



LONGO Electrical-Mechanical, Inc.

ON-SITE DAILY TIME SHEET

CUSTOMER: Middlesex Co. Parks JOB SITE: Grove #4 DATE: 7-2-20
P.O. NO. _____ SERVICE ORDER NO.: _____ SHIFT: DAY

	NAME	TRADE	TIME IN	TIME OUT	HOURS WORKED		
					S.T.	O.T.	D.T.
1	Joe Tabbit	Service	7:00	3:30	8		
2	Carlos Oliveros	Service	7:00	3:30	8		
3							
4							
5							
6							
7							
8							
9							
10							
TOTAL HOURS		Lunch Authorized:	Yes ☐	No ☐	16		

WORK DESCRIPTION

MATERIALS / EQUIPMENT	
QTY.	ITEM DESCRIPTION

Approved by: Chris [Signature]
FOR CUSTOMER

Date: 7-2-20