



350 Hudson Avenue, Township of Washington, NJ 07676-4799

Office of the Township Clerk, Susan Witkowski, RMC

[switkowski@twpofwashington.us](mailto:switkowski@twpofwashington.us)

Phone: 201-664-4425

Fax: 201-664-8281

July 22, 2024/OPRA 383

Via email: [opra+request-63650-5b10ce5a@requests.opramachine.com](mailto:opra+request-63650-5b10ce5a@requests.opramachine.com)

The Township of Washington received your Open Public Records Act (OPRA) request on July 15, 2024. The official Records Custodian, Susan Witkowski, received your OPRA request on July 15, 2024. As such, the seven (7) business day deadline to respond to your request is July 24, 2024. This response to your request is being provided the 5<sup>th</sup> day after custodian's receipt of said request.

**Please see attached OPRA Request; no such government record(s).**

**THIS OPRA REQUEST IS CONSIDERED CLOSED.**

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Washington to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Susan Witkowski,  
Township Clerk  
Township of Washington  
[201-664-4425/switkowski@twpofwashington.us](mailto:201-664-4425/switkowski@twpofwashington.us)



E-MAILED  
7/22/24

OR 383

Susan Witkowski

From: JIAM-E  
Sent:   
To:   
Subject:

Jeanette Rutledge <opra+request-63650-5b10ce5a@requests.opramachine.com>  
Friday, July 12, 2024 1:15 PM  
Town Clerk  
OPRA request - Northwest Bergen Regional Health Commission summonses

RECEIVED

JUL 15 2024

TOWNSHIP CLERK

Caution: External E-mail

Dear Washington Township (Bergen),

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Please furnish copies of all summonses issued by Northwest Bergen Regional Health Commission to retail food establishments for violations of NJAC 8:24 Subchapter 1 for the period from January 1, 2019 - July 1, 2024.

Yours faithfully,

Jeanette Rutledge

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Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-63650-5b10ce5a@requests.opramachine.com

Is townclerk@twpofwashington.us the wrong address for OPRA requests to Washington Township (Bergen)? If so, please contact us using this form:

[https://urldefense.proofpoint.com/v2/url?u=https-3A\\_\\_opramachine.com\\_change-5Frequest\\_new-3Fbody-3Dwashington-5Ftownship-5Fbergen&d=DwICaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=sS4TI6lX0nQ\\_1RDqSZAw2mRubEpMirmQ7ljPQTzFGky2nMXkkXA1-ahZnn0ysCZB&s=m6HxSujDUGMcsx\\_gQX\\_pSsCZS00pNSlbT2NSY5kcf0&e=](https://urldefense.proofpoint.com/v2/url?u=https-3A__opramachine.com_change-5Frequest_new-3Fbody-3Dwashington-5Ftownship-5Fbergen&d=DwICaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbiI5ts&m=sS4TI6lX0nQ_1RDqSZAw2mRubEpMirmQ7ljPQTzFGky2nMXkkXA1-ahZnn0ysCZB&s=m6HxSujDUGMcsx_gQX_pSsCZS00pNSlbT2NSY5kcf0&e=)

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View this OPRA request & responses online:

[https://urldefense.proofpoint.com/v2/url?u=https-3A\\_\\_opramachine.com\\_request\\_northwest-5Fbergen-5Fregional-5Fhealth-](https://urldefense.proofpoint.com/v2/url?u=https-3A__opramachine.com_request_northwest-5Fbergen-5Fregional-5Fhealth-)

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1RDqSZAw2mRubEpMirmQ7ljPQTzFGky2nMXkkXA1-  
ahZnn0ysCZB&s=T0R1AuwreGKef0ir6nhAKlgOx4dCxlAj6WteZvW\_IIs&e=

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

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