

Mistichelli, Ryan [CSC]

From: Bystrzycki, Sean [CSC]
Sent: Wednesday, March 26, 2025 11:24 AM
To: Michael Carelli
Subject: RE: Question on Promotional Certification - Borough of Pompton Lakes

Your certification has been closed.

-Sean Bystrzycki

*Sean Bystrzycki
Local Certifications Unit
Human Resource Information Services
NJ Civil Service Commission
PO BOX 313
Trenton NJ 08625-0313
609-690-8057*

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From: Michael Carelli <administrator@pomptonlakes-nj.gov>
Sent: Monday, March 24, 2025 1:16 PM
To: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Cc: Michael Carelli <administrator@pomptonlakes-nj.gov>
Subject: [EXTERNAL] RE: Question on Promotional Certification - Borough of Pompton Lakes

Sean,

Please see attached. Thanks for your assistance.

Regards,

Mike

Michael Carelli – RMC, CMR, QPA
Borough Administrator
Borough of Pompton Lakes
25 Lenox Avenue
Pompton Lakes, N.J. 07457

(973) 835-0143, ext. 239
administrator@pomptonlakes-nj.gov
www.pomptonlakes-nj.gov

From: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Sent: Monday, March 24, 2025 11:52 AM
To: Michael Carelli <administrator@pomptonlakes-nj.gov>
Subject: RE: Question on Promotional Certification - Borough of Pompton Lakes

[NOTICE: This message originated outside of Pompton Lakes Borough -- **DO NOT CLICK** on **links** or **open attachments** unless you are sure the content is safe.]

If you do not wish to use PL250456, you can code the eligible on the list with an "I4" code (no appointments made – retain for future certs) and return the list.

-Sean Bystrzycki

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From: Michael Carelli <administrator@pomptonlakes-nj.gov>
Sent: Monday, March 24, 2025 11:43 AM
To: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Cc: Geraci, James [CSC] <James.Geraci@csc.nj.gov>
Subject: [EXTERNAL] RE: Question on Promotional Certification - Borough of Pompton Lakes

Can you cancel my certification PL250456?

Mike

Michael Carelli – RMC, CMR, QPA
Borough Administrator
Borough of Pompton Lakes
25 Lenox Avenue

Pompton Lakes, N.J. 07457
(973) 835-0143, ext. 239
administrator@pomptonlakes-nj.gov
www.pomptonlakes-nj.gov

From: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Sent: Monday, March 24, 2025 11:36 AM
To: Michael Carelli <administrator@pomptonlakes-nj.gov>
Cc: Geraci, James [CSC] <James.Geraci@csc.nj.gov>
Subject: Re: Question on Promotional Certification - Borough of Pompton Lakes

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No worries at all.

No, I do not.

My Unit strictly deals with certification listings.

From: Michael Carelli <administrator@pomptonlakes-nj.gov>
Sent: Monday, March 24, 2025 11:35 AM
To: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Cc: Geraci, James [CSC] <James.Geraci@csc.nj.gov>
Subject: [EXTERNAL] RE: Question on Promotional Certification - Borough of Pompton Lakes

Sean,

Do you handle requests to call for an examination? Sorry, I am still new to all of this...

Thanks,

Mike

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www.pomptonlakes-nj.gov

From: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Sent: Monday, March 24, 2025 11:34 AM
To: Michael Carelli <administrator@pomptonlakes-nj.gov>
Cc: Geraci, James [CSC] <James.Geraci@csc.nj.gov>
Subject: Re: Question on Promotional Certification - Borough of Pompton Lakes

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Regardless, a waiver of examination is unrelated to the certification process.

I would not know how to assist with a waiver of examination.

I have copied James.

From: Michael Carelli <administrator@pomptonlakes-nj.gov>
Sent: Monday, March 24, 2025 11:32 AM
To: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Subject: [EXTERNAL] RE: Question on Promotional Certification - Borough of Pompton Lakes

Sean,

I know the error that I made. Please cancel/void PL250456. I intended to call for the Police Captain's test. Please let me know how I facilitate this.

Mike

Michael Carelli – RMC, CMR, QPA
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administrator@pomptonlakes-nj.gov
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From: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Sent: Monday, March 24, 2025 11:29 AM
To: Michael Carelli <administrator@pomptonlakes-nj.gov>
Subject: Re: Question on Promotional Certification - Borough of Pompton Lakes

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Our Unit would be uninvolved with a waiver of examination.

We would not be able to assist with a matter of that nature.

General inquiries including this one should be addressed to your Customer Service Rep.

From: Michael Carelli <administrator@pomptonlakes-nj.gov>
Sent: Monday, March 24, 2025 11:16 AM
To: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Subject: [EXTERNAL] RE: Question on Promotional Certification - Borough of Pompton Lakes

Sean,

I received the certification of eligibles for appointment (PL250456) but I never received the documentation on whether or not this certification is a waiver or examination. Did I miss that notice? I was intending on calling for an examination.

Mike

Michael Carelli – RMC, CMR, QPA
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From: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Sent: Monday, March 24, 2025 10:21 AM
To: Michael Carelli <administrator@pomptonlakes-nj.gov>
Subject: Re: Question on Promotional Certification - Borough of Pompton Lakes

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I unfortunately will be unavailable for a call today.

I can give you a call tomorrow if you would like or you can relay your questions via email.

From: Michael Carelli <administrator@pomptonlakes-nj.gov>
Sent: Monday, March 24, 2025 9:33 AM
To: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>; Robb, Jennifer [CSC] <Jennifer.Robb@csc.nj.gov>
Cc: Geraci, James [CSC] <James.Geraci@csc.nj.gov>
Subject: [EXTERNAL] RE: Question on Promotional Certification - Borough of Pompton Lakes

Sean,

Do you have a phone number? I have a few questions would be easier to call.

Thanks,

Mike

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From: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>
Sent: Monday, March 24, 2025 9:00 AM
To: Michael Carelli <administrator@pomptonlakes-nj.gov>; Robb, Jennifer [CSC] <Jennifer.Robb@csc.nj.gov>
Cc: Geraci, James [CSC] <James.Geraci@csc.nj.gov>
Subject: Re: Question on Promotional Certification - Borough of Pompton Lakes

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Good Morning,

All promotional public safety certifications are good for three months from the day they are created.

The appointment date must fall within the three months that you have with the certification.

Certifications should not be returned prior to the appointment date that you are using on the cert.

Certification should only be requested when you have a current vacancy.

-Sean Bystrzycki

From: Michael Carelli <administrator@pomptonlakes-nj.gov>
Sent: Friday, March 21, 2025 9:07 PM
To: Bystrzycki, Sean [CSC] <sean.bystrzycki@csc.nj.gov>; Robb, Jennifer [CSC] <Jennifer.Robb@csc.nj.gov>
Cc: Geraci, James [CSC] <James.Geraci@csc.nj.gov>; Michael Carelli <administrator@pomptonlakes-nj.gov>
Subject: [EXTERNAL] Question on Promotional Certification - Borough of Pompton Lakes

Sean and Jennifer,

The Borough of Pompton Lakes will be in the process of appointing a new Police Chief. We will be calling for the certification prior to the June 1, 2025 deadline. We will most likely pursue the waiver process for eligible Police Captain's. Once the Borough receives the certification of eligibles for appointment list, how long does the Borough have to make an appointment on that certification? Also, how far in advance can the appointment effective date be? In other words, can I appoint someone from the certification of eligibles for appointment, but the effective date of the appointment be one (1) year later? Is there a timeframe for that? Please let me know at your earliest convenience.

Best Regards,

Mike

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