

NEW HANOVER TOWNSHIP
REORGANIZATION MEETING MINUTES
JANUARY 1, 2018, 10:00 AM

CALL TO ORDER

The meeting was called to order at 10:00 A.M. by Deputy Clerk Adel Gianaris.

Deputy Clerk Gianaris read the following Requirements of the Sunshine Law: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2017, emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 4, 2017.

OATH OF OFFICE TO THE NEWLY ELECTED MEMBER OF TOWNSHIP COMMITTEE – Mr. Paul Peterla and Ms Yvonne Rigney were sworn in by Township Deputy Clerk Adel Gianaris.

ROLL CALL – Those present were Committeeman Dennis Roohr, Committeewoman Yvonne Rigney, Committeeman Rick Koshak, Committeeman Paul Peterla, and Deputy Township Clerk Adel Gianaris. Absent: Committeeman Patrick Murphy, Township Attorney, Kelly Grant. Committee verbally agreed that Mr. Murphy be given an excused absence due to an injury.

INVOCATION: Committeewoman Yvonne Rigney was asked to give the invocation.

ELECTION OF MAYOR

The Township Deputy Clerk, Adel Gianaris asked for nominations for Mayor for the year 2018. Committeeman Koshak offered a motion to appoint Dennis Roohr for Mayor for 2018 and was seconded by Committeeman Peterla. There were no other nominations, and the Deputy Clerk took roll-call on nomination of Mr. Roohr. Roll call: approved unanimously.

Township Deputy Clerk, Adel Gianaris swore in Dennis Roohr as Mayor for 2018. Mayor Roohr thanked the Committee.

ELECTION OF DEPUTY MAYOR

Deputy Clerk Gianaris asked for nominations for Deputy Mayor. Committeeman Roohr offered a motion to appoint Committeeman Peterla, Deputy Mayor for 2018 and was seconded by Committeeman Rigney. There was no other nominations Roll call: approved unanimously. Mayor Roohr swore in Paul Peterla as Deputy Mayor for 2018.

RESOLUTIONS

- A. **Resolution 2018 – 1: Appointing Certain Officers, Appointees and Employees for the Year 2018**
Mayor Roohr recommended David Beck as new Land Use Board Member.
- B. **Resolution 2018 – 2: Adopting a Schedule of Regular Meeting Dates, Times and Places for the Township Committee for the Year 2018**
- C. **Resolution 2018 – 3: Appointing Certain Professionals for the Year 2018**
- D. **Resolution 2018 – 4: Establishing a Holiday Schedule for Certain Township Employees**
- E. **Resolution 2018 – 5: Fixing the Rate of Interest to be Charged on Delinquent Taxes and Assessments**
- F. **Resolution 2018 – 6: Establishing a Cash Management Plan for 2018**
- G. **Resolution 2018– 7: Authorizing the Municipal Assessor to File Appeals, (Including Omitted and Added Assessment Appeals) and Rollback Complaints with the Burlington Count Board of Taxation**
- H. **Resolution 2018 – 8: Approving a Temporary Budget**
- I. **Resolution 2018 – 9: Appointing Kyle Tuliano the Township Deputy Emergency Management Director for 2017 Recommendation made by OEM Director Patrick Murphy**
- J. **Resolution 2018 – 10: Establishing Service Charges for Certain Checks which are Returned for Insufficient or Dishonored Funds**

- K. Resolution 2018 – 11: Authorizing Approval of Contract 2018 Annual Software Support Agreement with Edmunds & Associates
- L. Resolution 2018 – 12: Re-Establishing a Petty Cash Fund for the Municipal Clerk
- M. Resolution 2018 – 13: “Voided”
- N. Resolution 2018 – 14: Authorizing Fees for Use of the Senior Citizen and Community Center and a Refundable Deposit for Use of Cookstown Park
- O. Resolution 2018 – 15: Designating Official Newspapers
Committeeman Peterla offered a motion to approved Resolution 2017-01 through Resolution 2017-15, seconded by Committeeman Koshak. Roll Call Vote: Approved unanimously.
- P. Resolution 2018 – 16: Authorizing the Award of a Contract for Legal Services
- Q. Resolution 2018 – 17: Authorizing the Award of a Contract for Engineering Services
Tabled: Mayor Roohr asked that the resolution be held till the next meeting to allow time for the contract to be received and reviewed
- R. Resolution 2018 – 18: Authorizing the Award of a Contract for Insurance Agent Services
- S. Resolution 2018 – 19: Authorizing the Award of a Contract for Planning Services
Tabled: Mayor Roohr asked that the resolution be held till the next meeting to allow time for the contract to be received and reviewed
- T. Resolution 2018 – 20: Authorizing the Award of a Contract for Auditor Services
- U. Resolution 2018 – 21: Authorizing the Award of a Contract for Special Counsel Services
- V. Resolution 2018– 22: Authorizing Approval of Animal Control Services
- W. Resolution 2018 -23: Authorizing Fees for Use of the Senior Citizen and Community Center and a Refundable Deposit for Use of Cookstown Park
- X. Resolution 2018- 24: Appointing Stephen J. Wenger, Prosecutor
- Y. Resolution 2018- 25: Establishing Annual Vacation and Sick Leaves for Hourly Paid Employees Working at Least Seventy Hours per Each Bi-Weekly Pay Period
- Z. Resolution 2018-26: Authorizing Professional Services Agreement with Township Public Defender
- aa. Resolution 2018-27: Amend Resolution 2015-41, Patr Time Public Works Environmental Emergency Personnel
- bb. Resolution 2018-28: Thanking 7-Eleven for their Generous Donation for the Holiday Event

Committeeman Peterla offered a motion to approved Resolution 2018-16 through Resolution 2018-28, with Resolutions 2018-17 and 2018-19 tabled, seconded by Committeeman Murphy. Voice Vote: Approved unanimously

APPROVING PAYMENT OF VOUCHERS (BILL LIST) – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Mayor Roohr read the list of invoices to be paid. Committeeman Murphy offered a motion to approve the list, for the end of December, Seconded by Committeeman Peterla. Voice Vote: Approved Unanimously.
The End of December bill list total amount was \$2,370.23

PUBLIC COMMENTS:

Mayor Roohr asked that it be noted that there is no public in attendance.

