

Elizabeth Brandsness

From: Jen Miller <opra+request-77894-912eb0d2@requests.opramachine.com>
Sent: Thursday, June 26, 2025 2:32 PM
To: Elizabeth Brandsness
Subject: OPRA request - Meeting Minutes

Follow Up Flag: Flag for follow up
Flag Status: Completed

[NOTICE: This message originated outside of Pompton Lakes Borough -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Dear Pompton Lakes Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

All closed (executive) session meeting minutes of the Mayor and Council from January 1, 2018 until today. This should include all closed sessions from 2018, 2019, 2020, 2021, 2022, 2023, 2024, and 2025.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Jen Miller

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-77894-912eb0d2@requests.opramachine.com

Is clerk@pomptonlakes-nj.gov the wrong address for OPRA requests to Pompton Lakes Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=pompton_lakes_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/meeting_minutes_2929

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."

MINUTES OF THE JANUARY 10, 2018 SPECIAL COUNCIL MEETING

The following are the Minutes from a Special Closed Session Meeting of the Pompton Lakes Mayor and Council which was held on January 10, 2018 beginning at 5:30pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

Mayor Serra read the Open Public Meeting Law Statement of Compliance.

A roll call indicated that the following members were present: Mayor Michael Serra, Councilmen William Baig, Christian Barranco, Frank Jaconetta, and Ekamon Venin. Council President Terri Reicher and Councilman Erik DeLine were excused from the meeting.

Also present was Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

MEETING OPEN FOR PUBLIC COMMENTS:

Motion moved by Councilman Venin, second by Councilman Baig to open the Meeting for Public Comments. All voted in favor.

There were no members of the public present at the meeting.

Motion moved by Councilman Jaconetta, second by Councilman Venin to close the Meeting for Public Comments. All voted in favor.

RESOLUTION TO ADJOURN INTO CLOSED SESSION:

Motion moved by Councilman Baig, second by Councilman Jaconetta to adjourn into Closed Session at 5:33 pm. All voted in favor of the motion.

BE IT HEREBY RESOLVED, pursuant to N.J.S.A. 10:4-13 and N.J.S.A. 10:4-12, that the Mayor and Council of the Borough of Pompton Lakes hold Closed Session regarding personnel matters. It is expected that the discussions undertaken in Closed Session on January 10, 2018 be made public at the time official action is taken by the Mayor and Council to release same.

Mayor Serra stated the purpose of the meeting was to meet the four candidates for the position of Police Officer within the Borough Police Department. Mayor Serra stated Police Chief Agosto had requested the hiring of five Police Officers and advised Council the vetting process allowed for five candidates.

Chief Agosto stated one of the candidates choose to withdraw their name for personal reasons so therefore there are four candidates. Chief Agosto noted one of the candidates, Alex Collins was fully trained and employed as an officer in the town of Clifton for three months; Civil Service requires the Borough to repay fees for Police Academy training. Chief Agosto also stated one of the candidates, Peter Posimato was hired as Police Officer during the last round of hires and had to withdraw from the Academy as he was injured during training.

Mayor Serra stated Council would be provided the opportunity to present questions to the candidates.

The candidates Peter John Posimato, Alex Walter Collins, Joseph Frank Capobianco, and John Sebastian LoGrecco provided a brief background and responded to questions by the Mayor and Council.

Mayor and Council commented on the importance of police interaction with the community, concerns with addressing any drug issues, and representing and serving the Borough professionally.

Police Chief Moises Agosto offered some input and stated all the candidates interviewed well, displayed good character and he supports the hiring of the four candidates. Chief Agosto stated the candidates are scheduled to attend the Passaic County Police Academy.

After discussions, Council agreed to the hiring of the four candidates.

Mayor Serra commented on radio station WGHT and stated there is interest from outside groups to manage the station. Mayor and Council briefly discussed operation costs as well as the lack of maintenance/upgrades on office/broadcasting equipment.

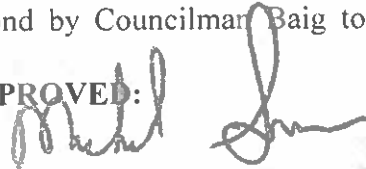
Motion moved by Councilman Venin, second by Councilman Baig to open the meeting at 6:42pm. All voted in favor of the motion.

