

To: Carlos N. Sanchez, City Administrator

From: William Nierstedt, Planning Director

Date: March 26, 2018

Subject: **Resolution Authorizing the Award of a Professional Services Contract to the Nishuane Group, LLC, for Professional Planning Services Related to Redevelopment in an Amount Not to Exceed \$40,000.00.**

RECOMMENDATION

Adopt a resolution authorizing the award of a professional services contract to Nishuane Group LLC., as the planning consultant for redevelopment services to the City of Plainfield in an amount not to exceed \$40,000.00. It is requested that this item be heard at the April 2, 2018 City Council Agenda Fixing Session and adopted at the April 9, 2018, City Council Regular Meeting.

BACKGROUND

The City of Plainfield has need to retain the services of a planning firm to prepare redevelopment studies and plans to advance redevelopment throughout the City. After the review of 7 proposals that were submitted, Nishuane Group LLC were selected to undertake this task. Among other factors, Nishuane Group was chosen because they have performed these services for the city in a responsible and professional manner for the past two years.

FISCAL IMPACT

A maximum of \$40,000.00 will be the incurred cost to the City from the anticipated 2018 budget.

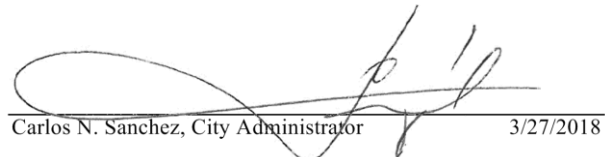
ATTACHMENTS

- A. Resolution Authorizing the Award of the Professional Contract
- B. The Nishuane Group LLC proposal
- C. The Nishuane Group New Jersey Registration Certification
- D. Certification of Funds

Attachments:

Nishuane resolution attachments(PDF)


William Nierstedt, Planning Director 3/26/2018


Carlos N. Sanchez, City Administrator 3/27/2018

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES
CONTRACT TO THE NISHUANE GROUP, LLC, FOR PROFESSIONAL PLANNING
SERVICES RELATED TO REDEVELOPMENT IN AN AMOUNT NOT TO EXCEED
\$40,000.00.**

WHEREAS, the City of Plainfield has need to retain the services of a planning firm to prepare redevelopment studies and plans to advance redevelopment throughout the City; and

WHEREAS, on December 8, 2017, the City posted a Request For Proposal (RFO) notice in The Courier News for redevelopment planning services and seven firms (Heyer, Gruel & Associates, Nishuane Group, LLC., Harbor Consultants, Remington & Vernick Engineers, H2M Architects & Engineers, Clarke, Caton, Hintz, and CME Associates) submitted qualifications for review to serve as the planning consultant for redevelopment; and

WHEREAS, on January 16, 2018 the city council adopted Resolution # 069-18 deeming all respondents as qualified to undertake the professionals planning services related to redevelopment planning; and

WHEREAS Nishuane Group, LLC, of 105 Grove Street, Suite 1, Montclair, NJ 07042, with Michele S. Delisfort, P.P. as representative was selected as the best qualified to undertake this position for the City; and

WHEREAS, among other factors, Nishuane Group was chosen because they have performed these services for the city in a responsible and professional manner for the past two years; and

WHEREAS, Nishuane Group, LLC is to undertake all tasks directly related to the preparation of redevelopment studies and redevelopment plans as directed by the city and in consultation with the City Planning Division; and

WHEREAS, the services to be performed consist of professional services which have been procured in the manner set forth in the Plainfield Municipal Code 210-18; and

WHEREAS, the maximum amount of this contract is \$40,000.00 and the funding for CY2018 shall be paid through the anticipated CY 2018 budget account number 8-01-26-180-001-219 and anticipated in an amount not to exceed \$40,000.00 as evidenced by the Chief Financial Officer's certificate attached hereto; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Plainfield, New Jersey as follows:

- . The Mayor and the City Clerk are hereby authorized to execute a professional services agreement with Nishuane Group, LLC, of 105 Grove Street, Suite 1, Montclair, NJ 07042 for a period of one (1) year (12 consecutive months), from January 1, 2018 and the City shall have the right to extend the contract for two (2) additional one (1) year extensions following the expiration of the base contract term, provided that the terms of the original contract remain unchanged or unmodified.
- . This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A: 11-5(1)(a)(i) of the Local Public Contracts Law because

the contract is for service performed by a person(s) authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a specialized field of learning.

- . Funding shall be paid from account 8-01-26-180-001-219 as evidenced by the Chief Financial Officer's certificate attached hereto in an amount not to exceed \$40,000.00, subject to availability of funding in the 2018 budget.
- . A notice of this action shall be published in the official newspaper authorized to publish legal notice for the City as required by law.
- . A copy of this resolution and the executed agreement shall be filed in the Office of the City Clerk.

Scheduled by the City Council

April 9, 2018