

Karen Gallagher

From: Chris Wood
Sent: Tuesday, July 16, 2019 9:12 AM
To: Karen Gallagher
Subject: FW: OPRA request - Municipal administrator agreement

RECEIVED

JUL 16 2019

-----Original Message-----

From: Anonymous [mailto:opra+request-6337-2d3281cc@requests.opramachine.com]
Sent: Tuesday, July 16, 2019 8:35 AM
To: Chris Wood
Subject: OPRA request - Municipal administrator agreement

Dear Wildwood City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Current agreement contract, pay structure with municipal administrator Carl Groon.

Yours faithfully,

Anonymous

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-6337-2d3281cc@requests.opramachine.com

Is cwood@wildwoodnj.org the wrong address for OPRA requests to Wildwood City? If so, please contact us using this form:
https://opramachine.com/change_request/new?body=wildwood_city

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:
<https://opramachine.com/help/officers>

View this OPRA request & responses online:
https://opramachine.com/request/municipal_administrator_agreement

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

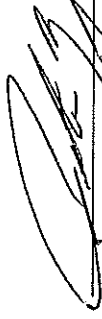
CITY OF WILDWOOD
Cape May County, New Jersey

RESOLUTION

WHEREAS, the Board of Commissioners of the City of Wildwood desires to appoint a Municipal Administrator in accordance with Ch. 1A-5.4 of the Revised General Ordinances of the City of Wildwood, and;

WHEREAS, it is the intent of the Board of Commissioners to appoint Carl Groon, of Wildwood Crest, to be the Municipal Administrator for the City of Wildwood, effective July 11, 2019.

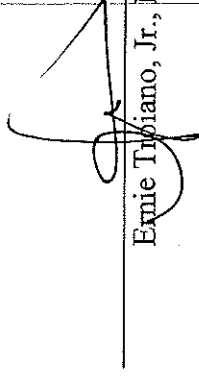
NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the City of Wildwood, Cape May County, State of New Jersey, that it hereby appoints Carl Groon as the Municipal Administrator for the City of Wildwood, effective July 15, 2019, at a salary to be negotiated between the Board and Mr. Groon.



Peter Byron, Commissioner



Anthony Leonetti, Commissioner



Emie Thibiano, Jr., Mayor

Resolution No. 238-7-19

Offered by: Leonetti

Seconded by: Byron

I, Christopher H. Wood, City Clerk for the City of Wildwood, do hereby certify that the foregoing Resolution was adopted at the Regular Meeting of the Wildwood Board of Commissioners, held the 10th day of July, 2019 and in witness whereof I have hereunder set my hand and official seal on this date written.



CHRISTOPHER H. WOOD, CITY CLERK

Agreement

By and Between

City of Wildwood
A Municipal Corporation of the State of New Jersey

And

Carl H. Groon
Municipal Administrator

July 15, 2019 through December 31, 2020

Memorandum of Understanding

This memorandum of understanding dated this 10th day of July, 2019, by and between the City of Wildwood, in the County of Cape May, New Jersey, a municipal corporation of the State of New Jersey, hereinafter called the "City of Wildwood" and Carl H. Groon, hereinafter "Administrator".

1. Workweek

- a) The Administrator is expected to work a 32 hour work week, and additional time as necessary to meet his obligations.
- b) The Administrator is expected to be available at any time during or outside regular business hours to confer with the Commissioners and/or Solicitor, as needed.
- c) The Administrator shall not be entitled to compensatory time, overtime or additional compensation for holidays. However, if for any reason the Administrator has to work on a Holiday or a day when Wildwood City Hall is closed, he may take another day as a Holiday at his discretion.

2. Term of Position

- a) The term of this agreement shall be July 15, 2019 through December 31, 2020.
- b) If a new agreement is not reached prior to the expiration of this agreement, the duties and obligations of the parties to this agreement will terminate December 31, 2020.

3. Wages and Compensation

- a) The annual salary for the Administrator shall be in conformance with the salary range established by Ordinance, and shall be \$60,000.00 per year.

4. Job Duties

The duties of the Administrator shall be those designated by ordinance.

5. Vacation, Holiday, Personal, & Sick days

- a) The Administrator shall be entitled to the following each year, prorated for 2019:
 - 1. Vacation Days 20
 - 2. Floating Holidays 5
 - 3. Sick Days 15
- b) In the event all Vacation/Floating Holiday days for any calendar year are not taken, such days shall not accumulate and may not be taken during the succeeding calendar year/s without the consent of the Commissioner who oversees the Administrator.
- c) Unused sick days may be accumulated as per City ordinance, policy and State law.

6. Medical/Dental Benefits/Pension

- a) Administrator shall be entitled to medical and dental benefits to the extent provided to all full-time municipal employees and as provided by law.
- b) Administrator shall be entitled to participate in the State of New Jersey DCRP Retirement Program.

Remain in pens



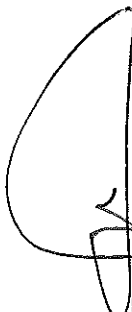
9. Legal Defense/Indemnity:

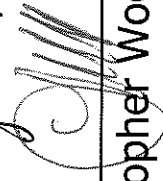
The City agrees to indemnify Administrator for all claims arising out of his employment and provide for all costs for a defense to such claims. Administrator shall be entitled to full indemnification, including compensatory and punitive damages and shall be entitled to counsel of his choice.



Carl H. Groon

City of Wildwood

By: _____
Ernest Troiano, Jr., Mayor

_____
Christopher Wood, City Clerk