



MILLVILLE POLICE DEPARTMENT FIELD TRAINING & EVALUATION PROGRAM

Weekly Observation Report – (WOR)

Trainee: Joseph Dixon

Badge #: 172

Field Training Officer: Vern Babka

Badge #: 146

Week: 1-4

Shift: 1

W.O.R. #: 1-4

Date: 1/26 - 2/21 / 2013

Zone Assignment/Reason for no Evaluation:

Training Program Level: (1 or 2) 1

Field Training Officers must refer to the **"Standardized Evaluation Guidelines"** section of the Field Training & Evaluation Policy when completing this report.

Not Observed	"N.O."	During the day, the critical performance task was not observed.
Not Responding to Training	"NRT"	The trainee officer is not responding to training and remedial may be required.
Rating	"U-S"	The rating scale is "U" Unacceptable, "A" Acceptable and "S" Superior.

EVALUATION CRITERIA		SCORE
CRITICAL PERFORMANCE TASKS		
1	DRIVING SKILL: STRESS/NON STRESS CONDITIONS	U
2	ORIENTATION SKILL: STRESS/NON STRESS CONDITIONS	U
3	FIELD PERFORMANCE: STRESS CONDITIONS	A
4	OFFICER SAFETY: GENERAL	A
5	OFFICER SAFETY: WITH SUSPICIOUS PERSONS/PRISONERS	A
6	SITUATION MANAGEMENT: VERBAL	A
7	SITUATION MANAGEMENT: PHYSICAL SKILL	A
FREQUENT AND OTHER PERFORMANCE TASKS		
8	REPORT WRITING: FORM SELECTION/ORGANIZATION/DETAILS	A
9	REPORT WRITING: GRAMMAR/SPELLING/NEATNESS	A
10	REPORT WRITING: APPROPRIATE TIME USED	A
11	FIELD PERFORMANCE: NON STRESS CONDITIONS	A
12	SELF-INITIATED FIELD ACTIVITY	A
13	PROBLEM SOLVING/DECISION MAKING	A
14	INVESTIGATIVE SKILL	A
15	ACCIDENT INVESTIGATION SKILL	A
16	PATROL OPERATION SKILL	A
17	RADIO: USE OF CODES/PROCEDURES	A
18	RADIO: LISTENS/COMPREHENDS TRANSMISSIONS	A
19	RADIO: ARTICULATION OF TRANSMISSIONS	A
20	DEPARTMENT POLICIES/PROCEDURES	
	Reflected by Testing	A
	Reflected by performance	A
21	STATE CRIMINAL STATUTES/LOCAL ORDINANCES	
	Reflected by Testing	A
	Reflected by performance	A
22	LAWS OF ARREST, SEARCH, SEIZURE/CRIMINAL PROCEDURE	
	Reflected by Testing	A
	Reflected by performance	A
23	STATE MOTOR VEHICLE CODE	A

24	USE OF REFERENCE MANUALS AND RESOURCES	A
ATTITUDE/RELATIONSHIPS		
25	ATTITUDE TOWARD POLICE WORK	S
26	ACCEPTANCE OF FEEDBACK: VERBAL/BEHAVIOR	A
27	RELATIONSHIPS WITH CITIZENS: SPECIFY	A
APPEARANCE		
28	GENERAL APPEARANCE: SPECIFY	A

1. The most acceptable area of performance for the week was rating category #:

A specific incident which demonstrates the week's performance in this area is:

Highly motivated in new job/career. Has shown specific interest in drug arrest's along with a possible future in NCPU.

After processing a shoplifter for the first time with full supervision, was able to process two shoplifters at the same time with minimum supervision at the same time from start to finish.

