



MONROE TOWNSHIP SCHOOLS
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August 27, 2024

VIA EMAIL: opra+request-64859-74ab8638@requests.opramachine.com

Anonymous

Re: OPRA Request dated August 15, 2024

Dear Sir/Madam:

On behalf of the Monroe Township Board of Education ("Board" and/or "District"), I am writing this letter in response to your request for records pursuant to the Open Public Records Act ("OPRA") dated August 15, 2024.

More specifically, your request seeks access to:

“the following emails sent to James Higgins: Emails with following keywords or subject headings: “enrollment” sent between 5/1/23-5/31/23 AND 5/1/24-5/31/24”.

An extension of time is requested in order to permit the Board to retrieve the documents, and to review and redact any non-disclosable information. Pursuant to N.J.S.A. 47:1A-5.i, which allows custodians to seek extensions of time, an extension of time, until on or before Friday, September 6, 2024 is required. The extension is necessary due to the voluminous nature of the Board's pending OPRA requests and the extensive amount of time and effort required to prepare responses to same.

Thank you for your anticipated courtesies in this regard.

Sincerely,

Lisa Goldstein

Lisa Goldstein

OPRA Secretary

SUCCESS IS ALWAYS A TEAM EFFORT!!