DORSEY & SEMRAU

FRED SEMRAU*
DAWN M. SULLIVAN**
SUSAN C. SHARPE**
ROBERT ROSSMEISSL
EDWARD PASTERNAK**
JONATHAN TESTA
GABRIELLE CANAIE
KYLE FISHER
*PARTNER
** SENIOR ASSOCIATE

ATTORNEYS AT LAW
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005
973-334-1900
FACSIMILE 973-334-3408

IN MEMORIAM:
JOHN H. DORSEY
(1937-2018)

April 4, 2022

Sent via email to:
Neil Henry <nhenry@boonton.org>
Town of Boonton
100 Washington Street
Boonton, NJ 07005

Re: Retainer and Litigation Vouchers for March

Dear Neil:

Enclosed please find our retainer and litigation vouchers for services provided to the Town of Boonton.

Thank you.

Very truly yours,

Fred Semrau
Dorsey & Semrau

FCS:sks

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No ~~21-00363~~

TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: ~~4/4/22~~
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2022 LEGAL SERVICES MONTH OF MARCH 2022	0-01-20-155-227		$3,165.00
			TOTAL	

EXAMINED AND APPROVED COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnishe or services rendered as stated therein; that no bonus has been given c received by any person or persons within the knowledge of this claimant in connectio with the above claim; that the amount therein stated is justly due and owing; ar that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
Boonton, NJ 07005

April 04, 2022

In Reference To: Boonton Retainer - General matters
Invoice #19094

Professional Services

Date		Description	Hrs/Rate
Agreements			
3/1/2022	FCS	Work on agreement for the Kiwanis.	0.80
3/3/2022	GC	Review Kiwanis agreement; research regarding soft billing; review deed documents; research regarding integrating Kiwanis members as members of Town ambulance Corps.	1.70
3/4/2022	GC	Finalize Kiwanis agreement and send same to FS for review.	0.70
3/14/2022	JT	Review settlement agreement for Barristar property, and related affordable housing ordinances, and prepare updates and revisions to draft developer's agreement related to affordable housing requirements.	1.10
3/23/2022	EP	Conference call with CFO and Special Projects Coordinator as to Neighborhood Preservation Program; review prior correspondence; call to Administrator; begin draft professional services agreement.	0.90
3/24/2022	EP	Email to Administrator as to NPP; reply; response with recommendation; voicemail from Administrator; call to Administrator.	0.70
3/25/2022	EP	Draft Agreement for grant oversight and implementation DCA NPP grant; review emails from Special Projects Coordinator and CFO; prepare draft resolution awarding contract; email to Administrator; reply.	2.90
3/28/2022	EP	Attend conference call with Administrator and Special Projects Coordinator as to awarding contract to oversee NPP program grant; review draft agreement and recommendations; review DCA grant and terms.	0.90
3/29/2022	EP	Draft Memorandum of Understanding with Boonton Main Street as to NPP grant; research; edit resolution approving MOU.	1.90
	GC	Review file regarding Kiwani's agreement; send follow up email to FS and EP.	0.30

			Hrs/Rate
3/30/2022	EP	Email to labor counsel with draft employment agreement; review prior correspondence.	0.20
		SUBTOTAL:	[12.10]
		Bids	
3/1/2022	EP	Email from Administrator as to extraordinary circumstances to allow non-competitive bidding; review SCE correspondence; research; email with recommendation.	0.90
3/2/2022	EP	Call from Administrator; return call and conference call as to chemical bids; review memorandum and issue recommendations; review email from Engineer as to Hill Street Slope Failure bid.	0.50
3/16/2022	EP	Receipt and review draft Bid for IT services; research; reply with recommendation.	0.90
3/24/2022	EP	Draft Bid Review; emails; reply with recommendations; draft resolution accepting bid; reply from Clerk.	0.90
3/28/2022	EP	Research whether LawSoft contract must go out for bid for a required disclosure contract; email with recommendation; emails as to other municipal governments dealings with LawSoft.	0.90
		SUBTOTAL:	[4.10]
		Cannabis	
3/17/2022	EP	Call from prospective cannabis business owner as to resolution of support; return call; email to Town Zoning Officer; voicemail call to Zoning Officer; reply email; call to Zoning Officer as to process and application for Cannabis licenses.	0.90
3/18/2022	EP	Email to Administrator with recommendations as to Cannabis license procedure; reply; research; email to Zoning Officer with template application.	0.90
3/24/2022	EP	Email from Administrator; review email from cannabis business as to resolution of support; research; draft resolution of support; email to Administrator.	1.90
3/29/2022	EP	Call from cannabis business owner as to resolution of support; email to Administrator; email from Zoning Officer; review prior correspondence and draft application; reply with recommendation; call to Planner; email from clerk; replies.	0.90
3/31/2022	EP	Emails; review cannabis businesses correspondence; prepare status update as to High Company and Boone.	0.90
		SUBTOTAL:	[5.50]