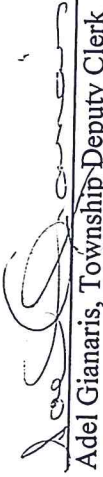
MAYOR COMMENTS: - Mayor Roohr discussed the public works equipment and maintenance. Mayor Roohr also noted the addition of the Republic Bank to Resolution 2018-06 Establishing Cash Management Plan. The committee voiced their approval to have Mayor continue the changeover. The Mayor Roohr discussed the township insurance.

COMMITTEE COMMENTS: Committeewoman Rigney wish all a good year and appreciates the committee's trust in her doing this job. Committeeman Murphy looks forward to the New Year and continuation of the committee to work as a team to get work done. Committeeman Koshak thanked all present and is proud of the committee and the work they have done. . Committeeman Peterla offered a special thanks to Mayor Roohr for all his hard work, the town looks great, the Mayor was able to get someone to put up holiday street lights and they look great. Thanks to the services from the Fire Department and Police Department. Committeeman Murphy thanked everyone. Continue as a team to get work done. Mayor Roohr commented that Committeeman Peterla will again be the representative at the Firemen's Banquet.

ADJOURNMENT

Committeeman Murphy offered a motion to adjourn at 10:40 a.m. and was seconded by Committeeman Peterla. The motion carried on unanimous voice vote.

Respectfully submitted,


Adel Gianaris, Township Deputy Clerk

**NEW HANOVER TOWNSHIP
REGULAR MEETING MINUTES
FEBRUARY 20, 2018, 7:00 PM**

Requirements of the Sunshine Law were read: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018 emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 3, 2018.

ROLL CALL – Those present were Mayor Roohr, Deputy Paul Peterla, Committeeman Rick Koshak, Committeeman Patrick Murphy, Committeewomen Yvonne Rigney, Deputy Clerk Adel Gianaris and Township Solicitor Kelly Grant.

APPROVAL OF MINUTES

Regular Meeting, December 12, 2017

Committeeman Koshak offered a motion to approve the minutes of December 12, 2017, seconded by Committeeman Peterla. Voice Vote: approved.

Reorganization Meeting, January 1, 2018 (Board of Health Minutes)

Committeeman Peterla offered a motion to approve the minutes of January 1, 2018, seconded by Committeewoman Rigney. Committeeman Murphy abstained. Voice Vote: approved.

INTRODUCE NEW HANOVER TOWNSHIP BUDGET FOR 2018 AND SET DATE FOR PUBLIC HEARING – APPROVAL

Mayor Roohr asked that the record there was no public in attendance.

RESOLUTIONS:

- a) **Resolution 2018-17: Authorizing Professional Services Agreement with Township / Joint Land Use Board Engineer**
Committeeman Murphy offered a motion to approved Resolutions 2018- 17, Seconded by Committeewoman Rigney. Roll Call Vote: Approved unanimously
- b) **Resolution 2018-19: Authorizing Professional Services Agreement with Township / Joint Land Use Board Engineer**
Committeeman Murphy offered a motion to approved Resolutions 2018-19, Seconded by Committeewoman Rigney. Roll Call Vote: Approved unanimously
- c) **Resolution 2018-29: Authorize 2019 New Hanover Township / Wrightstown Borough Municipal Alliance Grant Application**
Committeeman Peterla offered a motion to approved Resolutions 2018-29, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously
- d) **Resolution 2018-30: Authorizing the Signing of Agreement with Burlington County Highway Department Division of Mosquito Control**
Committeeman Murphy offered a motion to approved Resolutions 2018-30, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously
- e) **Resolution 2018-31: Amendment on Resolution 2018-01, Appointing Certain Officers, Appointees and Employees**
Committeeman Peterla offered a motion to approved Resolutions 2018-31, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously
- f) **Resolution 2018-32: Appointing Deputy Clerk**
Committeeman Murphy offered a motion to approved Resolutions 2018-32, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously
- g) **Resolution 2018-33: Appointing Deputy Clerk as Records Clerk**
Committeeman Murphy offered a motion to approved Resolutions 2018-33, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously
- h) **Resolution 2018-34: Authorizing Renewal of the Term of a Shared Services Agreement with Bordentown, Chesterfield, New Hanover, North Hanover and Springfield Townships Concerning Extra Duty Assignments of Police Officers**
Committeewoman Rigney offered a motion to approved Resolutions 2018-34, Seconded by Committeeman Murphy . Voice Vote: Approved unanimously

- i) **Resolution 2018-35: Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

Committeeman Murphy offered a motion to approved Resolutions 2018-35, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

- j) **Resolution 2018-36: Authorizing Reading of 2018 Municipal Budget by Title**

Committeeman Murphy offered a motion to approved Resolutions 2018-36, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

- k) **Resolution 2018-37: Support of the (FOP) Fibrodysplasia Ossificans Progressive Awareness Initiative**

Committeewoman Rigney offered a motion to approved Resolutions 2018-37, Seconded by Committeeman Peterla. Roll Call Vote: Approved unanimously

- l) **Resolution 2018-38: Concerning Draft Beekeeping Regulations**

Committeeman Koshak offered a motion to approved Resolutions 2018-38, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

- m) **Resolution 2018-39: Appointing Donna Mull as Deputy Registrar**

Committeeman Murphy offered a motion to approved Resolutions 2018-33, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

- n) **Resolution 2018-40: Appointing Certain Professionals**

Committeeman Peterla offered a motion to approved Resolutions 2018-40, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

- o) **Resolution 2018-41: Appointing Certain Professionals**

Committeeman Peterla offered a motion to approved Resolutions 2018-41, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

- p) **Resolution 2018-42: Authorizing Transfers of Funds During the Last Two Months of the Current Fiscal Year and the first Three Months of the Subsequent Year**

Committeeman Koshak offered a motion to approved Resolutions 2018-42, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

- q) **Resolution 2018-43: Appointing a Municipal court Judge for shared Court Service on Behalf of Wrightstown Borough**

Mayor Roohr explained that the judges appointment with the township expires in June of this year.