Handled two separate D.V. calls, both with TRO applications. Was able to properly serve one TRO after visually observing the subject walking along N 2nd St. Also investigated a hit & run between two vehicles

2. The least acceptable area of performance for the week was rating category #:

A specific incident, which demonstrates the week's performance in this area, is:

Unfamiliar with the area and seems uncertain behind the wheel. Drives past locations regularly, when making a u-turn in the roadway fails to make a k-turn in the roadway when a u-turn could have been made. Starts looking for locations for addresses blocks prior to where the address is located. While responding to Canal Street, where several other marked patrol vehicles were already on location, drove past the street. While transporting a female subject from Canal St to North St/McChesney St, went S/B on Church St with the intent of going to E Broad St prior to coming back N/B to other end of North St.

3. Documentation of performance and comments Cat. # (1-28)

#7 While placing a shoplifter whom was already from Wal Mart whom was already in custody in to handcuffs, was aggressive in doing so and failed to double lock them.

#8-10 New user to Law Soft System and learning it. Profient typer and report writing time is well used. Improving sentence structure and terms.

#15 Handled a hit and run motor vehicle/pedestrian accident investigation by gathering information on scene alor follow up at RMC with the victim and gathering further witness statements.

#17-#19 Slowly improving with radio communication in both listiening and transmitting however, still missing vital information. When calling in vehicle registrations in to dispatch via radio does not pause in order to allow dispatch able to acknowledge the radio transmissions.

#20-#22 New to career field however, is actively learning in a hands on enviroment.

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I have read and understand all the aforementioned ratings and comments.

FTO's Signature:	PTLM Ventura #146 MPD	Date:	2/25/13
Trainee's Signature:	Joseph Dixon	Date:	4/3/13
FTC's Signature:		Date:	



MILLVILLE POLICE DEPARTMENT

FIELD TRAINING & EVALUATION PROGRAM

Weekly Observation Report – (WOR)

Trainee: J. Dixon

Badge #: 172

Field Training Officer: Ptlm. Levick

Badge #: 132

Week: 5-8

Shift: 7-3

W.O.R. #: 8

Date: 03/24/2013

Zone Assignment/Reason for no Evaluation:
3/23/13

Training Program Level: (1 or 2) 3/04/13 -

Field Training Officers must refer to the "Standardized Evaluation Guidelines" section of the Field Training & Evaluation Policy when completing this report.

Not Observed	"N.O."	During the day, the critical performance task was not observed.
Not Responding to Training	"NRT"	The trainee officer is not responding to training and remedial may be required.
Rating	"U-S"	The rating scale is "U" Unacceptable, "A" Acceptable and "S" Superior.

	EVALUATION CRITERIA	SCORE
	CRITICAL PERFORMANCE TASKS	
1	DRIVING SKILL: STRESS/NON STRESS CONDITIONS	A
2	ORIENTATION SKILL: STRESS/NON STRESS CONDITIONS	A
3	FIELD PERFORMANCE: STRESS CONDITIONS	A
4	OFFICER SAFETY: GENERAL	A
5	OFFICER SAFETY: WITH SUSPICIOUS PERSONS/PRISONERS	A
6	SITUATION MANAGEMENT: VERBAL	A
7	SITUATION MANAGEMENT: PHYSICAL SKILL	A
	FREQUENT AND OTHER PERFORMANCE TASKS	
8	REPORT WRITING: FORM SELECTION/ORGANIZATION/DETAILS	A
9	REPORT WRITING: GRAMMAR/SPELLING/NEATNESS	A
10	REPORT WRITING: APPROPRIATE TIME USED	A
11	FIELD PERFORMANCE: NON STRESS CONDITIONS	A
12	SELF-INITIATED FIELD ACTIVITY	A
13	PROBLEM SOLVING/DECISION MAKING	A
14	INVESTIGATIVE SKILL	A
15	ACCIDENT INVESTIGATION SKILL	A
16	PATROL OPERATION SKILL	A
17	RADIO: USE OF CODES/PROCEDURES	A
18	RADIO: LISTENS/COMPREHENDS TRANSMISSIONS	A
19	RADIO: ARTICULATION OF TRANSMISSIONS	A
20	DEPARTMENT POLICIES/PROCEDURES	
	Reflected by Testing	A
	Reflected by performance	A
21	STATE CRIMINAL STATUTES/LOCAL ORDINANCES	
	Reflected by Testing	U
	Reflected by performance	U
22	LAWS OF ARREST, SEARCH, SEIZURE/CRIMINAL PROCEDURE	
	Reflected by Testing	A
	Reflected by performance	A