Mayor Serra reported that in Closed Session there were discussions on personnel matters within the Police Department and negotiation.

ADJOURNMENT:

Motion moved by Councilman Jaconetta, second by Councilman Baig to adjourn the meeting at 6:43pm. All voted in favor.

APPROVED:



MAYOR MICHAEL SERRA

ATTEST:



**ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK**

Date: January 10, 2018

**MINUTES OF THE JANUARY 10, 2018
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on January 10, 2018 beginning at 8:55pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present: Mayor Michael Serra, Councilmen William Baig, Christian Barranco, Frank Jaconetta, and Ekamon Venin. Council President Terri Reicher and Councilman Erik DeLine were excused from the meeting.

Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

Mr. Ragno provided a brief update on radio station WGHT and stated there is an opportunity for the Borough to BID for a Federal Translator at minimal cost to the Borough. Mr. Ragno stated to secure an FM Translator would possibly increase the value of the radio station. Mr. Ragno stated the costs for the application fee is approximately \$1,000.00 to \$2,000.00. After discussions, Mayor and Council were in agreement to pursue an FM Translator.

Motion moved by Councilman Jaconetta, second by Councilman Venin to open the Meeting at 9:03pm. All voted in favor of the motion.

APPROVED:


MAYOR MICHAEL SERRA

ATTEST:



**ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK**

Date: January 10, 2018

**MINUTES OF THE FEBRUARY 28, 2018
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on February 28, 2018 beginning at 9:50pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present: Mayor Michael Serra, Council President Terri Reicher, Councilmen William Baig, Erik DeLine, Frank Jaconetta, and Ekamon Venin. Councilman Christian Barranco was excused from the meeting.

Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

Mr. Ragno reported the Borough is in the process of negotiations with the PBA and provided the terms for a proposed contract offer. Mr. Ragno stated the proposed contract would be for a 2 year period and commented on the salary schedule guidelines within the proposed contract, renaming of personal holidays, and the inclusion of civil union partners to death in family leave. Mr. Ragno stated the PBA has filed three grievances and noted the offer is contingent upon the withdrawal of those grievances. After a brief discussion, Mayor and Council agreed to proceed with the contract offer.

Motion moved by Councilman Jaconetta, second by Councilman DeLine to open the Meeting at 10:02pm. All voted in favor of the motion.

APPROVED:



MAYOR MICHAEL SERRA

ATTEST:



ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK
Date: February 28, 2018

**MINUTES OF THE MARCH 28, 2018
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on March 28, 2018 beginning at 8:58pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilmen William Baig, Christian Barranco, Erik DeLine, Frank Jaconetta, and Ekamon Venin.

Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

Council President Reicher commented on a letter she received from the Borough Administrator requesting summer office hours for the clerical support staff in the Main Office. Mr. Boyle stated the request was made by members of the Pompton Lakes Borough Employees Association and provided the proposed summer hours. Mayor and Council discussed the request and agreed to the following proposal; Monday through Thursday 8:00am – 4:30pm, Friday 8:00am – 1:00pm (no lunch), Memorial Day through Labor Day for 2018.

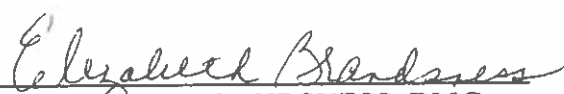
Motion moved by Councilwoman Reicher, second by Councilman Jaconetta to open the Meeting at 9:14pm. All voted in favor of the motion.

APPROVED:



MAYOR MICHAEL SERRA

ATTEST:



**ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK**
Date: March 28, 2018

**MINUTES OF THE APRIL 25, 2018
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on April 25, 2018 beginning at 9:25pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilmen William Baig, Christian Barranco, Erik DeLine, Frank Jaconetta, and Ekamon Venin.

Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

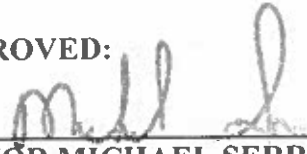
Mayor Serra informed Council of a potential disciplinary action for a Police Officer which could result in suspension without pay.

Mr. Ragno provided an update for the ongoing PBA negotiations and stated the Police have disputed the compensation for the 8th / 11th step within the Patrol Guide. An offer of an increase of 2% per annum for those steps was made. Mr. Ragno stated at this time there would be no economic impact to the Borough if Mayor and Council were to agree to the Police Officers request with the exception of Officer Bartlett. Some future impact would occur in 6 years.

