

RESOLUTION #124-2026

AUTHORIZING AN AGREEMENT WITH JERSEY PROFESSIONAL MANAGEMENT FOR
TEMPORARY ACTING PUBLIC WORKS DIRECTOR

Whereas, the City of Egg Harbor has a need for temporary management and oversight services within the Department of Public Works; and

Whereas, the City desires to enter into an agreement with Jersey Professional Management to provide services within the Department of Public Works; and

Whereas, the agreement shall be for a period of three (3) months; and

Whereas, the individual assigned through the agreement shall be compensated through Jersey Professional Management at a rate of Ninety-Five Dollars (\$95.00) per hour; and

Whereas, the Temporary Acting Public Works Director shall work a minimum of eighteen (18) hours on-site per week, with services not to exceed twenty-five (25) hours per week unless otherwise authorized by the City; and

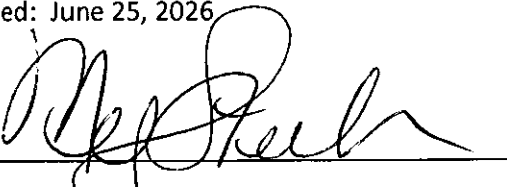
Whereas, the Mayor and Common Council find it to be in the best interest of the City to authorize said agreement.

NOW, Therefore, Be It Resolved by the Mayor and Common Council of the City of Egg Harbor, County of Atlantic, State of New Jersey, as follows:

1. The Mayor and City Clerk are hereby authorized to execute a three (3) month agreement with Jersey Professional Management for Temporary Acting Public Works Director Services.
2. Compensation for said services shall be at a rate of Ninety-Five Dollars (\$95.00) per hour, paid through Jersey Professional Management.
3. The Temporary Acting Public Works Director shall provide a minimum of eighteen (18) on-site hours per week, with total weekly hours not to exceed twenty-five (25) hours unless approved by the City.
4. This Resolution shall take effect immediately upon adoption according to law.

I, Meg Steeb, the City Clerk of the City of Egg Harbor, County of Atlantic, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Mayor and Common Council at a meeting held on June 25, 2026.

Dated: June 25, 2026


Meg Steeb/City Clerk, RMC



June 11, 2026

Mayor Lisa Jiampetti and City Council
City of Egg Harbor
500 London Avenue
Egg Harbor City, NJ 08215

SEND VIA EMAIL: Lisa Jiampetti jiams208@comcast.net

Re: Proposal for Temporary Public Works Director Services

Dear Mayor Jiampetti and Council members,

Thank you for your interest in Jersey Professional Management (JPM) and the Temporary Acting Public Works Director and Management Consultant services we can provide. Should you wish to engage JPM for these services, below is an outline of the scope of work, schedule, and fees. If you are in agreement, kindly sign in the space provided below and return to JPM at your earliest convenience:

1. Temporary Acting Public Works Director Appointment

Our Associate, Richard Parks, will serve as Temporary Acting Public Works Director and Management Consultant, carrying out the full responsibilities of a City Public Works Director (resume attached).

JPM, the City of Egg Harbor, and Mr. Parks, acknowledge that Mr. Parks is a temporary and part-time employee of Egg Harbor and that his continued employment is contingent upon the scope and length of this agreement.

2. Reporting Structure

Mr. Parks will report directly to the Governing Body, and he will also coordinate as needed with other Department Heads. Additionally, he will provide a bi-weekly written report which will include activities, accomplishments, hours worked, and an invoice for payment.

3. Work Schedule & Term

Mr. Parks will provide an on-site presence three scheduled days per week and maintain flexibility to meet the municipality's needs as they arise. He will work 18 hours on-site and up to 25 hours weekly, both on-site and remote, based on a mutually agreed-upon schedule. We anticipate this assignment will last approximately 3 months.

4. Termination Clause

Either party may conclude this service with one week's written notice.

5. Fees & Payment Structure

The cost for this service would be a one-time placement fee of ~~\$2,000~~ (waived) payable upon execution of the contract and \$95 per hour for all actual time worked, which will be invoiced on a bi-weekly basis.

- The Temporary Acting Public Works Director would not require municipal benefits.
- The Temporary Acting Public Works Director would only be paid for the hours he worked, not holidays, vacation or medical leave.

The City of Egg Harbor shall indemnify, defend and hold JPM and its associates harmless from and against any third party claims, liability, suits, losses, damages and judgements, and shall pay all reasonable costs and expenses (including counsel's fees and expenses) as they are incurred in connection with the investigation of, preparation for or defense of any pending or threatened claim or any action or proceeding arising therefrom. Such indemnification and payment obligations shall not apply in the case of JPM's willful malfeasance, negligence or breach of any of the representations, warranties or obligations under this Agreement.

Thank you for your consideration, and please do not hesitate to contact me if you would like to review any aspect of this proposal.

Sincerely,



Thomas J. Czerniecki, MPA, PP, AICP
President
Jersey Professional Management

Accepted & Authorized by: _____

Date: _____


Lisa Triunpetti, Mayor


Jeff Steel, City Clerk, PMC