23	STATE MOTOR VEHICLE CODE	A
24	USE OF REFERENCE MANUALS AND RESOURCES	U
ATTITUDE/RELATIONSHIPS		
25	ATTITUDE TOWARD POLICE WORK	S
26	ACCEPTANCE OF FEEDBACK: VERBAL/BEHAVIOR	S
27	RELATIONSHIPS WITH CITIZENS: SPECIFY	S
APPEARANCE		
28	GENERAL APPEARANCE: SPECIFY	S

1. The most acceptable area of performance for the week was rating category #: 12

A specific incident which demonstrates the week's performance in this area is:

Dixon was familiar with a subject who had a warrant out for his arrest. Dixon would drive by the subject's residence every day checking to see if his vehicle was parked at the residence. When Dixon observed the subject's vehicle parked at the residence, he confirmed that subject had warrants, and went to the residence. Dixon was able to locate the subject inside the residence and placed him under arrest (refer to Case # 13-08105).

2. The least acceptable area of performance for the week was rating category #: 1

A specific incident, which demonstrates the week's performance in this area, is:

Dixon was driving S/B on S 2nd St near Smith St. Another unit then asked for backup on a car stop at N 2nd / Vine St. Dixon performed a U-turn and started traveling N/B on N 2nd ST. Dixon then turned E/B on Main St instead of traveling straight to where the unit was located. I had to advise Dixon a second time that the unit was at N 2nd / Vine St. Dixon was then able to get to the location of the car stop.

3. Documentation of performance and comments Cat. # (1-28)

Dixon shows initiative and is excited and willing to work. Dixon needs to work on knowing the streets in the city and the best way to get to locations. Dixon also needs improvement on knowing and locating criminal statutes. Dixon has done well with gathering information of calls and transferring that information into reports. Overall Dixon has responded well to training and has showed improvement.

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I have read and understand all the aforementioned ratings and comments.

FTO's Signature: *Alan Lind*

Date: *5/15/13*

Trainee's Signature: *Josip Duran*

Date: *5/16/13*

FTC's Signature:

Date:



MILLVILLE POLICE DEPARTMENT

FIELD TRAINING & EVALUATION PROGRAM

Weekly Observation Report – (WOR)

Trainee: Ptl. J. Dixon

Badge #: 172

Field Training Officer: Ptl. M. Phillips

Badge #: 147

Week: 9-12

Shift: 3p-11a

W.O.R. #: 3

Date: 03/24/2013 - 04/19/2013

Zone Assignment/Reason for no Evaluation:

Training Program Level: (1 or 2)

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4	OFFICER SAFETY: GENERAL	A
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6	SITUATION MANAGEMENT: VERBAL	A
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12	SELF-INITIATED FIELD ACTIVITY	A
13	PROBLEM SOLVING/DECISION MAKING	A
14	INVESTIGATIVE SKILL	A
15	ACCIDENT INVESTIGATION SKILL	A
16	PATROL OPERATION SKILL	A
17	RADIO: USE OF CODES/PROCEDURES	A
18	RADIO: LISTENS/COMPREHENDS TRANSMISSIONS	A
19	RADIO: ARTICULATION OF TRANSMISSIONS	A
20	DEPARTMENT POLICIES/PROCEDURES	
	Reflected by Testing	N.O.
	Reflected by performance	A
21	STATE CRIMINAL STATUTES/LOCAL ORDINANCES	
	Reflected by Testing	N.O.
	Reflected by performance	A
22	LAWS OF ARREST, SEARCH, SEIZURE/CRIMINAL PROCEDURE	
	Reflected by Testing	N.O.
	Reflected by performance	A
23	STATE MOTOR VEHICLE CODE	A

