

**p vignuolo@verizon.net**

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**From:** Sean P. Canning <scanning@thecanninggroup.org>  
**Sent:** Thursday, January 11, 2024 12:34 PM  
**To:** Sean P. Canning  
**Subject:** QPA Proposal Borough of Milltown  
**Attachments:** QPA Proposal Milltown.pdf

Good morning all

I am very honored to provide a response to the RFP posted on the Borough website. I have a physical packet being fed exed prior to the deadline. I am quite sure my resume and experience satisfies the legal standard placed in the ad as the "**Most advantageous, price and other factors considered**" (N.J.S.A. 40A:11-6.1). I am very satisfied with the adherence to such a standard.

Thank you all and have a nice weekend.

Sean P. Canning

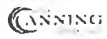
**Sean P. Canning**

The Canning Group LLC  
Managing Member

(862) 228-3563 Mobile  
scanning@thecanninggroup.org  
45 S. Park Pl 183  
Morristown, N.J. 07960  
www.TheCanningGroup.org

THE CANNING GROUP LLC

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[www.TheCanningGroup.org](http://www.TheCanningGroup.org)  
[scanning@TheCanningGroup.org](mailto:scanning@TheCanningGroup.org)

# ***QPA Services Proposal Borough of Milltown***



[www.TheCanningGroup.org](http://www.TheCanningGroup.org)  
862-228-3563

OVER 1,000  
PURCHASING  
STUDENTS  
INSTRUCTED,  
RUTGERS  
CERTIFICATIONS &  
PURCHASING  
SEMINARS

OVER 5,000 BIDS,  
RFPS, COMPETITIVE  
CONTRACTS AND  
FORMAL  
PROCUREMENTS  
CONDUCTED

QPA EXPERT,  
CURRENTLY  
SERVING 42  
TOWNS, CITIES,  
COUNTIES, JOINT  
INSURANCE  
FUNDS

## CONTACT

PHONE:  
862-228-3563

WEBSITE:  
[www.TheCanningGroup.org](http://www.TheCanningGroup.org)

EMAIL:  
[scanning@thecanninggroup.org](mailto:scanning@thecanninggroup.org)

# SEAN P. CANNING, QPA, MPA

The Canning Group LLC



## WORK EXPERIENCE

### **The Canning Group LLC CEO** **2013 to present.**

Currently QPA of record or mentor services, for **OVER 42, cities, municipalities, counties, and joint insurance funds**

### **Rutgers University Adjunct Professor** **2014-2021**

Instructed for the Center for Government Services, purchasing 1,2,3 and municipal finance. Have been the keynote speaker at two (2) state conventions, in addition to expert purchasing guest speaker at over 100 seminars.

### **Township of Mount Olive Township Administrator** **2012-2015**

Township Administrator and Qualified Purchasing Agent for large municipality with population in excess of 28,000 and combined budgets in excess of \$30 million.

### **Borough of Lincoln Park Business Administrator** **2009-2012**

Borough Administrator and Qualified Purchasing Agent for municipality with population in excess of 11,000 and combined budgets in excess of \$17 million

### **Borough of Lincoln Park Chief of Police** **2004-2010**

Chief of Police in succeeding advancement, rank and duties from 1985 through 2010. In addition to multiple levels of leadership and responsibility, purchasing function and duties have been part of since 2001.

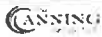
## QPA SERVICES

Mr. Sean P. Canning QPA, MPA the services, breadth, experience, and expertise is unparalleled.

As a purchasing professional I have excelled in the field, currently being the QPA of record or QPA mentor in dozens of municipalities, counties and joint insurance funds combined.

I have actively instructed Rutgers University in the purchasing program and engaged in state exam question review on multiple occasions.

# THE CANNING GROUP LLC



[WWW.TheCanningGroup.org](http://WWW.TheCanningGroup.org)  
[Info@TheCanningGroup.org](mailto:Info@TheCanningGroup.org)

## Firm profile and qualifications



### ***Here at The Canning Group LLC***

***The Canning Group was organized in 2013, based upon a belief and identification that the organizations serving our citizens were in need of institutional knowledge passed to the next generation of municipal leaders from our vastly experienced members.***

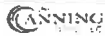
***Our members have served at the highest Level of their professions and have instructed and mentored numerous communities to a level of excellence.***

***We remain committed to achieving a level of excellence for our clients to assist them in conducting their daily concerns in serving municipal government to a level of excellence.***

### **OPERATING PHILOSOPHY**

*The Canning Group LLC's mission is to be the preeminent municipal management consulting resource in the State of New Jersey and beyond.*

*Our vision is to assist our clients in attaining a level of professionalism, efficiency, and service that is befitting our common customers: the citizens who expect and demand good government, excellent service and organizational efficiency.*



## QPA SERVICES BOROUGH OF MILLTOWN

January 16, 2024

Hon. George Murray, Mayor  
Borough of Milltown  
39 Washington Street  
Milltown, NJ 08850

### Re: Qualified Purchasing Agent Proposal

Dear Mayor Murray,

The Canning Group LLC offers public purchasing services within the State of New Jersey through our own purchasing unit. Consisting of Mr. Sean P. Canning QPA, MPA the services, breadth, experience, and expertise is unparalleled.

As a purchasing professional I have excelled in the field and have actively instructed for Rutgers University in the purchasing program.

### SCOPE OF SERVICES:

#### 1. DAILY REQUISITION APPROVAL

- a. Approve requisitions daily, through a VPN service, review and approve purchases and ensure sound purchasing policy is in place. Actively endeavor to ensure compliance with all laws and avoid any annual audit comments.

#### 2. COMMODITY AND VENDOR TRACKING

- a. We install NIGP (National Institute of Governmental Purchasing) Commodity code systems and are capable of providing active feedback to your department heads and governing body information as to where there spending goes! (Please see attachment).

### **3. UNLIMITED SUPPORT**

- a. We provide and are available for unlimited telephonic and email support daily from all personnel.

### **4. BIDS, RFP'S COMPETITIVE CONTRACTS**

- a. We have written and received over 5,000 procurements in a formal fashion. Our service provides for unlimited contract management through proper and legal procurement methods to ensure your organization is in COMPLETE compliance.
- b. Bid opening services, include recommendation memos, analytics, and resolutions of award.

### **5. PAY TO PLAY COMPLIANCE**

- a. Review vendor listing, commodity aggregation and provide municipality/ authority or Borough with an initial assessment of bid requirements/ pay to play concerns.

### **6. PURCHASING POLICY**

- a. We will Review current purchasing policy, amend or recommend legally compliant policy if necessary. Conduct one (1) purchasing training for staff if requested.

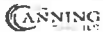
### **7. FINDING COOPERATIVE CONTRACTS FOR DEPARTMENTS**

- a. Be available during business hours for assistance on finding cooperative contracts, quotations and advice.
- b. Ensure compliance with National Cooperatives which often are misunderstood and not in compliance with LFN 2012-10.

### **8. MAINTAIN THE BID THRESHOLD**

- a. Allow the municipality/ authority or Borough the use of our Department of Community Affairs sanctioned license for bid threshold of up to \$44,000.00.

# THE CANNING GROUP LLC



[www.TheCanningGroup.org](http://www.TheCanningGroup.org)  
[Info@TheCanningGroup.org](mailto:Info@TheCanningGroup.org)

## 9. PARTNER WITH OTHER OUTSOURCED AND IN-HOUSE PROFESSIONALS

- a. To work as a partner with the Borough's outsourced and in-house professionals in all purchasing matters. Any outsourced professionals to adhere to New Jersey Local Publics Contract Law.

## 10. E-PROCUREMENT OF BIDS/ RFPS

- a. All of our procurements are conducted on e-procurement platform and in accord with New Jersey Administrative Code and Local Finance Notices. All of our public bid openings are broadcast to the public on zoom and recorded.

## 11. OUR VAST EXPERIENCE

- a. As per attached client listing, our experience surpasses most others in the business. Mr. Canning in addition to instructing Purchasing 1,2, and 3 for Rutgers, is a past Borough Administrator in multiple locations, but our current list of clients are attached

### Proposal for services:

#### 1. Naming of QPA

#### 2. Procurement, guidance, review and scope of work

**\$9,450.00/ year**

We look forward to speaking with you in potentially finding a solution for your needs as you serve the taxpayers. Thank you

Respectfully,

A handwritten signature in black ink, appearing to read "Sean P. Canning", followed by a horizontal line.

