RESOLUTION # 2-14

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND
(Hereinafter referred to as the "FUND")

APPOINTING CERTAIN PROFESSIONALS AND SERVICE ORGANIZATIONS

WHEREAS, the FUND is duly constituted as a Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et. seq.); and

WHEREAS, the NJPHA JIF met on November 16, 2011 and resolved to award professional service agreements in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.; and

WHEREAS , the NJPHA JIF held a bid opening on September 16, 2011 in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.; and

WHEREAS, a sub committee was convened to review the responses of said bid and provided its recommendations to the NJPHA JIF Board at its December 2, 2011 open public meeting;

WHEREAS, the NJPHA JIF awarded contracts for a three year period for the 2012, 2013 and 2014 Fund years at its January 11, 2012 re-organization meeting;

NOW THEREFORE, BE IT RESOLVED that the contracts for the following professionals be appointed for a three year term ***(unless otherwise specified):***

NOW THEREFORE BE IT RESOLVED, by the FUND's Governing Body that:

I. Perma Risk Management Services is hereby appointed as **Administrator,** Mr. Steve Sacco is appointed as **Executive Director,** Mr. David Grubb will serve as **Deputy Executive Director,** and both as agent for process of services.

II. Execu-Tech, Inc. is hereby appointed as **Fund Treasurer.**

III. TD Bank Wealth Advisors is hereby appointed as **Asset Manager** to the FUND. – ***Contract term to be one year with a "30-day cancellation clause". (fee is based on expiring 2013 fee – no increase)***

IV. New Jersey Association of Housing & Redevelopment Authorities & the NJ Chapter National Association of Housing and Redevelopment Organization are hereby appointed as **Fund Sponsors**.

V. Qual-Lynx is hereby appointed as the **Claims Service Organization** for the FUND to adjust all claims for current and prior Fund Years.

VI. Consolidated Service Group is hereby appointed as the **Managed Care Provider** for Workers Compensation Claims.

VII. The Actuarial Advantage is hereby appointed as **Actuary** for the FUND.

VIII. PMA Management, Inc. is hereby appointed to provide **Loss Control Services/Property Inspection Provider** to the FUND.

IX. Conner Strong & Buckelew is hereby appointed **Underwriting Manager** for the FUND.

X. Mr. Jack Warren of Warren Marketing, LLC is appointed as the **Marketing and Communications Specialist** for the FUND.

XI. Francis Borin, Esq. of DeCotiis, Fitzpatrick & Cole, LLP is hereby appointed as **Fund Attorney** and shall receive a retainer for administrative services, legal research and legal opinions.***(appointment is for a total of one (1) year).***

XII. Bud Jones of Nisivoccia & Company is hereby appointed as **Fund Auditor**. ***(appointment is for a total of one (1) year).***

XIII. Execu-Tech is hereby appointed as the **Web Site Development and hosting Manager** *Contract term to be one year (1/1/14 – 12/31/14)at the same rate as 2013.*

BE IT FURTHER RESOLVED that the professional service fee compensation for the professionals shall be increased by 2% for the period of January 1, 2014 through December 31, 2014; contract addendums will be issued to each respective professional amending the compensation fees.

ADOPTED: ***this day by the Executive Committee,***

Vendor	2014 Amount
Perma Risk Management Services (Executive Director)	$296,723.
Execu-Tech (Treasurer)	$70,644.
TD Bank (Asset Manager)	.08% of market value of portfolio
NJAHRA / NJNAHRO (Sponsorship Organizations) – fee split equally between the two organizations)	$77,250.
Qual-Lynx (Claims Administrator)	$194,871.
Consolidated Services Group (Managed Care Provider)	Per fee schedule: $494.37 Telephonic Case Management Fee Per Claim Field Case Management is based on the schedule below: - Field Case Management Comprehensive Initial Evaluation with report: $647 - Field Case Management Lifetime Cost Projection: $470 - Field Case Management Comprehensive Initial Evaluation with Lifetime Cost Projection: $1000. - Field Case Management Discharge Planning with Report: $588. - One Time Attended Physician Appointment: $353 - Site Visit to Home or Provider Office to assess physical/mental status: $353 - Attended Independent Medical Evaluation or Second Opinion: $353
The Actuarial Advantage(Actuary)	$34,184.
PMA Management, Inc. (Safety Director) (Property Inspections)	$66,884. .
Conner Strong & Buckelew (Underwriting Mgr)	$16,723.
Warren Marketing, LLC	$32,317.
DeCotiis, Fitzpatrick & Cole, LLP (Fund Attorney) (Litigation Management) (Legislative Amendments)	$38,730. $36,600. $10,000.
Nisivoccia & Company (Auditor)	$21,008.
Execu-Tech (Website Developer)	Per fee schedule: *Monthly Fee for website maintenance (Paid Monthly):* $200.00 *Hour rate (for additional services) -* $125.00 *Other:* *Domain Name(Annually)* $125.00 *Hosting Fee-(monthly)* $25.00

