

November 25, 2019
03:10 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

#137138

Page No: 1

Purchase No: 19-02706

Status: Clsd

Order Date: 09/04/19

Due Date:

Description: NJLM 2019 BADGES-R&F

P.O. Total: 275.00

Void Total: 0.00

Vendor: NEW05

NJ STATE LG OF MUNICIPALITIES

222 WEST STATE STREET

TRENTON NJ 08608

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Descript					Charge Acct			Charge Acct Description	
	Line Item Notes									
2		1.0000		55.0000	55.00	P 137138	09/04/19	10/15/19	10/15/19	2410
	ELENI PETTAS					9-01- -210-231			TRAVEL TRAINING & CONVENTION	
3		1.0000		55.0000	55.00	P 137138	09/04/19	10/15/19	10/15/19	2410
	DAVE BERRY					9-01- -218-231			TRAVEL TRAINING & CONVENTION	
4		1.0000		55.0000	55.00	P 137138	09/04/19	10/15/19	10/15/19	2410
	CARL THUNELL					9-01- -218-231			TRAVEL TRAINING & CONVENTION	
5		1.0000		55.0000	55.00	P 137138	09/04/19	10/15/19	10/15/19	2410
	ED BROWN					9-01- -204-231			TRAVEL TRAINING & CONVENTION	
6		1.0000		55.0000	55.00	P 137138	09/04/19	10/15/19	10/15/19	2410
	ROSEMARY BERRY					9-01- -206-231			TRAVEL TRAINING & CONVENTION	
					275.00					

BILL
TO
→

TOWNSHIP OF NUTLEY

1 KENNEDY DRIVE • NUTLEY, N.J. 07110
TEL (973) 284-4960 • FAX (973) 284-4919

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

No. 19-02706

ORDER DATE: 09/04/19
REQUISITION NO: 60225
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

CHECK NO. 137138 CHECK DATE OCT 15 2019

THIS ORDER IS TAX EXEMPT PER N.J.S.A. 54:32B-9(a)(1) TAX EXEMPT I.D. NO. 22-60021-67
VENDOR: SEE CONDITIONS ON REVERSE SIDE

Pg 1

SHIP
TO

TOWNSHIP OF NUTLEY
DEPT OF REVENUE & FINANCE
ONE KENNEDY DRIVE
NUTLEY, NJ 07110

VENDOR

VENDOR #: NEW05
NJ STATE LG OF MUNICIPALITIES
222 WEST STATE STREET
TRENTON, NJ 08608

OCT 15 2019

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ELENI PETTAS	9-01- -210-231	55.0000	55.00
1.00	DAVE BERRY	9-01- -218-231	55.0000	55.00
1.00	CARL THUNELL	9-01- -218-231	55.0000	55.00
1.00	ED BROWN	9-01- -204-231	55.0000	55.00
1.00	ROSEMARY BERRY	9-01- -206-231	55.0000	55.00
	INV 2410			
			TOTAL	275.00

SIGN AND RETURN VOUCHER COPY WITH INVOICE FOR PAYMENT

CLAIMANT'S CERTIFICATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

DIGITAL SIGNATURE

SEE ATTACHED

VENDOR SIGN HERE

APPROVED:

PURCHASING AGENT

APPROVED:

DIRECTOR

NO ORDER VALID
UNLESS SIGNED BELOW

I hereby certify the funds are available and encumbered.

CHIEF FINANCIAL OFFICER/TREASURER

TAX I.D. NO. OR SOC. SEC. NO.

DATE

VOUCHER-SIGN AT X AND RETURN WITH ORIG. INVOICE FOR PAYMENT

Kathy Rempusheski

From: NJLM Conference Registration <email_confirm@confmail.experient-inc.com>
Sent: Wednesday, September 25, 2019 10:06 AM
To: Kathy Rempusheski
Subject: NJLM Registration Remittance Invoice {NJL191:6477}



INVOICE

Make checks payable to:

NJLM, 222 West State Street, Trenton, NJ 08608
Attention: Finance Department
(Write invoice number on all checks and correspondence)

104th NJLM ANNUAL LEAGUE CONFERENCE | NOVEMBER 19th - 21st, 2019

Please mail a copy of this page with your payment and or purchase order (if applicable) Within five (5) days from the date on the invoice - we do not accept faxed or emailed registration documents

Remittance Invoice – 2410

Received From:
Kathy Rempusheski, Purchasing Agent
Nutley Township
1 Kennedy Dr
Nutley, NJ 07110

09/12/2019

To:
NJLM
222 West State Street, Trenton, NJ 08608
Attention: Finance Department
(Write Invoice number on all checks)

Financial Summary

Total of All Fees: \$275.00
Total Amount Applied to All Fees: \$0.00
Total Balance Due: \$275.00

Online PO/Check Number: 19-02706

CLAIMANT'S CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials / articles have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connections with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.

Federal ID#21 6000935

A handwritten signature in black ink that reads "Michael J. Darcy".

Michael J. Darcy, CAE, Executive Director

CERTIFICATION AND PAYMENT: (*All fields below are required fields)

1) Purchase Order

CERTIFICATION BY APPROVAL OFFICIAL

I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s)

*Official PO #

*PO Order Total Due \$

*Print Name

*Title

*Signature

The above certification was approved by the Local Finance Board and meets the requirements for certification of performance of

service. Your voucher for separate signature is not needed. Please complete the above in its entirety and return to NJLM.

If attaching the purchase order for signature > check here: _____ and return this stub and PO to NJLM, 222 West State Street, Trenton NJ, 08608

Finance Department Address (please print): _____

(Save a copy of this remittance payment document to mail in with your check)

2) Enclosed Check # _____

Check Amount of \$ _____

Check Date _____

(Please mail this remittance payment document in with your check)

REGISTRATION INFORMATION KEEP THIS SECTION FOR YOUR RECORDS

*** Please do not reply to this e-mail. It was sent from an automated system. ***

Registration Information for Invoice - 2410

Original Invoice Date: 09/12/2019

Key Contact

Confirmation ID: 6477
Kathy Rempusheski, Purchasing Agent
Nutley Township
1 Kennedy Dr
Nutley, NJ 07110

Our records indicate that you are the key contact and that you have obtained the proper authorization to make this purchase on behalf of your municipality and/ or organization.

Registration Detail

6478 - Tom Evans - Commissioner - MUN - \$0.00 CANCELLED
6479 - Eleni Pettas - Mun Clerk - MUN - \$55.00 - BALANCE DUE
6480 - Dave Berry - Code/Zoning Official - MUN - \$55.00 - BALANCE DUE
6481 - Carl Thunell - Building Inspector - MUN - \$55.00 - BALANCE DUE
6482 - Rosemary Berry - Tax Collector - MUN - \$55.00 - BALANCE DUE
6483 - Ed Brown - Tax Assessor - MUN - \$55.00 - BALANCE DUE
6484 - Alan Genitempo - Town Attorney - MUN - \$0.00 CANCELLED

- **Corrections** can only be made to the spelling of your municipality, company, name or title. Make corrections on this form and email to njlm@experient-inc.com by October 7, 2019. After October 7, 2019 corrections are completed onsite.
- ***NO REFUNDS/CANCELLATIONS ONCE AN ORDER IS PROCESSED AND/OR BADGE MAILED***
- **Badge Transfer:** A badge can be transferred to another individual; the transferred badge or badge pickup QR code page must be presented at the onsite pre-registration counters.

[Experient Privacy Policy](#) | [Experient Terms of Use](#)

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

BADGE(S) ONSITE PICKUP OPTION: YES / ☒ NO circle one (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: TOWNSHIP OF NUTLEY County: ESSEX

Key Contact First Name: Kathy Last Name: Kempusiewicz Title: Purchasing Agent
(IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: 1 Kennedy Drive City: Nutley State: NJ Zip Code: 07110

Telephone: 973-284-4973 Fax: 973-284-4919 E-mail: KREMPUSIEWICZ@NUTLEY.NJ.ORG

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below)

(Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	<u>jsmith@yourmunicipality.com</u> (Registrant email address)	A spouse who is a government official/employee payment required Enter Name under registrant
1 TOM EVANS	Commissioner	COMMISSIONEREVANS@NUTLEY.NJ.ORG	
2 ELENI PETTAS	MUN. CLERK	EPETTAS@NUTLEY.NJ.ORG	
3 DAVE BERRY	CODE ENGINING OFFICIAL	DBERRY@NUTLEY.NJ.ORG	
4 CARL Thunell	Building Inspector	CTHUNELL@NUTLEY.NJ.ORG	
5 ROSEMARY BERRY	TAX COLLECTOR	RBERRY@NUTLEY.NJ.ORG	
6 ROSEMARY COSTA	CFO / TREASURER	RCOSTA@NUTLEY.NJ.ORG	
7 ED BROWN	TAX ASSESSOR	EBROWN@NUTLEY.NJ.ORG	
8 ALAN GENITEMPO	TOWN ATTORNEY	AGENITEMPO@NUTLEY.NJ.ORG	
9			
10			

(This Form May be freely Reproduced)

Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy., Executive Director:

Michael J. Darcy.

IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1)" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED
This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section:

CERTIFICATION BY APPROVAL OFFICIAL

1) Registering with Purchase Order or Voucher I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) VARIOUS Official PO # 19-02706

Order Total \$ 385.00 Print Name Kathy Kempusiewicz Title Purchasing Agent

Signature Kathy Kempusiewicz (required) Date Sept. 4, 2019

Finance Department Address: 1 Kennedy Drive Nutley, NJ 07110

PRINT ADDRESS

NJLM USE Date Rec'd _____
CHECK # _____
FOR DATA ENTRY PERSONNEL USE ONLY
Check, all that apply to confirm accuracy of this Order
Registration Type: _____ Municipal
Registering by: _____ Check
_____ PO/Voucher _____ Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____
MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608

**TOWNSHIP OF NUTLEY**1 KENNEDY DRIVE • NUTLEY, N.J. 07110
TEL (973) 284-4960 • FAX (973) 284-4919**PURCHASE ORDER**THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

No. 19-02706

ORDER DATE: 09/04/19
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

CHECK NO.

CHECK DATE

**THIS ORDER IS TAX EXEMPT PER N.J.S.A. 54:32B-
9(a)(1) TAX EXEMPT I.D. NO. 22-60021-67
VENDOR: SEE CONDITIONS ON REVERSE SIDE**

Pg 1

SHIP TO

TOWNSHIP OF NUTLEY
DEPT OF REVENUE & FINANCE
ONE KENNEDY DRIVE
NUTLEY, NJ 07110

VENDOR

VENDOR #: NEW05
NJ STATE LG OF MUNICIPALITIES
222 WEST STATE STREET
TRENTON, NJ 08608

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ELENI PETTAS	9-01- -210-231	55.0000	55.00
1.00	DAVE BERRY	9-01- -218-231	55.0000	55.00
1.00	CARL THUNELL	9-01- -218-231	55.0000	55.00
1.00	ED BROWN	9-01- -204-231	55.0000	55.00
1.00	ROSEMARY BERRY	9-01- -206-231	55.0000	55.00
			TOTAL	275.00

VERIFICATION OF RECEIPTThe undersigned certifies that the above items were received on the date shown in
satisfactory condition and recommends payment to be made to the vendor.APPROVED _____
DEPARTMENT HEAD SIGNATURE

RECEIVED BY _____

TITLE _____ DATE _____

RECEIVING COPY - RETURN TO FINANCE SIGNED

November 25, 2019
03:06 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

Page No: 1

137278

Purchase No: 19-02913

Status: Open

Order Date: 09/25/19

Due Date:

Description: 2019 NJLM REGISTRATIONS DPW(4)

P.O. Total: 220.00

Void Total: 0.00

Vendor: NEW05

NJ STATE LG OF MUNICIPALITIES

222 WEST STATE STREET

TRENTON NJ 08608

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Descript					Charge Acct			Charge Acct	Description
	Line Item Notes									
1		1.0000		55.0000	55.00	P 137278	09/25/19	11/07/19	11/07/19	
	2019 NJLM REGISTRATIONS FERRY					9-05- -702-231				TRAVEL TRAINING & CONVENTION
2		1.0000		55.0000	55.00	P 137278	09/25/19	11/07/19	11/07/19	
	2019 NJLM REGISTRATIONS LUZZI					9-01- -408-231				TRAVEL TRAINING & CONVENTION
3		1.0000		55.0000	55.00	P 137278	09/25/19	11/07/19	11/07/19	
	2019 NJLM REGISTRATIONS SANTN					9-01- -408-231				TRAVEL TRAINING & CONVENTION
4		1.0000		55.0000	55.00	P 137278	09/26/19	11/07/19	11/07/19	
	2019 NJLM REGISTRATIONS FERARO					9-01- -404-231				TRAVEL TRAINING & CONVENTION
					220.00					

TOWNSHIP OF NUTLEY

1 KENNEDY DRIVE

NUTLEY, N.J. 07110

(973) 284-4960

FAX (973) 284-4919

E-MAIL: PURCHASING@NUTLEYNJ.ORG

VENDOR NO. NEW05**137278**

TO:

NJLM
222 WEST STATE ST.
TRENTON, N.J. 08608

CHECK NO.

CHECK DATE

VOUCHER NO.

VENDOR INV. #

NOV 07 2019

19-02913

NOV 07 2019

DATE OF ORDER		REQUISITION NUMBER		USING DEPARTMENT		DELIVERY REQUESTED BY			
9/26/2019				DPW					
		DESCRIPTION		ACCOUNT NUMBER		UNIT PRICE		EXTENDED PRICE	
V O U C H E R		REGISTRATION: BADGES							
		DOMINIC FERRY		9-05-702-231		\$55.00		\$55.00	
		MICHAEL LUZZI		9-01-408-231		\$55.00		\$55.00	
		JIM SANTANGELO		9-01-408-231		\$55.00		\$55.00	
		SAL FERRARO		9-01-404-231		\$55.00		\$55.00	
		TAX EXEMPT * 22-60021-67							

FOR VENDORS USE

I do solemnly declare and certify, under the penalties of the law that the within claim against THE TOWNSHIP OF NUTLEY, is just and true and that the work has been performed, and the materials have been furnished; that no bonus has been given or received by any person or persons with the knowledge of the said deponent in connection with the above claim; that it is in all respects a bona fide and fair claim; and that the amount charged is a reasonable one.

X

ATTACHED

CLAIMANT

DATE

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered.

TREASURER

OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Signature

Signature

Total**Amount****\$220.00**

APPROVED

PURCHASING AGENT

DIRECTOR

SIGN AT X AND RETURN FOR PAYMENT

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

PRE-REGISTRATION FEE: \$55.00

No Refunds or Cancellations - Faxes or Emails Not Accepted
Registrations Must Be Received and Postmarked by October 1, 2019

BADGE(S) ONSITE PICKUP OPTION: YES / NO circle one (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: Township of Nutley County: Essex
 Key Contact First Name: Dominic Last Name: Ferry Title: Water/Sewer Superintendent
 (IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)
 Address: 1 Kennedy Drive City: Nutley State: NJ Zip Code: 07110
 Telephone: (973) 284-4984 Fax: (973) 284-4995 E-mail: dferry@nutleynj.org
 PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below) (Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	jsmith@yourmunicipality.com (Registrant email address)	A spouse who is a government official/employee-payment required Enter Name under registrant
1 Dominic Ferry	Water/Sewer Superintendent	dferry@nutleynj.org	
2 Sal Ferraro	Engineering Coordinator	sferraro@nutleynj.org	
3 Michael Luzzi	Superintendent	mluzzi@nutleynj.org	
4 Jim Santangelo	Supervising mechanic	tsantangelo@nutleynj.org	
5			
6			
7			
8			
9			
10			

(This Form May be freely Reproduced)

____ Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy., Executive Director:

Michael J. Darcy

IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED
 This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquires on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) Registering with Purchase Order or Voucher I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 9-05-702-231 Official PO # 19-02913
 Order Total \$ 220.00 Print Name ROBYN GREULICH Title PURCHASING CLERK
 Signature Robyn Greulich (required) Date 9/26/19
 Finance Department Address: 1 Kennedy Dr. Nutley NJ 07110
 PRINT ADDRESS

NJLM USE Date Rcv'd _____
CHECK # _____
FOR DATA ENTRY PERSONNEL USE ONLY
Check, all that apply to confirm accuracy of this Order
Registration Type: _____ Municipal
Registering by: _____ Check
_____ PO/Voucher _____ Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____
MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608

November 25, 2019
03:06 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

Page No: 1

137139

Purchase No: 19-02834

Status: Clsd

Order Date: 09/18/19

Due Date:

Description: 2019 NJLM REGISTRATION 4 EMP.

P.O. Total: 220.00

Void Total: 0.00

Vendor: NEW05

NJ STATE LG OF MUNICIPALITIES

222 WEST STATE STREET

TRENTON NJ 08608

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Descript					Charge Acct			Charge Acct	Description
	Line Item Notes									
1		1.0000	EA	55.0000	55.00	P 137139	09/18/19	10/15/19	10/15/19	
	2019 NJLM REG. GERARD GREEN					9-01- -308-231				TRAVEL TRAINING & CONVENTION
2		1.0000	EA	55.0000	55.00	P 137139	09/18/19	10/15/19	10/15/19	
	2019 NJLM REG. SAM CARELLA					9-01- -308-231				TRAVEL TRAINING & CONVENTION
3		1.0000	EA	55.0000	55.00	P 137139	09/18/19	10/15/19	10/15/19	
	2019 NJLM REG. AL PETRACCO					9-01- -308-231				TRAVEL TRAINING & CONVENTION
4		1.0000	EA	55.0000	55.00	P 137139	09/18/19	10/15/19	10/15/19	
	2019 NJLM REG. T.STRUMOLO					9-01- -308-231				TRAVEL TRAINING & CONVENTION
					220.00					

TOWNSHIP OF NUTLEY

1 KENNEDY DRIVE
NUTLEY, N.J. 07110
(973) 284-4960
FAX (973) 284-4919
E-MAIL: PURCHASING@NUTLEYNJ.ORG

VENDOR NO. NEW05

TO:

NJLM
222 WEST STATE ST.
TRENTON, N.J. 08608

CHECK NO.

137139

CHECK DATE

OCT 15 2019

VOUCHER NO.

VENDOR INV. #

19-02834

DATE OF ORDER	REQUISITION NUMBER	USING DEPARTMENT	DELIVERY REQUESTED BY	
9/24/2019		POLICE		
	DESCRIPTION	ACCOUNT NUMBER	UNIT PRICE	EXTENDED PRICE
V O U C H E R	REGISTRATION: BADGES			
	GERARD GREEN	9-01-308-231	\$55.00	\$55.00
	SAM CARELLA	9-01-308-231	\$55.00	\$55.00
	AL PETRACCO	9-01-308-231	\$55.00	\$55.00
	THOMAS STRUMOLO	9-01-308-231	\$55.00	\$55.00
	TAX EXEMPT * 22-60021-67			

FOR VENDORS USE

I do solemnly declare and certify, under the penalties of the law that the within claim against THE TOWNSHIP OF NUTLEY, is just and true and that the work has been performed, and the materials have been furnished; that no bonus has been given or received by any person or persons with the knowledge of the said deponent in connection with the above claim; that it is in all respects a bona fide and fair claim; and that the amount charged is a reasonable one.