Sean P. Canning MPA, QPA

## OUR CURRENT PURCHASING CLIENTS

CITY OF ATLANTIC CITY (QPA ASSISTANCE SERVICES)

CITY OF CAPE MAY (QPA SERVICES)

ROBBINSVILLE TOWNSHIP (QPA SERVICES)

BERKELEY TWP SEWER AUTHORITY (QPA SERVICES)

BOROUGH OF SEASIDE HEIGHTS (SPECIALIZED QPA CONSULTING)

BOROUGH OF MILLTOWN (QPA SERVICES)

CITY OF ENGLEWOOD (QPA SERVICES)

BOROUGH OF JAMESBURG (QPA SERVICES)

NJ CYBER MANAGEMENT FUND (QPA SERVICES)

BOROUGH OF HOPATCONG (QPA SERVICES)

MUNICIPAL REINSURANCE HEALTH INSURANCE JOINT INSURANCE FUND (QPA SERVICES)

TOWNSHIP OF HOWELL (QPA SERVICES)

TOWNSHIP OF HOPEWELL FIRE DISTRICT #1 (QPA SERVICES)

COUNTY OF MORRIS (QPA CONSULTING SERVICES)

TOWNSHIP OF EGG HARBOR (QPA SERVICES)

SUBURBAN METRO JOINT INSURANCE FUND (QPA SERVICES)

TOWNSHIP OF TEANECK (QPA ASSIST AND MENTORING)

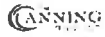
SOUTH BERGEN JOINT INSURANCE FUND (QPA SERVICES)

MERCER COUNTY (QPA CONSULTANT AND MENTORING SERVICES)



# THE CANNING GROUP LLC

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[www.TheCanningGroup.org](http://www.TheCanningGroup.org)  
[Info@TheCanningGroup.org](mailto:Info@TheCanningGroup.org)

MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND (QPA SERVICES)  
TOWNSHIP OF VERNON (QPA SERVICES)  
BOROUGH OF SADDLE RIVER (QPA SERVICES)  
OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND (QPA SERVICES)  
TOWNSHIP OF MANCHESTER (QPA SERVICES)  
NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING (NJSEM – QPA SERVICES)  
TOWNSHIP OF GREEN (QPA SERVICES)  
BOROUGH OF MIDLAND PARK (QPA SERVICES)

COUNTY OF HUDSON (QPA CONSULTNT SERVICES)  
TOWNSHIP OF EAST AMWELL (QPA SERVICES)  
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND – MEL (QPA SERVICES)  
NEW JERSEY ENVIRONMENTAL RISK MANAGEMENT FUND (QPA SERVICES)  
TOWNSHIP OF HOPEWELL (QPA SERVICES)  
ALPHA BOROUGH (QPA SERVICES)  
SUSSEX BOROUGH (QPA SERVICES)  
NEW JERSEY SCHOOLS INSURANCE GROUP (QPA SERVICES)  
TOWN OF NEWTON (QPA SERVICES)



State of New Jersey  
Department of Community Affairs



The  
Division of Local Government Services  
hereby certifies that

Sean P. Canning  
10 Garden Street  
Lincoln Park, NJ 07035

is a

**QUALIFIED PURCHASING AGENT**

6/30/2019 to 6/30/2022

Valid

Q-1356

Certification #

\_\_\_\_\_  
Signature of Registrant

  
\_\_\_\_\_  
Timothy J. Cunningham, Director

YOUR CERTIFICATION NUMBER IS: Q-1356 PLEASE USE IT ON ALL CORRESPONDENCE YOU FILE WITH THE DIVISION.

CERTIFICATION PERIOD: 6/30/2019 to 6/30/2022

USE THIS SECTION FOR NAME AND/OR ADDRESS CHANGES.

ADDRESS OF  
RECORD: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE (INCLUDE AREA CODE) \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

BUSINESS: \_\_\_\_\_

PLEASE COMPLETE AND SEND CHANGES TO:

CERTIFICATION UNIT  
DIVISION OF LOCAL GOVERNMENT SERVICES  
PO BOX 803  
TRENTON, NJ 08625-0803

December 27, 2018

Sean P. Canning  
10 Garden Street  
Lincoln Park, NJ 07035

Dear Sean P. Canning

Attached you will find the renewal of your  
*Qualified Purchasing Agent Certificate*,  
indicating the issue date as well as the expiration date.  
Please sign your name on the renewal document.

I commend your efforts in acquiring the necessary  
credits to maintain your certification. If the Division can  
be of any assistance to you, please feel free to contact  
the Certification Unit at (609) 292-4656.

Sincerely,  
Timothy J. Cunningham  
Director



State of New Jersey  
Department of Community Affairs



The  
Division of Local Government Services  
hereby certifies that

Sean P. Canning  
10 Garden Street  
Lincoln Park, NJ 07035

is a  
**QUALIFIED PURCHASING AGENT**

6/30/2016 to 6/30/2019  
Valid

\_\_\_\_\_  
Signature of Registrant

Q-1356  
Certification #

\_\_\_\_\_  
Timothy J. Cunningham, Director

YOUR CERTIFICATION NUMBER IS: Q-1356 PLEASE USE IT ON ALL CORRESPONDENCE YOU FILE WITH THE DIVISION.

CERTIFICATION PERIOD: 6/30/2016 to 6/30/2019

USE THIS SECTION FOR NAME AND/OR ADDRESS CHANGES.

ADDRESS OF  
RECORD: \_\_\_\_\_

TELEPHONE (INCLUDE AREA CODE) \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

BUSINESS: \_\_\_\_\_

PLEASE COMPLETE AND SEND CHANGES TO:

CERTIFICATION UNIT  
DIVISION OF LOCAL GOVERNMENT SERVICES  
PO BOX 803  
TRENTON, NJ 08625-0803

January 29, 2016

Sean P. Canning  
10 Garden Street  
Lincoln Park, NJ 07035

Dear Sean P. Canning

Attached you will find the renewal of your  
*Qualified Purchasing Agent Certificate*,  
indicating the issue date as well as the expiration date.  
Please sign your name on the renewal document.

I commend your efforts in acquiring the necessary  
credits to maintain your certification. If the Division can  
be of any assistance to you, please feel free to contact  
the Certification Unit at (609) 292-4656.

Sincerely,  
Timothy J. Cunningham  
Director



State of New Jersey  
Department of Community Affairs



The  
Division of Local Government Services  
hereby certifies that

Sean P. Canning  
45 nS. Park Place  
Morristown, NJ 07960

is a

**QUALIFIED PURCHASING AGENT**

6/30/2023 to 6/30/2026

Valid

Q-1356

Certification #

\_\_\_\_\_  
Signature of Registrant

Jacquelyn A. Suarez  
Jacquelyn A. Suarez, Director

YOUR CERTIFICATION NUMBER IS: **Q-1356** PLEASE USE IT ON ALL CORRESPONDENCE YOU FILE WITH THE DIVISION.

CERTIFICATION PERIOD: **6/30/2023 to 6/30/2026**

USE THIS SECTION FOR NAME AND/OR ADDRESS CHANGES.

ADDRESS OF  
RECORD: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE (INCLUDE AREA CODE) \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

BUSINESS: \_\_\_\_\_

PLEASE COMPLETE AND SEND CHANGES TO:

CERTIFICATION UNIT  
DIVISION OF LOCAL GOVERNMENT SERVICES  
PO BOX 803  
TRENTON, NJ 08625-0803

October 31, 2022

Sean P. Canning  
45 nS. Park Place  
Morristown, NJ 07960

Dear Sean P. Canning

Attached you will find the renewal of your  
*Qualified Purchasing Agent Certificate*,  
indicating the issue date as well as the expiration date.  
Please sign your name on the renewal document.

I commend your efforts in acquiring the necessary  
credits to maintain your certification. If the Division can be  
of any assistance to you, please feel free to contact the  
Certification Unit at (609) 292-4656.

Sincerely,  
Jacquelyn A. Suarez  
Director

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**The Canning Group LLC**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

**45 S.Park Pl 183**

6 City, state, and ZIP code

**Morristown, N.J.07960**

Requester's name and address (optional)

7 List account number(s) here (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

or

Employer identification number

4 6 - 3 2 9 9 8 4 0

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

*Sean P. Canning*

Date ► **June 30, 2019**

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)  
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.  
*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

06/17/19

Taxpayer Identification# 972-326-414/500

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione  
Director  
New Jersey Division of Revenue

| STATE OF NEW JERSEY<br>BUSINESS REGISTRATION CERTIFICATE  |                                    | DEPARTMENT OF TREASURY/<br>DIVISION OF REVENUE<br>PO BOX 252<br>TRENTON, N.J. 08646-0252 |
|-----------------------------------------------------------|------------------------------------|------------------------------------------------------------------------------------------|
| TAXPAYER NAME:<br><b>THE CANNING GROUP NJ LLC</b>         | TRADE NAME:                        |                                                                                          |
| ADDRESS:<br><b>17588 PALEO WAY<br/>MILLSBORO DE 19966</b> | SEQUENCE NUMBER:<br><b>2355121</b> |                                                                                          |
| EFFECTIVE DATE:<br><b>06/17/19</b>                        | ISSUANCE DATE:<br><b>06/17/19</b>  |                                                                                          |
| FORM-BRC<br>(04-08) D20584bV                              |                                    | Director<br>New Jersey Division of Revenue                                               |

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Certification 53184

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT**  
**RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-AUG-2021** to **15-AUG-2028**

**THE CANNING GROUP LLC**  
**45 S. PARK PLACE**  
**MORRISTOWN**

**NJ 07960**



*Elizabeth Maher Muoio*

**ELIZABETH MAHER MUOIO**  
State Treasurer

**STATEMENT OF OWNERSHIP DISCLOSURE**

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

**Name of Organization:** The Canning Group LLC

**Organization Address:** 45 S. Park Pl 183, Morristown, N.J. 07960

**Part I** Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type)    ☒ Limited Liability Company (LLC)
- ☐ Partnership      ☐ Limited Partnership      ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): \_\_\_\_\_

**Part II**

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

**OR**

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

| Name of Individual or Business Entity | Address                                   |
|---------------------------------------|-------------------------------------------|
| Sean P. Canning                       | 45 S. Park Pl 183, Morristown, N.J. 07960 |
|                                       |                                           |
|                                       |                                           |
|                                       |                                           |



**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

| Website (URL) containing the last annual SEC (or foreign equivalent) filing | Page #'s |
|-----------------------------------------------------------------------------|----------|
|                                                                             |          |
|                                                                             |          |
|                                                                             |          |

**Please list** the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

| Stockholder/Partner/Member and Corresponding Entity Listed in Part II | Address                                  |
|-----------------------------------------------------------------------|------------------------------------------|
| Sean P. Canning                                                       | 45 S. Park Pl 183 Morristown, N.J. 07960 |
|                                                                       |                                          |
|                                                                       |                                          |

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **Town** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **Town** to notify the **Town** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Town** to declare any contract(s) resulting from this certification void and unenforceable.

|                    |  |        |  |
|--------------------|--|--------|--|
| Full Name (Print): |  | Title: |  |
| Signature:         |  | Date:  |  |

**From:** PSE&G - Public Service Electric and Gas <patricia.sheats@pseg.com>  
**Sent:** Wednesday, January 10, 2024 12:50 PM  
**To:** George Murray  
**Subject:** PSE&G Storm Restoration Update – January 10, 2024 – 12 p.m.