Committeeman Murphy offered a motion to approved Resolutions 2018-43, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

- r) **Resolution 2018-44: Authorizing Tax Overpayment Refund**

Committeeman Peterla offered a motion to approved Resolutions 2018-44, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously

- s) **Resolution 2018-45: Authorizing the Appointment of Police Officer**

Mayor Roohr explained that the new officer would start on February 26th and the officers name was Zach but unsure of spelling of the last name. The committee agreed that the Deputy Clerk would get the correct information from Sgt. Tuliano.

Committeeman Murphy offered a motion to approved Resolutions 2018-45, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

APPROVING PAYMENT OF VOUCHERS (BILL LIST) – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Mayor Roohr read off the list of additional invoices to be added: JCP&L, \$3973.17; Bowman & Co., \$12,000; NJ Planning Official, \$325.00 \$27,085.00. Committeeman Murphy offered a motion to approve the list, Seconded by Committeeman Peterla. Voice Vote Approved. The February bill list total amount was \$475,178.45

REPORT FROM TOWNSHIP MAYOR:- Mayor Roohr read a letter received from a resident/owner of properties 105 and 107 Bunting Bridge Road. requesting permission to remove five trees from his property . Mr. Malloy stated he would hire a professional tree expert to remove trees, grind stumps and haul away at his expense. The Committee verbally agreed to the request, with Mayor Roohr adding that resident be made aware

that he is liable and the township was not responsible to replace the five trees.

The mayor indicated that he had received notice that the Department of Transportation that New Hanover would Receive Municipal aid in the amount of \$230,473 for the Bunting Bridge Road Improvements Phase II, and asked to add a resolution to the agenda to accept the grant money. The committee voice approval to add resolution to the agenda.

The Mayor discussed the progress and benefits of the ongoing negotiations with Republic Bank. There are less to no bank charges and the interest is higher. Republic will not provide armor car service therefore the police will have to transport. The new branch office in Mount Holly has not been built as of yet and the Mayor indicated we would be dealing with the Medford branch which is the closest bank at this time.

- t) **Resolution 2018-46: Authorizing the Acceptance of the New Jersey Department of Transportation Municipal Aid Program for the Bunting Bridge Road Improvement Project Phase-II FY 2018**

Committeeman Peterla offered a motion to approved Resolutions 2018-46, Seconded by Committeeman Murphy. Roll Call Vote: Approved unanimously

PUBLIC COMMENTS – PUBLIC COMMENTS – Committeeman Koshak offered a motion to open the floor to the public, seconded by Committeeman Peterla. Voice Vote: Approved unanimously

Township resident, Robert Ford asked about the hiring of a new police office (resolution 2018-45) Fire Chief, Buddy Wilkins asked if the committee had reviewed the fire departments request for funds, indicating the air bottles and turnout gear expiration was approaching. Chief Wilkins indicated the department was waiting on a response for a federal AFG Grant they had submitted. Mayor Roohr gave examples on current township debts and tax increases. Chief Wilkins provided the township with 2017 expense sheet and current Truck Service Sheet. Chief Wilkins thanked Committeeman Peterla for attending the Fireman's Dinner.

Committeeman Peterla offered a motion to close the floor to the public at 7:53 pm, seconded by Committeeman Murphy. Voice Vote: Approved unanimously

COMMITTEE COMMENTS – Committeeman Murphy thanked the Fire Department for their good job.

EXECUTIVE SESSION: Not Needed

ADJOURNMENT - There being no further business, Committeeman Koshak offered a motion to adjourned at 8:07 pm seconded by Committeeman Murphy. Unanimously Approved

Respectfully submitted,


Adel Gianaris, Township-Deputy Clerk

**NEW HANOVER TOWNSHIP
REGULAR MEETING MINUTES
MARCH 20, 2018, 7:00 PM**

Requirements of the Sunshine Law were read: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018 emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 3, 2018.

ROLL CALL – Those present were Mayor Roolhr, Deputy Paul Peterla(arrived at 7:02 pm after roll call), Committeeman Rick Koshak, Committeeman Patrick Murphy, Committeewomen Yvonne Rigney, Deputy Clerk Adel Gianaris and Township Auditor: Robert Nehila Absent: Township Solicitor Kelly Grant.

APPROVAL OF MINUTES

Regular Meeting, February 20, 2018

Committeeman Koshak offered a motion to approve the minutes of February 20, 2018, seconded by Committeeman Peterla. Voice Vote: approved.

PUBLIC HEARING: Second Reading, Final Adoption

Committeeman Peterla offered a motion open the floor to the public at 7:05 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

Having no public comments Committeeman Peterla offered a motion close the floor to the public at 8:06 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

**CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and members of Township Committee of the Township of New Hanover in the County of Burlington finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$15,512.08 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Mayor and members of Township Committee of the Township of New Hanover, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of New Hanover shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$54,292.28, and that the CY 2018 municipal budget for the Township of New Hanover be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Committeeman Koshak offered a motion to adopt Ordinance 2018-01, seconded by Committeeman Peterla. Roll Call Vote: Koshak, Murphy, Peterla, Rigney, Roolhr. Approved Unanimously

INTRODUCE ORDINANCE 2018-02 AND SET DATE FOR PUBLIC HEARING

FIRST READING: Introduction of Ordinance 2018-02; To Amend Chapter 82, Construction Codes, Uniform, Section 3: Fees of the Code of the Township of New Hanover to Establish Uniform Construction Code Fees as Required by the Department of Community Affairs

Mayor Roohr read the changes in the ordinance with the addition of the changes for the Zoning Application.