RESOLUTION # 2-15

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND

(Hereinafter referred to as the "FUND")

APPOINTING CERTAIN PROFESSIONALS AND SERVICE ORGANIZATIONS

WHEREAS, the FUND is duly constituted as a Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et. seq.); and

WHEREAS, The FUND finds it necessary and appropriate to obtain certain professional services and other extraordinary and other unspecifiable services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-11 et. seq.) for the 2015 and 2016, and 2017 Fund Years.

WHEREAS , the FUND held a bid opening on July 30, 2014 in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.; and

WHEREAS , the NJPHA JIF rejected the Defense Panel responses to the July 30, 2014 RFQ, re-advertised for same services and held a bid opening on November 13, 2014 in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.; and

WHEREAS, a sub committee was previously convened to review the responses of said bids and provided its recommendations to the NJPHA JIF Board at its January 14, 2015 reorganization meeting;

WHEREAS, the FUND will award contracts for a three year period for the 2015, 2016 and 2017 Fund years at its January 14, 2015 re-organization meeting;

NOW THEREFORE, BE IT RESOLVED that the contracts for the following professionals be appointed for a three year term ***(unless otherwise specified):***

NOW THEREFORE BE IT RESOLVED, by the FUND's Governing Body that:

I. Perma Risk Management Services is hereby appointed as **Administrator,** Mr. Steve Sacco is appointed as **Executive Director,** Mr. David Grubb and Joseph Hrubash will serve as **Deputy Executive Directors,** and both as agent for process of services.

II. Execu-Tech, Inc. is hereby appointed as **Fund Treasurer.**

III. TD Bank Wealth Advisors is hereby appointed as **Asset Manager** to the FUND. **–** ***Contract term to be one year with a "30-day cancellation clause". (fee is based on expiring 2014 fee – no increase)***

IV. New Jersey Association of Housing & Redevelopment Authorities & the NJ Chapter National Association of Housing and Redevelopment Organization are hereby appointed as **Fund Sponsors**.

V. Qual-Lynx is hereby appointed as the **Claims Service Organization** for the FUND to adjust all claims for current and prior Fund Years.

VI. Consolidated Service Group is hereby appointed as the **Managed Care Provider** for Workers Compensation Claims.

VII. The Actuarial Advantage is hereby appointed as **Actuary** for the FUND.

VIII. PMA Management, Inc. is hereby appointed to provide **Loss Control Services/Property Inspection Provider** to the FUND. *(appointment exempt from RFQ process, fees less then $17,500 threshold)*

IX. Conner Strong & Buckelew is hereby appointed **Underwriting Manager** for the FUND.

X. Mr. Jack Warren of Warren Risk Marketing, LLC is appointed as the **Marketing and Communications Specialist** for the FUND.

XI. Francis Borin, Esq. of DeCotiis, Fitzpatrick & Cole, LLP is hereby appointed as **Fund Attorney** and shall receive a retainer for administrative services, legal research and legal opinions.***(appointment is for a total of one (1) year).***

XII. Nisivoccia & Company is hereby appointed as **Fund Auditor**. ***(appointment is for a total of one (1) year).***

XIII. Execu-Tech is hereby appointed as the **Web Site Development and hosting Manager.** ***(appointment is for a total of one (1) year)*** *at the same rate as 2014. (appointment exempt from RFQ process, fees less then $17,500 threshold)*

XIV. William Katchen, CPA is hereby appointed as a **Consultant** to the Fund regarding the examination of the structures of various non-profit organizations to determine eligibility into the Fund and work related to proposed legislative amendments. *(appointment exempt from RFQ process, fees less then $17,500 threshold)*

BE IT FURTHER RESOLVED, all Professional Service Providers and Service Organizations appointed pursuant to this Resolution shall service the Fund in accordance with the terms and conditions of the Professional Service contracts attached to this Resolution.

BE IT FURTHER RESOLVED, that in accordance with NJSA 19:44A-20.7, the decision of the Fund's Executive Committee that the procurement process utilized, constitutes a fair and open process, shall be final.
BE IT FURTHER RESOLVED that the professional service fee compensation for the professionals shall be increased by 2% for the period of January 1, 2015 through December 31, 2015. Contracts will be provided for each respective professional addressing the increase in fees.