**PSE&G Storm Restoration Update – January 10, 2024 – 12 p.m.**

PSE&G continues to make strong progress restoring power to customers after gusty winds and heavy rain brought down trees and heavy branches on wires, causing scattered power outages throughout PSE&G's service territory.

While the brunt of the storm has passed the service area, strong winds are forecast throughout the day and additional flooding is expected.

- PSE&G is reporting approximately 10,000 of its 2.3 million customers are currently without electric service.
- Power outages are scattered across the service area.
- We are actively assessing the damage and restoring power outages as safely and quickly as possible.
- As of 8 a.m., Jan 10, PSE&G has restored power to approximately 65,000 customers since noon on Tuesday, Jan. 9. This number will fluctuate as restoration efforts continue.
- We expect to have the majority of customers' power restored by Thursday morning, Jan., 11 (excluding any new damage as the winds continue).
- All PSE&G employees have mobilized to support the restoration efforts, including approximately over 1,000 line workers, tree trimmers, surveyors, gas technicians and other field personnel working around the clock.
- Our Gas Operations teams are working in a coordinated response with local Office of Emergency Management (OEMs) to assess homes and businesses in flooded areas. In some cases, following our standard operating procedures, natural gas service has been turned off until assessments and/or repairs are made.
- While the brunt of the storm has passed the service area, strong winds are forecast throughout the day and additional flooding is expected. We expect to continue to experience additional outages.
- Crews will continue to work safely and as quickly as possible until all outages are restored.

- Crews are working to assess damage and make repairs. As we continue to assess the damage, restoration times will be refined.
- As hazardous conditions subside, crews will work to restore critical facilities first, followed by outages affecting the largest numbers of customers, and then address outages affecting small numbers or individual customers.
- PSE&G recognizes that being without power or natural gas for any length of time is a hardship and appreciates customers' patience and understanding as crews work to restore service.

For latest press release related to this storm, visit: [pseg.com/Newsroom](https://pseg.com/Newsroom)  
(<https://nj.pseg.com/newsroom/newsrelease394>)

For detailed safety information about flooding and impact to utility service visit:  
[pseg.com/Flood](https://pseg.com/Flood)  
(<https://nj.pseg.com/safetyandreliability/stormsafety/floodsafety>)

#### **PSE&G**

*Public Service Electric & Gas Co. is New Jersey's oldest and largest gas and electric delivery public utility, as well as one of the nation's largest utilities. PSE&G is the 2022 Edison Award recipient from the Edison Electric Institute. PSE&G has won the ReliabilityOne® Award for superior electric system reliability in the Mid-Atlantic region for 22 consecutive years. For the second consecutive year, PSE&G is the recipient of the ENERGY STAR Partner of the Year award in the Energy Efficiency Program Delivery category. In addition, in 2023 J.D. Power named PSE&G number one in customer satisfaction with residential and business electric service in the east among large utilities. PSE&G is a subsidiary of Public Service Enterprise Group Inc., (PSEG) (NYSE:PEG), a predominantly regulated infrastructure company focused on a clean energy future and has been named to the Dow Jones Sustainability Index for North America for 16 consecutive years ([www.pseg.com](http://www.pseg.com)).*

#### **Visit PSEG at:**

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PSEG  
80 Park Plaza  
Newark, NJ 07102

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PSE&G - Public Service Electric and Gas | 80 Park Plaza, T-4, Newark, NJ 07102-4194

[Unsubscribe gmurray@milltownboro.com](mailto:gmurray@milltownboro.com)

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Sent by patricia.sheats@pseg.com powered by



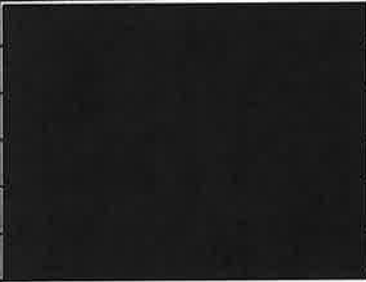
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**p vignuolo@verizon.net**

**From:** Monica Orlando  
**Sent:** Monday, January 8, 2024 4:26 PM  
**To:** George Murray; Christopher Johnson; Milltown Fire Chief; Milltown Deputy Chief; Will Kaplan; Ralph Jasionowski; John Eckert; Don Hermann; kdaly6164@gmail.com; ct3102@aol.com; michael.smith@heart.org; jtm8183@aol.com; samantharbutter@gmail.com; njrescuer@aol.com; Dave Potter  
**Subject:** 2024 Milltown Office of Emergency Management  
**Attachments:** citizen contact.pdf; 2024-33 - Appointing Members to the Milltown Office of Emergency Management.pdf

Good afternoon:

Congratulations - At the 2024 Milltown Borough Council Reorganization Meeting you were appointed to the Office of Emergency Management. Please complete the attached Citizen Contact information form and return it to me via email or in person (M-F 8:30-4:30). Below is the complete roster. Thank you for volunteering and I look forward to working with you this year.

| Name                | Title                   | email                                                                                | Term | Ap |
|---------------------|-------------------------|--------------------------------------------------------------------------------------|------|----|
| George Murray       | Mayor                   | gmurray@milltownboro.com                                                             | 4    | 1/ |
| Christopher Johnson | OEM Coordinator         | cjohnson@milltownboro.com                                                            | 3    | 1/ |
|                     | OEM Dep Coordinator     |                                                                                      | 1    | 1/ |
| Raymond Jolly       | Fire Chief              | milltownfirechief@milltownboro.com                                                   | 1    | 1/ |
| Anthony Fama        | Dept Fire Chief         | milltowndeputychief@milltownboro.com                                                 | 1    | 1/ |
| William Kaplan      | Rescue Squad            | will.kaplan@milltownrescuesquad.org                                                  | 1    | 1/ |
| Ralph Jasionowski   | DPW Supervisor          | rjasionowski@milltownboro.com                                                        | 1    | 1/ |
| John Eckert         | Utilities - Electric    | jeckert@milltownboro.com                                                             | 1    | 1/ |
| Don Hermann         | Utilities - Water/Sewer | dhermann@milltownboro.com                                                            | 1    | 1/ |
| Kenneth Daly        | Resident                |  | 1    | 1/ |
| Christopher Newcomb | Resident                |                                                                                      | 1    | 1/ |
| Michael Smith       | Resident                |                                                                                      | 1    | 1/ |
| John McNamara       | Resident                |                                                                                      | 1    | 1/ |
| Samantha Butter     | Resident                |                                                                                      | 1    | 1/ |
| Mark Horan          | Resident                |                                                                                      | 1    | 1/ |
| David Potter        | Council Liaison         | dpotter@milltownboro.com                                                             | 1    | 1/ |

Kind regards,  
*Monica Orlando* RMC  
Milltown Borough Clerk  
Borough of Milltown

39 Washington Ave  
Milltown, NJ 08850  
Office (732) 828-2100 x 119



***Please note - E-mails received by or sent to Borough Officials are subject to the Open Public Records Act (OPRA). This means that, absent some specific privileges, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.***



Borough of Milltown  
Borough Clerk's Office  
39 Washington Avenue | Milltown, NJ 08850  
[clerk@milltownboro.com](mailto:clerk@milltownboro.com)  
(732) 828-2100 x 181

Date \_\_\_\_\_

**Citizen Leadership Contact Information**

Please complete the below information and mail to [morlando@milltownboro.com](mailto:morlando@milltownboro.com)  
or drop off at the Clerk's office. Thank you!

|                           |
|---------------------------|
| <b>Name:</b>              |
| <b>Address:</b>           |
| <b>Cell Phone Number:</b> |
| <b>Home Phone Number:</b> |
| <b>Email:</b>             |

**List which Boards/Commissions/Committees you are currently serving on:**

|  |
|--|
|  |
|  |
|  |
|  |
|  |



**BOROUGH OF MILLTOWN  
RESOLUTION 2024-33**



**Appointing Milltown Office of Emergency Management**

**WHEREAS**, the Milltown Borough Code Book § 2-48.1 provides for an Office of Emergency Management; and

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Milltown, County of Middlesex, State of New Jersey that the following named persons be and hereby are appointed to the Milltown Office of Emergency Management for the terms as listed:

| Name                | Title                      | Term                    |
|---------------------|----------------------------|-------------------------|
| Christopher Johnson | OEM Coordinator            | 01/01/2024 – 12/31/2026 |
|                     | OEM Dep Coordinator        | 01/01/2024 – 12/31/2024 |
| George Murray       | Mayor                      | 01/01/2024 – 12/31/2024 |
| Raymond Jolly       | Fire Chief                 | 01/01/2024 – 12/31/2024 |
| Anthony Fama        | Deputy Fire Chief          | 01/01/2024 – 12/31/2024 |
| William Kaplan      | Rescue Squad               | 01/01/2024 – 12/31/2024 |
| Ralph Jasionowski   | Supervisor of Public Works | 01/01/2024 – 12/31/2024 |
| John Eckert         | Utilities - Electric       | 01/01/2024 – 12/31/2024 |
| Don Hermann         | Utilities - Water/Sewer    | 01/01/2024 – 12/31/2024 |
| Kenneth Daly        | Resident                   | 01/01/2024 – 12/31/2024 |
| Christopher Newcomb | Resident                   | 01/01/2024 – 12/31/2024 |
| Michael Smith       | Resident                   | 01/01/2024 – 12/31/2024 |
| John McNamara       | Resident                   | 01/01/2024 – 12/31/2024 |
| Samantha Butter     | Resident                   | 01/01/2024 – 12/31/2024 |
| Mark Horan          | Resident                   | 01/01/2024 – 12/31/2024 |

**BE IT FURTHER RESOLVED** that a copy of this resolution be transmitted to the Middlesex County Office of Emergency Management.