24	USE OF REFERENCE MANUALS AND RESOURCES	A
ATTITUDE/RELATIONSHIPS		
25	ATTITUDE TOWARD POLICE WORK	S
26	ACCEPTANCE OF FEEDBACK: VERBAL/BEHAVIOR	A
27	RELATIONSHIPS WITH CITIZENS: SPECIFY	A
APPEARANCE		
28	GENERAL APPEARANCE: SPECIFY	A

1. The most acceptable area of performance for the week was rating category #: 25

A specific incident which demonstrates the week's performance in this area is:

25-- Ptl. Dixon's most acceptable area of performance was specifically his attitude toward police work. Even though he is a new officer, every day he stated that he could not wait to be on his own. He was continuously eager to work and he made several proactive arrests. He was also very interested in patrolling and equally interested in dealing with the juvenile issued that arose during the warm weather.

2. The least acceptable area of performance for the week was rating category #: 1 and 21

A specific incident, which demonstrates the week's performance in this area, is:

1-- Ptl. Dixon's area of the least acceptable performance is with driving during stressful conditions. Although he is at an acceptable level, he needs more time and experience behind the wheel. He is very exited and eager to get to the calls, but on numerous occassions missed the turn or passed the residence we were dispatched to. Again, I feel as though his driving skills are at an acceptable level with room for improvement.

21-- Ptl. Dixon's other area of least acceptable performance is in the area of 2C Statues and Title 39. Although this was only week's 9-12, he needed to use a 2C book and Tite 39 book for assistance with charges. It should be noted that Ptl. Dixon is still learning numerous things at one time and I feel as though the most commonly used statues will soon be remembered after a few more weeks of using and studing them.

3. Documentation of performance and comments Cat. # (1-28)

- #1-- Driving skills in non stressful situations are at an acceptable level and getting better in stressful situtations.
- #2-- Orientation Skill for non stress ans stress situations have been greatly improved during this phase of training
- #3-- Field Performance is at an acceptable level.
- #4-- Officer Safety in general is at an acceptable level.
- #5-- Officer Safety with prisoners has been at an acceptable level and he is learning to be consistent with his processing procedures.
- #6-- Acceptable
- #7-- Acceptable
- #8, 9 &10-- Report writing is acceptable, hoever he has been informed numerous times that he needs more details in each report. He is beginning to add more detail, however each supervisor has their own style and Ptl. Dixon will learn from each of them regarding what details they expect in their reports before approval. He does complete reports in a timely fashion.

- #11-- Acceptable
 #12-- Acceptable. Ptl. Dixon is eager to do proactive work.
 #13-- He made solid thought out decisions when a decision was needed or a question was proposed.
 #14-- Acceptable
 #15-- This is one of his strongest areas. He has investiagted numerous MVA's and completed each the investigation with little to no help.
 #16-- Acceptable
 #17, 18 & 19-- This area is acceptable. Ptl. Dixon understand that the radio is a tool and he knows when to keep it short and to the point.
 #20-- Acceptable, there are obvious numerous policies and procedures to learn. He will learn more of those as time goes on and he is exposed to them.
 #21-- Acceptable, and getting more familiar with the commonly used statues. Using a 2C book is helping
 #22-- Acceptable on a minimal basis.Only exposed to minor areas of searches, however he has an understanding on search and seizure.
 #23-- Acceptable
 #24-- Acceptable
 #25-- Superior
 #26-- Acceptable
 #27-- Acceptable
 #28-- Acceptable

Notes: It is my belief that Ptl. Dixon is ready for his "Ghost Phase" of training with Ptl. Babka. It is also my belief that Ptl. Dixon is ready to be placed on his own at the completion of this phase. As with any new officer, myself included, he will have questions as there is much to learn as well as new policys, procedures and laws that are always surfacing.
 He has the basic knowledge and has shown that he will learn as time and experience passes making him a well rounded, proactive police officer.

I have read and understand all the aforementioned ratings and comments.

FTO's Signature:

D. M. Ellip 147

Date:

4/19/2013

Trainee's Signature:

Joseph S. Dixon

Date:

4/19/13

FTC's Signature:

Date: