



Borough of
Neptune City
106 West Sylvania Avenue
Neptune City, New Jersey 07753
732-776-7224
clerk@farmingdaleborough.org

January 30, 2024

PINC
opra+request-57799-07e7584a@requests.opramachine.com

Dear PINC:

The Borough of Neptune City received your Open Public Records Act (OPRA) request on January 30, 2024. The official Records Custodian, Corinne D. Williams, received your OPRA request on the same day. As such, the seven (7) business day deadline to respond to your request is Thursday, February 8, 2024. This response to your request is being provided to you on the 2nd business day after the custodian's receipt of said request.

Your OPRA request sought access to the following:

"This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

All noise complaints received by Neptune City for the time period covering January 1, 2018 – January 30, 2024. All follow up and protocols related to noise complaints.

All email communications and town staff meeting minutes related to the town horn and complaints raised about noise by town staff and officials for the time period January 2020 – January 30, 2024.

OSHA logs for Neptune City staff and volunteers from January 1, 2018 – January 30, 2024.

All 911 calls made that were relayed to the town of Neptune City for the time period January 2020 – January 30, 2024. Identify nature of emergency and what departments were called and who was dispatched.

Information about who installed the town horn in Neptune City, when was it installed, maintenance and inspection reports on town horn from time of installation through the present. All policies and procedures, ordinances, and safety training information about using the town horn. Please share installation requirements for the horn.

All Union contracts that cover employees of Neptune City and emergency responders who serve Neptune City.

All Neptune City town council meeting minutes since 2018 that discuss or otherwise deal with the town horn. Please include public comment and full meeting content agenda items, and motions with those who raised the issue and contact information for speakers.

A full list of Neptune City staff and contact information for all volunteer first responders with contact information. The full town horn use log showing every time the horn was sounded from January 2018 – January 30, 2024. Yours peacefully,"

Your request requires additional time beyond the seven (7) business days to fulfill because of the volume and type of records sought, and the part-time/volunteer nature of staffing for the departments involved. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

Your request requires an extension of time until Friday, March 1, 2024.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the [insert name of Agency] to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also

answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,
Corinne DiCorcia Williams
Borough of Neptune City
clerk@neptunecitynj.com