X

CLAIMANT

DATE

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered

Rosemary Costa (RC)
TREASURER

OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Signature

Signature

Total**Amount****\$220.00**

APPROVED

PURCHASING AGENT

DIRECTOR

SIGN AT X AND RETURN FOR PAYMENT



104th Annual League Conference
Atlantic City Convention Center November 19-21, 2019
Voucher Certification and Pre-Registration Form

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

PRE-REGISTRATION FEE: \$55.00

No Refunds or Cancellations - Faxes or Emails Not Accepted
Registrations Must Be Received and Postmarked by October 1, 2019

BADGE(S) ONSITE PICKUP OPTION: YES / NO circle one (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: Nutley Police Department County: ESSSEX

Key Contact First Name: Thomas Last Name: Strumolo Title: Chief
(IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: 228 Chestnut Street City: Nutley State: NJ Zip Code: 07110

Telephone: 973-284-4940 Fax: _____ E-mail: TStrumolo@nutleyPD.com

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below)

(Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	<u>jsmith@yourmunicipality.com</u> (Registrant email address)	A spouse who is a government official/employee-payment required Enter Name under registrant
1 <u>GERARD GREEN</u>	<u>DET. CAPTAIN</u>	<u>GGREEN@NUTLEYPD.COM</u>	
2 <u>SAM CARELLA</u>	<u>ADMIN ASST</u>	<u>scarella@nutleynj.org</u>	
3 <u>Al Petracco</u>	<u>Director, PS</u>	<u>apetracco@nutleynj.org</u>	
4 <u>Tom Strumolo</u>	<u>Chief, Police</u>	<u>tstrumolo@nutleypd.com</u>	
5			
6			
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10			

(This Form May be freely Reproduced)

____ Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy, Executive Director: _____

IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1)" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED
This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) Registering with Purchase Order or Voucher I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 9-01-308-231 Official PO # 19-02834

Order Total \$ 220.00 Print Name ROBYN GREULICH Title 9-16-2019

Signature Robyn Greulich (required) Date 9-16-2019

Finance Department Address: 1 Kennedy Dr. Nutley NJ 07110

PRINT ADDRESS

NJLM USE Date Rcv'd _____

CHECK # _____

**FOR DATA ENTRY PERSONNEL
USE ONLY**

Check, all that apply to confirm
accuracy of this Order
Registration Type: _____ Municipal
Registering by: _____ Check
_____ PO/Voucher _____ Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____
MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608

November 25, 2019
03:05 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

#136767 Page No: 1

Purchase No: 19-02407

Status: Clsd

Vendor: NEW05

Order Date: 08/06/19

NJ STATE LG OF MUNICIPALITIES

Due Date:

222 WEST STATE STREET

Description: 2019 LEAGUE CONFERENCE A.RUSSO

TRENTON NJ 08608

P.O. Total: 55.00

Void Total: 0.00

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Descript					Charge Acct			Charge Acct	Description
	Line Item Notes									
1	2019 LEAGUE CONFERENCE A.RUSSO	1.0000	EA	55.0000	55.00	P 136767	08/06/19	09/03/19	09/03/19	1775
						9-01- -325-231				TRAVEL TRAINING & CONVENTION
					55.00					

mailed
8/21/19

TOWNSHIP OF NUTLEY

1 KENNEDY DRIVE

NUTLEY, N.J. 07110

(973) 284-4960

FAX (973) 284-4919

E-MAIL: PURCHASING@NUTLEYNJ.ORG

AUG 21 2019

VENDOR NO. **NEW05**

136767

TO:

NJLM
222 WEST STATE ST.
TRENTON, N.J. 08608

CHECK NO.

CHECK DATE

VOUCHER NO.

VENDOR INV. #

SEP 03 2019

SEP 3 2019

19-02407

DATE OF ORDER	REQUISITION NUMBER	USING DEPARTMENT	DELIVERY REQUESTED BY
8/6/2019		COURT	

	DESCRIPTION	ACCOUNT NUMBER	UNIT PRICE	EXTENDED PRICE
V O U C H E R	REGISTRATION: BADGES			
	ADRIANA RUSSO	9-01-325-231	\$55.00	\$55.00
	INV# 1775			
	TAX EXEMPT * 22-60021-67			

FOR VENDORS USE

I do solemnly declare and certify, under the penalties of the law that the within claim against THE TOWNSHIP OF NUTLEY, is just and true and that the work has been performed, and the materials have been furnished; that no bonus has been given or received by any person or persons with the knowledge of the said deponent in connection with the above claim; that it is in all respects a bona fide and fair claim; and that the amount charged is a reasonable one.

X **SEE ATTACHED** CLAIMANT

DATE

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered.

Rosemary Costa (RC)
TREASURER

OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Signature

Signature

Total

Amount

\$55.00

APPROVED

[Signature]
PURCHASING AGENT

[Signature]
DIRECTOR

SIGN AT X AND RETURN FOR PAYMENT

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

PRE-REGISTRATION FEE: \$55.00

No Refunds or Cancellations - Faxes or Emails Not Accepted
 Registrations Must Be Received and Postmarked by October 1, 2019

BADGE(S) ONSITE PICKUP OPTION: NO [yes/no] (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: NUTLEY MUNICIPAL COURT County: ESSEX

Key Contact First Name: ADRIANA Last Name: RUSSO Title: COURT ADMINISTRATOR
 (IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: 228 CHESTNUT ST City: NUTLEY State: NJ Zip Code: 07110

Telephone: 973-284-4945 Fax: 973-284-4914 E-mail: arusso@nutleynj.org

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below)

(Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	jsmith@yourmunicipality.com (Registrant email address)	A spouse who is a government official/employee-payment required Enter Name under registrant
1 ADRIANA RUSSO	COURT ADMINISTRATOR	arusso@nutleynj.org	
2			
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(This Form May be freely Reproduced)

☐ Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy, Executive Director:



IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1)" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED
 This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) Registering with Purchase Order or Voucher I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 9-01-325-231 Official PO # 19-02407

Order Total \$ \$55.00 Print Name ROBYN GREULICH Title PURCHASING

Signature Robyn Greulich (required) Date _____

Finance Department Address: 1 KENNEDY DR. NUTLEY NJ 07110

PRINT ADDRESS

NJLM USE Date Rcv'd _____

CHECK # _____

FOR DATA ENTRY PERSONNEL USE (ONLY)

Check, all that apply to confirm
 accuracy of this Order
 Registration Type: _____ Municipal
 Registering by: _____ Check
 _____ PO/Voucher _____ Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____
 MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608

Adriana Russo

From: NJLM Conference Registration <email_confirm@confmail.experient-inc.com>
Sent: Wednesday, August 21, 2019 9:57 AM
To: Adriana Russo
Subject: NJLM Registration Remittance Invoice {NJL191:2515}

**PAST DUE INVOICE****Make checks payable to:**

NJLM, 222 West State Street, Trenton, NJ 08608

Attention: Finance Department

*(Write invoice number on all checks and correspondence)***104th NJLM ANNUAL LEAGUE CONFERENCE
NOVEMBER 19th - NOVEMBER 21st, 2019**

Return a copy of this page with your payment and or purchase order (if applicable) within five (5) days from the date on the invoice.

Remittance Invoice – 1775**08/12/2019**

Received From:
Adriana Russo, Court Administrator
Nutley Municipal Court
228 Chestnut St
Nutley, NJ 07110

To:
NJLM
222 West State Street, Trenton, NJ 08608
Attention: Finance Department
(Write Invoice number on all checks)

Financial Summary

Total of All Fees: \$55.00
Total Amount Applied to All Fees: \$0.00
Total Balance Due: \$55.00

Online PO/Check Number: 19-02407**CLAIMANT'S CERTIFICATION DECLARATION**

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials / articles have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connections with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.

Federal ID#21 6000935

A handwritten signature in black ink, appearing to read "Michael J. Darcy".

Michael J. Darcy, CAE, Executive Director

CERTIFICATION AND PAYMENT: (*All fields below are required fields)

1) Purchase Order

CERTIFICATION BY APPROVAL OFFICIAL

I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 325-231 *Official PO # 19-02407 *PO Order Total Due \$ 55.00

*Print Name

*Title

*Signature

The above certification was approved by the Local Finance Board and meets the requirements for certification of performance of service. Your voucher for separate signature is not needed. Please complete the above in its entirety and return to NJLM.

If attaching the purchase order for signature > check here: _____ and return this stub and PO to NJLM, 222 West State Street, Trenton NJ, 08608

Finance Department Address (please print): _____

(Save a copy of this remittance payment document to mail in with your check)

2) Enclosed Check # _____ Check Amount of \$ _____ Check Date _____

(Please mail this remittance payment document in with your check)

REGISTRATION INFORMATION KEEP THIS SECTION FOR YOUR RECORDS

*** Please do not reply to this e-mail. It was sent from an automated system. ***

Registration Information for Invoice - 1775

Original Invoice Date: 08/12/2019

Key Contact

Confirmation ID: 2515
Adriana Russo, Court Administrator
Nutley Municipal Court
228 Chestnut St
Nutley, NJ 07110

Our records indicate that you are the key contact and that you have obtained the proper authorization to make this purchase on behalf of your municipality and/ or organization.