Mr. Ragno commented on the Roth property, former dry cleaners on Wanaque Avenue and stated he received a call from Shari Blecher, Esq. requesting the Borough consider taking ownership of the property. Mr. Ragno reported in the past there were discussions for the Borough to apply for a grant to assist with the funding for the remediation of the property. Mr. Ragno stated the remediation costs appeared to be approximately \$650,000.00 and the Borough could apply for grant funding in the amount of \$483,000.00. Mayor and Council discussed the remediation costs, funding for remediation, and the benefits of the property in the downtown area. After discussion with the LSRP who prepared the grant application, the Borough will likely file the grant application.

Motion moved by Councilman DeLine, second by Councilman Jaconetta to open the Meeting at 9:50pm. All voted in favor of the motion.

APPROVED:


MAYOR MICHAEL SERRA

ATTEST:


ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK

Date: April 25, 2018

**MINUTES OF THE AUGUST 15, 2018
SPECIAL CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Special Closed Session Meeting of the Pompton Lakes Mayor and Council which was held on August 15, 2018, beginning at 6:05pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

Mayor Serra read the Open Public Meeting Law Statement of Compliance.

A roll call indicated the following members were present: Mayor Michael Serra, Councilmen William Baig, Erik DeLine, Frank Jaconetta, Jennifer Polidori and Ekamon Venin. Council President Terri Reicher was excused from the meeting.

Also present was Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

MEETING OPEN FOR PUBLIC COMMENTS:

Motion moved by Councilman DeLine, second by Councilman Baig to open the Meeting for Public Comments. All voted in favor.

There were no members of the public present at the meeting.

Motion moved by Councilman Jaconetta, second by Councilman Venin to close the Meeting for Public Comments. All voted in favor.

RESOLUTION TO ADJOURN INTO CLOSED SESSION:

Motion moved by Councilman Jaconetta, second by Councilman DeLine to adjourn into Closed Session at 6:06 pm. All voted in favor of the motion.

BE IT HEREBY RESOLVED, pursuant to N.J.S.A. 10:4-13 and N.J.S.A. 10:4-12, that the Mayor and Council of the Borough of Pompton Lakes hold Closed Session regarding personnel matters. It is expected that the discussions undertaken in Closed Session on August 15, 2018 be made public at the time official action is taken by the Mayor and Council to release same.

Mayor Serra stated Police Chief Agosto requested the hiring of three Police Officers during a Personnel meeting and the purpose of the meeting was to meet the three candidates selected for the position of Police Officer within the Borough Police Department. Chief Agosto stated the vetting process allowed for four candidates and this evening the top three candidates would appear before Mayor and Council.

Mayor Serra stated Council would be provided the opportunity to present questions to the candidates.

The candidates Connor Otto, Corey Flynn, and Edlis Zaku provided a brief background and responded to questions by the Mayor and Council.

Mayor and Council commented on police interaction within the community, difficulties and challenges with addressing an issue/dispute/violation with a family member, friend or an acquaintance, and representing and serving the Borough professionally.

During the process, Police Chief Moises Agosto offered some input and stated all the candidates interviewed well, displayed good character and he supports the hiring of the three candidates. Chief Agosto noted the hiring would be contingent upon the outcome of their medical exams and the candidates would attend the Passaic County Police Academy.

After discussions, Council agreed to the hiring of the three candidates.

Motion moved by Councilman DeLine, second by Councilman Venin to open the meeting at 7:04pm. All voted in favor of the motion.

Mayor Serra reported that in Closed Session there were discussions on personnel matters within the Police Department.

ADJOURNMENT:

Motion moved by Councilman Venin, second by Councilman Jaconetta to adjourn the meeting at 7:05pm. All voted in favor.

APPROVED:


MAYOR MICHAEL SERRA

ATTEST:


ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK
Date: August 15, 2018

**MINUTES OF THE NOVEMBER 7, 2018
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on November 7, 2018 beginning at 9:05pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilwoman Jennifer Polidori, Councilmen William Baig, Erik DeLine, Frank Jaconetta, and Ekamon Venin.

