

**Edison Department of Public Works****Incident Report**

[ ] D/A TESTING  
[ ] COPY TO HR [ ] COPY TO DPW  
[ ] FAXED TO QUAL-LYNX  
MVA-609-926-9270 Injury 732-562-2815

THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE HUMAN RESOURCES  
OFFICE WITHIN 24 HOURS OF ANY INCIDENT UNLESS OCCURRING ON WEEKEND  
OVERTIME HOURS

DIVISION: ROAD DEPT.Date of Report: 6-16-20Date of Incident: 6-12-20Time of Incident: 1130Weather Condition: DRYVehicle #: R-15Vehicle / Equipment Category: HOT PATCHERDriver and Employees Involved: Stanley PhilippeSupervisor(s) of Driver and Employees Involved: BRIAN FAGNONHow Person completing this Report received notice of damage/incident: the nextDAYDamage Observed: The handle and the hingesIncident Description: I was coming in the gate

WENT to the top of the patches  
and scratch the side of it and  
hanging top of it

Location of Incident: New DurhamWas anyone in need of medical attention: Yes ☐ No ☒ Was HR notified? Yes ☒ No ☐Where any other vehicles / equipment involved: NONOTIFIED POLICE: Yes ☐ No ☒Signature of Person completing this Report: [Signature]fixing in house