Committeeman Peterla offered a motion to set the public hearing date of April 10, 2018 at 7:00 pm, seconded by Committeeman Murphy. Roll call: Murphy, Koshak, Peterla, Rigney, Roohr. Approved unanimously

INTRODUCE ORDINANCE 2018-03 AND SET DATE FOR PUBLIC HEARING

FIRST READING: Introduction of Ordinance 2018-03; Installation of a Cross Walk on Main Street

Mayor Roohr indicated that he has estimated the cross walk will be located in the center of the block between Hockamick Road and Bunting Bridge Roads, approximately 325 feet from each road. This will help the safety of those using the walkway to have ample time to cross as vehicles turning on to Main Street.

Committeeman Peterla offered a motion to set the public hearing date of April 10, 2018 at 7:00 pm, seconded by Committeeman Murphy. Roll call: Murphy, Koshak, Peterla, Rigney, Roohr. Approved unanimously

INTRODUCE ORDINANCE 2018-04 AND SET DATE FOR PUBLIC HEARING

TABLED

Ordinance 2018-04; An Ordinance of the Township of New Hanover by Which the Township Becomes a member of the Burlington County Energy Aggregation Program

Mayor Roohr indicated that he did not fully understand this ordinance and recommended it be Tabled until the April 10th meeting when Kelly Grant could better explain

Committeeman Murphy offered a motion to Table introduction until the next meeting when the attorney would be present, April 10, 2018 at 7:00 pm, seconded by Committeeman Peterla. Voice Vote Approved

RESOLUTIONS:

a) Resolution 2018-47: Self-Examination of Budget (as required by DCA)

Committeeman Peterla offered a motion to approved Resolutions 2018- 47, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

b) Resolution 2018-48: Authorizing Reading of the 2018 Municipal Budget by Title Hearing / Second Reading of New Hanover Township Budget for 2018

Township Auditor, Robert Nehila, reviewed the budget indicating page 5 had been revised and viewed by the Township CFO and had her blessing.

Committeeman Peterla offered a motion to approved Resolutions 2018-48, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

c) Resolution 2018-49: Public Hearing and Adoption of the 2017 Municipal Budget

Committeeman Murphy offered a motion to open the floor to the public, seconded by Committeeman Peterla. Voice Vote: Approved unanimously

Township Resident Carey Pritchett asked if he could get a copy of the budget. The Deputy Clerk stated that the budget notice was published and indicated that it had been made available to the public prior to the meeting. The Deputy Clerk indicated that she could make a copy after the meeting. Mayor Roohr offered his copy to Mr. Pritchett

Committeeman Peterla offered a motion to close the floor to the public seconded by Committeeman Murphy. Voice Vote: Approved unanimously

Committeeman Koshak offered a motion to approve Resolution 2018-49, Seconded by Committeeman Murphy. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

d) Resolution 2018-50: Authorizing the Hiring of Fire and Plumbing Subcode Officials

Mayor Roohr explained that EIC had broken their contract for inspecting properties within the Township and the construction official had provided the private contractors (1099).

Committeeman Koshak offered a motion to approved Resolutions 2018-50, Seconded by Committeeman Peterla. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

- e) **Resolution 2018-51: Authorizing the Hiring of Electrical Subcode Officials**
Mayor Roohr explained that Construction Official, Alan Wilkins was qualified to be the electrical subcode official and would have a salary increase as amended on Resolution 2018-52

Committeeman Peterla offered a motion to approved Resolutions 2018-51, Seconded by Committeeman Murphy. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

- f) **Resolution 2018-52: Amendment on Resolution 2018-01 "Schedule A' Appointing Certain Officers, Appointees and Employees**

Committeeman Peterla offered a motion to approved Resolutions 2018-52, Seconded by Committeeman Murphy. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

APPROVING PAYMENT OF VOUCHERS (BILL LIST) – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Mayor Roohr read off the list of additional invoices to be added: Petty Cash, \$178.01

Committeeman Murphy offered a motion to approve the list with the addition, Seconded by Committeewoman Rigney.

Voice Vote Approved. The February bill list total amount with addition was \$52,769.05

REPORT FROM TOWNSHIP MAYOR.- Mayor Roohr discussed the tax office location of a property that was bankrupt in 2009 that was not followed up and the proof of claim was not sent to bankruptcy court by the past administrator. No payment for arrears were made and is still on the tax books. Mayor Roohr indicated that he would have the Attorney draw up a resolution to cancel the tax in the amount of \$4,835.17.

Committeeman Peterla offered a motion to cancel the tax, seconded by committeewoman Rigney. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

Mayor Roohr discussed disposing of a police vehicle, 2004 Dorango and a Township vehicle, 2001 Ford Crown Vic. Discussion continued on the Parks grant, ball field; Bunting Bridge Road Phase I & II and the Public hearing for the CDBG Grant setting a date & time for the hearing at the next meeting on May 10th at 7:00 pm.

Mayor Roohr indicated that the baseball field will again be used this season by the Iron Pigs which have changed their name to the Spartans. The Spartans will maintain the playing field and asked if they could use a piece of the old fence laying behind the public works building. The committee voiced their approval. The Spartans also asked permission to use the garage by the rest rooms (facing Hockamick Road) to store their lawn mower. The committee voiced their approval and the Mayor added that they were to supply their own lock with a copy given to the Deputy Clerk, and loss or damage while being stored was their responsibility.