Registration Detail

2515 - Adriana Russo - Court Administrator - MUN - \$55.00 - BALANCE DUE

- **Corrections** can only be made to the spelling of your municipality, company, name or title. Make corrections on this form and email to njlm@experient-inc.com by October 7, 2019. After October 7, 2019 corrections are completed onsite.
- ***NO REFUNDS/CANCELLATIONS ONCE AN ORDER IS PROCESSED AND/OR BADGE MAILED***
- **Badge Transfer:** A badge can be transferred to another individual; the transferred badge or badge pickup QR code page must be presented at the onsite pre-registration counters.

[Experient Privacy Policy](#) | [Experient Terms of Use](#)

November 25, 2019
03:05 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

Page No: 1

136878

Purchase No: 19-02409

Status: Clsd

Order Date: 08/06/19

Due Date:

Description: 2019 NJLM REGISTRATION - PARKS

P.O. Total: 165.00

Void Total: 0.00

Vendor: NEW05

NJ STATE LG OF MUNICIPALITIES

222 WEST STATE STREET

TRENTON NJ 08608

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Descript					Charge Acct			Charge Acct	Description
	Line Item Notes									
1	2019 NJLM REGISTRATION - TUCCI	1.0000	EA	55.0000	55.00	P 136878	08/06/19	09/17/19	09/17/19	1788
						9-01- -502-299				MISCELLANEOUS EXPENSES
2	2019 NJLM REGISTRATION DEMAI	1.0000	EA	55.0000	55.00	P 136878	08/06/19	09/17/19	09/17/19	1788
						9-01- -506-231				TRAVEL TRAINING & CONVENTION
3	2019 NJLM REGISTRATION KIRK	1.0000	EA	55.0000	55.00	P 136878	08/06/19	09/17/19	09/17/19	1788
						9-01- -518-231				TRAVEL/TRAINING
					165.00					

TOWNSHIP OF NUTLEY1 KENNEDY DRIVE
NUTLEY, N.J. 07110
(973) 284-4960

FAX (973) 284-4919

E-MAIL: PURCHASING@NUTLEYNJ.ORG

mailed
8/7/19

SEP 4 2019

VENDOR NO.

NEW 05

TO:

NJLM
Att: Finance Dept
222 West State Street
Trenton, NJ 08608

CHECK NO.

136878

CHECK DATE

SEP 17 2019

VOUCHER NO.

VENDOR INV. #

19-02409

SEP 17 2019

DATE OF ORDER	REQUISITION NUMBER	USING DEPARTMENT	DELIVERY REQUESTED BY
8/6/19		PARKS	
DESCRIPTION	ACCOUNT NUMBER	UNIT PRICE	EXTENDED PRICE
NJLM Convention Center Registration			
Commissioner Mauro G. Tucci	9-01 502-299		\$55.00
Frank DeMaio	9-01-506-231		\$55.00
Jason Kirk	9-01-518-231		\$55.00
INV# 1788			
TAX EXEMPT * 22-60021-67			

V
O
U
C
H
E
R**FOR VENDORS USE**

I do solemnly declare and certify, under the penalties of the law that the within claim against THE TOWNSHIP OF NUTLEY, is just and true and that the work has been performed, and the materials have been furnished; that no bonus has been given or received by any person or persons with the knowledge of the said deponent in connection with the above claim; that it is in all respects a bona fide and fair claim; and that the amount charged is a reasonable one.

X

ATTACHED CLAIMANT

DATE

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered.

Rosemary Costa (Rd.)
TREASURER**OFFICER'S OR EMPLOYEE'S CERTIFICATION**

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Signature

Signature

SIGN AT X AND RETURN FOR PAYMENT

Total Amount \$165.00

APPROVED

PURCHASING AGENT

DIRECTOR



104th Annual League Conference

Atlantic City Convention Center November 19-21, 2019

Voucher Certification and Pre-Registration Form

PRE-REGISTRATION FEE: \$55.00

No Refunds or Cancellations - Faxes or Emails Not Accepted
Registrations Must Be Received and Postmarked by October 1, 2019

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

BADGE(S) ONSITE PICKUP OPTION: NO [yes/no] (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: Township of Nutley County: Essex

Key Contact First Name: Cristina Last Name: Frusteri Title: _____

(IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: 44 Park Ave City: Nutley State: NJ Zip Code: 07110

Telephone: 973-284-4900 Fax: 973-284-0631 E-mail: CFrusteri@nutleynj.org

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below)

(Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	jsmith@yourmunicipality.com (Registrant email address)	A spouse who is a government official/employee-payment required Enter Name under registrant
1 Mauro G. Tucci	Commissioner	CommissionerTucci@nutleynj.org	Linda Tucci
2 Frank DeMaio	Superintendent Recreation	FDeMaio@nutleynj.org	
3 Jason Kirk	Information Technology	JKirk@nutleynj.org	Sarah Kirk
4			
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(This Form May be freely Reproduced)

☐ Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy, Executive Director:

Michael J. Darcy

IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1)" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED
This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) Registering with Purchase Order or Voucher I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 9-01-506-231 Official PO # 19-02409

Order Total \$ 16500 Print Name ROBYN GREULICH Title PURCHASING

Signature Robyn Greulich (required) Date 8/6/19

Finance Department Address: 1 Kennedy Dr., Nutley NJ 07110

PRINT ADDRESS

NJLM USE Date Rec'd _____

CHECK # _____

FOR DATA ENTRY PERSONNEL USE ONLY

Check, all that apply to confirm accuracy of this Order
Registration Type: _____ Municipal
Registering by: _____ Check
_____ PO/Voucher _____ Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____

MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608

From: NJLM Conference Registration [mailto:email_confirm@confmail.experient-inc.com]
Sent: Wednesday, September 04, 2019 9:34 AM
To: Crissy Frusteri <cfrusteri@nutleynj.org>
Subject: NJLM Registration Remittance Invoice {NJL191:2590}

PAST DUE INVOICE

Make checks payable to:

NJLM, 222 West State Street, Trenton, NJ 08608

Attention: Finance Department

(Write invoice number on all checks and correspondence)

104th NJLM ANNUAL LEAGUE CONFERENCE

NOVEMBER 19th - NOVEMBER 21st, 2019

Please mail a copy of this page with your payment and or purchase order (if applicable) Within five (5) days from the date on the invoice - we do not accept faxed or emailed registration documents

Remittance Invoice – 1788

Received From:

Cristina Frusteri,

Nutley Township

44 Park Ave

Nutley, NJ 07110 08/13/2019

To:

NJLM

222 West State Street, Trenton, NJ 08608

Attention: Finance Department

(Write Invoice number on all checks)

Financial Summary

Total of All Fees: \$165.00

Total Amount Applied to All Fees: \$0.00

Total Balance Due: \$165.00

Online PO/Check Number: 19-02409

CLAIMANT'S CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials / articles have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connections with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.

Federal ID#21 6000935

Michael J. Darcy, CAE, Executive Director

CERTIFICATION AND PAYMENT: (*All fields below are required fields)

1) Purchase Order

CERTIFICATION BY APPROVAL OFFICIAL

I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) *Official PO # *PO Order Total Due \$

*Print Name *Title *Signature

The above certification was approved by the Local Finance Board and meets the requirements for certification of performance of service. Your voucher for separate signature is not needed. Please complete the above in its entirety and return to NJLM.

If attaching the purchase order for signature > check here: _____ and return this stub and PO to NJLM, 222 West State Street, Trenton NJ, 08608

Finance Department Address (please print):

(Save a copy of this remittance payment document to mail in with your check)

2) Enclosed Check # Check Amount of \$ Check Date

(Please mail this remittance payment document in with your check)

REGISTRATION INFORMATION KEEP THIS SECTION FOR YOUR RECORDS

*** Please do not reply to this e-mail. It was sent from an automated system. ***

Registration Information for Invoice - 1788 Original Invoice Date: 08/13/2019

Key Contact

Confirmation ID: 2590

Cristina Frusteri,

Nutley Township

44 Park Ave

Nutley, NJ 07110

Our records indicate that you are the key contact and that you have obtained the proper authorization to make this purchase on behalf of your municipality and/ or organization.

Registration Detail

2592 - Mauro Tucci - Commissioner - MUN - \$55.00 - BALANCE DUE

2593 - Frank DeMaio - Superintendent Recreation - MUN - \$55.00 - BALANCE DUE

2594 - Jason Kirk - Information Technology - MUN - \$55.00 - BALANCE DUE

2595 - Linda Tucci - Spouse - MUNSPO - \$0.00

2596 - Sarah Kirk - Spouse - MUNSPO - \$0.00

- Corrections can only be made to the spelling of your municipality, company, name or title. Make corrections on this form and email to njlm@experient-inc.com by October 7, 2019. After October 7, 2019 corrections are completed onsite.
 - ***NO REFUNDS/CANCELLATIONS ONCE AN ORDER IS PROCESSED AND/OR BADGE MAILED***
 - Badge Transfer: A badge can be transferred to another individual; the transferred badge or badge pickup QR code page must be presented at the onsite pre-registration counters.
 -
- [Experient Privacy Policy](#) | [Experient Terms of Use](#)

November 25, 2019
03:05 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

136880

Page No: 1

Purchase No: 19-02630

Status: Clsd

Vendor: NEW05

Order Date: 08/27/19

NJ STATE LG OF MUNICIPALITIES

Due Date:

222 WEST STATE STREET

Description: 2019 NJLM REG. MICHAEL BLASI

TRENTON NJ 08608

P.O. Total: 55.00

Void Total: 0.00

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Descript					Charge Acct			Charge Acct	Description
	Line Item Notes									
1	2019 NJLM REG. MICHAEL BLASI	1.0000	EA	55.0000	55.00	P 136880	08/27/19	09/17/19	09/17/19	
						9-01- -208-231				TRAVEL TRAINING & CONVENTION
					55.00					

TOWNSHIP OF NUTLEY1 KENNEDY DRIVE
NUTLEY, N.J. 07110
(973) 284-4960

FAX (973) 284-4919

E-MAIL: PURCHASING@NUTLEYNJ.ORG

*mailed
8/28*

VENDOR NO.