ADOPTED: ***this day by the Executive Committee,***

Vendor	2015 Amount
Perma Risk Management Services (Executive Director)	$302,657.
Execu-Tech (Treasurer)	$72,057.
TD Bank (Asset Manager)	.08% of market value of portfolio
NJAHRA / NJNAHRO (Sponsorship Organizations) – fee split equally between the two organizations)	$78,795.
Qual-Lynx (Claims Administrator)	$194,871
Consolidated Services Group (Managed Care Provider)	Per fee schedule: $484.68 Telephonic Case Management Fee Per Claim Field Case Management is based on the schedule below: - Field Case Management Comprehensive Initial Evaluation with report: $635.07 - Field Case Management Lifetime Cost Projection: $461.26 - Field Case Management Comprehensive Initial Evaluation with Lifetime Cost Projection: $981.46 - Field Case Management Discharge Planning with Report: $577.12 - One Time Attended Physician Appointment: $346.49 - Site Visit to Home or Provider Office to assess physical/mental status: $346.49 - Attended Independent Medical Evaluation or Second Opinion: $346.49
The Actuarial Advantage(Actuary)	$34,868.
PMA Management, Inc. (Safety Director) (Property Inspections)	$68,222 .
Conner Strong & Buckelew (Underwriting Mgr)	$17,057.
Warren Marketing, LLC	$32,963.
DeCotiis, Fitzpatrick & Cole, LLP (Fund Attorney) (Litigation Management) (Legislative Amendments)	$39,505. $37,332. $10,000.
Nisivoccia & Company (Auditor)	$21,428.
Execu-Tech (Website Developer)	Per fee schedule: *Monthly Fee for website maintenance (Paid Monthly):* $200.00 *Hour rate (for additional services):* $125.00 *Other:* *Domain Name (Annually)* $125.00 *Hosting Fee-(monthly)* $25.00
William Katchen, CPA (Non-Profit Consultant)	Fee not to exceed $15,000.

RESOLUTION # 2-16

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND
(Hereinafter referred to as the "FUND")

APPOINTING CERTAIN PROFESSIONALS AND SERVICE ORGANIZATIONS

WHEREAS, the FUND is duly constituted as a Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et. seq.); and

WHEREAS, The FUND finds it necessary and appropriate to obtain certain professional services and other extraordinary and other unspecifiable services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-11 et. seq.) for the 2015 and 2016, and 2017 Fund Years.

WHEREAS , the FUND held bid opening on July 30, 2014, July 7, 2015 (Legistlative Agent) and November 4, 2015 (Fund Attorney, Defense Panel & Fund Auditor) in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.; and

WHEREAS, a sub committee was previously convened to review the responses of said bids and provided its recommendations to the NJPHA JIF Board at its January 14, 2015 reorganization meeting and public meetings of July 8, 2015 and November 18, 2015 respectively;

WHEREAS, the FUND awarded contracts for a three year period for the 2015, 2016 and 2017 Fund years at its January 14, 2015 re-organization meeting for all positions, except where noted;

NOW THEREFORE, BE IT RESOLVED that the contracts for the following professionals be re-appointed for the second of the three year term (2015-2017) ***(unless otherwise specified):***

NOW THEREFORE BE IT RESOLVED, by the FUND's Governing Body that:

I. Perma Risk Management Services is hereby appointed as **Administrator,** Mr. Steve Sacco is appointed as **Executive Director,** Mr. David Grubb and Joseph Hrubash will serve as **Deputy Executive Directors,** and both as agent for process of services.

II. Execu-Tech, Inc. is hereby appointed as **Fund Treasurer.**

III. TD Bank Wealth Advisors is hereby appointed as **Asset Manager** to the FUND. – ***Contract term to be one year with a "30-day cancellation clause". (fee is based on expiring 2015 fee – no increase)***

IV. New Jersey Association of Housing & Redevelopment Authorities & the NJ Chapter National Association of Housing and Redevelopment Organization are hereby appointed as **Fund Sponsors**.

V. Qual-Lynx is hereby appointed as the **Claims Service Organization** for the FUND to adjust all claims for current and prior Fund Years.

VI. Consolidated Service Group (CSG) is hereby appointed as the **Managed Care Provider** for Workers Compensation Claims.