RESOLUTION:

- g) **Resolution 2018-53: Setting a Time and Date for a Public Hearing for the Community Development Block Grant Funds**

Committeeman Koshak offered a motion to approved Resolutions 2018-53, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

PUBLIC COMMENTS Committeeman Peterla offered a motion to open the floor to the public at 7:55 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

Fire Chief, Buddy Wilkins, asked if the fire inspection service for the Fire Trucks he provided at the last meeting had been reviewed. The Mayor indicated the Committeeman Murphy was to look into it and then reviewed the list of dispatch call in and out of the township. Resident Carey Pritchett asked why there was a problem. The residents need to know the fire department will respond and be confident that the fire trucks will roll out when called. The Mayor stated that he agreed. Discussion ensued. Fire Department Retired Life Member, Mike Ivins, indicated that there is wear and tear on twenty year old trucks that would cost thousands to replace. Mr. Ivins indicated that it was a safety issue with pennies compared to dollars. Mayor Roohr left the Dias and ask if he could approach and sit down with Mr. Ivins. Discussion ensued. Resident Robert Ford indicated that he expected the township to respond. The Mayor continued to read the list aloud of call reported by dispatch. Chief Wilkins indicated that the print out does not give all the facts. Discussion ensued. Resident Mr. Trembula indicated the on call for the fire department was incorporated for New and North Hanover. The majority of the membership in New Hanover reside in North Hanover. Discussion ensued. Mayor Roohr indicated that if we all have the same goals, on the same page, just not working together.

Having no further comments Committeeman Koshak offered a motion to close the floor to the public at 8:20 pm, seconded by Committeeman Peterla. Voice Vote: Approved unanimously

COMMITTEE COMMENTS – Committeewoman Rigney indicated that due to the current weather of ice & snow she recommends the Easter Egg Hunt scheduled for the upcoming weekend be cancelled and rescheduled for the following Saturday, May 31st from 10:00 through 11:00 am. The change could be noted on the electric sign. The committee voiced their approval. Mayor Roohr discussed COAH. Committee agreed that the Mayor should proceed as he is currently.

RESOLUTION:**h) Resolution 2018-54: Resolution to Convene Executive Session**

Committeeman Peterla offered a motion to approved Resolution 2018-532 To Convene into Executive Session at 8:30 pm, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

EXECUTIVE SESSION EXECUTIVE SESSION: Mayor Roohr indicated that no action would be taken after the Executive Session. COAH negotiations

Committeeman Murphy offered a motion to return to the general meeting at 8:50 pm, seconded by Committeewoman Rigney. Voice Vote: Approve unanimously

ADJOURNNMENT - There being no further business, Committeeman Murphy offered a motion to adjourn at 8:53 pm seconded by Committeewoman Rigney. Unanimously Approved

Respectfully submitted,


Adel Gianaris, Township Deputy Clerk

**NEW HANOVER TOWNSHIP
REGULAR MEETING MINUTES
April 10, 2018, 7:00 PM**

Requirements of the Sunshine Law were read: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018 emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 3, 2018.

ROLL CALL – Those present were Mayor Roothr, Deputy Paul Peterla(arrived at 7:02 pm after roll call), Committeeman Rick Koshak, Committeeman Patrick Murphy, Committeewomen Yvonne Rigney, Deputy Clerk Adel Gianaris and Township Solicitor Kelly Grant. Absent:

APPROVAL OF MINUTES

Regular Meeting, March 20, 2018

Committeeman Koshak offered a motion to approve the minutes of March 20, 2018, seconded by Committeeman Peterla. Voice Vote: approved.

PUBLIC HEARING: Community Development Block Grant Funds

The Mayor discussed the application for the Community Development Block Grant to the public. The Mayor went into detail explaining that the funds were to replacement of the heating system at the Senior Community Center and construct handicapped ramps along Bunting Bridge Road. Discussion ensued.

Committeeman Murphy offered a motion open the floor to the public at 7:02 pm, seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

Having no public comments Committeeman Peterla offered a motion close the floor to the public at 7:03 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

PUBLIC HEARING: Second Reading, Final Adoption

Committeeman Peterla offered a motion open the floor to the public at 7:04 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

Having no public comments Committeewoman Rigney offered a motion close the floor to the public at 7:05 pm, seconded by Committeeman Murphy. Voice Vote: Approved unanimously

**AN ORDINANCE OF THE TOWNSHIP OF NEW HANOVER
TO AMEND CHAPTER 82, CONSTRUCTION CODES, UNIFORM,
SECTION 3: FEES
OF THE CODE OF THE
TOWNSHIP OF NEW HANOVER TO ESTABLISH UNIFORM
CONSTRUCTION CODE FEES AS REQUIRED BY THE DEPARTMENT
OF COMMUNITY AFFAIRS**

WHEREAS, the Township Committee of the Township of New Hanover recognizes the need to bring its current code relating to Uniform Construction Code fees into conformity and consistency with N.J.S.A. 52:27D-119.

BE IT ORDAINED AND ENACTED, by the Township Committee of the Township of New Hanover as follows:

SECTION 1

The Township Committee, for the aforementioned reasons, hereby repeals Chapter 82, Section 3 of the Code of the Township of New Hanover and substitutes the following new section therefore, and adopts the provisions set forth herein:

Section 82-3 Fees

a) General

1. The fee for plan review, computed as a percentage of the fee for a construction permit, shall be paid at the time of application for a permit. The amount of this fee shall then be deducted from the amount of the fee due for a construction permit, when the construction permit is issued. Plan review fees are not refundable.
 2. The fee to be charged for a construction permit will be the sum of the basic construction fee plus all applicable special fees, such as elevator or sign fees. This fee shall be paid before a permit is issued.
 3. The fee to be charged for a certificate of occupancy shall be paid before a certificate is issued. This fee shall be in addition to the construction permit fee.
- b) Enforcing Fees Shall Be as Follows:
1. Plan review fee: The fee for plan review shall be twenty percent (20%) of the amount to be charged for a new construction permit, except the elevator devices plan shall be as in (b) 6 and 7 below.

2. The basic construction fee shall be the sum of the parts computed on the basis of volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and devices and the number of sprinklers, standpipes and detectors (smoke and heat) at the unit rates provided herein plus any special fees.