Passed as part of the Consent Agenda: January 2, 2024

| ROLL CALL VOTE               | Motion | Second | Aye | Nay | Abstain | Absent |
|------------------------------|--------|--------|-----|-----|---------|--------|
| Council President Revolinsky |        | X      | X   |     |         |        |
| Councilman Collins           |        |        | X   |     |         |        |
| Councilwoman Manco           |        |        | X   |     |         |        |
| Councilman Posnansky         |        |        | X   |     |         |        |
| Councilman Potter            | X      |        | X   |     |         |        |
| Councilman Zambrana          |        |        | X   |     |         |        |

I certify that the foregoing is a true and correct abstract of a Resolution adopted by the Borough Council of the Borough of Milltown, County of Middlesex, State of New Jersey, at a meeting held on January 2, 2024.

  
Monica Orlando RMC



**p vignuolo@verizon.net**

---

**From:** Rob Bengivenga [REDACTED]  
**Sent:** Monday, January 8, 2024 8:57 PM  
**To:** George Milltown Mayor; Richard Revolinsky  
**Subject:** Fwd:  
**Attachments:** New CMFOs 6.2023 12.2022.pdf

Rob

Begin forwarded message:

**From:** Robert Bengivenga <administrator@hazletnj.org>  
**Date:** January 8, 2024 at 8:56:34 PM EST  
**To:** Rob Bengivenga <robert.bengivenga@gmail.com>

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### June 2023 New CMFOs

| First Name | MI | Last Name | County     | Email                                                                                  |
|------------|----|-----------|------------|----------------------------------------------------------------------------------------|
| Alison     | J. | Altano    | Bergen     | <a href="mailto:aisodee@aol.com">aisodee@aol.com</a>                                   |
| Jeffrey    |    | Bost Jr.  | Union      | <a href="mailto:jbost@cityofrahway.com">jbost@cityofrahway.com</a>                     |
| Nerea      |    | Champion  | Middlesex  | <a href="mailto:nchampion@gmail.com">nchampion@gmail.com</a>                           |
| Michelle   | L. | Chiemięgo | Burlington | <a href="mailto:mchiemięgo@comcast.net">mchiemięgo@comcast.net</a>                     |
| Valerie    | A. | Ciminera  | Camden     | <a href="mailto:vciminera23@gmail.com">vciminera23@gmail.com</a>                       |
| Mindy      | A. | D'Amico   | Somerset   | <a href="mailto:mindy.damico@branchburg.nj.us">mindy.damico@branchburg.nj.us</a>       |
| Peter      | T. | Doyle     | Monmouth   | <a href="mailto:petertdoyle@comcast.net">petertdoyle@comcast.net</a>                   |
| Jean       | W. | Emile     | Essex      | <a href="mailto:wutnel24@hotmail.com">wutnel24@hotmail.com</a>                         |
| Fahad      |    | Farooq    | Atlantic   | <a href="mailto:fahad.farooq24@gmail.com">fahad.farooq24@gmail.com</a>                 |
| Christine  | D. | Gundersen | Cape May   | <a href="mailto:christinegundersen@comcast.net">christinegundersen@comcast.net</a>     |
| Audrey     | M. | Lyon      | Essex      | <a href="mailto:sunfam@aol.com">sunfam@aol.com</a>                                     |
| Lina       | M. | Maxwell   | Passaic    | <a href="mailto:maxwell@waynetownship.com">maxwell@waynetownship.com</a>               |
| Oluwaseyi  | C. | Ochei     | Somerset   | <a href="mailto:oochei@yahoo.com">oochei@yahoo.com</a>                                 |
| Damian     | A. | Pantano   | Essex      | <a href="mailto:dpantano@battagliaassociates.com">dpantano@battagliaassociates.com</a> |
| Kinjalben  | P. | Patel     | Burlington | <a href="mailto:kp2989@gmail.com">kp2989@gmail.com</a>                                 |
| Joseph     | R. | Sarno III | Union      | <a href="mailto:jsarno@hfacpas.com">jsarno@hfacpas.com</a>                             |
| Amy        | L. | Sauls     | Burlington | <a href="mailto:sausa@evesham-nj.gov">sausa@evesham-nj.gov</a>                         |
| Binal      | S. | Shah      | Middlesex  | <a href="mailto:doshibinal@gmail.com">doshibinal@gmail.com</a>                         |
| Anne       |    | Stusnick  | Essex      | <a href="mailto:astusnick@gmail.com">astusnick@gmail.com</a>                           |
| Valarie    | D. | Wyble     | Morris     | <a href="mailto:wbyblev@roxburynj.us">wbyblev@roxburynj.us</a>                         |
| Amy        | L. | Stover    | Atlantic   | <a href="mailto:astover@ventnorchity.org">astover@ventnorchity.org</a>                 |

### December 2022 New CMFOs

| First Name  | MI | Last Name     | County     | Email                                                                          |
|-------------|----|---------------|------------|--------------------------------------------------------------------------------|
| Emily       | C. | Brown         | Warren     | <a href="mailto:emily@hope-tax.com">emily@hope-tax.com</a>                     |
| Consuelo    | M. | Carpenter     | Bergen     | <a href="mailto:cfo@parkridgeboro.com">cfo@parkridgeboro.com</a>               |
| Jaimie      | T. | Colson        | Monmouth   | <a href="mailto:jaimiehaynes@hotmail.com">jaimiehaynes@hotmail.com</a>         |
| James       | V. | Davis         | Gloucester | <a href="mailto:mrjvdavis@gmail.com">mrjvdavis@gmail.com</a>                   |
| John        | Z. | Dziedzic      | Union      | <a href="mailto:johndzie@comcast.net">johndzie@comcast.net</a>                 |
| Christine   | K. | Eschert       | Monmouth   | <a href="mailto:christine.eschert@aol.com">christine.eschert@aol.com</a>       |
| Rita        | M. | Greiner       | Ocean      | <a href="mailto:rmgreiner70@gmail.com">rmgreiner70@gmail.com</a>               |
| Erica       | J. | Haas Strother | Morris     | <a href="mailto:estrother@peqtwp.org">estrother@peqtwp.org</a>                 |
| Dalshawn    | T. | Kemp          | Hudson     | <a href="mailto:skemp@bayni.org">skemp@bayni.org</a>                           |
| Daria       | E. | Melendez      | Cape May   | <a href="mailto:dariaszymona@yahoo.com">dariaszymona@yahoo.com</a>             |
| Jennifer    | L. | Muscara       | Essex      | <a href="mailto:jmuscara@veronani.org">jmuscara@veronani.org</a>               |
| Christopher | J. | Rutch         | Bergen     | <a href="mailto:crutch@fairviewborough.com">crutch@fairviewborough.com</a>     |
| Joseph      | C. | Setticase     | Bergen     | <a href="mailto:jsetticase@hobokenni.gov">jsetticase@hobokenni.gov</a>         |
| James       | M. | Walker        | Gloucester | <a href="mailto:jwalker@twp.washington.nj.us">jwalker@twp.washington.nj.us</a> |
| Michael     | L. | Yunk          | Cumberland | <a href="mailto:myunk9@gmail.com">myunk9@gmail.com</a>                         |
| Justyna     |    | Zagorska      | Middlesex  | <a href="mailto:jzagorska28@gmail.com">jzagorska28@gmail.com</a>               |

**p vignuolo@verizon.net**

---

**From:** Frederick Carr  
**Sent:** Friday, January 5, 2024 4:15 PM  
**To:** Sean P. Canning; Monica Orlando  
**Cc:** George Murray; Richard Revolinsky; Peter Vignuolo  
**Subject:** RE: QPA Appointment - Milltown

Sean,

Thanks for the response and we will keep in touch.

Thanks,

**Frederick C. Carr**

Borough Administrator  
Borough of Milltown  
39 Washington Street  
Milltown, NJ 08850  
Office (732) 828-2100 x 122

---

**From:** Sean P. Canning <scanning@thecanninggroup.org>  
**Sent:** Friday, January 5, 2024 11:30 AM  
**To:** Monica Orlando <morlando@milltownboro.com>  
**Cc:** George Murray <gmurray@milltownboro.com>; Richard Revolinsky <rrevolinsky@milltownboro.com>; Peter Vignuolo <p vignuolo@verizon.net>; Frederick Carr <fcarr@milltownboro.com>  
**Subject:** RE: QPA Appointment - Milltown

I forgot to mention, my phone is 862-228-3563, I am available anytime and would welcome a conversation over this matter. I really had no intention of not serving the Borough and would welcome a conversation over this. I have known Fred Carr over the years, and I am confident he can attest to my abilities as well. Thank you.

Sean P. Canning, MPA, QPA

**Sean P. Canning**

The Canning Group LLC  
Managing Member

(862) 228-3563 Mobile  
scanning@thecanninggroup.org  
45 S. Park Pl 183  
Morristown, N.J. 07960  
www.TheCanningGroup.org

---

**From:** Sean P. Canning  
**Sent:** Friday, January 5, 2024 9:28 AM  
**To:** 'Monica Orlando' <morlando@milltownboro.com>  
**Cc:** George Murray <gmurray@milltownboro.com>; Richard Revolinsky <rrevolinsky@milltownboro.com>; Peter

Vignuolo <[pvignuolo@verizon.net](mailto:pvignuolo@verizon.net)>; Frederick Carr <[fcarr@milltownboro.com](mailto:fcarr@milltownboro.com)>

**Subject:** RE: QPA Appointment - Milltown

Good morning.