VII. The Actuarial Advantage is hereby appointed as **Actuary** for the FUND.

VIII. PMA Management, Inc. is hereby appointed to provide **Loss Control Services/Property Inspection Provider** to the FUND. *(property inspection appointment exempt from RFQ process, fees less then $17,500 threshold)*

IX. Conner Strong & Buckelew is hereby appointed **Underwriting Manager** for the FUND.

X. Mr. Jack Warren of Warren Risk Marketing, LLC is appointed as the **Marketing and Communications Specialist** for the FUND.

XI. Francis Borin, Esq. of DeCotiis, Fitzpatrick & Cole, LLP is hereby appointed as **Fund Attorney** and shall receive a retainer for administrative services, legal research, and legal opinions. DeCotiis, Fitzpatrick & Cole, LLP will also be contracted and have additional funding available to provide legal opinions and research regarding RAD, IRS, Non Profit review for eligibility and issues and research regarding NJHMFA. ***(appointment is for a total of one (1) year).***

XII. Nisivoccia & Company is hereby appointed as **Fund Auditor**. ***(appointment is for a total of one (1) year).***

XIII. Execu-Tech is hereby appointed as the **Web Site Development and hosting Manager.** ***(appointment is for a total of one (1) year)*** *at the same rate as 2015.* *(appointment exempt from RFQ process, fees less than $17,500 threshold)*

XIV. William Katchen, CPA is hereby appointed as a **Consultant** to the Fund regarding the examination of the structures of various non-profit organizations, NJHMFA and to determine eligibility into the Fund and work related to proposed legislative amendments. ***(appointment exempt from RFQ process, fees less than $17,500 threshold)***

XV. Princeton Public Affairs Group is hereby appointed as Legislative Agent. ***(appointment is for (1) year effective July 1, 2015)***

BE IT FURTHER RESOLVED, all Professional Service Providers and Service Organizations appointed pursuant to this Resolution shall service the Fund in accordance with the terms and conditions of the Professional Service contracts attached to this Resolution.

BE IT FURTHER RESOLVED, that in accordance with NJSA 19:44A-20.7, the decision of the Fund's Executive Committee that the procurement process utilized, constitutes a fair and open process, shall be final.

BE IT FURTHER RESOLVED that the professional service fee compensation for the professionals shall be increased by 2% for the period of January 1, 2016 through December 31, 2016. Contracts will be provided for each respective professional addressing the increase in fees.

ADOPTED: ***this day by the Executive Committee,***

Vendor	2016 Amount
Perma Risk Management Services (Executive Director)	$310,376.
Execu-Tech (Treasurer)	$73,498.
TD Bank (Asset Manager)	.08% of market value of portfolio
NJAHRA / NJNAHRO (Sponsorship Organizations) – fee split equally between the two organizations)	$80,371.
Qual-Lynx (Claims Administrator)	$199,516
Consolidated Services Group (Managed Care Provider)	Per fee schedule: $494.37 Telephonic Case Management Fee Per Claim Field Case Management is based on the schedule below: - Field Case Management Comprehensive Initial Evaluation with report: $647.77 - Field Case Management Lifetime Cost Projection: $470.49 - Field Case Management Comprehensive Initial Evaluation with Lifetime Cost Projection: $1,001.09 - Field Case Management Discharge Planning with Report: $588.66 - One Time Attended Physician Appointment: $353.42 - Site Visit to Home or Provider Office to assess physical/mental status: $353.42 - Attended Independent Medical Evaluation or Second Opinion: $353.42
The Actuarial Advantage(Actuary)	$35,565.
PMA Management, Inc. (Safety Director) (Property Inspections)	$69,885
Conner Strong & Buckelew (Underwriting Mgr)	$17,398.
Warren Marketing, LLC	$33,622.
DeCotiis, Fitzpatrick & Cole, LLP (Fund Attorney) (Litigation Management) (RAD, IRS,Non-Profit eligibility/HMFA issues)	$40,594. $38,079. $20,000.
Nisivoccia & Company (Auditor)	$21,857.
Execu-Tech (Website Developer)	Per fee schedule: *Monthly Fee for website maintenance (Paid Monthly):* $200.00 *Hour rate (for additional services):* $125.00 *Other:* *Domain Name (Annually)* $125.00 *Hosting Fee-(monthly)* $25.00
William Katchen, CPA (Non-Profit Consultant)	Fee not to exceed $15,000.