I. Building Volume or Cost:

The fees for new construction or alterations are as follows:

- (1) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be in the amount of \$0.035 per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in articles 3 and 4 of the building subcode; except that the fee shall be \$0.020 per cubic foot of volume for use groups A-1, A-2, A-3, A-4, A-5, F-1, F02, S-1 and S-2, and the fee shall be \$0.005 per cubic foot for structures on farms, including commercial farm building under N.J.A.C. 5:23-3.2(d), with the maximum fee for such structures on farms not to exceed \$1,000.00. The minimum fee for building shall be \$75.00.
- (2) Fees for renovations, alternations and repairs or site construction associated with pre-engineered systems of commercial farm buildings, premanufactured construction, and the external utility connection for premanufactured construction shall be based upon the estimated cost of work. The fee shall be in the amount of \$30.00 per \$1,000.00 of estimated cost up to and including \$50,000; from \$50,001.00 to and including \$100,000.00, the additional fee shall be in the amount of \$21.00 per \$1,000.00 of estimated cost; the additional fee above \$100,001.00 shall be \$18.00 per \$1,000.00 of estimated cost. For the purpose of determining estimated cost, the applicant shall submit to the Township Construction Official such cost data as may be available produced by architect or engineer of record, or by a recognized estimating firm, or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The Construction Official shall make the final decision regarding estimated cost.
- (3) Fees for additions shall be computed on the same basis as for new construction for the added portion.
- (4) Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with items (2) and (3) above.
- (5) The fee for tents, in excess of 900 square feet or more than 30 feet in any dimension, shall be \$92.00.
- (6) The fee for roofing and siding work completed on structures in use group R-5 and R-4 shall be \$75.00.

II. Plumbing Fixtures and Equipment: The fees shall be as follows:

- (1) The fee shall be in the amount of \$15.00 per fixture, piece of equipment or appliance connected to the plumbing system, and for each appliance connected to the gas piping or oil piping system, except as indicated in (b)2II(2) below.
- (2) The fee shall be \$65.00 per special device for the follows: grease traps, oil separators, refrigeration units, utility service connections; backflow preventers equipped with test ports (double check valve assembly, reduced pressure zone and pressure vacuum breaker backflow preventers), steam boilers, hot water boilers (excluding those for domestic water heating), active solar systems, sewer pumps and interceptors. There shall be no inspection fee charged for gas service entrances.
- (3) Minimum Plumbing Subcode Fee shall be \$75.00.

III. Electrical Fixtures and Devices: The fees shall be as follows:

- (1) For from one (1) to fifty (50) receptacles or fixtures the fee shall be in the amount of \$50.00; for each twenty-five (25) receptacles or fixtures in addition to this, the fee shall be in the amount of \$10.00; for the purpose of computing this fee, receptacles or fixtures shall include lighting outlets, wall switches, fluorescent fixtures, convenience receptacle, smoke and heat detectors, similar fixture, and motors or devices of less than or equal to one horsepower or one kilowatt.
- (2) For each motor or electrical device greater than one horsepower and less than or equal to 10 horsepower; and for transformers and generators greater than one kilowatt and less than or equal to 10 kilowatts, the fees shall be \$15.00.

- (3) For each motor or electrical device greater than 10 horsepower and less than or equal to 50 horse power; for each service panel, service entrance or subpanel less than or equal to 200 amperes; for each transformer and generator greater than 10 kilowatts and less than or equal to 45 kilowatts; and for each utility load management device, shall be \$75.00.
- (4) For each motor or electrical device greater than 50 horsepower and less than or equal to 100 horsepower; for each service panel, service entrance or subpanel greater than 200 amperes and less than or equal to 1,000 amperes; and for transformers and generators greater than 45 kilowatts and less than or equal to 112.5 kilowatts, the fee shall be \$225.00.
- (5) For each motor or electrical device greater than 100 horsepower; for each service panel, service entrance or sub-panel greater than 1,000 amperes; and for each transformer or generator greater than 112.5 kilowatts, the fee shall be \$500.00.
- (6) For the purpose of computing these fees, all motors except those plug-in appliances shall be counted, including control equipment, generators, transformers, and all heating, cooking or other devices consuming or generating electrical current.
- (7) Minimum Electrical Subcode Fee shall be \$75.00.

IV.

Fire Protection and Other Hazardous Equipment:

The fees for sprinklers, standpipes, detectors (smoke and heat), pre-engineered suppression systems, gas and oil fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums shall be as follows:

- (1) The fee for 20 fewer heads shall be \$65.00; for 21 and including 100 heads, the fee shall be \$120.00; for 101 to and including 200 heads, the fee shall be \$229.00; for 201 and including 400 heads, the fee shall be \$594.00; for 401 and including 1,000 heads, the fee shall be \$822.00; for over 1,000 heads, the fee shall be \$1,050.00.
- (2) The fee for one to 12 detectors shall be \$36.00; for each 25 detectors in addition to this, the fee shall be in the amount of \$12.00.
- (3) The fee for each standpipe shall be \$229.00.
- (4) The fee for each independent pre-engineered system shall be \$92.00.
- (5) The fee for each gas or oil fired appliance that is not connected to the plumbing system shall be \$50.00.
- (6) The fee for each kitchen exhaust system shall be \$75.00.
- (7) The fee for each incinerator shall be \$365.00.
- (8) The fee for each crematorium shall be \$365.00
- (9) The minimum Fire Subcode fee is \$75.00

V.

Fees for Certificates and other Permits are as follows:

- (1) The fee for a demolition or removal permit shall be \$100.00 for a structure of less than 5,000 square feet in area and less than 30 feet in height, for one or two-family residences (use group R-# of the Building Code), and structures on farms including commercial farm buildings under N.J.A.C. 5:23-3.2(d), and \$120.00 for all other use groups.
- (2) The fee for a permit to construct a sign shall be in the amount of \$1.20 per square foot surface area of this sign, computed on one side only for double-faced signs. The minimum fee shall be \$75.00
- (3) The fee for a certificate of occupancy shall be in the amount of 10% of the new construction fee. The minimum fee shall be \$85.00.
- (4) The fee for a certificate of occupancy for one and two family residences of less than 5,000 square feet in area and less than 30 feet in height, and for farm structures and commercial farm buildings, shall be \$75.00.
- (5) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$120.00.