You're more than welcome Monica, I very much enjoy working for the Borough.

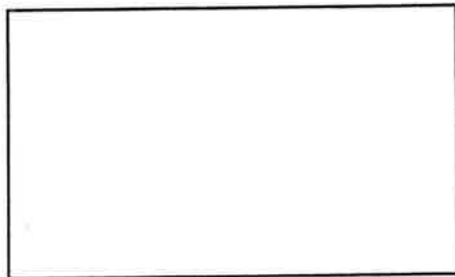
I am rather surprised, as the value that I provide is not replicated by anyone in the state. I am the QPA of record or the mentor, for dozens of municipalities, joint insurance funds and counties. I have been the QPA or QPA mentor for three counties.

I have instructed the certification program for Rutgers for years and have sat on the state exam review committee. That all being said, I would be very interested in knowing what part of my services have disappointed. I have never been asked to leave a client, not once, ever.



I would welcome a telephone conference if possible, to ascertain a reason for the separation and perhaps I can clear up any misperceptions. Thank you.

Sean P. Canning, MPA, QPA



---

**From:** Monica Orlando <[morlando@milltownboro.com](mailto:morlando@milltownboro.com)>

**Sent:** Friday, January 5, 2024 9:18 AM

**To:** Sean P. Canning <[scanning@thecanninggroup.org](mailto:scanning@thecanninggroup.org)>

**Cc:** George Murray <[gmurray@milltownboro.com](mailto:gmurray@milltownboro.com)>; Richard Revolinsky <[rrevolinsky@milltownboro.com](mailto:rrevolinsky@milltownboro.com)>; Peter

Vignuolo <[pvignuolo@verizon.net](mailto:pvignuolo@verizon.net)>; Frederick Carr <[fcarr@milltownboro.com](mailto:fcarr@milltownboro.com)>

**Subject:** QPA Appointment - Milltown

Good morning, Sean:

The Mayor and Council did not reappoint you as QPA at the Reorganization meeting for 2024. I have copied the Mayor, Council President, new Business Administrator, and Borough Attorney on this email. Please list all the active and pending bids and RFPs, and anything else in the works the Borough should be aware of. Thank you for everything you worked on this past year, and all your help with my transition into my position.

Kind regards,

*Monica Orlando* RMC

Milltown Borough Clerk

Borough of Milltown

39 Washington Ave

Milltown, NJ 08850

Office (732) 828-2100 x 119



**BOROUGH OF MILLTOWN**  
*Milltown - A Community Community*

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**p vignuolo@verizon.net**

---

**From:** Monica Orlando  
**Sent:** Friday, January 5, 2024 2:51 PM  
**To:** Christopher Johnson; Kelly Boyd; Kelly McCormick; Kristen Hamish; Marie Fredricks; Ralph Jasionowski; John Eckert; Martin O'Neill; Don Hermann; Beth Judson; Debbie Cuddy  
**Cc:** Catherine Beardsley; Mary Guinee; George Murray  
**Subject:** CFO resignation

Good afternoon:

The new CFO, Glenn Cullen, has resigned effective immediately from the Borough. When I have any more information I will advise you.

Kind regards,

*Monica Orlando* RMC

Milltown Borough Clerk

Borough of Milltown

39 Washington Ave

Milltown, NJ 08850

Office (732) 828-2100 x 119



**BOROUGH OF MILLTOWN**  
*Milltown. A Friendly Community.*

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**p vignuolo@verizon.net**

---

**From:** George Murray  
**Sent:** Friday, January 5, 2024 12:50 PM  
**To:** SLOYER@gannettmj.com  
**Subject:** reorganization speech  
**Attachments:** George Photo.png; I would first like to thank everyone who came out tonight.docx

Susan,  
You will find my Speech and Photo.  
Thank You,  
George Murray

---

Hi Mayor Murray:  
Congratulations on your win and swearing in.  
Can you please send me the mayor's comments that you made at last night's meeting?  
If you don't have them, I will just get from the meeting video.  
Thank you and best of luck!!!  
Sue

Susan Loyer  
Reporter  
732-565-7243  
<image001.jpg>





First, I like to wish everyone a Very Happy and Healthy New Year. I would like to thank everyone who came here tonight and for those who are watching at home on TV. I want to thank all residents who supported Frank, Gary and I. We will work tirelessly to move Milltown in the right direction.

I would like to thank some dignitaries who are present here tonight: Mayor Pete Gindy from South River, Mayor John E. Madden, from Middlesex. Mr. Don Katz For representation of the Middlesex County Republican party.

This is a time of Change, in addition to a new Borough Administration, we also have change of administration in the Milltown Police department. I would like to Congratulate:

Chief of Police: Chief Christopher Johnson  
Lieutenant Carmen Delorenzo  
Lieutenant James Mioduszewski  
Sergeant Michael Dinis  
Sergeant Erik Haefner

I would like to wish one of our own Milltown's Firefighter's Brian Kozak, a speedy and full recovery. I look forward to working with our Fire Chief Raymond Jolly, Deputy Chief Anthony Fama and all the members of the Milltown Fire Department.

I would like to congratulate Milltown Rescue Squad with their new Captain: Will Kaplan and Assistant Captain: Chris Slover and I will enjoy working with the entire rescue squad members.

I cant wait until I get to work with the borough employees and produce short and long range capital plan for the entire borough.

My decision to run for mayor was a simple one: to make this little town that I love, a better place. This responsibility comes with sacrifices, and I will be asking council as a whole to work through any differences, disagreements and encourage more transparency to make this a better Milltown for all its residents to live in and enjoy. If we have better communication, and more transparency, we will encourage positive

feedback from each other that we can all support and grow upon. All of the members sitting up here work for you, and we will do a better job.

I want to thank my wife (Louise), Daughter (Victoria) and son (Johnathon) for all of their support and unconditional love for me even with all my additional stress. When I discussed with my family that I would like to run for Mayor, it was interesting, but as a family we came up with a decision that was positive. I wish my mother (Barbara) and late father (Rod) could be hear in NJ, my father passed away this august of this year. My parents were looking forward to the positive energy that I bring to this town and would have loved to be hear in person. I know that my father is looking down on me knowing that I am here to accomplish great things.

I want to thank all the Scout leaders for going above and beyond when I had to miss some camping trips or get out of Scout meetings early.

Looking forward, we all know that there will be challenges that we will face, but we will overcome them. We have a very busy year ahead, and I am going to mention some items that we will focus on first.

- The safety for our residents and pedestrians – So if you are a resident slow down and obey the crosswalks. You will soon see a nixle message.
- Improving the look of Milltown and making this town more attractive for businesses and residents to enjoy for years to come.
- We will continue the efforts on the infrastructure improvements and roadway projects.

Again, I want to thank everyone for coming tonight.

Have a good evening.

**p vignuolo@verizon.net**

---

**From:** GEORGE murray [REDACTED]  
**Sent:** Friday, January 5, 2024 12:45 PM  
**To:** George Murray  
**Subject:** Speech  
**Attachments:** I would first like to thank everyone who came out tonight.docx

First, I like to wish everyone a Very Happy and Healthy New Year. I would like to thank everyone who came here tonight and for those who are watching at home on TV. I want to thank all residents who supported Frank, Gary and I. We will work tirelessly to move Milltown in the right direction.

I would like to thank some dignitaries who are present here tonight: Mayor Pete Gindy from South River, Mayor John E. Madden, from Middlesex. Mr. Don Katz For representation of the Middlesex County Republican party.

This is a time of Change, in addition to a new Borough Administration, we also have change of administration in the Milltown Police department. I would like to Congratulate:

Chief of Police: Chief Christopher Johnson  
Lieutenant Carmen Delorenzo  
Lieutenant James Mioduszewski  
Sergeant Michael Dinis  
Sergeant Erik Haefner

I would like to wish one of our own Milltown's Firefighter's Brian Kozak, a speedy and full recovery. I look forward to working with our Fire Chief Raymond Jolly, Deputy Chief Anthony Fama and all the members of the Milltown Fire Department.

I would like to congratulate Milltown Rescue Squad with their new Captain: Will Kaplan and Assistant Captain: Chris Slover and I will enjoy working with the entire rescue squad members.

I cant wait until I get to work with the borough employees and produce short and long range capital plan for the entire borough.

My decision to run for mayor was a simple one: to make this little town that I love, a better place. This responsibility comes with sacrifices, and I will be asking council as a whole to work through any differences, disagreements and encourage more transparency to make this a better Milltown for all its residents to live in and enjoy. If we have better communication, and more transparency, we will encourage positive

feedback from each other that we can all support and grow upon. All of the members sitting up here work for you, and we will do a better job.

I want to thank my wife (Louise), Daughter (Victoria) and son (Johnathon) for all of their support and unconditional love for me even with all my additional stress. When I discussed with my family that I would like to run for Mayor, it was interesting, but as a family we came up with a decision that was positive. I wish my mother (Barbara) and late father (Rod) could be hear in NJ, my father passed away this august of this year. My parents were looking forward to the positive energy that I bring to this town and would have loved to be hear in person. I know that my father is looking down on me knowing that I am here to accomplish great things.

I want to thank all the Scout leaders for going above and beyond when I had to miss some camping trips or get out of Scout meetings early.

Looking forward, we all know that there will be challenges that we will face, but we will overcome them. We have a very busy year ahead, and I am going to mention some items that we will focus on first.

