From: Boro Clerk
To: dholland@njlm.org
Subject: Ask OPRA
Date: Monday, May 11, 2020 10:54:18 AM

We have received many OPRA's requesting e-mails to and from Council Members on various topics.

I compile documents in batches, i.e.

Councilman Smith
Councilman Jones
Councilwoman Doe, etc, etc

Contained in each batch there maybe (for instance) an email from a resident that was sent to ALL Council Members.

Questions:

- I leave this email in each batch. Although repetitive, if I pull the email from every batch but one, the requestor could say, for instance, that they are aware Councilman Smith received a copy, but he has not provided it. Am I right to do this? Also to pull from every batch but one is time consuming. I had one requestor complain that docs were repetitive.

- Also, when I provide docs in Council batches, each batch is in date order, but I had a requestor complain that the docs overall were not in date order. Again this would be time consuming and the particular request I am referring to was in excess of probably 1000 pages.

Please call or email if you need clarity regarding my questions.

Thank you.

Julie Martin

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