- (6) The fee for a certificate of continued occupancy issued under N.J.A.C. 5:23-2.23(c) shall be \$120.00.
- (7) The fee for plan review of a building for compliance under the alternate systems and non-depletable energy source provisions of the energy subcode shall be \$274.00 for one and two-family homes (use group R-3 of the building subcode), and for light commercial structures having the indoor temperature controlled from a single point, and \$1,369.00 for all other structures.
- (8) The fee for an application for a variation in accordance with N.J.A.C. 5:23-2.10 shall be \$594.00 for Class I structures and \$120.00 for Class II and Class III structures. The fee for resubmission of an application for a variance shall be \$229.00 for Class I structures and \$65.00 for Class II and Class III structures.
- (9) The fee for a permit of lead hazard abatement work shall be \$140.00. The fee for a lead abatement clearance certificate shall be \$46.00.
- (10) For cross Connections and backflow preventers that are subject to testing, requiring re-inspection annually, the fee shall be \$75.00 for each device when they are tested.
- (11) Annual fees shall be as set forth in N.J.A.C. 5:23-4.20(c)5.
- (12) The fee for plan review for elevator devices in structures in Use Groups R-3, R-4 and for elevator devices wholly within dwelling units in R-2 structures shall be \$50.00 for each device.
- (13) The fee for plan review for elevator devices in structures in Use Groups other than R-3 R-4 and devices in R-2s exempted by (b)6 above shall be \$260.00 for each device.
- (14) The fees for elevator device inspections and tests shall be as set forth in N.J.A.C. 5:23-12.
- (15) The fee for a mechanical inspection in Use Group R-3 or R-4 structure by a mechanical inspector shall be \$50.00 for the first device and for \$10.00 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment inspected.
- (16) Pools – The fee for pools shall be in the amount for \$200.00 for inground pools and \$75.00 for all others.
- (18) Fences – The fee for fences around pools and for fences over eight feet high, the fee shall be in the amount of \$22.00 per \$1,000.00 of estimated cost of work.
- (19) When the Township contracts with a private third party agency, the fees shall be as percentage of the fees as listed in the Departmental fees pursuant to N.J.A.C. 5:23-4.20.
- (20) When the Township contracts with a third party agency an administrative fee in the amount of 15% shall be added to the fee.
- (21) State fees shall be collected pursuant to N.J.A.C. 5:23-4.19(b).
- (22) Where the DCA is acting as the elevator subcode official for the Township of New Hanover, elevator subcode fees shall be departmental fees as set forth in N.J.A.C. 5:23-4.20(c)6 and 7 for plan review and N.J.A.C. 5:23-12-1, et seq. for inspections.

VI. Fees for Zoning Permit Application are as follows:

- (1) Fence Application is \$20.00
- (2) In-ground Pool is \$50.00
- (3) Above Ground Pool is \$20.00
- (4) Garage is \$50.00
- (5) Barn / Pole barn / Shed is \$50.00
- (6) Patio / Deck is \$20.00
- (7) Home Addition is \$50.00
- (8) New House is \$100.00
- (9) Commercial Buildings is \$100
- (10) Sign is \$50

SECTION II

The Township Committee, for the aforementioned reasons, hereby amends Chapter 82 of the Code of the Township of New Hanover to re-adopt Section 6 as set forth herein for the reasons set forth above:
Chapter 82-6 Waiver of Building Permit Fees; Disabled Persons

1. No person shall be charged a construction permit surcharge fee or enforcing agency fee for a construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by disabled persons to an existing private structure or any of the facilities contained therein.
2. A disabled person, or parent or sibling of a disabled person, shall not be charged for a building permit for any construction, reconstruction, alternation or improvement which promotes accessibility to his or her own living unit.
3. Disabled person means a person who has the total or permanent inability to engage in any substantial gainful activity by reason of any mentally determinable physical or mental impairment, including blindness, and shall include, but not be limited to, any resident of this State who is disabled pursuant to the Federal Social Security Act *42 U.S.C., Section 416 (or the Federal Railroad Retirement Act of 1974, Section 231, et seq.), or is stated as having a 60% disability or higher pursuant to any federal law administered by the United States Veterans' Act. For purposes of this subsection, "blindness" means central visual acuity of 20/200 or less in the better eye with the use of a correcting lens. An eye which is accompanied by a limitation in the fields of vision such that the widest diameter of the visual field subtends an angle no greater than 20 degrees shall be considered as having a central visual acuity of 20/200 or less.

SECTION III

This Ordinance shall take effect upon final passage and publication according to law.

SECTION IV

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION VI

If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Committeewoman Rigney offered a motion to adopt Ordinance 2018-02, seconded by Committeeman Murphy.
Roll Call Vote: Koshak, Murphy, Peterla, Rigney, Roohr. Approved Unanimously

Township Resident, Carey Pritchett asked if there was a way he could get a copy of the ordinance. The Mayor indicated that he did not have an extra copy to hand out but it had been made available to the public since the last meeting on March 20th.

PUBLIC HEARING: Second Reading, Final Adoption

Committeeman Koshak offered a motion open the floor to the public at 7:08 pm, seconded by Committeeman Murphy. Voice Vote: Approved unanimously

Township residents, Carey Pritchett and Robert Ford both said it was a great idea indicating a thumbs up.

Having no further public comments Committeeman Peterla offered a motion close the floor to the public at 8:09 pm, seconded by Committeeman Koshak.