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**p vignuolo@verizon.net**

---

**From:** Sean P. Canning <scanning@thecanninggroup.org>  
**Sent:** Friday, January 5, 2024 11:41 AM  
**To:** George Murray  
**Subject:** Milltown QPA

Good morning Mayor,

Please let me know when we may speak. Again, I am unsure how I became wrapped up in any of this. I always stay out of things, I am a past Chief of Police as well as Borough and Township Administrator and have always avoided being a part of anything other than just doing my job, which has always been to an excellent standard. Thank you.

Regards

Sean P. Canning

**Sean P. Canning**

The Canning Group LLC  
Managing Member

(862) 228-3563 Mobile  
scanning@thecanninggroup.org  
45 S. Park Pl 183  
Mortistown, NJ 07960  
www.TheCanningGroup.org

**p vignuolo@verizon.net**

---

**From:** Sean P. Canning <scanning@thecanninggroup.org>  
**Sent:** Friday, January 5, 2024 11:30 AM  
**To:** Monica Orlando  
**Cc:** George Murray; Richard Revolinsky; Peter Vignuolo; Frederick Carr  
**Subject:** RE: QPA Appointment - Milltown

I forgot to mention, my phone is 862-228-3563, I am available anytime and would welcome a conversation over this matter. I really had no intention of not serving the Borough and would welcome a conversation over this. I have known Fred Carr over the years, and I am confident he can attest to my abilities as well. Thank you.

Sean P. Canning, MPA, QPA

**Sean P. Canning**

The Canning Group LLC  
Managing Member

(862) 228-3563 Mobile  
scanning@thecanninggroup.org  
45 S. Park Pl 183  
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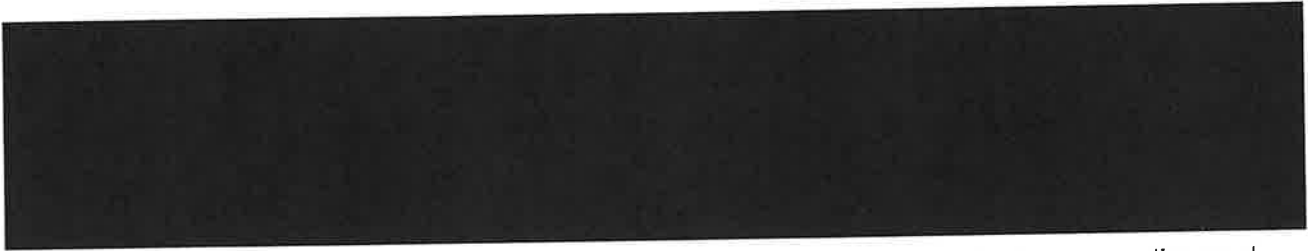
**From:** Sean P. Canning  
**Sent:** Friday, January 5, 2024 9:28 AM  
**To:** 'Monica Orlando' <morlando@milltownboro.com>  
**Cc:** George Murray <gmurray@milltownboro.com>; Richard Revolinsky <rrevolinsky@milltownboro.com>; Peter Vignuolo <p vignuolo@verizon.net>; Frederick Carr <fcarr@milltownboro.com>  
**Subject:** RE: QPA Appointment - Milltown

Good morning,

You're more than welcome Monica, I very much enjoy working for the Borough.

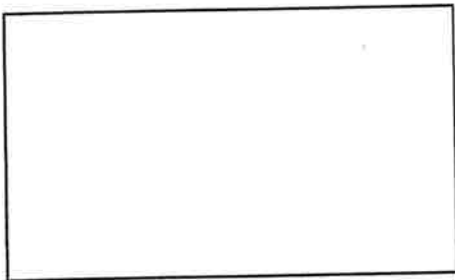
I am rather surprised, as the value that I provide is not replicated by anyone in the state. I am the QPA of record or the mentor, for dozens of municipalities, joint insurance funds and counties. I have been the QPA or QPA mentor for three counties.

I have instructed the certification program for Rutgers for years and have sat on the state exam review committee. That all being said, I would be very interested in knowing what part of my services have disappointed. I have never been asked to leave a client, not once, ever.



I would welcome a telephone conference if possible, to ascertain a reason for the separation and perhaps I can clear up any misperceptions. Thank you.

Sean P. Canning, MPA, QPA



---

**From:** Monica Orlando <morlando@milltownboro.com>  
**Sent:** Friday, January 5, 2024 9:18 AM  
**To:** Sean P. Canning <scanning@thecanninggroup.org>  
**Cc:** George Murray <gmurray@milltownboro.com>; Richard Revolinsky <rrevolinsky@milltownboro.com>; Peter Vignuolo <pvignuolo@verizon.net>; Frederick Carr <fcarr@milltownboro.com>  
**Subject:** QPA Appointment - Milltown

Good morning, Sean:

The Mayor and Council did not reappoint you as QPA at the Reorganization meeting for 2024. I have copied the Mayor, Council President, new Business Administrator, and Borough Attorney on this email. Please list all the active and pending bids and RFPs, and anything else in the works the Borough should be aware of. Thank you for everything you worked on this past year, and all your help with my transition into my position.

Kind regards,

*Monica Orlando* RMC

Milltown Borough Clerk

Borough of Milltown

39 Washington Ave

Milltown, NJ 08850

Office (732) 828-2100 x 119



**Please note** - E-mails received by or sent to Borough Officials are subject to the Open Public Records Act (OPRA). This means that, absent some specific privileges, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.





**p vignuolo@verizon.net**

---

**From:** Richard Revolinsky  
**Sent:** Friday, January 5, 2024 10:57 AM  
**To:** Felipe Zambrana; George Murray  
**Cc:** Frederick Carr; Glenn Cullen; Dave Potter  
**Subject:** Re: INV\_Milltownboro\_6072457

You're such a pleasure to work with and a wealth of knowledge. Where would we be without you.

Thanks for putting me in my "Lane"

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---

**From:** Felipe Zambrana <fzambrana@milltownboro.com>  
**Sent:** Friday, January 5, 2024 10:54:42 AM  
**To:** Richard Revolinsky <rrevolinsky@milltownboro.com>; George Murray <gmurray@milltownboro.com>  
**Cc:** Frederick Carr <fcarr@milltownboro.com>; Glenn Cullen <gcullen@milltownboro.com>; Dave Potter <dpotter@milltownboro.com>  
**Subject:** Re: INV\_Milltownboro\_6072457

Rich,  
Respectfully. You don't need to know who I work for or what my e-mails are.

The domain name that I referenced in my previous e-mail is a dead give away.

That fact that you and George didn't realize this doesn't give me any comfort.

There have been many instances over the past few years that cities and municipalities have had their systems hijacked and held for ransom.

I certainly hope that we don't join that list.

Our former BA handled these types of issues; Our new BA should be handling these types of issues, moving forward.  
Not the Mayor. Or the Council President.

It's day five of 2024.  
Stay in your lane and let the BA and CFO do what you hired them to do.

They have the expertise with these types of issues.  
You and George don't.

Phil

---

**From:** Richard Revolinsky <rrevolinsky@milltownboro.com>  
**Sent:** Friday, January 5, 2024 10:35 AM  
**To:** Felipe Zambrana <fzambrana@milltownboro.com>; George Murray <gmurray@milltownboro.com>  
**Cc:** Frederick Carr <fcarr@milltownboro.com>; Glenn Cullen <gcullen@milltownboro.com>; Dave Potter <dpotter@milltownboro.com>  
**Subject:** Re: INV\_Milltownboro\_6072457

Thanks Phil. No need to scratch your head. I have no idea who you work for or what your emails are. Hence the reason we checked.

Glad to see it was as we suspected, a suspicious email worthy of flagging.

Rich

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---

**From:** Felipe Zambrana <fzambrana@milltownboro.com>  
**Sent:** Friday, January 5, 2024 10:29:34 AM  
**To:** Richard Revolinsky <rrevolinsky@milltownboro.com>; George Murray <gmurray@milltownboro.com>  
**Cc:** Frederick Carr <fcarr@milltownboro.com>; Glenn Cullen <gcullen@milltownboro.com>; Dave Potter <dpotter@milltownboro.com>  
**Subject:** Fw: INV\_Milltownboro\_6072457

Good morning, Rich, George.

I am scratching my head right now on how neither of you , along with Mr Carr and Mr Cullen, realizes that this is a phishing e-mail.  
It is pretty easy to confirm since I don't have an e-mail address with a domain name of @biont.sk.  
That's a dead give away.

Our former BA, Jeanette Larrison, was very good at communicating these types of issues to Boro employees.

What I would do if I were you all is to forward this to our IT vendor, TK1 and ask them to research and verify this.

This is something that should be handled by our new BA, Mr Carr and TK1.

I look forward to hearing how Mr Carr follows up and confirms that this is a phishing e-mail.

Regards,  
Phil

---

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**To:** George Murray <gmurray@milltownboro.com>; Felipe Zambrana <fzambrana@milltownboro.com>  
**Cc:** Frederick Carr <fcarr@milltownboro.com>; Glenn Cullen <gcullen@milltownboro.com>  
**Subject:** Re: INV\_Milltownboro\_6072457

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I appears from the email chain this was sent to your work or personal email and not Boro Address which is an unusual means to receive a vendor invoice for the Boro. We want to verify this is legitimate and not a cyber scam.

Thank you

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---

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**Sent:** Friday, January 5, 2024 9:24:59 AM  
**To:** Felipe Zambrana <fzambrana@milltownboro.com>  
**Cc:** Richard Revolinsky <rrevolinsky@milltownboro.com>; Frederick Carr <fcarr@milltownboro.com>; Glenn Cullen <gcullen@milltownboro.com>  
**Subject:** Re: Fw: INV\_Milltownboro\_6072457

Good morning Phil,  
Please provide a attached itemized invoice from this vendor as there is no knowledge of who this is and submit for review.