RESOLUTION # 2-17

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND
(Hereinafter referred to as the "FUND")

APPOINTING CERTAIN PROFESSIONALS AND SERVICE ORGANIZATIONS

WHEREAS, the FUND is duly constituted as a Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et. seq.); and

WHEREAS, The FUND finds it necessary and appropriate to obtain certain professional services and other extraordinary and other unspecifiable services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-11 et. seq.) for the 2015 and 2016, and 2017 Fund Years.

WHEREAS , the FUND held bid opening on July 30, 2014 and November 8, 2016 (Fund Attorney, Defense Panel & Fund Auditor) in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.; and

WHEREAS, a sub committee was previously convened to review the responses of said bids and provided its recommendations to the NJPHA JIF Board at its January 14, 2015 reorganization meeting;

WHEREAS, the FUND awarded contracts for a three year period for the 2015, 2016 and 2017 Fund years at its January 14, 2015 re-organization meeting for all positions, except where noted;

NOW THEREFORE, BE IT RESOLVED that the contracts for the following professionals be re-appointed for the third year of the three year term (2015-2017) ***(unless otherwise specified):***

NOW THEREFORE BE IT RESOLVED, by the FUND's Governing Body that:

I. Perma Risk Management Services is hereby appointed as **Administrator,** Mr. Stephen Sacco is appointed as **Executive Director,** Mr. David Grubb and Joseph Hrubash will serve as **Deputy Executive Directors,** and both as agent for process of services.

II. Execu-Tech, Inc. is hereby appointed as **Fund Treasurer.**

III. TD Bank Wealth Advisors is hereby appointed as **Asset Manager** to the FUND. **–** ***Contract term to be one year with a "30-day cancellation clause". (fee is based on expiring 2016 fee – no increase)***

IV. New Jersey Association of Housing & Redevelopment Authorities & the NJ Chapter National Association of Housing and Redevelopment Organization are hereby appointed as **Fund Sponsors**.

V. Qual-Lynx is hereby appointed as the **Claims Service Organization** for the FUND to adjust all claims for current and prior Fund Years.

VI. Consolidated Service Group (CSG) is hereby appointed as the **Managed Care Provider** for Workers Compensation Claims.

VII. The Actuarial Advantage is hereby appointed as **Actuary** for the FUND.

VIII. PMA Management, Inc. is hereby appointed to provide **Loss Control Services/Property Inspection Provider** to the FUND. *(property inspection appointment exempt from RFQ process, fees less than $17,500 threshold)*

IX. Conner Strong & Buckelew is hereby appointed **Underwriting Manager** for the FUND.

X. Mr. Jack Warren of Warren Risk Marketing, LLC is appointed as the **Marketing and Communications Specialist** for the FUND.

XI. Francis Borin, Esq. of DeCotiis, Fitzpatrick & Cole, LLP is hereby appointed as **Fund Attorney** and shall receive a retainer for administrative services, legal research, and legal opinions. DeCotiis, Fitzpatrick & Cole, LLP will also be contracted and have additional funding available to provide legal opinions and research regarding RAD, IRS, Non Profit review for eligibility and issues and research regarding NJHMFA. ***(appointment is for a total of one (1) year).***

XII. Nisivoccia & Company is hereby appointed as **Fund Auditor**. ***(appointment is for a total of one (1) year).***

XIII. Execu-Tech is hereby appointed as the **Web Site Development and hosting Manager.** ***(appointment is for a total of one (1) year)*** *at the same rate as 2016. (appointment exempt from RFQ process, fees less than $17,500 threshold)*

XIV. William Katchen, CPA is hereby appointed as a **Consultant** to the Fund regarding the examination of the structures of various non-profit organizations, NJHMFA and to determine eligibility into the Fund and work related to proposed legislative amendments. ***(appointment exempt from RFQ process, fees less than $17,500 threshold)***

BE IT FURTHER RESOLVED, all Professional Service Providers and Service Organizations appointed pursuant to this Resolution shall service the Fund in accordance with the terms and conditions of the Professional Service contracts attached to this Resolution.

BE IT FURTHER RESOLVED, that in accordance with NJSA 19:44A-20.7, the decision of the Fund's Executive Committee that the procurement process utilized, constitutes a fair and open process, shall be final.

BE IT FURTHER RESOLVED that the professional service fee compensation for the professionals shall be increased by 2% for the period of January 1, 2017 through December 31, 2017. Contracts will be provided for each respective professional addressing the increase in fees.

