



SYMBOL: **PM3213G**

TITLE: **POLICE CHIEF**

ISSUE DATE: **August 01, 2025**

TITLE CODE: **02719/ THFRR3**

JURISDICTION: **POMPTON LAKES**

DEPARTMENT: **POLICE**

WEIGHT CODE: **37**

SALARY: **\$160,000.00 - \$165,000.00**

APPLICATION DEADLINE: August 21, 2025

(On-line Applications must be submitted by this date.)

JURISDICTION CODE: **N16090016**

CLOSING DATE: **October 31, 2025**

(Eligibility must be established by this date)

Visit www.nj.gov/csc
And select "Job Announcements"
to view this announcement and to file an application

Open to employees in the competitive division who are currently serving in a title to which the announcement is open and have an aggregate of one year of continuous permanent service as of the closing date in the following title(s):

POLICE CAPTAIN 02718

Note: To obtain a copy of the Police Chief Orientation Guide, please refer to our website at https://www.nj.gov/csc/jobs/publicsafety/law_titles.shtml. The Orientation Guide will assist you in preparing for this examination. Applicants who are unable to access the Orientation Guide can request a copy of the guide by sending an email with your name, mailing address, and title/symbol to OrientationGuides@csc.nj.gov. Enter "Orientation Guide - Police Chief" in the subject line.

Applicants admitted to the examination will be emailed/mailed notice(s) of the date, time and place of the examination at least two weeks prior to the test date. Appointing Authorities will also be notified of the test date, and the test date will be posted on the Civil Service Commission website.

Please note: An abbreviated, 1-page application is being used for this announcement. No detailed information regarding your education, experience, training, etc. is required. Please do not send any additional documents (transcripts, resumes, etc.) to the NJCSC.

Make-up Examinations: Requests for make-up examinations based on medical grounds for public safety promotional exams must include a New Jersey Civil Service Commission Authorization for Public Safety Make-Up Examination Form.

IMPORTANT INFORMATION

1. N.J.A.C. 4A:4-2.6 states that all requirements listed must be met as of the closing date, including assignment to the jurisdiction/department, and satisfying the permanent status requirement.
2. Only on-line applications will be accepted. **Applications must be completed and submitted by 4:00PM on the application deadline date.** Failure to complete your application properly may cause you to be declared ineligible. Note: Auto-fill may cause incomplete information on your application. Please confirm your name, address and phone number prior to submitting your application.
3. **The Civil Service Commission is increasing its use of emails as a communication tool. Please ensure that your email is always up-to-date so that important information about the testing process is not missed. Please remember to check your junk mail, spam, and clutter for these important messages.**
4. This examination is open to full-time and part-time permanent employees. If an employment list results from this announcement, it may be certified to fill both full-time and part-time positions. If 35- and 40-hour positions are used within the department, the resulting list may be used to fill either work week position.
5. NJAC 4A:4-1.5 states that any employee who is serving on a provisional basis and who fails to file for and take an examination which has been announced for his/her title shall be separated from the provisional title.
6. **IN ACCORDANCE WITH NJAC 4A:4-2.9 MAKE-UP REQUESTS MUST BE SUBMITTED IN WRITING WITHIN FIVE (5) DAYS OF RECEIPT OF THE EXAM NOTICE.** However, in situations involving illness, death or natural disasters, make-up requests must be made in writing within five (5) days after the test date. Requests for make-up examinations based on medical grounds must include written documentation from your physician and must include a New Jersey Civil Service Commission Medical Authorization for Public Safety Make-Up Examination Form. Mail all material to NJCSC, Test Development and Analytics, Attn: Make-up, PO Box 310, Trenton, NJ 08625-0310 or fax it to (609) 984-1064.
7. If you are having difficulty submitting your application online, technical support and customer care are available during regular business hours, 8:00 a.m. to 4:00 p.m. EST, Monday - Friday, excluding holidays and emergency closings. Please Email: OAS.support@csc.nj.gov or call (609) 292-4144. Please note that application support requests received outside regular business hours on the closing date will not change the application filing deadline so please file early.
8. Application fees submitted via personal check or money order must be postmarked within five (5) business days of submitting your application. If your fee is postmarked after five (5) business days, or is returned as invalid, you will be declared ineligible and denied admittance to the examination process.