Thank You,  
George Murray

---

**From:** Phil Zambrana <hruska@biont.sk>  
**Sent:** Thursday, January 4, 2024 11:20 AM  
**To:** Jeanette Larrison <jlarrison@milltownboro.com>  
**Subject:** Fw: Fw: INV\_Milltownboro\_6072457

Hi

Please initiate an EFT payment for the attached invoice.  
This is for a legal service that was rendered.

Thanks  
Phil Zambrana

-----Forwarded Message-----

**From:** Jackie Smith <accounting@consultingservice-group.store>  
**Sent:** Wednesday, January 3, 2023 9:18 AM  
**To:** Phil Zambrana  
**Subject:** INV-Milltownboro-6072457

Jackie Smith LLP

**Invoice** *Due Upon Receipt*  
6072457

Amount Due: **\$48,210.00**

Dear Phil Zambrana:

Your Invoice-6072457 for 48,210.00 is attached. Please remit payment at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely,

Jackie Smith LLP  
accounting@consultingservice-group.store

**p vignuolo@verizon.net**

---

**From:** Felipe Zambrana  
**Sent:** Friday, January 5, 2024 10:55 AM  
**To:** Richard Revolinsky; George Murray  
**Cc:** Frederick Carr; Glenn Cullen; Dave Potter  
**Subject:** Re: INV\_Milltownboro\_6072457

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Not the Mayor. Or the Council President.

It's day five of 2024.  
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---

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**Sent:** Friday, January 5, 2024 10:29:34 AM  
**To:** Richard Revolinsky <rrevolinsky@milltownboro.com>; George Murray <gmurray@milltownboro.com>  
**Cc:** Frederick Carr <fcarr@milltownboro.com>; Glenn Cullen <gcullen@milltownboro.com>; Dave Potter <dpotter@milltownboro.com>  
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Regards,  
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---

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**Sent:** Wednesday, January 3, 2023 9:18 AM  
**To:** Phil Zambrana  
**Subject:** INV-Milltownboro-6072457



Jackie Smith LLP

**Invoice** *Due Upon Receipt*  
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Amount Due: **\$48,210.00**

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Thank you for your business - we appreciate it very much.

Sincerely,

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accounting@consultingservice-group.store

**p vignuolo@verizon.net**

---

**From:** Richard Revolinsky  
**Sent:** Friday, January 5, 2024 10:36 AM  
**To:** Felipe Zambrana; George Murray  
**Cc:** Frederick Carr; Glenn Cullen; Dave Potter  
**Subject:** Re: INV\_Milltownboro\_6072457

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---

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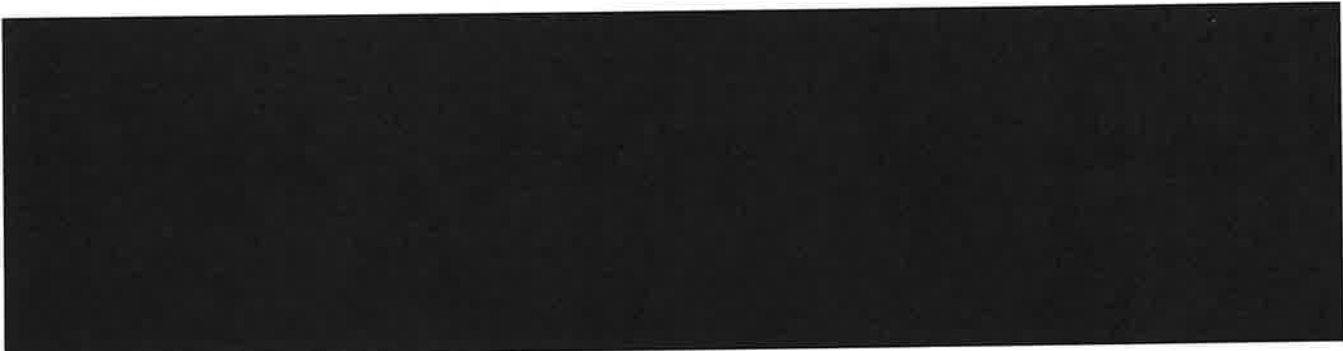
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**To:** Monica Orlando  
**Cc:** George Murray; Richard Revolinsky; Peter Vignuolo; Frederick Carr  
**Subject:** RE: QPA Appointment - Milltown

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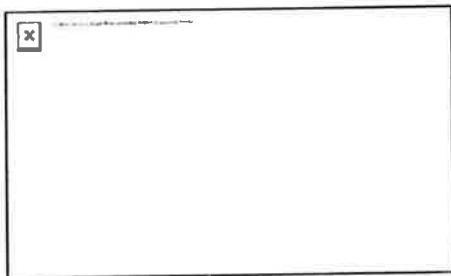
I am rather surprised, as the value that I provide is not replicated by anyone in the state. I am the QPA of record or the mentor, for dozens of municipalities, joint insurance funds and counties. I have been the QPA or QPA mentor for three counties.

I have instructed the certification program for Rutgers for years and have sat on the state exam review committee. That all being said, I would be very interested in knowing what part of my services have disappointed. I have never been asked to leave a client, not once, ever.



I would welcome a telephone conference if possible, to ascertain a reason for the separation and perhaps I can clear up any misperceptions. Thank you.

Sean P. Canning, MPA, QPA





**From:** Monica Orlando <morlando@milltownboro.com>  
**Sent:** Friday, January 5, 2024 9:18 AM  
**To:** Sean P. Canning <scanning@thecanninggroup.org>  
**Cc:** George Murray <gmurray@milltownboro.com>; Richard Revolinsky <rrevolinsky@milltownboro.com>; Peter Vignuolo <pvignuolo@verizon.net>; Frederick Carr <fcarr@milltownboro.com>  
**Subject:** QPA Appointment - Milltown

Good morning, Sean:

The Mayor and Council did not reappoint you as QPA at the Reorganization meeting for 2024. I have copied the Mayor, Council President, new Business Administrator, and Borough Attorney on this email. Please list all the active and pending bids and RFPs, and anything else in the works the Borough should be aware of. Thank you for everything you worked on this past year, and all your help with my transition into my position.

Kind regards,

*Monica Orlando* RMC

Milltown Borough Clerk  
Borough of Milltown  
39 Washington Ave  
Milltown, NJ 08850  
Office (732) 828-2100 x 119



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**p vignuolo@verizon.net**

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**From:** Monica Orlando  
**Sent:** Friday, January 5, 2024 9:18 AM  
**To:** Sean Canning  
**Cc:** George Murray; Richard Revolinsky; Peter Vignuolo; Frederick Carr  
**Subject:** QPA Appointment - Milltown

Good morning, Sean:

The Mayor and Council did not reappoint you as QPA at the Reorganization meeting for 2024. I have copied the Mayor, Council President, new Business Administrator, and Borough Attorney on this email. Please list all the active and pending bids and RFPs, and anything else in the works the Borough should be aware of. Thank you for everything you worked on this past year, and all your help with my transition into my position.

Kind regards,

*Monica Orlando* RMC

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**BOROUGH OF MILLTOWN**  
*Milltown, A Friendly Community*

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**p vignuolo@verizon.net**

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**From:** GEORGE murray [REDACTED]  
**Sent:** Thursday, January 4, 2024 12:54 PM  
**To:** Monica Orlando  
**Subject:** Fw: Fred Carr  
**Attachments:** Fred Carr Resume.docx

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

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**From:** GEORGE murray [REDACTED]  
**Sent:** Tuesday, January 2, 2024 10:24 AM  
**To:** George Murray <gmurray@milltownboro.com>  
**Subject:** Fred Carr

**p vignuolo@verizon.net**

---

**From:** Monica Orlando  
**Sent:** Thursday, January 4, 2024 11:59 AM  
**To:** George Murray; Richard Revolinsky  
**Subject:** BA contact information

Good morning:

Please provide contact information for Fred Carr so that I can reach out to him with new hire paperwork as well as other questions that have come up. Do we know what day he is coming in this week?

Kind regards,

*Monica Orlando* RMC

Milltown Borough Clerk  
Borough of Milltown  
39 Washington Ave  
Milltown, NJ 08850  
Office (732) 828-2100 x 119



**BOROUGH OF MILLTOWN**  
*Milltown. A Family Community.*

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**p vignuolo@verizon.net**

---

**From:** George Murray  
**Sent:** Thursday, January 4, 2024 9:38 AM  
**To:** Monica Orlando; Christopher Johnson; Debbie Cuddy; Kelly Boyd; Kelly McCormick; Kim McGrath; Kristen Harnish; Peter Vignuolo; Ralph Jasionowski; Thomas Dougherty; Milltown Court  
**Cc:** Catherine Beardsley; Mary Guinee  
**Subject:** Re: Change in Administrator and CFO

Good Moring Everyone,

I wanted to wish you all a Happy New year. As you are aware of we are having a change in some of our administration and we are in a time of transition. That being said I will be asking all employees to be understanding and helpful to everyone asking for help to assist them in this time of transition. The borough is a service oriented business and I am requiring all borough employees are to work in person and there will be no remote working. Every employee will also be required to use the key fob system to fob in for starting, lunch and ending your day. There will be a employee meeting to go into items in greater detail. There will be more communication as we move forward. pleas cascade as necessary

Thank You for understanding,  
Mayor Murray

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**From:** Monica Orlando <morlando@milltownboro.com>  
**Sent:** Wednesday, January 3, 2024 12:47 PM  
**To:** Christopher Johnson <cjohnson@milltownpd.org>; Debbie Cuddy <dcuddy@milltownboro.com>; Kelly Boyd <kboyd@milltownboro.com>; Kelly McCormick <kmccormick@milltownboro.com>; Kim McGrath <kmcGrath@milltownboro.com>; Kristen Harnish <kharnish@milltownboro.com>; Peter Vignuolo <p vignuolo@verizon.net>; Ralph Jasionowski <rjasionowski@milltownboro.com>; Thomas Dougherty <tdougherty@milltownboro.com>; Milltown Court <MilltownCourt@milltownboro.com>  
**Cc:** Catherine Beardsley <cbeardsley@milltownboro.com>; Mary Guinee <mguinee@milltownboro.com>; George Murray <gmurray@milltownboro.com>  
**Subject:** Change in Administrator and CFO

Good afternoon:

As you are likely aware, Jeanette Larrison no longer works for the Borough. Last night the Council voted and approved to hire a part-time CFO and a part-time Administrator. The details of when each person will be in the office have not yet been relayed to me, but I wanted to make the information that I do know available to everyone.