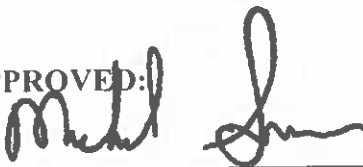
Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

The purpose of the closed session was to discuss potential litigation. Mayor Serra commented on notification letters mailed to Borough residents that were printed on letterhead that included the official logo of the Borough. The mailings were from an outside independent company offering a protection policy for water and sewer lines to property owners and the monthly cost to homeowners if they agreed to participate in the program. Mayor Serra stated residents received the first mailing a few weeks back and a second letter was recently mailed. Mayor Serra stated residents have expressed some concerns and questioned the basis for the letter.

Mayor and Council discussed the contents within the correspondence along with the agreement; Mr. Ragno to send letter requesting the company stop future mailings. This could lead to an allegation of breach of contract and potential litigation.

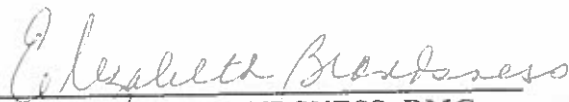
Motion moved by Councilwoman Reicher, second by Councilman Jaconetta to open the Meeting at 9:17pm. All voted in favor of the motion.

APPROVED:



MAYOR MICHAEL SERRA

ATTEST:



ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK

Date: November 7, 2018

**MINUTES OF THE JANUARY 9, 2019
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on January 9, 2019 beginning at 8:20pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilwoman Jennifer Polidori, Councilmen William Baig, Erik DeLine, Frank Jaconetta, and Ekamon Venin.

Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

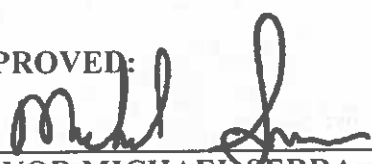
The purpose of the closed session was to discuss litigation. Mr. Ragno commented on a law suit served on the Zoning Board of Adjustment and stated it was an appeal from a denial of an application to extend the parking lot at the Senior Housing complex. Since the Zoning Board decision, the Mayor and Council vacated a right of way that split the applicant's property and made the property one contiguous parcel.

Mayor Serra stated the application was presented to the Zoning Board requesting permission to extend the parking lot and the vote tally was not sufficient to approve the request. Mayor Serra provided some insight and stated the meeting did not have a full quorum. The vote was 4 in favor and 2 opposed. Five affirmative votes were required.

Mr. Ragno stated the Council has the option to defend the Borough's decision to deny or choose to not fund a defense in which case the Court would be addressing only the complaint. The result could be the Court would order the suit back to the Zoning Board or the Court could grant the relief. After discussion, Council agreed to not fund a defense of the suit.

Motion moved by Councilman DeLine, second by Councilman Jaconetta to open the Meeting at 8:29pm. All voted in favor of the motion.

APPROVED:


MAYOR MICHAEL SERRA

ATTEST:


ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK
Date: January 9, 2019

**MINUTES OF THE MARCH 13, 2019
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on March 13, 2019 beginning at 9:11pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

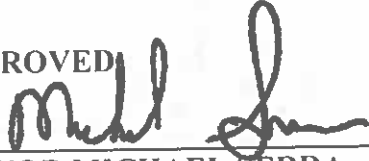
A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilwoman Jennifer Polidori, Councilmen William Baig, Erik DeLine, Frank Jaconetta, and Ekamon Venin.

Also present was Kelly Miller, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

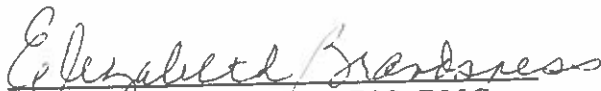
The purpose of the closed session was to discuss negotiations. Councilwoman Reicher stated she had some concerns with the proposed donation being offered by associates of Congregation Beth Shalom. Councilwoman provided some background for the Congregation and stated the Synagogue was recently sold. Councilwoman Reicher provided some input and stated the Congregation disbanded leaving members to seek other Congregations. Councilwoman Reicher stated the Congregation is seeking to bequest a monetary donation that provides a prominent legacy for the Congregation and questioned the disbursement of the funding.

Motion moved by Councilman DeLine, second by Councilman Jaconetta to open the Meeting at 9:20pm. All voted in favor of the motion.

APPROVED


MAYOR MICHAEL SERRA

ATTEST:



ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK

Date: March 19, 2019

**MINUTES OF THE MAY 22, 2019
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on May 22, 2019 beginning at 9:10pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilwoman Jennifer Polidori, Councilmen William Baig, Erik DeLine, Frank Jaconetta, and Ekamon Venin.

Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

The purpose of the closed session was to discuss personnel negotiations.

Mr. Ragno stated the Chief of Police, Moises Agosto was approaching his retirement and Chief Agosto has requested a separation agreement. Mr. Ragno stated the items in question were health care benefits and differential pay between the Chief and Captain positions. Mr. Ragno commented on the current policy the Borough follows in regards to health care benefits and the Council were in agreement to follow the current health care benefits policy. Mr. Ragno stated the Chief also requested additional differential pay from the Chief's position and the Captain's position. Mayor and Council discussed the matter and the majority of councilmembers were not in agreement to the request for additional differential pay.

Mr. Ragno stated he is in the process of negotiating a contract for the Crossing Guards and provided a proposed agreement. Mr. Ragno commented on the items to be negotiated within the contract and stated there would be some additional language changes within the contract. Mayor and Council were in agreement to move forward with the proposed contract.

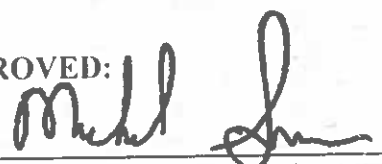
Mr. Ragno stated the last item to discuss was the agreement for the Pompton Lakes Borough Employees Association and provided some input for the negotiable items. Mr. Ragno stated Public Safety Telecommunicators (dispatchers) would be assigned the Pitman schedule and the agreement would include additional language to coincide with the Pitman schedule.

Mr. Ragno commented on some issues that have occurred during snow events and declared emergency events and stated the need for discipline for employees who do not adhere to policy and procedure during emergency events.

Mr. Ragno also noted some changes within the agreement for medical benefits, compensation for positions as well as additional job titles.

Motion moved by Councilwoman Reicher, second by Councilman DeLine to open the Meeting at 9:49pm. All voted in favor of the motion.

APPROVED:


MAYOR MICHAEL SERRA

ATTEST:


ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK

Date: May 22, 2019

**MINUTES OF THE JULY 17, 2019
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on July 17, 2019 beginning at 9:10pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilwoman Jennifer Polidori, Councilmen William Baig, Erik DeLine, Frank Jaconetta, and Ekamon Venin.

Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

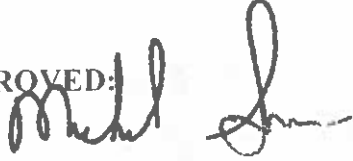
Councilwoman Reicher requested an update for Life Insurance benefits for retirees. Mr. Boyle responded and stated he was addressing the issue and has contacted a company that provides the benefits. Mr. Boyle stated there would be additional costs for the insurance premium and current employees would be provided the benefit.

Mr. Ragno noted moving forward new employees would be excluded from receiving Life Insurance benefits upon retirement.

Mr. Ragno stated the next item to discuss was the agreement for the Pompton Lakes Borough Employees Association and provided some insight as to the negotiable items. Mr. Ragno stated the agreement would be for a five year period. Mayor and Council discussed starting salaries, title changes, stipends, initiating team leaders and compensation.

Motion moved by Councilman Venin, second by Councilman Jaconetta to open the Meeting at 9:20pm. All voted in favor of the motion.

APPROVED:


MAYOR MICHAEL SERRA

ATTEST:


ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK

Date: July 17, 2019

**MINUTES OF THE OCTOBER 16, 2019
SPECIAL CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Special Closed Session Meeting of the Pompton Lakes Mayor and Council which was held on October 16, 2019 beginning at 6:00pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

Mayor Serra read the Open Public Meeting Law Statement of Compliance.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilwoman Jennifer Polidori, Councilmen William Baig, Frank Jaconetta, and Ekamon Venin. Councilman Erik DeLine was excused from the meeting.

Also present was Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

MEETING OPEN FOR PUBLIC COMMENTS:

Motion moved by Councilman Jaconetta, second by Councilman Baig to open the Meeting for Public Comments. All voted in favor.

There were no members of the public present at the meeting.

Motion moved by Councilman Jaconetta, second by Councilman Venin to close the Meeting for Public Comments. All voted in favor.