*NEW 05***136880**

TO:

CHECK NO.

SEP 17 2019

CHECK DATE

VOUCHER NO.

VENDOR INV. #

SEP 17 2019NJLM
222 West State Street
Trenton, NJ 08608*19-02630*

DATE OF ORDER	REQUISITION NUMBER	USING DEPARTMENT	DELIVERY REQUESTED BY
08/27/2019		Revenue & Finance	

	DESCRIPTION	ACCOUNT NUMBER	UNIT PRICE	EXTENDED PRICE
V O U C H E R	104th Annual League Conference	<i>9-01-208-231</i>		\$55.00
	Pre-registration Fee			
	11/19/19-11/20/19			
	Michael Blasi PLEASE SEE ATTACHED			
	TAX EXEMPT * 22-60021-67			

FOR VENDORS USE

I do solemnly declare and certify, under the penalties of the law that the within claim against THE TOWNSHIP OF NUTLEY, is just and true and that the work has been performed, and the materials have been furnished; that no bonus has been given or received by any person or persons with the knowledge of the said deponent in connection with the above claim; that it is in all respects a bona fide and fair claim; and that the amount charged is a reasonable one.

x *See Attached*
CLAIMANT

DATE

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered:

Rosemary Costa (RC)
TREASURER**OFFICER'S OR EMPLOYEE'S CERTIFICATION**

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

MP
Signature
Signature**Total****Amount****\$55.00**

APPROVED

Kathy Renshaw
PURCHASING AGENT*JPK*
DIRECTOR**SIGN AT X AND RETURN FOR PAYMENT**



104th Annual League Conference

Atlantic City Convention Center November 19-21, 2019

Voucher Certification and Pre-Registration Form

PRE-REGISTRATION FEE: \$55.00

No Refunds or Cancellations - Faxes or Emails Not Accepted
Registrations Must Be Received and Postmarked by October 1, 2019

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

BADGE(S) ONSITE PICKUP OPTION: YES / **NO** circle one (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: Township of Nutley County: Essex

Key Contact First Name: Eleni Last Name: Pettas Title: Municipal Clerk
(IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: 1 Kennedy Drive City: Nutley State: NJ Zip Code: 07110

Telephone: 973-284-4995 Fax: 973-284-5668 E-mail: epettas@nutleynj.org

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below)

(Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	jsmith@yourmunicipality.com (Registrant email address)	A spouse who is a government official/employee payment required Enter Name under registrant
1 Michael Blasi	Clerk	mblasi@nutleynj.org	
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(This Form May be freely Reproduced)

Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy, Executive Director:

Michael J. Darcy

(IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1)" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) Registering with Purchase Order or Voucher I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Accl(s) 9-01-208-231 Official PO # 19-62630

Order Total \$ 55.00 Print Name R. GREVUCCI Title Porch. Clerk

Signature R. Grevucci (required) Date 8/27/19

Finance Department Address: 1 Kennedy Drive Nutley NJ 07110

PRINT ADDRESS

NJLM USE Date Rcv'd _____

CHECK # _____

FOR DATA ENTRY PERSONNEL

USE ONLY

Check, all that apply to confirm accuracy of this Order
Registration Type: Municipal
Registering by: Check
PO/Voucher Am't

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____

MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608



104th Annual League Conference
Atlantic City Convention Center November 19-21, 2019
Voucher Certification and Pre-Registration Form

PRE-REGISTRATION FEE: \$55.00

No Refunds or Cancellations - Faxes or Emails Not Accepted
Registrations Must Be Received and Postmarked by October 1, 2019

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

BADGE(S) ONSITE PICKUP OPTION: YES / ☒ **NO** circle one (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: Township of Nutley County: Essex

Key Contact First Name: Elen Last Name: Pettus Title: Municipal Clerk
(IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: 1 Kennedy Drive City: Nutley State: NJ Zip Code: 07110

Telephone: 973-284-4995 Fax: 973-284-5668 E-mail: epettus@nutleynj.org

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below)

(Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	jsmith@yourmunicipality.com (Registrant email address)	A spouse who is a government official/employee payment required Enter Name under registrant
1 Michael Blasi	Clerk	mblasi@nutleynj.org	
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(This Form May be freely Reproduced)

Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy, Executive Director:

Michael J. Darcy

IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1)" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED
This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) **Registering with Purchase Order or Voucher** I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 9-01-208-231 Official PO # 19-02630

Order Total \$ 55.00 Print Name R. GREVILLET Title Purch. Clerk

Signature [Signature] (required) Date 8/27/19

Finance Department Address: 1 Kennedy Drive Nutley NJ 07110

PRINT ADDRESS

NJLM USE Date Rec'd _____
CHECK # _____
FOR DATA ENTRY PERSONNEL USE ONLY
Check all that apply to confirm accuracy of this Order
Registration Type: _____ Municipal
Registering by: _____ Check
_____ PO/Voucher _____ Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____
MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608



**New Jersey State League
of Municipalities**

222 West State Street, Trenton, New Jersey 08608
PHONE (609) 695-3481 • FAX (609) 695-0151
EMAIL league@njlm.org • www.njlm.org

Michael J. Darcy, CAE, EXECUTIVE DIRECTOR

Michael F. Cerra, ASSISTANT EXECUTIVE DIRECTOR

F.Y.I.

To All Departments

From: Eleni Pettas, Municipal Clerk

August 1, 2019

Dear Municipal Clerks:

RE: NJLM Annual Conference in Atlantic City November 19-21, 2019

NJLM annual conference pre-registration begins August 1, 2019 for paper registrations and online registrations. Enclosed you will find NJLM annual pre-registration form. The form and the online registration link are located on our website www.njlm.org/conference. Please distribute this letter and the enclosed form to all your municipal delegates/departments.

PRE-REGISTRATION DELEGATE FEE \$55.00 PER REGISTRANT

This includes employees or elected officials of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits. **WE DO NOT ACCEPT FAXED OR EMAILED REGISTRATIONS.** Pre-registration ends October 1, 2019. All paper registrations must be postmark, by October 1, 2019; after this date, paper registrations will be returned unprocessed and you will be required use one of our onsite registration procedures.

Delegate Spouse Badge

Spouse badges are not valid for CEU credits. Spouses who work for a Municipality, State, County, Local Governments, Municipal/State Utilities/Authorities or Non-Profits must **purchase a badge**; otherwise, a spouse badge is complimentary.

1. Paper Pre-Registration Procedure

1. Complete the form in its entirety, return form with purchase order (if applicable) or check. *Forms not completed in its entirety will be returned unprocessed.*
2. Upon receipt of your form, within two (2) to three (3) days, you will receive a remittance invoice via email.
3. If payment was not sent with your paper registration form, print and submit the remittance invoice to your finance department to ensure payment. Your finance department should complete the certification portion of the invoice located on the last page and return a copy of the remittance invoice with a purchase order for signature (if applicable) and/or a check within five (5) days of the date on the invoice.
4. If you choose the onsite badge pickup option, each registrant will receive by email an individual confirmation with bar code and information on how to scan and print their badge onsite. Otherwise, all badges will be sent to the key contact.

2. Online Pre-Registration Procedure

1. To register online go to www.njlm.org/conference, League Conference Delegates", "Register Now".
2. After registering, you will immediately receive a remittance invoice via email. Print and submit the online remittance invoice to your finance department to ensure payment. Your finance department should complete the certification portion of the invoice and return a copy of the remittance invoice with a purchase order for signature (if applicable) and/or a check within five (5) days of the date on the invoice.
3. If you choose the onsite badge pickup option, each registrant will receive by email an individual confirmation with bar code and information on how to scan and print their badge onsite. Otherwise, all badges will be sent to the key contact.

Please do not duplicate registration orders by using the paper registration and the online registration method. Please note, after processing a paper registration, an online registration and/or receiving a badge there are **No Refunds** and **No Cancellations**. A badge can be transferred to another individual, see badge substitution/transfer policy on the next page.

Eleni Pettas

From: NJLM Conference Registration <email_confirm@confmail.experient-inc.com>
Sent: Wednesday, September 18, 2019 11:33 AM
To: Eleni Pettas
Subject: NJLM Registration Remittance Invoice {NJL191:5563}



New Jersey State League
of Municipalities

PAST DUE INVOICE

Make checks payable to:

NJLM, 222 West State Street, Trenton, NJ 08608
Attention: Finance Department
(Write invoice number on all checks and correspondence)

**104th NJLM ANNUAL LEAGUE CONFERENCE
NOVEMBER 19th - NOVEMBER 21st, 2019**

Please mail a copy of this page with your payment and or purchase order (if applicable) Within five (5) days from the date on the invoice - we do not accept faxed or emailed registration documents

Remittance Invoice – 2256**09/09/2019**

Received From:
Eleni Pettas, Municipal Clerk
Nutley Township
1 Kennedy Dr
Nutley, NJ 07110

To:
NJLM
222 West State Street, Trenton, NJ 08608
Attention: Finance Department
(Write invoice number on all checks)

Financial Summary

Total of All Fees: \$55.00
Total Amount Applied to All Fees: \$0.00
Total Balance Due: \$55.00

Online PO/Check Number: 19-02630**CLAIMANT'S CERTIFICATION DECLARATION**

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials / articles have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connections with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.