His email i en@m ownboro.co

Please share this information with your staff.

Kind regards,

*Monica Orlando*-RMC

Milltown Borough Clerk

Borough of Milltown

39 Washington Ave

Milltown, NJ 08850

Office (732) 828-2100 x 119



**BOROUGH OF MILLTOWN**  
*Milltown, NJ 08850*

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**p vignuolo@verizon.net**

---

**From:** Kristen Harnish  
**Sent:** Thursday, January 4, 2024 8:39 AM  
**To:** support@tk1solutions.com  
**Subject:** Remote Access

Good morning,

I tried calling the TK1 number but no one answered. I am trying to login to my remote access and it says the below. Can you please help me out? Thanks

**N**

Enter your username

Login Name

☐ Remember Log

The User account h  
administrator to re;

**p vignuolo@verizon.net**

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**From:** Monica Orlando  
**Sent:** Wednesday, January 3, 2024 12:48 PM  
**To:** Christopher Johnson; Debbie Cuddy; Kelly Boyd; Kelly McCormick; Kim McGrath; Kristen Harnish; Peter Vignuolo; Ralph Jasionowski; Thomas Dougherty; Milltown Court  
**Cc:** Catherine Beardsley; Mary Guinee; George Murray  
**Subject:** Change in Administrator and CFO  
**Importance:** High

Good afternoon:

As you are likely aware, Jeanette Larrison no longer works for the Borough. Last night the Council voted and approved to hire a part-time CFO and a part-time Administrator. The details of when each person will be in the office have not yet been relayed to me, but I wanted to make the information that I do know available to everyone.

Glenn Cullen – part time CFO. Glenn currently works as the CFO in South Plainfield. He is part time up to 25 hours a week. His email is [gcullen@milltownboro.com](mailto:gcullen@milltownboro.com)  
Frederick Carr – part time BA. Fred is part time up to 25 hours per week. His email will be [fcarr@milltownboro.com](mailto:fcarr@milltownboro.com)

The Clerk's Office will be handling Pension and Benefits at this time. Please note, that due to a change in certifying officer, anything that needs to be processed will be in a holding pattern for approximately 2 weeks until the state updates their system to reflect the changes. I can be reached at x119.

Any further questions can be relayed to Mayor Murray or Council President Revolinsky.

Please share this information with your staff.

Kind regards,

*Monica Orlando* RMC

Milltown Borough Clerk  
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39 Washington Ave  
Milltown, NJ 08850  
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**p vignuolo@verizon.net**

---

**From:** Taylor Filling <tfilling@edmundsgovtech.com>  
**Sent:** Tuesday, January 2, 2024 3:28 PM  
**To:** George Murray  
**Cc:** telly@tk1solutions.com  
**Subject:** RE: Edmunds access

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Thank you,

I have created two logins as the following.

George Murray:

User ID: [REDACTED]

Password: [REDACTED]

TK1 Solutions

User Id: [REDACTED]

Password: [REDACTED]

Please change your password upon logging in, which can be done under system utilities->User Maintenance. Once utilizing the drop down, you will find all user ID's and have the ability to edit your passwords. I have granted both George and IT the same permissions as the CFO(utilized the duplicate button).

If you have any additional questions, please let me know.

Best Regards,



**Taylor Filling**  
*Customer Success Manager*  
Edmunds GovTech  
O. 609.645.7333 ext.1638  
[www.EdmundsGovTech.com](http://www.EdmundsGovTech.com)

---

**From:** George Murray <gmurray@milltownboro.com>  
**Sent:** Tuesday, January 2, 2024 2:31 PM  
**To:** Taylor Filling <tfilling@edmundsgovtech.com>  
**Cc:** telly@tk1solutions.com  
**Subject:** Fw: Edmunds access

---

**From:** George Murray  
**Sent:** Tuesday, January 2, 2024 2:15 PM  
**To:** [tfilling@edmundsgovtech.com](mailto:tfilling@edmundsgovtech.com) <[tfilling@edmundsgovtech.com](mailto:tfilling@edmundsgovtech.com)>

**Cc:** [telly@tk1solutions.com](mailto:telly@tk1solutions.com) <[telly@tk1solutions.com](mailto:telly@tk1solutions.com)>

**Subject:** Edmunds access

Good afternoon,

I would like you to provide administrative permission/ access to myself and TK1 solutions. Please let me know if you need any other information.

Thank You

George Murray

Mayor of the Borough of Milltown



**p vignuolo@verizon.net**

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**From:** George Murray  
**Sent:** Tuesday, January 2, 2024 10:26 AM  
**To:** Monica Orlando  
**Subject:** Fred Carr Resume  
**Attachments:** Fred Carr Resume.docx

Monica,  
Attached, you will find Fred Carr's resume.

Thank You,  
George

## Frederick C. Carr

- Objective** Management position where my people oriented and up-front leadership style will lead to challenging opportunities to use my skills in administration, consensus building and long-term planning. Provide dynamic leadership in setting goals and applying techniques to obtain goals.
- Summary** 30+ years of progressively increasing supervisory management, administrative oversight and interdepartmental arbitration interaction. Particular strengths in overseeing capital improvements, labor utilization, facilities management, transportation planning and allocation. Prepared, tracked and managed operational budgets for day to day and long-term resource requirements.
- Experience**
- Municipal Management**
- 2020-2023 *Township Administrator, Parsippany Troy-Hills*  
Administrator in Mayor-Council (Faulkner) form of government. A vibrant Civil service community where I serve as the Appointing Authority and Director of Utilities (Sewer, Water and Golf Utility). Parsippany has an area of 25 square miles, \$115 million budget and 500 full/part time employees. Responsible for budgeting, capital planning and general oversight of all departments including court, police, EMS, DPW and Administration.
- 2019-2020 *City Administrator, Perth Amboy, New Jersey*  
Served as City Business Administrator in a Mayor-Council (Faulkner) form of government. This unique urban center has a population of about 60,000 contained in a land area of 4.9 square miles. Total of 8 departments report to the Business Administrator as Operational Chief of Staff including Police, Fire, Public Works and Code Enforcement among others. Budget in 2020 includes Current, Capital, and Water-Waste Water, Parking, and Marina utilities total nearly \$105 million.
- 2012-2017 *Borough Administrator, South River, New Jersey*  
Administrator in diverse built out urban community. Electric utility, seven unions, \$36 Million budget, NFIP CRS 6 Community, Senior Center, Police, Court, DPW, water and sewer, open space preservation due to post Superstorm Sandy Buyouts, economic redevelopment integral part of duties.
- 2009-2011 *Township Administrator, Bloomfield Township, New Jersey*  
Administrator in Civil Service community with a \$67 million budget along with 48,000 residents and over 400 full time employees and 500 part-time/seasonal employees in 8 collective bargaining units. Separate parking authority, 4-year Bloomfield College, three train stations, numerous intergovernmental organizations and operations.
- 2006-2008 *Borough Administrator, Matawan Borough, New Jersey*  
Administrator in train-station oriented municipality managing leased parking, three unions, full time police, six volunteer fire companies and EMS. 10-million-dollar budget for compact town with 8900 residents within a two square mile area.
- 2005-2006 *Senior Manager, Jersey Professional Management, Cranford/Metuchen, NJ*  
2011-2012 Providing management consulting services, temporary managers/administrators, and executive  
2017-2019 recruiting and shared services specialists exclusively for New Jersey municipalities and counties.  
2023-Present

2000-2005     *Township Administrator, Cranbury Township, New Jersey*  
Administrator of historic municipality providing full time police, volunteer fire and EMS, extensive parks and recreation opportunities. Responsible for budget, employee evaluations, hiring and general oversight of 14 square mile Township with 78 full and part time employees.

1996-2000     *City Administrator, Caney, Kansas*  
Administrator for full-service municipality providing a wide range of city services. Full time police, EMS and volunteer Fire Department. Responsible for water and wastewater treatment facility, trash, landfills, city pool, parks and cemetery. Responsible for budgeting, long term capital planning, management of all city purchases, expenditures and salaries of all employees.

**United States Army**

1982-1994     *Various Command and Staff Positions*  
Commanded three companies, served in Gulf War. Attended numerous service schools and held jobs from Infantry Rifle Platoon Leader to Corp Staff Officer during Desert Storm. Awarded Bronze Star for superior performance during Desert Shield/Storm.

**Education**     **UNITED STATES MILITARY ACADEMY, West Point, NY**  
1978-1982     Bachelor of Science in General Engineering, May 1982.

1993-1996     **FAIRLEIGH DICKINSON UNIVERSITY, Teaneck NJ**  
Master's in Public Administration, 1 February 1996.

**p vignuolo@verizon.net**

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**Sent:** Tuesday, January 2, 2024 10:24 AM  
**To:** George Murray  
**Subject:** Fred Carr  
**Attachments:** Fred Carr Resume.docx

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