Roll Call Vote: Koshak, Murphy, Peterla, Rigney, Roohr. Approved Unanimously

AN ORDINANCE OF THE TOWNSHIP OF NEW HANOVER, STATE OF NEW JERSEY ESTABLISHING A CROSSWALK ON MAIN STREET (CR #667)

WHEREAS, the Township of New Hanover is responsible for promulgating regulations to protect the health, safety and general welfare of its residents; and

WHEREAS, N.J.S.A. 39:4-8 permits a municipality to establish certain regulations to control traffic in public streets and roadways under the jurisdiction of the Township of New Hanover in the interest of public safety; and

WHEREAS, the Township of New Hanover has determined that it is appropriate to install a crosswalk across a portion of Main Street CR #667 in the area between the intersections of Main Street and Bunting Bridge Road and Hockamick Road, respectively; and

WHEREAS, the Township of New Hanover and the County of Burlington have agreed to transfer jurisdiction of portions of CR #667 to each other, whereby that portion of CR #667, which is also designated as Main Street, will be under the jurisdiction of the Township of New Hanover; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of New Hanover, County of Burlington, State of New Jersey, as follows:

Section I.

- (A) The purpose of this Ordinance is to establish a crosswalk at a certain area, particularly described as being located 305 feet north of the centerline intersection of Hockamick Road and Main Street (CR #667), that is open to the public or to which the public is invited as set forth below.
- (B) Pursuant to N.J.S.A. 39:4-8, the location herein described is designated as a Crosswalk:
- (C) Regulatory and warning signs shall be erected and maintained to effect the purpose of said crosswalk in accordance with the Manual on Uniform Traffic Control Devices.

Section II. Repealer, Severability and Effective Date.

- (A) Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- (B) In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Council hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- (C) This ordinance shall take effect immediately upon adoption and publication of notice of adoption as provided by law.

Committeeman Peterla offered a motion to adopt Ordinance 2018-03, seconded by Committeeman Koshak. Roll Call Vote: Koshak, Murphy, Peterla, Rigney, Roohr. Approved Unanimously

INTRODUCE ORDINANCE 2018-04 AND SET DATE FOR PUBLIC HEARING

Ordinance 2018-04; An Ordinance of the Township of New Hanover by Which the Township Becomes a member of the Burlington County Energy Aggregation Program

Township Attorney, Kelly Grant discussed the benefits of program indicating it was 5% less and that residents could opt out of participation if they chose to do so. If approved it could start as early as June 1st. Discussion ensued

Committeewoman Rigney offered a motion to set public hearing date of May 8, 2018 at 7:00 pm, seconded by Committeeman Peterla. Voice Vote Approved

RESOLUTIONS:

a) Resolution 2018-55: Authorizing the Refund of Real Estates Taxes on Block 3, Lot 8

Committeeman Peterla offered a motion to approved Resolutions 2018- 55, Seconded by Committeeman Murphy. Roll Call Vote: Koshak, Murphy, Peterla, Rigney, Roohr. Approved Unanimously

b) Resolution 2018-56: Authorizing Cancellation of Outstanding Tax

Mayor Roohr discussed the uncollected debt after bankruptcy in 2009 and the need to cancel the tax on the above property. Attorney, Kelly Grant will draft the resolution.

Committeeman Murphy offered a motion to approved Resolutions 2018-56, Seconded by Committeeman Peterla. Roll Call Vote: Koshak, Murphy, Peterla, Rigney, Roohr. Approved Unanimously

c) Resolution 2018-57: Approving the Payment for the Court Administrator, Theresa Nichols and Deputy Court Administrator, Ruth Ann Bice, to Attend Required Continuing Education

Committeeman Koshak offered a motion to approve Resolution 2018-57, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

d) Resolution 2018-58: Amending Resolution 2018-04, Holiday Schedule for Certain Township Employees

Committeeman Peterla offered a motion to approve Resolution 2018-58, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

e) Resolution 2018-59: Thanking TC Stone House Eatery for Supplying Luncheon

Committeeman Murphy offered a motion to approve Resolution 2018-59, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously

APPROVING PAYMENT OF VOUCHERS (BILL LIST) – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Deputy Clerk explained there was an error that would be corrected due to a decimal point was missing on PO 18-00171 (\$77.84 not \$7,784.00)
Committeeman Koshak offered a motion to approve the list with correction, Seconded by Committeeman Peterla.

Voice Vote Approved. The April Bill list total amount was \$377,372.48

PUBLIC COMMENTS Committeeman Koshak offered a motion to open the floor to the public at 7:25 pm, seconded by Committeeman Murphy. Voice Vote: Approved unanimously

Having no comments Committeeman Koshak offered a motion to close the floor to the public at 7:26 pm, seconded by Committeeman Peterla. Voice Vote: Approved unanimously

COMMITTEE COMMENTS – Committeewoman Rigney thanked the committee for their help at the Easter Egg Hunt. Committeeman Koshak stated everyone had a good time at the Easter Egg Hunt and was surprised at the large turnout even with the date changed. Committeeman Peterla thanked Pat, Yvonne, Adel & the Easter Bunny for a wonderful event. Committeeman Murphy indicated he is meeting with Maria from JCP&L about the street lights on Main Street. The Mayor thanked Yvonne for organizing the Easter Egg Hunt.

REPORT FROM TOWNSHIP MAYOR:- Mayor Roohr discussed speaking with Assembly Delegation. The Mayor

drafted a letter to the township residents which was given to the committee to view. Discussion ensued. The start of the Bunting Bridge Road Project was discussed. Nash Park project will begin as soon as the weather improves. Mayor Roohr would like the committee to view the zoning map and discuss at the next meeting. Discussion of an ordinance to be drafted by the Township Attorney regarding R25 & R40 lots for property maintenance of grass. Discussion ensued. Committee approved the Mayor to move forward with initiating bids for the Crown Vic, Durango and leaf blower all of which are no longer in use. A motion to advertise the auction was verbally approved by each committee member. No update on COAH at this time.

EXECUTIVE SESSION EXECUTIVE SESSION: Not needed

ADJOURNMENT - There being no further business, Committeeman Murphy offered a motion to adjourn at 7:48 pm seconded by Committeewoman Rigney . Unanimously Approved

Respectfully submitted,


Adel Gianaris, Township Deputy Clerk