



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

February 15, 2024

Via electronic mail only @ opra+request-58115-0a13291a@requests.opramachine.com

Concerned Parents

Re: OPRA Request; NJSIG No. 105

Dear Concerned Parents:

The official Records Custodian of the New Jersey Schools Insurance Group (“NJSIG”), Jill Deitch, Esq., received your Open Public Records Act (“OPRA”) request on February 7, 2024. As such, the seven (7) business day deadline to respond to your request is February 16, 2024. This response to your request is being provided to you on the sixth business day.

On February 7, 2024, you requested the following items:

All files and correspondence for claims from the Monroe Township Board of Education made between January 1, 2022 until February 1, 2024

Emails between NJSIG, Laura Allen, Vito Gagliardi, Chari Chanley, Christine Skurbe, Adam Layman and/or Nancy Tagliaferro between January 1, 2022 and February 1, 2024 with keywords: ethics, insurance, criminal, Tufano, deductible, and/or indemnification

Because of the significant size of the request, as well as the fact that the records require review to determine if any portions thereof do not constitute a “government record” under OPRA, your request requires additional time beyond the seven (7)

business days to fulfill. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5(i). Specifically, OPRA states: “The requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied.” N.J.S.A. 47:1A-5(i)(1). Thus, your request requires an extension of time to respond until February 23, 2024.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the NJSIG to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

This response is being transmitted to you via e-mail, per your request. If you have any questions, feel free to contact me.

Sincerely yours,

s/ Jill Deitch
Jill Deitch, Esq.
Executive Director