Federal ID#21 6000935

Michael J. Darcy, CAE, Executive Director

CERTIFICATION AND PAYMENT: (*All fields below are required fields)

1) Purchase Order

CERTIFICATION BY APPROVAL OFFICIAL

I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

9-01-208-231

Chargeable to Appropriation Acct(s)

*Official PO # 19-02630

*PO Order Total Due \$ 55.00

*Print Name K. Rempusheski

*Title QPA

*Signature

The above certification was approved by the Local Finance Board and meets the requirements for certification of performance of

service. Your voucher for separate signature is not needed. Please complete the above in its entirety and return to NJLM.

If attaching the purchase order for signature > check here: _____ and return this stub and PO to NJLM, 222 West State Street, Trenton NJ, 08608

Finance Department Address (please print): _____

(Save a copy of this remittance payment document to mail in with your check)

2) Enclosed Check #

Check Amount of \$

Check Date

(Please mail this remittance payment document in with your check)

REGISTRATION INFORMATION KEEP THIS SECTION FOR YOUR RECORDS

***** Please do not reply to this e-mail. It was sent from an automated system. *****

Registration Information for Invoice - 2256

Original Invoice Date: 09/09/2019

Key Contact

Confirmation ID: 5563
Eleni Pettas, Municipal Clerk
Nutley Township
1 Kennedy Dr
Nutley, NJ 07110

Our records indicate that you are the key contact and that you have obtained the proper authorization to make this purchase on behalf of your municipality and/ or organization.

Registration Detail

5564 - Michael Blasi - Clerk - MUN - \$55.00 - BALANCE DUE

- **Corrections** can only be made to the spelling of your municipality, company, name or title. Make corrections on this form and email to njlm@experient-inc.com by October 7, 2019. After October 7, 2019 corrections are completed onsite.
- ***NO REFUNDS/CANCELLATIONS ONCE AN ORDER IS PROCESSED AND/OR BADGE MAILED***
- **Badge Transfer:** A badge can be transferred to another individual; the transferred badge or badge pickup QR code page must be presented at the onsite pre-registration counters.

[Experient Privacy Policy](#) | [Experient Terms of Use](#)

November 25, 2019
03:05 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

#136879

Page No: 1

Purchase No: 19-02507

Status: Clsd

Order Date: 08/14/19

Due Date:

Description: NJLM REGIS. EVAN & GENITEMPO

P.O. Total: 110.00

Void Total: 0.00

Vendor: NEW05

NJ STATE LG OF MUNICIPALITIES

222 WEST STATE STREET

TRENTON NJ 08608

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Descript					Charge Acct			Charge Acct	Description
	Line Item Notes									
1		1.0000	EA	55.0000	55.00	P 136879	08/14/19	09/17/19	09/17/19	
	NJLM REGIS. COMMISSIONER EVANS					9-01- -201-299				MISCELLANEOUS EXPENSES
2		1.0000	EA	55.0000	55.00	P 136879	08/14/19	09/17/19	09/17/19	
	NJLM REGIS. GENITEMPO					9-01- -012-273				REIMBURSEMENT-OTHER EXPENSES
					110.00					

TOWNSHIP OF NUTLEY

1 KENNEDY DRIVE
NUTLEY, N.J. 07110
(973) 284-4960

FAX (973) 284-4919

E-MAIL: PURCHASING@NUTLEYNJ.ORG

VENDOR NO.

NEW05

TO:

104TH NJ STATE LEAGUE OF
MUNICIPALITIES
222 WEST STATE STREET
TRENTON NEW JERSEY 08608

CHECK NO.

136882

CHECK DATE

SEP 17 2019

VOUCHER NO.

VENDOR INV. #

19-02507

DATE OF ORDER	REQUISITION NUMBER	USING DEPARTMENT	DELIVERY REQUESTED BY
08/13/2019			

	DESCRIPTION	ACCOUNT NUMBER	UNIT PRICE	EXTENDED PRICE
V O U C H E R	100th Annual League Conference and Pre-Registration Voucher Certification and Pre-Registration and Pre-Registration November 19-21 2019			
	Alan Genitempo, Township Attorney	9-01-012-273		\$55.00
	Thomas J. Evans, Director of Revenue & Finance	9-01-201-299		\$55.00
	Township of Nutley, County of Essex			
	PLEASE SEE ATTACHED			
	TAX EXEMPT * 22-60021-67			

FOR VENDORS USE

I do solemnly declare and certify, under the penalties of the law that the within claim against THE TOWNSHIP OF NUTLEY, is just and true and that the work has been performed, and the materials have been furnished; that no bonus has been given or received by any person or persons with the knowledge of the said deponent in connection with the above claim; that it is in all respects a bona fide and fair claim; and that the amount charged is a reasonable one.

SEE ATTACHED

CLAIMANT

DATE

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered.

Rosemary Costa (P.C.)
TREASURER

OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Signature

Signature

Total

Amount

\$110.00

APPROVED

Kate Dampashinski
PURCHASING AGENT

DIRECTOR

SIGN AT X AND RETURN FOR PAYMENT

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

BADGE(S) ONSITE PICKUP OPTION: YES / NO circle one (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: Township of Nutley County: Essex

Key Contact First Name: Eleni Last Name: Pettas Title: Municipal Clerk

(IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: One Kennedy Drive City: Nutley State: NJ Zip Code: 07110

Telephone: 973-284-4955 Fax: 973-284-0640 E-mail: epettas@nutleynj.org

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below)

(Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	jsmith@yourmunicipality.com (Registrant email address)	A spouse who is a government official/employee-payment required Enter Name under registrant
1 Alan J. Genitempo	Township Attorney	agenitempo@pirone-law.com	
2 Thomas J. Evans	Director of Revenue & Finance	Commissioner.evans@nutleynj.org	
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(This Form May be freely Reproduced)

Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy., Executive Director:

Michael J. Darcy

IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1)" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED
This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) Registering with Purchase Order or Voucher I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 9-01-0125273, 201 299 Official PO # 19-02507

Order Total \$ 880.00 Print Name ROBYN GREULICH Title Purchasing

Signature R. Greulich (required) Date 8/14/19

Finance Department Address: 1 Kennedy Drive Nutley NJ 07110

PRINT ADDRESS

NJLM USE Date Rcv'd _____
CHECK # _____
FOR DATA ENTRY PERSONNEL USE ONLY
Check, all that apply to confirm accuracy of this Order
Registration Type: _____ Municipal
Registering by: _____ Check
_____ PO/Voucher _____ Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____
MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608

Eleni Pettas

From: NJLM Conference Registration <email_confirm@confmail.experient-inc.com>
Sent: Wednesday, September 18, 2019 11:18 AM
To: Eleni Pettas
Subject: NJLM Registration Remittance Invoice {NJL191:3103}



New Jersey State League
of Municipalities

PAST DUE INVOICE

Make checks payable to:

NJLM, 222 West State Street, Trenton, NJ 08608

Attention: Finance Department

(Write invoice number on all checks and correspondence)

104th NJLM ANNUAL LEAGUE CONFERENCE NOVEMBER 19th - NOVEMBER 21st, 2019

Please mail a copy of this page with your payment and or purchase order (if applicable) Within five (5) days from the date on the invoice - we do not accept faxed or emailed registration documents

Remittance Invoice – 1912

08/20/2019

Received From:
Eleni Pettas, Municipal Clerk
Nutley Township
1 Kennedy Dr
Nutley, NJ 07110

To:
NJLM
222 West State Street, Trenton, NJ 08608
Attention: Finance Department
(Write invoice number on all checks)

Financial Summary

Total of All Fees: \$110.00
Total Amount Applied to All Fees: \$0.00
Total Balance Due: \$110.00

Online PO/Check Number: 19-02507

CLAIMANT'S CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials / articles have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connections with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.

Federal ID#21 6000935

Michael J. Darcy, CAE, Executive Director

CERTIFICATION AND PAYMENT: (*All fields below are required fields)

1) Purchase Order

CERTIFICATION BY APPROVAL OFFICIAL

I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s)
9-01-201-299
9-01-012-273

*Official PO #

19-02507

*PO-Order Total Due \$

110.00

*Print Name

K. Rempvsheski

*Title

QPA

*Signature

The above certification was approved by the Local Finance Board and meets the requirements for certification of performance of

service. Your voucher for separate signature is not needed. Please complete the above in its entirety and return to NJLM.

If attaching the purchase order for signature > check here: _____ and return this stub and PO to NJLM, 222 West State Street, Trenton NJ, 08608

Finance Department Address (please print): _____

(Save a copy of this remittance payment document to mail in with your check)

2) Enclosed Check #

Check Amount of \$

Check Date

(Please mail this remittance payment document in with your check)

REGISTRATION INFORMATION KEEP THIS SECTION FOR YOUR RECORDS

*** Please do not reply to this e-mail. It was sent from an automated system. ***

Registration Information for Invoice - 1912

Original Invoice Date: 08/20/2019

Key Contact

Confirmation ID: 3103
Eleni Pettas, Municipal Clerk
Nutley Township
1 Kennedy Dr
Nutley, NJ 07110

Our records indicate that you are the key contact and that you have obtained the proper authorization to make this purchase on behalf of your municipality and/ or organization.

