



PUBLIC COMMENT PERIOD GUIDELINES

THE MAYOR AND TOWNSHIP COMMITTEE WELCOME PUBLIC PARTICIPATION IN TOWNSHIP MEETINGS. TO ENSURE THAT MEETINGS RUN FAIRLY, EFFICIENTLY, AND RESPECTFULLY FOR EVERYONE, THE FOLLOWING RULES APPLY TO PUBLIC COMMENT PERIODS. THESE RULES ARE DESIGNED TO COMPLY WITH STATE LAW AND THE UNITED STATES CONSTITUTION AND APPLY EQUALLY TO ALL SPEAKERS.

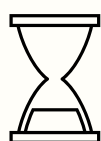


5 MINUTES

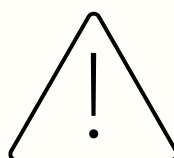
SPEAKING TIME BEGINS WHEN THE SPEAKER REACHES THE DESIGNATED PODIUM OR BEGINS THEIR REMARKS. THE SPEAKER WILL BE DIRECTED TO CONCLUDE THEIR REMARKS ONCE TIME HAS EXPIRED.

GENERAL GUIDELINES

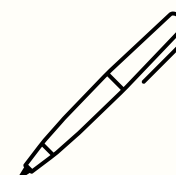
- Speakers must be recognized by the presiding officer.
- Speakers may be asked to identify themselves by name and town of residence.
- Speakers must speak at the podium or other designated speaking area for the duration of their comment.
- Speakers must refrain from abusive or threatening conduct
- Speakers are asked to address comments to the presiding officer or to the Township Committee as a whole.



AT OFFICIAL MEETINGS, THE TOWNSHIP WILL PROVIDE A TIMER VISIBLE TO THE SPEAKER PROVIDING THE SPEAKER'S REMAINING TIME.



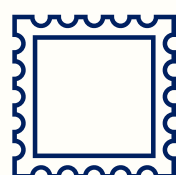
SPEAKERS MAY NOT RESERVE TIME OR YIELD TIME TO OTHER SPEAKERS.



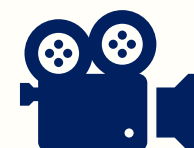
WRITTEN COMMENTS WILL BE REFERENCED IN THE MEETING MINUTES AND KEPT ON FILE.



AMPLIFIERS, BULLHORNS, MEGAPHONES, NOISEMAKERS, WHISTLES, AND SIMILAR SOUND-PRODUCING DEVICES ARE PROHIBITED.



SIGNS, PROPS AND OTHER PERSONAL EFFECTS MUST BE KEPT IN THE POSSESSION OF THE SPEAKER AND REMOVED AFTER TIME HAS ELAPSED.



MEMBERS OF THE PUBLIC MAY RECORD OR BROADCAST MEETINGS IN A NONDISRUPTIVE MANNER AND IN COMPLIANCE WITH ALL STATE AND LOCAL LAWS AND REGULATIONS.

The Township Committee respects free speech, including criticism of officials. In order to maintain an orderly meeting, speakers may not disrupt the meeting in a way that prevents other speakers from being heard. Members of the public may not speak while another person has the floor. Speakers may not refuse to stop their comment when their time has expired. Speakers may not engage in physical threats or disorderly conduct.



LARGE GROUPS ARE ASKED TO DELEGATE A SPOKESPERSON WHEN POSSIBLE



TO LIMIT INTERRUPTIONS, THE TOWNSHIP COMMITTEE MAY ANSWER QUESTIONS AFTER A SPEAKER'S TIME HAS ELAPSED.

This policy is available in full at:
<https://www.cranfordnj.org/DocumentCenter/View/9821/Township-Committee-Bylaws-February-3-2026>

Township of Cranford

PUBLIC
COMMENT
POLICY