

Lisa Goldstein

From: Anonymous <opra+request-78810-6d7d5807@requests.opramachine.com>
Sent: Friday, July 25, 2025 6:51 PM
To: OPRA E-Mail
Subject: [External Email]OPRA request - Marter, Skurbe, Chanley emails

Warning: This email originated from outside the Monroe School District. Do not click links or open attachments unless you recognize the sender and trust the content.

Dear Monroe Township School District (Middlesex),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

1) Emails between Donna Marter and Chrissy Skurbe with subject heading: "Bus for PTA event" sent between March 21, 2025 through April 5, 2025

2) Emails between Donna Marter and Chrissy Skurbe with subject heading: "PTA Read Across America at Oak Tree and Applegarth Schools" sent between March 21, 2025 through April 5, 2025

3) Emails between Donna Marter and Chari Chanley with subject heading: "Bus for PTA event" sent between March 21, 2025 through April 5, 2025

4) Emails between Donna Marter and Chari Chanley with subject heading: "PTA Read Across America at Oak Tree and Applegarth Schools" sent between March 21, 2025 through April 5, 2025

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Anonymous

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-78810-6d7d5807@requests.opramachine.com

Is OPRA@monroe.k12.nj.us the wrong address for OPRA requests to Monroe Township School District (Middlesex)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=monroe_township_school_district_middlesex

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/marter_skurbe_chanley_emails

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."



MONROE TOWNSHIP SCHOOLS
423 Buckelew Avenue
Monroe Township, New Jersey 08831
www.monroe.k12.nj.us

DR. CHARI ROBYNNE CHANLEY

Superintendent of Schools

DR. ADAM M. LAYMAN

Acting Superintendent of Schools

LAURA ALLEN, CPA

Business Administrator/Board Secretary

Tel: 732-521-1500

Fax: 732-521-2719

August 5, 2025

VIA EMAIL: opra+request-78810-6d7d5807@requests.opramachine.com

Anonymous

Re: OPRA Request dated July 25, 2025

Dear Sir/Madam:

On behalf of the Monroe Township Board of Education ("Board" and/or "District"), I am writing this letter in response to your request for records pursuant to the Open Public Records Act ("OPRA") submitted via email at 6:51 pm on Friday, July 25, 2025 and received on Monday, July 28, 2025. As such, the seven (7) business day deadline within which the Board is to respond to your request is Wednesday, August 6, 2025.

More specifically, the Board responds to your requests as set forth below:

"1) Emails between Donna Marter and Chrissy Skurbe with subject heading: 'Bus for PTA event' sent between March 21, 2025 through April 5, 2025".

Enclosed please find the emails between Donna Marter and Chrissy Skurbe with the subject "Bus for PTA event" for the period of March 21, 2025 through April 5, 2025.

"2) Emails between Donna Marter and Chrissy Skurbe with subject heading: 'PTA Read Across America at Oak Tree and Applegarth Schools' sent between March 21, 2025 through April 5, 2025".

Enclosed please find the emails between Donna Marter and Chrissy Skurbe with the subject "PTA Read Across America at Oak Tree and Applegarth Schools" for the period of March 21, 2025 through April 5, 2025.

SUCCESS IS ALWAYS A TEAM EFFORT!!

“3) Emails between Donna Marter and Chari Chanley with subject heading: ‘Bus for PTA event’ sent between March 21, 2025 through April 5, 2025”.

There are no records responsive to this request.

“4) Emails between Donna Marter and Chari Chanley with subject heading: ‘PTA Read Across America at Oak Tree and Applegarth Schools’ sent between March 21, 2025 through April 5, 2025”.

There are no records responsive to this request.

As the documents identified above are being provided to you in electronic format only, there is no charge associated with your request. The correspondence, the foregoing information, and the enclosed documents constitute the Board’s full and complete response to your OPRA request and therefore, your OPRA request is closed.

Sincerely,

A handwritten signature in black ink that reads "Lisa Goldstein". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Lisa Goldstein
OPRA & Central Registration Secretary

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent time: 03/21/2025 04:50:28 PM
To: Donna Marter <Donna.Marter@monroe.k12.nj.us>
Subject: [External Email]Re: [External Email]Bus for PTA event

You don't often get email from crskurbe@yahoo.com. [Learn why this is important](#)

Warning: This email originated from outside the Monroe School District. Do not click links or open attachments unless you recognize the sender and trust the content.

Thank you!

On Mar 21, 2025, at 4:19 PM, Donna Marter <Donna.Marter@monroe.k12.nj.us> wrote:

Good Afternoon,

I will look into this and get back to you I will be away next week but once I return I will be in touch.

Have a great weekend!