RESOLUTION TO ADJOURN INTO CLOSED SESSION:

Motion moved by Councilwoman Reicher, second by Councilwoman Polidori to adjourn into Closed Session at 6:01 pm. All voted in favor of the motion.

BE IT HEREBY RESOLVED, pursuant to N.J.S.A. 10:4-13 and N.J.S.A. 10:4-12, that the Mayor and Council of the Borough of Pompton Lakes hold Closed Session regarding personnel matters. It is expected that the discussions undertaken in Closed Session on October 16, 2019 be made public at the time official action is taken by the Mayor and Council to release same.

Mayor Serra stated the purpose for the meeting was to discuss personnel matters.

Mayor Serra commented on the retirement of the Assessor, Michael Barker as of the end of the year and stated Council would have the opportunity to interview Mr. Brian Townsend as a possible replacement for the position.

Mr. Townsend provided a brief background of his past professional experience as an Assessor along with the towns he currently holds the position of Assessor. Mr. Townsend stated he has agreed to continue the same office hours the current Assessor is available for residents; Thursdays, 5:00pm through 7:00pm.

Mayor and Council requested some input; reassessment concerns, commercial rental values and redevelopment. Mr. Townsend responded to their concerns and stated he was familiar with these assessing matters and assured the Mayor and Council he would address their concerns.

Mayor Serra commented on the personnel changes within the Police Department and stated Police Chief Agosto has begun his 90 day terminal leave prior to his official retirement date. Mayor Serra stated Council would be provided the opportunity to meet with Acting Police Chief Derek Clark.

Acting Chief Clark provided a brief background and commented on his past experiences in the military and his career as a member in the Pompton Lakes Police Department.

Mayor and Council welcomed Acting Chief Clark and requested some input as to his plans for transitioning into the position of Acting Chief, his leadership skills within the department, his direction and vision for the department, his approach to conflict and management of a young department. Acting Chief Clark responded to the questions and emphasized his past experience within the department and military. Acting Chief Clark highlighted the importance for officers to follow the chain of command, communication within the ranks and offering additional training.

Mayor Serra commented on the opening of a Sergeant's position and stated Council would have the opportunity to interview and present questions to the three candidates eligible for the position.

The candidates Patrol Officers Brian Zimmermann, Mark Stinnard, and Daniel Cottrell provided a brief background and responded to questions by the Mayor and Council.

Mayor and Council commented on interaction within the department, difficulties and challenges with current drug trends, future career goals, support for the community, and representing the Borough professionally.

Acting Chief Clark offered some input and stated the candidates interviewed well and supports the promotion for the candidate who ranked number one on the Sergeant's test.

After discussions, Council agreed to move forward with the promotion.

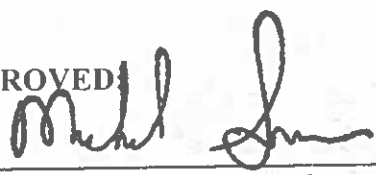
Motion moved by Councilwoman Reicher, second by Councilwoman Polidori to open the meeting at 7:04pm. All voted in favor of the motion.

Mayor Serra reported in Closed Session there were discussions on personnel matters within the Assessor's Office and the Police Department.

ADJOURNMENT:

Motion moved by Councilman Jaconetta, second by Councilman Venin to adjourn the meeting at 7:25pm. All voted in favor.

APPROVED:


MAYOR MICHAEL SERRA

ATTEST:



ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK

Date: October 16, 2019

**MINUTES OF THE OCTOBER 16, 2019
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on October 16, 2019 beginning at 8:50pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilwoman Jennifer Polidori, Councilmen William Baig, Frank Jaconetta, and Ekamon Venin. Councilman Erik DeLine was excused from the meeting.

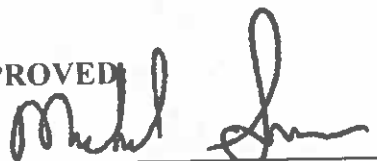
Also present was Joseph Ragno, Borough Attorney, Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

The purpose of the closed session was to discuss a personnel matter.

Councilwoman Reicher commented on a letter she along with Council received regarding a personnel issue within the Department of Public Works. Mr. Ragno stated there are ongoing incidents within the department and disciplinary action has been served on one of the DPW employees. Mr. Ragno went on to say additional hearings have been scheduled to address the incidents and may result in progressive disciplinary action. Mr. Ragno noted the DPW employees should address the issue within the PLBEA Union.

