



Due 10/3

COMPLETED
By: AS Date: 9/29/25

SCANNED

E-MAILED SEP 29 2025

Original Message-----

From: Alexander Costa <opra+request-81264-205e82ca@requests.opramachine.com>

Sent: Tuesday, September 23, 2025 8:12 PM

To: Amy Cosnoski <ACosnoski@pemberton-twp.com>

Subject: OPRA request - Mayor-signed letters, employee stipends, Michele Brown's official role.

Dear Pemberton Township,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

- 1) Copies of all letters signed by the mayor regarding the past due sewer and water account billing.
- 2) A list of all stipends and which employee they go to. Also, any documentation available that explains, in full and legal terms, what role(s) Michele brown holds within her capacity as "chief clerk".
- 3) Any letter connected to the Mayor's comments at the 9/17/2025 Council meeting, when the Mayor stated that he personally signed each letter sent out for back billing.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Alexander Costa

9.24.25 Sent to AS & MB
9.29.25 Sent info to requestor. Complete. AS