



WATCHUNG HILLS
REGIONAL HIGH SCHOOL

Elizabeth C. Jewett
Superintendent

Timothy M. Stys, CPA
Business Administrator

George P. Alexis
Principal

REQUEST FOR PUBLIC RECORDS

Person Requesting Public Records: _____

Address: _____

Phone Number: Work: _____ Home: _____

Date Requested: _____

Title of Records Requested: Please
include a detailed description of your
request.

Signature _____

Board of Education Use Only

Number of Pages _____

Status of Request

Approved _____

Partial Approved* _____

Not Approved* _____

Fee Assessed _____

*** Explanation**

Fee for copies as per N.J.S.A. 47:1A-5(b)

Letter size **\$.05 each**

Legal sized or larger **\$.07 each**

Reviewed and Approved By: _____ **Date:** _____

Timothy M. Stys
School Business Administrator/Board Secretary

Please make check or money order payable to: Watchung Hills Regional High School
(Fee must be received prior to the release of Public Records)