ADOPTED: ***this day by the Executive Committee,***

Vendor	2017 Amount
Perma Risk Management Services (Executive Director)	$316,584.
Execu-Tech (Treasurer)	$74,968.
TD Bank (Asset Manager)	.08% of market value of portfolio
NJAHRA / NJNAHRO (Sponsorship Organizations) – fee split equally between the two organizations)	$80,371.
Qual-Lynx (Claims Administrator)	$203,506
Consolidated Services Group (Managed Care Provider)	Per fee schedule: $504.26 Telephonic Case Management Fee Per Claim Field Case Management is based on the schedule below: - Field Case Management Comprehensive Initial Evaluation with report: $660.73 - Field Case Management Lifetime Cost Projection: $479.90 - Field Case Management Comprehensive Initial Evaluation with Lifetime Cost Projection: $1,021.11 - Field Case Management Discharge Planning with Report: $600.43 - One Time Attended Physician Appointment: $360.49 - Site Visit to Home or Provider Office to assess physical/mental status: $360.49 - Attended Independent Medical Evaluation or Second Opinion: $360.49
The Actuarial Advantage(Actuary)	$36,276.
PMA Management, Inc. (Safety Director) (Property Inspections)	$71,283
Conner Strong & Buckelew (Underwriting Mgr)	$17,746.
Warren Marketing, LLC	$34,294.
DeCotiis, Fitzpatrick & Cole, LLP (Fund Attorney) (Litigation Management) (RAD, IRS,Non-Profit eligibility/HMFA issues)	$41,406. $38,840. $20,000.
Nisivoccia & Company (Auditor)	$22,294.
Execu-Tech (Website Developer)	Per fee schedule: *Monthly Fee for website maintenance (Paid Monthly):* $200.00 *Hour rate (for additional services):* $125.00 *Other:* *Domain Name (Annually)* $125.00 *Hosting Fee-(monthly)* $25.00
William Katchen, CPA (Non-Profit Consultant)	Fee not to exceed $11,000.

RESOLUTION NO. 2-18

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND,
Hereinafter referred to as the "FUND")

APPOINTING CERTAIN PROFESSIONALS AND SERVICE ORGANIZATIONS FOR FUND YEAR 2018

WHEREAS, the FUND is duly constituted as a Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et. seq.); and

WHEREAS, the New Jersey Public Housing Authority Joint Insurance Fund (hereinafter the Fund) found it necessary and appropriate to obtain certain professional services and other extraordinary and other unspecifiable services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-12 et. seq.) for the 2018, 2019 & 2020 Fund years; and,

WHEREAS, NJSA 40a11-15 (6) allows for a contract duration of three (3) years; and,

WHEREAS, the Fund resolved to award Professional Service Agreements in accordance with a fair and open process pursuant to NJSA 19:44A-20.4 et. seq.**;** and,

WHEREAS, a notice soliciting proposals was published on the Fund's website; and in the Fund's official newspapers, and;

WHEREAS, responses were received from professional service providers and service organizations as listed below on August 16, 2017 at 2:00 PM and September 7, 2017 at 10:00 AM; and,

WHEREAS, the Fund's Operations Committee recommended the award of contracts to the below listed Professional Service Providers and service organizations based on a review of their; responses, experience and prior service provided at the rates established by the Fund Executive Committee; and,

WHEREAS, the Fund's Executive Committee resolve to appoint the Fund Professionals – noted below – to three year terms commencing on January 1, 2018 and ending on December 31, 2020 (unless otherwise noted) at its January 2018 Reorganization Meeting in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.;

I. **PERMA Risk Management Services** as **Administrator, Stephen Sacco** is hereby appointed as **Executive Director, Joseph P. Hrubash** and David Grubb as **Deputy Executive Directors** and as **agents for process of service.** $988,252 is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of $322,916 has been appropriated in the Administrator Line Item of the 2018 budget.

II. **Execu-Tech, Inc.** is hereby appointed as **Fund Treasurer**. $234,020 is the estimated dollars that will be expended in connection with the Treasurer contract over its three-year term. The annual amount of $76,467 has been appropriated in the Treasurer Line Item of the 2018 budget.

III. **TD Bank Wealth Advisors** is hereby appointed as **Asset Manager** to the FUND. –At an annual fee of 8 basis points on the market value of assets. ***(1/1/18 – 12/31/18)***

IV. **New Jersey Association of Housing & Redevelopment Authorities & the NJ Chapter National Association of Housing & Redevelopment Organization** is hereby appointed to serve as the FUND's **Sponsorship Organizations.** $245,967 is the estimated dollars that will be expended in connection with the Sponsorship Organizations contracts over each of their three-year terms. The annual amount of $80,371 has been appropriated in the Sponsorship Item of the 2018 budget and split between the two organizations.