Donna Marter

Director of Transportation
Monroe Township Board of Education
Office: 732-521-2114
Fax: 732-521-3581

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent: Friday, March 21, 2025 3:48 PM
To: Donna Marter <Donna.Marter@monroe.k12.nj.us>
Subject: [External Email]Bus for PTA event

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Good afternoon -

I am a member with the Oak Tree-Applegarth PTA and chairperson for the 5th grade celebration event at Eagles Landing Day Camp on June 19th. I was talking to Dr. Graziano about possibly having the PTA pay for buses to take the student to the day camp straight from Applegarth on June 19th a little before dismissal. Would the PTA have to go through the district to hire these buses or on their own? I am hoping we could do it through the district. Can you let me know what the cost would be and how the PTA should go about it.

Thank you so much.

Chrissy Skurbe

From: Donna.Marter@monroe.k12.nj.us
Sent time: 03/21/2025 04:19:18 PM
To: crskurbe@yahoo.com
Subject: Re: [External Email]Bus for PTA event

Good Afternoon,

I will look into this and get back to you I will be away next week but once I return I will be in touch.

Have a great weekend!

Donna Marter

Director of Transportation
Monroe Township Board of Education
Office: 732-521-2114
Fax: 732-521-3581

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Thank you so much.

Chrissy Skurbe

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent time: 03/21/2025 03:48:42 PM
To: donna.marter@monroe.k12.nj.us
Subject: [External Email]Bus for PTA event

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Thank you so much.

Chrissy Skurbe

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent time: 04/04/2025 11:08:10 AM
To: Donna Marter <Donna.Marter@monroe.k12.nj.us>
Subject: [External Email]Re: [External Email]Re: [External Email]Re: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

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Hi Donna -

That works perfectly!
Thank you!

Chrissy

On Apr 4, 2025, at 8:53 AM, Donna Marter <Donna.Marter@monroe.k12.nj.us> wrote:

Dear Ms. Skurbe,

I looked into the buses for June 19th, we actually have buses which would be available to transport the students to Eagles Landing Day Camp. There will be no cost incurred for the buses because they can do it in between other routes, 2 are contractor buses, and one will be a Monroe Township Board of Education bus. I will schedule the buses to be at Applegate at 12:45. Please confirm this works for you. If you have any questions please feel free to reach out to me.

Respectfully,

Donna Marter

Director of Transportation
Monroe Township Board of Education
Office: 732-521-2114
Fax: 732-521-3581

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent: Wednesday, April 2, 2025 10:10 AM
To: Donna Marter <Donna.Marter@monroe.k12.nj.us>
Subject: [External Email]Re: [External Email]Re: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

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I think the school would want some extra time - maybe 12:45

On Apr 2, 2025, at 10:08 AM, Donna Marter <Donna.Marter@monroe.k12.nj.us> wrote:

Good Morning,

On June 19th school is dismissed at 1:05 would a 1pm pick up work?

Please advise, thank you,

Donna Marter

Director of Transportation
Monroe Township Board of Education
Office: 732-521-2114
Fax: 732-521-3581

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent: Tuesday, April 1, 2025 2:43 PM
To: Donna Marter <Donna.Marter@monroe.k12.nj.us>
Subject: [External Email]Re: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

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Hi Donna -

It would be only to Eagles Landing Day camp on June 19 from Applegarth School a little before dismissal. Approx 190 students. No return trip home.

Thanks
Chrissy

On Apr 1, 2025, at 2:00 PM, Donna Marter <Donna.Marter@monroe.k12.nj.us> wrote:

Good Afternoon Ms. Skurbe,

Thank you for being patient. We can get prices from bus companies and send you the information and the PTA pays the company directly. I would need more information, pick up and return time and how many buses, how many students and the number of chaperones. Once I receive the information we can go and get pricing for the trip.

Sincerely,

Donna Marter

Director of Transportation
Monroe Township Board of Education
Office: 732-521-2114
Fax: 732-521-3581

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent: Tuesday, February 18, 2025 9:23 AM
To: Edward Selby <Edward.Selby@monroe.k12.nj.us>; Steven Barandica <Steven.Barandica@monroe.k12.nj.us>; Sean Field <Sean.Field@Monroe.K12.NJ.US>; James Cernansky <James.Cernansky@Monroe.K12.NJ.US>; Jeanie Corallo <Jeanie.Corallo@monroe.k12.nj.us>; Cindy Schaller <cindy.schaller@monroe.k12.nj.us>; Donna Marter <Donna.Marter@monroe.k12.nj.us>
Subject: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

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Good morning -

On behalf of the Oak Tree-Applegarth PTA, I am reaching out to invite you to be one of our guest readers at Oak Tree and Applegarth School on Friday, March 7, 2025 as we celebrate Dr Seuss' birthday with our annual Read Across America Day.

Our guest readers will be assigned to classes based on availability. Books will be available for our guest readers to select from however, we encourage our guest readers to bring their own favorite book.

The event runs from 9:30am - 2:30pm. Classes are scheduled for 30 minute time slots. We ask our guest readers to introduce themselves to the class and give a little background as to why you wanted to be a guest reader for Read Across America.