Registration Detail

3104 - Alan Genitempo - Township Attorney - MUN - \$55.00 - BALANCE DUE
3105 - Thomas Evans - Director of Revenue & Finance - MUN - \$55.00 - BALANCE DUE

- **Corrections** can only be made to the spelling of your municipality, company, name or title. Make corrections on this form and email to njlm@experient-inc.com by October 7, 2019. After October 7, 2019 corrections are completed onsite.
- ***NO REFUNDS/CANCELLATIONS ONCE AN ORDER IS PROCESSED AND/OR BADGE MAILED***
- **Badge Transfer:** A badge can be transferred to another individual; the transferred badge or badge pickup QR code page must be presented at the onsite pre-registration counters.

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November 25, 2019
03:06 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

Page No: 1

136882

Purchase No: 19-02753

Status: Clsd

Order Date: 09/10/19

Due Date:

Description: 2019 NJLM REG. CAFONE/SANTORO

P.O. Total: 110.00

Void Total: 0.00

Vendor: NEW05

NJ STATE LG OF MUNICIPALITIES

222 WEST STATE STREET

TRENTON NJ 08608

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Descript					Charge Acct			Charge Acct	Description
	Line Item Notes									
1		2.0000	EA	55.0000	110.00	P 136882	09/10/19	09/17/19	09/17/19	
	2019 NJLM REG. CAFONE/SANTORO					9-01- -314-231				TRAVEL TRAINING & CONVENTION
					110.00					

TOWNSHIP OF NUTLEY

1 KENNEDY DRIVE
NUTLEY, N.J. 07110
(973) 284-4960
FAX (973) 284-4919

E-MAIL: PURCHASING@NUTLEYNJ.ORG

*mailed
9/11/19*

SEP 16 2019

VENDOR NO. NEW 05

TO:

New Jersey League Of Municipalities
Finance Department
222 West State ST
Trenton, NJ 08608

CHECK NO. 136879SEP 17 2019

CHECK DATE

VOUCHER NO.

VENDOR INV. #

SEP 17 2019

19-02753

DATE OF ORDER		REQUISITION NUMBER		USING DEPARTMENT		DELIVERY REQUESTED BY			
9/5/2019				Fire		Deputy Chief Cafone			
		DESCRIPTION		ACCOUNT NUMBER		UNIT PRICE		EXTENDED PRICE	
V O U C H E R		Convention At Atlantic City 11/19 -11/21/2019		9-01-314-231		\$110.00		\$110.00	
		Deputy Chief Cafone & Lt Anthony Santoro							

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R**FOR VENDORS USE**

I do solemnly declare and certify, under the penalties of the law that the within claim against THE TOWNSHIP OF NUTLEY, is just and true and that the work has been performed, and the materials have been furnished; that no bonus has been given or received by any person or persons with the knowledge of the said deponent in connection with the above claim; that it is in all respects a bona fide and fair claim; and that the amount charged is a reasonable one.

SEE ATTACHED CLAIMANT

DATE

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered.

Rosemary Costa (Rb)
TREASURER**OFFICER'S OR EMPLOYEE'S CERTIFICATION**

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Paul Cafone
Signature

Signature

Total**Amount****\$110.00**

APPROVED

Kathy Rypushinski
PURCHASING AGENT*Paul Cafone*
DIRECTOR

SIGN AT X AND RETURN FOR PAYMENT



104th Annual League Conference
Atlantic City Convention Center November 19-21, 2019
Voucher Certification and Pre-Registration Form

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

PRE-REGISTRATION FEE: \$55.00

No Refunds or Cancellations - Faxes or Emails Not Accepted
Registrations Must Be Received and Postmarked by October 1, 2019

BADGE(S) ONSITE PICKUP OPTION: NO [yes/no] (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: Township of Nutley County: Essex

Key Contact First Name: William Last Name: Cassidy Title: OEM Coordinator
(IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: 228 Chestnut Street City: Nutley State: NJ Zip Code: 07110

Telephone: 9732844940 Fax: 9732844906 E-mail: wcassidy@nutleynj.org

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below)

(Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	jsmith@yourmunicipality.com (Registrant email address)	A spouse who is a government official/employee payment required Enter Name under registrant
1 Paul Cafone	Deputy Fire Chief	pcafone@nutleynj.org	n/a
2 Anthony Santoro	Hazmat Coordinator / Fire Lieutenant	asantoro@nutleynj.org	n/a
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(This Form May be freely Reproduced)

☐ Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy., Executive Director:

IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1)" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED
This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) **Registering with Purchase Order or Voucher** I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 9-01-314-231 Official PO # 19-02753

Order Total \$ \$110.00 Print Name ROBYN GREULICH Title PURCHASING

Signature Robyn Greulich (required) Date 9/10/19

Finance Department Address: 1 Kennedy Drive, Nutley NJ 07110

PRINT ADDRESS

NJLM USE Date Rcv'd _____
CHECK # _____

**FOR DATA ENTRY PERSONNEL
USE ONLY**

Check all that apply to confirm
accuracy of this Order
Registration Type: Municipal
Registering by: Check
PO/Voucher Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____
MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608



New Jersey State League
of Municipalities

PAST DUE INVOICE

Make checks payable to:

NJLM, 222 West State Street, Trenton, NJ 08608

Attention: Finance Department

(Write invoice number on all checks and correspondence)

104th NJLM ANNUAL LEAGUE CONFERENCE NOVEMBER 19th - NOVEMBER 21st, 2019

Please mail a copy of this page with your payment and or purchase order (if applicable) Within five (5) days from the date on the invoice - we do not accept faxed or emailed registration documents

Remittance Invoice – 2409

09/12/2019

Received From:
William Cassidy, OEM Coordinator
Township of Nutley
228 Chestnut St
Nutley, NJ 07110

To:
NJLM
222 West State Street, Trenton, NJ 08608
Attention: Finance Department
(Write Invoice number on all checks)

Financial Summary

Total of All Fees: \$110.00

Total Amount Applied to All Fees: \$0.00

Total Balance Due: \$110.00

Online PO/Check Number: 19-02723

CLAIMANT'S CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials / articles have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connections with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.

Federal ID#21 6000935

Michael J. Darcy, CAE, Executive Director

CERTIFICATION AND PAYMENT: (*All fields below are required fields)

1) Purchase Order

CERTIFICATION BY APPROVAL OFFICIAL

I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

9-01-314-231
Chargeable to Appropriation Acct(s) *Official PO # 19-02753 *PO Order Total Due \$ 110.00
*Print Name ~~Roby~~ *Title OPA *Signature

The above certification was approved by the Local Finance Board and meets the requirements for certification of performance of service. Your voucher for separate signature is not needed. Please complete the above in its entirety and return to NJLM.

If attaching the purchase order for signature > check here: _____ and return this stub and PO to NJLM, 222 West State Street, Trenton NJ, 08608

Finance Department Address (please print): _____

(Save a copy of this remittance payment document to mail in with your check)

2) Enclosed Check #	Check Amount of \$	Check Date
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(Please mail this remittance payment document in with your check)

REGISTRATION INFORMATION KEEP THIS SECTION FOR YOUR RECORDS

*** Please do not reply to this e-mail. It was sent from an automated system. ***

Registration Information for Invoice - 2409

Original Invoice Date: 09/12/2019

Key Contact

Confirmation ID: 6474
William Cassidy, OEM Coordinator
Township of Nutley
228 Chestnut St
Nutley, NJ 07110

Our records indicate that you are the key contact and that you have obtained the proper authorization to make this purchase on behalf of your municipality and/ or organization.

Registration Detail

6475 - Paul Cafone - Deputy Fire Chief - MUN - \$55.00 - BALANCE DUE

6476 - Anthony Santoro - Hazmat Coordinator/Fire Lieutenant - MUN - \$55.00 - BALANCE DUE

- **Corrections** can only be made to the spelling of your municipality, company, name or title. Make corrections on this form and email to njlm@experient-inc.com by October 7, 2019. After October 7, 2019 corrections are completed onsite.
- ***NO REFUNDS/CANCELLATIONS ONCE AN ORDER IS PROCESSED AND/OR BADGE MAILED***
- **Badge Transfer:** A badge can be transferred to another individual; the transferred badge or badge pickup QR code page must be presented at the onsite pre-registration counters.

[Experient Privacy Policy](#) | [Experient Terms of Use](#)

November 25, 2019
03:05 PM

TOWNSHIP OF NUTLEY
Purchase Order Inquiry

Page No: 1

136881

Purchase No: 19-02697

Status: Clsd

Order Date: 09/04/19

Due Date:

Description: 2019 NJLM REG. PUBLIC AFFAIRS

P.O. Total: 220.00

Void Total: 0.00

Vendor: NEW05

NJ STATE LG OF MUNICIPALITIES

222 WEST STATE STREET

TRENTON NJ 08608

Seq	Catalog Num	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
	Line Item Description					Charge Acct			Charge Acct	Description
	Line Item Notes									
1	2019 NJLM REGISTRATION JOHNSON	1.0000	EA	55.0000	55.00	P 136881	09/04/19	09/17/19	09/17/19	
						9-01- -110-231				TRAVEL TRAINING & CONVENTION
2	2019 NJLM REGISTRATION BLANK	1.0000	EA	55.0000	55.00	P 136881	09/04/19	09/17/19	09/17/19	
						9-01- -110-231				TRAVEL TRAINING & CONVENTION
3	2019 NJLM REGISTRATION BOZZA	1.0000	EA	55.0000	55.00	P 136881	09/04/19	09/17/19	09/17/19	
						9-01- -110-231				TRAVEL TRAINING & CONVENTION
4	2019 NJLM REGISTRATION FEASTER	1.0000	EA	55.0000	55.00	P 136881	09/04/19	09/17/19	09/17/19	
						9-01- -110-231				TRAVEL TRAINING & CONVENTION
					220.00					

TOWNSHIP OF NUTLEY1 KENNEDY DRIVE
NUTLEY, N.J. 07110
(973) 284-4960

FAX (973) 284-4919

E-MAIL: PURCHASING@NUTLEYNJ.ORG

mailed
9/3/19

SEP 16 2019

VENDOR NO.