V. **Qual-Lynx** is herby appointed to serve as the FUND's **Claims Administrator.** $622,810 is the estimated dollars that will be expended in connection with the Claims Administrator contract over its three-year term. The annual amount of $203,506 has been appropriated in the Claims Administration Item of the 2018 budget.

VI. **Qual-Lynx** is hereby appointed to serve as the FUND's **Managed Care Provider.** $228,994 is the estimated dollars that will be expended in connection with the Managed Care contract over its three-year term. The annual amount of $74,825 has been appropriated from the Workers Compensation Line Item of the 2018 budget.

VII. **The Actuarial Advantage** is hereby appointed to serve as the FUND's **Actuary.** $113,241 is the estimated dollars that will be expended in connection with the Actuary contract over its three-year term. The annual amount of $37,002 has been appropriated in the Actuary Line Item of the 2018 budget.

VIII. **PMA Management, Inc.** is hereby appointed to serve as the FUND's **Loss Control Provider.** $222,518 is the estimated dollars that will be expended in connection with the Loss Control Provider contract over its three-year term. The annual amount of $72,709 has been appropriated in the Loss Control Line Item of the 2018 budget.

IX. **Conner Strong & Buckelew** is hereby appointed to serve as the FUND's **Underwriting Manager.** $55,396 is the estimated dollars that will be expended in connection with the Underwriting Manager contract over its three-year term. The annual amount of $18,101 has been appropriated in the Underwriting Manager Line Item of the 2018 budget.

X. **Jack Warren of Warren Risk Marketing, LLC** is hereby appointed to serve as the FUND's **Marketing & Communications Specialist.** $107,053 is the estimated dollars that will be expended in connection with the Marketing & Communications Specialist contract over its three-year term. The annual amount of $34,980 has been appropriated in the Marketing Line Item of the 2018 budget.

XI. **Francis Borin, Esq. of DeCotiis, Fitzpatrick, Cole & Giblin** is hereby appointed to serve as the FUND's **Attorney.** The annual amount of $42,234 has been appropriated in the Attorney Line Item of the 2018 budget. The amount of $20,000 is also designated for the Fund Attorney for RAD/Non Profit reviews and is appropriated in the RAD/Non Profit Line Item of the 2018 budget.

XII. **Nisivoccia,LLP is** hereby is appointed to serve as the FUND's **Auditor.** The annual amount of $22,740 has been appropriated in the Auditor Line Item of the 2018 budget.

XIII. **Execu-Tech, Inc.** is hereby is appointed to serve as the FUND's **Web Site Development & Hosting Manager.** The annual amount of $2,750 has been appropriated in the Miscellaneous Line Item of the 2018 budget.

XIV. **William Katchen, CPA** is hereby is appointed to serve as the FUND's **Consultant.** . The annual amount not to exceed of $11,000 has been appropriated in the Miscellaneous Line Item of the 2018 budget.

BE IT FURTHER RESOLVED, all Professional Service Providers and Service Organizations appointed pursuant to this Resolution shall service the Fund in accordance with the terms and conditions of the Professional Service Agreements

BE IT FURTHER RESOLVED, that in accordance with NJSA 19:44A-20.7, the decision of the Fund's Executive Committee that the procurement process utilized, constitutes a fair and open process, shall be final.

ADOPTED: ***this day by the Governing Body,***

RESOLUTION NO. 2-19

NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND,
Hereinafter referred to as the "FUND")

APPOINTING CERTAIN PROFESSIONALS AND SERVICE ORGANIZATIONS

WHEREAS, the FUND is duly constituted as a Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et. seq.); and

WHEREAS, The FUND finds it necessary and appropriate to obtain certain professional services and other extraordinary and other unspecifiable services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-11 et. seq.) for the 2018 and 2019, and 2020 Fund Years.

WHEREAS , the FUND held bid opening on August 16, 2017 and October 23, 2018 (Fund Attorney, Defense Panel, Subrogation Attorney & Fund Auditor) in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.; and

WHEREAS, a sub committee was previously convened to review the responses of said bids and provided its recommendations to the NJPHA JIF Board at its January 10, 2018 reorganization meeting;

WHEREAS, the FUND awarded contracts for a three year period for the 2018, 2019 and 2020 Fund years at its January 10, 2018 re-organization meeting for all positions, except where noted;

NOW THEREFORE, BE IT RESOLVED that the contracts for the following professionals be re-appointed for the second year of the three year term (2018-2020) ***(unless otherwise specified):***

I. **PERMA Risk Management Services** as **Administrator, Stephen Sacco** is hereby appointed as **Executive Director, Joseph P. Hrubash** and David Grubb as **Deputy Executive Directors** and as **agents for process of service.** $988,252 is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of $322,916 has been appropriated in the Administrator Line Item of the 2019 budget.

