2. Dr. Manning will review your dissertation and will provide you with feedback. You will incorporate that feedback into the current draft of the document you have and submit it to the committee. There may be several revisions (back and forth) between you and the committee

Department of Educational Services and Leadership

College of Education
James Hall, 3rd Floor
201 Mullica Hill Road
Glassboro, NJ 08028

856-256-4755 phone
856-256-5677 fax



members. The committee will be prompt in providing feedback, but there should be no expectation that this will occur in a single iteration.

3. The committee will meet with you for a 45 minute scholarly discussion around your work. This step is necessary because the entire committee, as formed with Dr. Manning, did not participate together in your symposium/defense. This step should be taken as seriously as the defense and represents the time that Dr. Manning will evaluate your oral ability to articulate your dissertation content. At the conclusion of this meeting the committee may sign off on Part A (verifying that the defense has been passed) of the Dissertation Approval Form. Please be reminded that the dissertation defense is considered an examination and is evaluative in its nature. If necessary, the committee will recommend any final edits in writing that stems from the scholarly discussion. (We acknowledge that you presented an earlier version of your dissertation draft as a symposium/defense.)

4. You will have time to incorporate any edits and return your final draft to committee members. We encourage you to incorporate edits promptly. There may be several revisions (back and forth) between you and the committee members. Upon final approval of those edits the committee will sign Part B of your approval form. Parts C and D of your form will then need to be signed by your Program Coordinator/Department Head and your College Dean.

5. Once you have all required signatures on the Dissertation Approval Form (Parts A through D), please reach out again to Jenn Tharp, who will assist you with final formatting and the uploading of your dissertation document and approval form to ProQuest ETD.

6. Once the ProQuest ETD formatting revision process is complete, you will receive notification from the university that you have satisfied your dissertation requirements!. Diplomas are issued after dissertation and all relevant coursework has been satisfied.

Please advise if you have any questions about this process. Look forward to working with you during this final phase of the dissertation process.

Best Wishes,

James Coaxum, III, Ph.D.

Cc to:

Tabbatha Dobbins, School of Graduate Studies Dean

Gaetane Jean-Marie, College of Education Dean

Dr. Monica Kerrigan, Department Chair

Dr. Stephanie Lezotte, School of Graduate Studies Assistant Dean

Ms. Jenn Tharp, Graduate Services Specialist

Mike (Miguel) Greenup, Ed.D. Program Coordinator

Department of Educational Services and Leadership

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James Hall, 3rd Floor
201 Mullica Hill Road
Glassboro, NJ 08028

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Exhibit C

From: "Coaxum, James" <messenger@webex.com>
Date: May 1, 2023 at 11:14:20 AM EDT
To: [REDACTED]@gmail.com
Subject: Webex meeting invitation: Symposium Meeting - Chanley
Reply-To: coaxum@rowan.edu

Coaxum, James is inviting you to a scheduled Webex meeting.

Monday, May 1, 2023

1:00 PM | (UTC-04:00) Eastern Time (US & Canada) | 1 hr

[Join meeting](#)

More ways to join:

Join from the meeting link

<https://rowan.webex.com/rowan/j.php?MTID=m724c99fd996c750487627a427aa4636c>

Join by meeting number

Meeting number (access code): 2620 219 2715

Meeting password: m8GfRYUne52

Tap to join from a mobile device (attendees only)

[+1-415-655-0003](tel:+1-415-655-0003) 26202192715## US TOLL

Join by phone

+1-415-655-0003 US TOLL

[Global call-in numbers](#)

Join from a video system or application

Dial 26202192715@rowan.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Need help? Go to <https://help.webex.com>

Exhibit D



Dissertation Approval Form

Candidate's Name: Charl Robynne Brownstein Chanley Banner ID: 916025661

Degree/Program: Doctor of Education/Educational Leadership

Dissertation Title: THE ROLE OF A PRINCIPAL IN SHAPING SCHOOL CULTURE IN A SUBURBAN SCHOOL DISTRICT

College: College of Education

Department: Department of Educational Leadership

PART A: The candidate has successfully defended their Dissertation.

Dr. James Coaxum III, Committee Chair (Print name)	<u>James Coaxum III</u> Signature	<u>5/1/2023</u> Date
Dr. JoAnn B. Manning Committee Member (Print name)	<u>J Manning</u> Signature	<u>5/1/2023</u> Date
Dr. Stephen Genco Committee Member (Print name)	<u>St. Genco</u> Signature	<u>5/1/2023</u> Date
Committee Member (Print name)	Signature	Date
Committee Member (Print name)	Signature	Date

PART B: The content of the Dissertation has been evaluated and reviewed to ensure that the Dissertation meets or exceeds the standards for the degree, and exemplifies a meaningful contribution to scholarship in its respective field.

Dr. James Coaxum III, Committee Chair (Print name)	Signature	Date
Dr. JoAnn B. Manning Committee Member (Print name)	Signature	Date
Dr. Stephen Genco Committee Member (Print name)	Signature	Date
Committee Member (Print name)	Signature	Date
Committee Member (Print name)	Signature	Date

PART C: The submission of the Dissertation is approved by the Program Coordinator/Department Chair.

Mr. Miguel Greenup Program Coordinator/Department Chair (Print name)	Signature	Date
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PART D: The submission of the Dissertation is approved by the College Dean.

Dr. Gastane Jean-Marie College Dean (Print name)	Signature	Date
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PART E: The Dissertation satisfies the formatting standards of the Thesis and Dissertation Manual.

Ms. Jenn Tharp Graduate Research Specialist (Print name)	Signature	Date
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PART F: The submission of the Dissertation is approved by the Dean of the School of Graduate Studies.

Dr. Tabbetha Dobbins Dean of the School of Graduate Studies (Print name)	Signature	Date
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Rev. 3/2/2021

ESB students please use the form available here:
http://www.rowan.edu/graduate/forms/theses_dissertation

Rowan University | Office of Graduate Research Services
South Jersey Technology Park
107 Gilbreth Pkwy, Millica Hill, NJ 08062

Exhibit E

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)**Graduation Application**916025561 Chari R. Chanley
Jul 26, 2023 11:21 pm View active graduation application(s).**Graduation Application**

Name: Chari R. Chanley
Application Number: 10
Request Date: Feb 06, 2021
Application Status: Applied
Application Status Date: Feb 06, 2021

Graduation Date

Date: Aug 30, 2023
Term: Summer 2023
Year: 2022-2023

Diploma Name

First Name: Chari
Middle Name: Robynne
Last Name: Brownstein Chanley

Diploma Mailing Address

Street Line 1: 
City: 
State or Province: New Jersey
ZIP or Postal Code: 
Nation: United States

**Curriculum
Program**

Doctor of Education
Level: Graduate
Program: EDD Educational Leadership
College: College of Education
Major: Educational Leadership

Graduation Charges

Fee: \$100.00
Payment Method: Graduation App Bill Student

[\[View Transcript \]](#)

RELEASE: 8.7.2.10R

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