Motion moved by Councilwoman Reicher, second by Councilman Jaconetta to open the Meeting at 9:00pm. All voted in favor of the motion.

APPROVED


MAYOR MICHAEL SERRA

ATTEST:


ELIZABETH BRANDSNESS, RMC

MUNICIPAL CLERK

Date: October 16, 2019

**MINUTES OF THE NOVEMBER 13, 2019
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on November 13, 2019 beginning at 8:50pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilmen William Baig, Erik DeLine Frank Jaconetta, and Ekamon Venin. Councilwoman Jennifer Polidori was excused from the meeting.

Also present was Kevin Boyle, Borough Administrator, and Elizabeth Brandsness, Municipal Clerk.

The purpose of the closed session was to discuss a personnel matter.

Mayor Serra commented on a Local Disciplinary Hearing for Police Officer James Nammoura and stated the Hearing Officer, Raymond Hayducka who presided over the personnel matter recommended dismissal for the offenses.

Borough Labor Attorney, Ryan Carey provided a brief background and synopsis of the actions taken by Officer Nammoura. Mr. Carey stated a RICE notice was issued to Officer Nammoura notifying him the Mayor and Council were going to discuss the disciplinary matter in an upcoming meeting providing him the opportunity to appear in either an open or a closed session; Officer Nammoura did not respond to the notice.

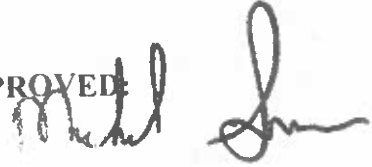
Mr. Carey stated Officer Nammoura has violated an established department rule and disregarded a directive and order by the Chief of Police, Moises Agosto. Mr. Carey stated an Internal Affairs Investigation followed and resulted in Officer Nammoura providing non truthful and conflicting responses as to his actions during the incident in question.

Mr. Carey stated the Hearing Officer determined Officer Nammoura was guilty of Civil Service and Departmental violations. The Hearing Officer recommended Officer Nammoura be terminated due to the seriousness of this violation and his progressive discipline for past actions.

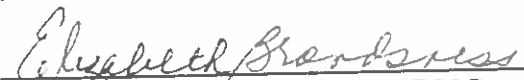
Mayor and Council discussed the matter further and were in agreement to take action in Open Session.

Motion moved by Councilman DeLine, second by Councilman Baig to open the Meeting at 9:34pm. All voted in favor of the motion.

APPROVED


MAYOR MICHAEL SERRA

ATTEST:


ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK

Date: November 13, 2019

**MINUTES OF THE DECEMBER 11, 2019
CLOSED SESSION COUNCIL MEETING**

The following are the Minutes from a Closed Session Meeting of the Pompton Lakes Mayor and Council that was held on December 11, 2019 beginning at 8:40pm in the Municipal Building, 25 Lenox Avenue, Pompton Lakes, NJ.

A roll call indicated that the following members were present Mayor Michael Serra, Council President Terri Reicher, Councilwoman Jennifer Polidori, Councilmen William Baig, Erik DeLine Frank Jaconetta, and Ekamon Venin.

Also present was Joe Ragno, Borough Attorney, and Elizabeth Brandsness, Municipal Clerk.

The purpose of the closed session was to discuss a personnel matter.

Mayor Serra stated the purpose of the meeting was to discuss a contract agreement for the Borough Administrator.

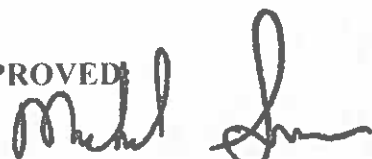
Council President Reicher stated the Personnel Committee met with the Borough Administrator, Kevin Boyle and he presented the terms for a new contract agreement along with his past budgetary accomplishments.

Mayor Serra stated the new contract cycle would provide for a \$5,000.00 yearly increase and all the other terms within the contract would remain the same.

Mayor and Council discussed the matter further and were in agreement to take action in Open Session.

Motion moved by Councilman Baig, second by Councilwoman Polidori to open the Meeting at 9:45pm. All voted in favor of the motion.

APPROVED:


MAYOR MICHAEL SERRA

ATTEST:


ELIZABETH BRANDSNESS, RMC
MUNICIPAL CLERK
Date: December 11, 2019