II. **Execu-Tech, Inc.** is hereby appointed as **Fund Treasurer**. $234,020 is the estimated dollars that will be expended in connection with the Treasurer contract over its three-year term. The annual amount of $76,467 has been appropriated in the Treasurer Line Item of the 2019 budget.

III. **TD Bank Wealth Advisors** is hereby appointed as **Asset Manager** to the FUND. –At an annual fee of 8 basis points on the market value of assets. ***(1/1/19 – 12/31/19)***

IV. **New Jersey Association of Housing & Redevelopment Authorities & the NJ Chapter National Association of Housing & Redevelopment Organization** is hereby appointed to serve as the FUND's **Sponsorship Organizations.**

$245,967 is the estimated dollars that will be expended in connection with the Sponsorship Organizations contracts over each of their three-year terms. The annual amount of $80,371 has been appropriated in the Sponsorship Item of the 2019 budget and split between the two organizations.

V. **Qual-Lynx** is herby appointed to serve as the FUND's **Claims Administrator.** $622,810 is the estimated dollars that will be expended in connection with the Claims Administrator contract over its three-year term. The annual amount of $203,506 has been appropriated in the Claims Administration Item of the 2019 budget.

VI. **Qual-Lynx** is hereby appointed to serve as the FUND's **Managed Care Provider.** $228,994 is the estimated dollars that will be expended in connection with the Managed Care contract over its three-year term. The annual amount of $74,825 has been appropriated from the Workers Compensation Line Item of the 2019 budget.

VII. **The Actuarial Advantage** is hereby appointed to serve as the FUND's **Actuary.** $113,241 is the estimated dollars that will be expended in connection with the Actuary contract over its three-year term. The annual amount of $37,002 has been appropriated in the Actuary Line Item of the 2019 budget.

VIII. **PMA Management, Inc.** is hereby appointed to serve as the FUND's **Loss Control Provider.** $222,518 is the estimated dollars that will be expended in connection with the Loss Control Provider contract over its three-year term. The annual amount of $72,709 has been appropriated in the Loss Control Line Item of the 2019 budget.

IX. **Conner Strong & Buckelew** is hereby appointed to serve as the FUND's **Underwriting Manager.** $55,396 is the estimated dollars that will be expended in connection with the Underwriting Manager contract over its three-year term. The annual amount of $18,101 has been appropriated in the Underwriting Manager Line Item of the 2019 budget.

X. **Jack Warren of Warren Risk Marketing, LLC** is hereby appointed to serve as the FUND's **Marketing & Communications Specialist.** $107,053 is the estimated dollars that will be expended in connection with the Marketing & Communications Specialist contract over its three-year term. The annual amount of $34,980 has been appropriated in the Marketing Line Item of the 2019 budget.

XI. **Francis Borin, Esq. of DeCotiis, Fitzpatrick, Cole & Giblin** is hereby appointed to serve as the FUND's **Attorney.** The annual amount of $42,234 has been appropriated in the Attorney Line Item of the 2019 budget. The amount of $20,000 is also designated for the Fund Attorney for RAD/Non Profit reviews and is appropriated in the RAD/Non Profit Line Item of the 2019 budget.

XII. **Nisivoccia,LLP is** hereby is appointed to serve as the FUND's **Auditor.** The annual amount of $22,740 has been appropriated in the Auditor Line Item of the 2019 budget.

XIII. **Execu-Tech, Inc.** is hereby is appointed to serve as the FUND's **Web Site Development & Hosting Manager.** The annual amount of $2,750 has been appropriated in the Miscellaneous Line Item of the 2019 budget.

XIV. **William Katchen, CPA** is hereby is appointed to serve as the FUND's **Non-Profit/RAD Consultant.** The annual amount not to exceed of $11,000 has been appropriated in the Miscellaneous Line Item of the 2019 budget.

BE IT FURTHER RESOLVED, all Professional Service Providers and Service Organizations appointed pursuant to this Resolution shall service the Fund in accordance with the terms and conditions of the Professional Service Agreements

BE IT FURTHER RESOLVED, that in accordance with NJSA 19:44A-20.7, the decision of the Fund's Executive Committee that the procurement process utilized, constitutes a fair and open process, shall be final.

ADOPTED: ***this 9th day of January, 2019 by the Governing Body,***