NEW05

136881

TO:

CHECK NO.

CHECK DATE

SEP 17 2019

VOUCHER NO.

VENDOR INV. #

SEP 17 2019

NJLM
ATTN: Finance Dept
222 West State Street
Trenton, NJ 08608

19-02697

DATE OF ORDER	REQUISITION NUMBER	USING DEPARTMENT	DELIVERY REQUESTED BY
09/04/19		Dept of Public Affairs	

DESCRIPTION	ACCOUNT NUMBER	UNIT PRICE	EXTENDED PRICE
NJSLOM Conference Registration Fees			
Courtney Johnson	09-01-110-231		\$55.00
Meredith Blank			\$55.00
Sharon Bozza			\$55.00
Donna Feaster			\$55.00
TAX EXEMPT * 22-60021-67			

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R**FOR VENDORS USE**

I do solemnly declare and certify, under the penalties of the law that the within claim against THE TOWNSHIP OF NUTLEY, is just and true and that the work has been performed, and the materials have been furnished; that no bonus has been given or received by any person or persons with the knowledge of the said deponent in connection with the above claim; that it is in all respects a bona fide and fair claim; and that the amount charged is a reasonable one.

X

SEE ATTACHED

DATE

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered.

TREASURER

OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Signature

Signature

**Total
Amount****\$220.00**

APPROVED

PURCHASING AGENT

DIRECTOR

SIGN AT X AND RETURN FOR PAYMENT



104th Annual League Conference

Atlantic City Convention Center November 19-21, 2019

Voucher Certification and Pre-Registration Form

PRE-REGISTRATION FEE: \$55.00

No Refunds or Cancellations - Faxes or Emails Not Accepted
Registrations Must Be Received and Postmarked by October 1, 2019

Municipal Delegate Registration Form Only

(Employees or elected/appointed official of a Municipality, State, County, Local Governments, Municipal/State Utilities or Authorities and Non-Profits)

BADGE(S) ONSITE PICKUP OPTION: no [yes/no] (If yes, ALL registrants must pick up badges onsite. Each registrant will receive a separate confirmation with a personalized bar code including instructions on how to print their badge onsite. If no, ALL badges will be mailed to the key contact.)

Key Contact Information

Municipality or Organization: Township of Nutley County: Essex

Key Contact First Name: Meredith Last Name: Blank Title: CMR

(IF YOU ARE ATTENDING THE CONFERENCE, PLEASE REGISTER BELOW)

Address: 149 Chestnut Street City: Nutley State: NJ Zip Code: 07110

Telephone: 973-284-4976 Fax: 973-661-9411 E-mail: mblank@nutleynj.org

PLEASE NOTE: ALL FIELDS ABOVE ARE REQUIRED FIELDS AND MUST BE FILLED OUT COMPLETELY. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

ATTENDEE INFORMATION

(Print or Type all required information below) (Spouse badges are complimentary and are not valid for CEU's)

Registrant(s) Guest, TBA, Etc. (Not Acceptable) (required field)	Title (Guest, TBD, Etc.) (Not Acceptable, will be crossed off the list) (required field)	Email Address (required field)	Spouse: Wife/Husband (No Titles allowed) THIS BADGE NOT VALID FOR CEU'S Guest, TBA, Etc. (Not Acceptable) Valid Example: "Robert Smith"
Jane Smith (No Abbreviations)	Business Administrator (No Abbreviations)	<u>jsmith@yourmunicipality.com</u> (Registrant email address)	A spouse who is a government official/employee-payment required Enter Name under registrant
1 Courtney Johnson	Dir. of Military and Veterans Affairs	cjohnson@nutleynj.org	n/a
2 Meredith Blank	Local Registrar	mblank@nutleynj.org	n/a
3 Sharon Bozza	Deputy Registrar	slemma@nutleynj.org	n/a
4 Donna Feaster	Alt. Registrar	dfeaster@nutleynj.org	n/a
5			
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(This Form May be freely Reproduced)

☐ Check if additional names are attached

CLAIMANTS' CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials/articles will be furnished or services rendered as stated herein and that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date: August 1, 2019

Federal Identification: 21-6000935

Michael J. Darcy, Executive Director:

IF YOU REGISTER USING A PURCHASE ORDER OR VOUCHER ALL FIELDS IN SECTION "1" ARE REQUIRED FIELDS. INCOMPLETE FORMS WILL BE RETURNED UNPROCESSED

This form was approved by the Local Finance Board and meets the requirements for certification of performance of service. Since the Local Finance Board has approved this form your purchase order/ voucher for separate signature is not required unless your municipality requires original signature. Please note, for tracking inquiries on this order please insert valid purchase order # where indicated within the certification section or check # within the check registration section.

CERTIFICATION BY APPROVAL OFFICIAL

1) **Registering with Purchase Order or Voucher** I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s) 9-01-110-231 Official PO # 19-02697

Order Total \$ 220.00 Print Name Robyn Grewlich Title Purchasing

Signature [Signature] (required) Date 8/29/19

Finance Department Address: 1 Kennedy Dr. we Nutley NJ 07110

PRINT ADDRESS

NJLM USE Date Rcv'd _____

CHECK # _____

FOR DATA ENTRY PERSONNEL USE ONLY

Check, all that apply to confirm accuracy of this Order

Registration Type: Municipal

Registering by: Check

 PO/Voucher Amt

2) Registering with Enclosed Check # _____ In The Amount of \$ _____ Check Date _____

MAKE CHECKS PAYABLE TO: NJLM, ATTN: FINANCE DEPT., 222 WEST STATE STREET TRENTON, NJ 08608

Darsia Abreu

Subject:

FW: NJLM Registration Remittance Invoice {NJL191:6636}



New Jersey State League
of Municipalities

PAST DUE INVOICE

Make checks payable to:

NJLM, 222 West State Street, Trenton, NJ 08608

Attention: Finance Department

(Write invoice number on all checks and correspondence)

**104th NJLM ANNUAL LEAGUE CONFERENCE
NOVEMBER 19th - NOVEMBER 21st, 2019**

Please mail a copy of this page with your payment and or purchase order (if applicable) Within five (5) days from the date on the invoice - we do not accept faxed or emailed registration documents

Remittance Invoice – 2432

09/13/2019

Received From:
Meredith Blank, CMR
Township of Nutley
149 Chestnut St
Nutley, NJ 07110

To:
NJLM
222 West State Street, Trenton, NJ 08608
Attention: Finance Department
(Write Invoice number on all checks)

Financial Summary

Total of All Fees: \$220.00
Total Amount Applied to All Fees: \$0.00
Total Balance Due: \$220.00

Online PO/Check Number: 19-02697

CLAIMANT'S CERTIFICATION DECLARATION

I do solemnly declare and certify under the penalties of the Law that the bill/invoice statement is correct in all its particulars; that the materials / articles have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connections with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.

Federal ID#21 6000935

CERTIFICATION AND PAYMENT (All fields below are required fields)

Michael J. Darcy, ONE, Executive Director

1) Purchase Order

CERTIFICATION BY APPROVAL OFFICIAL

I certify that I am authorized to place this order and declare that this order is correct, and that sufficient funds are available to satisfy this claim.

Chargeable to Appropriation Acct(s)

*Official PO #

*PO Order Total Due \$

*Print Name

*Title

*Signature

The above certification was approved by the Local Finance Board and meets the requirements for certification of performance of service. Your voucher for separate signature is not needed. Please complete the above in its entirety and return to NJLM.

The above certification was approved by the Local Finance Board and meets the requirements for certification of performance of service. Your voucher for separate signature is not needed. Please complete the above in its entirety and return to NJLM.

If attaching the purchase order for signature > check here: _____ and return this stub and PO to NJLM, 222 West State Street, Trenton NJ, 08608

Finance Department Address (please print): _____

(Save a copy of this remittance payment document to mail in with your check)

2) Enclosed Check # _____

Check Amount of \$ _____

Check Date _____

(Please mail this remittance payment document in with your check)

REGISTRATION INFORMATION KEEP THIS SECTION FOR YOUR RECORDS

*** Please do not reply to this e-mail. It was sent from an automated system. ***

Registration Information for Invoice - 2432

Original Invoice Date: 09/13/2019

Key Contact

Confirmation ID: 6636
Meredith Blank, CMR
Township of Nutley
149 Chestnut St
Nutley, NJ 07110

Our records indicate that you are the key contact and that you have obtained the proper authorization to make this purchase on behalf of your municipality and/ or organization.

Registration Detail

6636 - Meredith Blank - CMR - MUN - \$55.00 - BALANCE DUE

6637 - Courtney Johnson - Dir of Military & Veterans Affairs - MUN - \$55.00 - BALANCE DUE

6638 - Sharon Bozza - Deputy Registrar - MUN - \$55.00 - BALANCE DUE

6639 - Donna Feaster - Alt Registrar - MUN - \$55.00 - BALANCE DUE

- **Corrections** can only be made to the spelling of your municipality, company, name or title. Make corrections on this form and email to njlm@experient-inc.com by October 7, 2019. After October 7, 2019 corrections are completed onsite.
- ***NO REFUNDS/CANCELLATIONS ONCE AN ORDER IS PROCESSED AND/OR BADGE MAILED***
- **Badge Transfer:** A badge can be transferred to another individual; the transferred badge or badge pickup QR code page must be presented at the onsite pre-registration counters.

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