Please reply at your earliest convenience if you would like to be a guest reader and the time you can attend. I will send a confirmation to you as we get closer to the event with the time, school and class you will be visiting.

Thank you for your consideration.

Sincerely,

Chrissy Skurbe

Oak Tree-Applegarth PTA Chairperson
2025 Read Across America Committee

From: Donna.Marter@monroe.k12.nj.us
Sent time: 04/04/2025 08:53:20 AM
To: crskurbe@yahoo.com
Subject: Re: [External Email]Re: [External Email]Re: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

Dear Ms. Skurbe,

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Thanks
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Sent: Tuesday, February 18, 2025 9:23 AM

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Chrissy Skurbe

Oak Tree-Applegarth PTA Chairperson
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From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent time: 04/02/2025 10:10:42 AM
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Subject: [External Email]Re: [External Email]Re: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

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Office: 732-521-2114
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Sincerely,

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Oak Tree-Applegarth PTA Chairperson
2025 Read Across America Committee

From: Donna.Marter@monroe.k12.nj.us
Sent time: 04/01/2025 02:50:46 PM
To: crskurbe@yahoo.com
Subject: Re: [External Email]Re: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

Hi,

Ok I will work on this tomorrow with Melanie who handles the trips and I should have an answer for you tomorrow.

Sincerely,

Donna Marter

Director of Transportation
Monroe Township Board of Education
Office: 732-521-2114
Fax: 732-521-3581

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Office: 732-521-2114
Fax: 732-521-3581

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent: Tuesday, February 18, 2025 9:23 AM
To: Edward Selby <Edward.Selby@monroe.k12.nj.us>; Steven Barandica <Steven.Barandica@monroe.k12.nj.us>; Sean Field <Sean.Field@Monroe.K12.NJ.US>; James Cernansky <James.Cernansky@Monroe.K12.NJ.US>; Jeanie Corallo <Jeanie.Corallo@monroe.k12.nj.us>; Cindy Schaller <cindy.schaller@monroe.k12.nj.us>; Donna Marter <Donna.Marter@monroe.k12.nj.us>

Subject: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

You don't often get email from crskurbe@yahoo.com. [Learn why this is important](#)

Warning: This email originated from outside of the Monroe School District. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning -

On behalf of the Oak Tree-Applegarth PTA, I am reaching out to invite you to be one of our guest readers at Oak Tree and Applegarth School on Friday, March 7, 2025 as we celebrate Dr Seuss' birthday with our annual Read Across America Day.

Our guest readers will be assigned to classes based on availability. Books will be available for our guest readers to select from however, we encourage our guest readers to bring their own favorite book.

The event runs from 9:30am - 2:30pm. Classes are scheduled for 30 minute time slots. We ask our guest readers to introduce themselves to the class and give a little background as to why you wanted to be a guest reader for Read Across America.

Please reply at your earliest convenience if you would like to be a guest reader and the time you can attend. I will send a confirmation to you as we get closer to the event with the time, school and class you will be visiting.

Thank you for your consideration.

Sincerely,

Chrissy Skurbe

Oak Tree-Applegarth PTA Chairperson
2025 Read Across America Committee

From: Chrissy Skurbe <crskurbe@yahoo.com>
Sent time: 04/01/2025 02:43:30 PM
To: Donna Marter <Donna.Marter@monroe.k12.nj.us>
Subject: [External Email]Re: [External Email]PTA Read Across America at Oak Tree and Applegarth Schools

Warning: This email originated from outside the Monroe School District. Do not click links or open attachments unless you recognize the sender and trust the content.

Hi Donna -

It would be only to Eagles Landing Day camp on June 19 from Applegarth School a little before dismissal. Approx 190 students. No return trip home.

Thanks
Chrissy

On Apr 1, 2025, at 2:00 PM, Donna Marter <Donna.Marter@monroe.k12.nj.us> wrote:

Good Afternoon Ms. Skurbe,

Thank you for being patient. We can get prices from bus companies and send you the information and the PTA pays the company directly. I would need more information, pick up and return time and how many buses, how many students and the number of chaperones. Once I receive the information we can go and get pricing for the trip.

Sincerely,

Donna Marter

Director of Transportation
Monroe Township Board of Education
Office: 732-521-2114
Fax: 732-521-3581

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Oak Tree-Applegarth PTA Chairperson
2025 Read Across America Committee

From: Donna.Marter@monroe.k12.nj.us
Sent time: 04/01/2025 02:00:37 PM
To: crskurbe@yahoo.com; Edward.Selby@monroe.k12.nj.us; Steven.Barandica@monroe.k12.nj.us; Sean.Field@Monroe.K12.NJ.US; James.Cernansky@Monroe.K12.NJ.US; Jeanie.Corallo@monroe.k12.nj.us; cindy.schaller@monroe.k12.nj.us
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