			Hrs/Rate
		Meetings	
3/3/2022	EP	Attend hearing at Board of Elections to present proposed re-warding map; prepare hardcopy materials for presentation and governing body members in attendance.	1.90
	EP	Attend agenda meeting; review draft agenda; emails.	0.60
3/17/2022	EP	Attend Agenda Meeting; review draft agenda.	0.50
3/21/2022	EP	Attend Regular Meeting; review agenda; discussion with Council Member; discussion with Mayor and Administrator; discussion with Special Projects Coordinator	1.70
3/22/2022	EP	Research chat comments as public record for hybrid meeting; email to Mayor and Administrator; reply.	0.40
3/31/2022	EP	Attend agenda meeting; emails; review draft agenda.	1.10
		SUBTOTAL:	[6.20]
		Miscellaneous	
3/1/2022	EP	Email from Municipal Clerk, review email from Administrator Morris County Board of Elections; review email from Council Member; research; review Board of Elections web-page noting matter on calendar; email to Mott MacDonald as to map.	0.70
3/2/2022	EP	Email from Mott McDonald as to revised map; review attachment; reply email; review statute for compliance; email to Municipal Clerk with recommendations; call to Municipal Clerk; voicemail to Mott McDonald; return call; review prior drafted legal memorandum; call to Administrator; email from Administrator; call to BOE; call to Dale Kramer at Board of Elections; email to BOE.	3.40
3/3/2022	FCS	View mapping presentation at the County.	0.50
3/4/2022	EP	Email to Administrator and Mott MacDonald with status update on Re-Warding application to Board of Elections; review correspondence; research; reply from Mott MacDonald; response; emails to Administrator; call to Administrator; emails from Administrator; email to Administrator with update; call to Board of Elections; emails with further status update; replies.	2.90
	FCS	Telephone conference with the Mayor and Administrator.	1.50
3/7/2022	EP	Email from Clerk Board of Elections; email to Mott MacDonald as to proposed map; review prior correspondence as to timing; email fro Mott MacDonald; message to Mott MacDonald; return call; review attachments; email to all parties with recommendations; response from professional.	1.90
3/8/2022	EP	Email from Mott MacDonald; review proposed map and memo as narrative for BOE; prepare draft reply email with recommendation; voicemail to Mott MacDonald.	0.80

		Hrs/Rate
3/8/2022 GC	Review file regarding obtaining a liquor license for the Darress Theater; send follow up email to FS regarding next steps.	0.30
3/9/2022 EP	Email from Mott MacDonald as to final map; review proposed map; review current map; call to Mott MacDonald; email reply with recommendations; email to Board of Elections with attachments.	0.90
3/10/2022 EP	Presentation of proposed re-Warding map to Board of Elections; review final map; email to Mott MacDonald; prepare hardcopy maps showing current ward boundaries; prepare hardcopy narratives for BOE members. .	1.90
EP	Email from Administrator; review prior correspondence for LawSoft case; emails; review eCourts; status update.	0.80
3/11/2022 EP	Email to Administrator as to status update on re-warding submission; reply from Mott MacDonald; review email to Clerk from BOE requesting shapefile submission to update Statewide Voter Registration System; email to Municipal Clerk; reply from Mott Macdonald; reply; reply from Administrator; review email to Clerk Board of Elections.	0.90
EP	Email from Administrator as to LawSoft litigation and the Boonton Police Department; voicemail to Administrator; return call. .	0.50
3/14/2022 FCS	Work on issues relating to Lawsoft.	0.50
3/15/2022 EP	Call with Administrator and Special Projects Manager as to shared services agreement with Boonton Main Street and grant process.	0.20
3/16/2022 EP	Receipt and review draft shared services agreement with Boonton Main Street; research; reply with recommendations.	0.90
EP	Review emails from Morris County Board of Elections and Mott MacDonald as to number of voters moved from Ward 2 to Ward 3; email to Mott MacDonald.	0.20
3/21/2022 EP	Email from Special Projects Coordination as to agreement with Boonton Main Street; review prior correspondence; email to Administrator.	0.30
3/22/2022 FCS	Telephone conference with the Mayor and Administrator regarding various issues.	0.30
3/23/2022 EP	Email from Administrator as to email chain between governing body member and private land owner; review email chain; research property liability for naturally occurring spring; reply with recommendation.	0.90
3/30/2022 FCS	Telephone conference with the Mayor and Administrator regarding labor matters.	1.20
SUBTOTAL:		[21.50]

			Hrs/Rate	
		Opinions & Research		
3/1/2022	RR	Research conflict of interest laws concerning 501c3 Board membership; draft memo.	1.40	
3/31/2022	GC	Draft update memorandum to be sent to Mayor regarding status of liquor license at Darress Theater.	0.60	
		SUBTOTAL:	[2.00	]
		Ordinances		
3/11/2022	EP	Email from Zoning Officer as to GC updates to Property Management Code; reply with recommendations with copy to Municipal Clerk.	0.30	
3/31/2022	EP	Email from Clerk as to requirement of municipal ordinance in consideration of statute; research; reply with recommendation.	0.90	
		SUBTOTAL:	[1.20	]
		Planning		
3/3/2022	JT	Receive and review email from Historic Preservation Committee Chair Elliot Ruga regarding application for 1015 Main Street.	0.50	
		SUBTOTAL:	[0.50	]
		Resolutions		
3/21/2022	EP	Review emails from governing body members as to language changes in resolution; call to Clerk; email to Administrator; reply from governing body member.	0.60	
3/28/2022	EP	Draft resolution as to Plane Street Redevelopment; email to Administrator; edit; email to Topology; email to Administrator with updated resolution.	0.90	
3/29/2022	EP	Call from Chris Colley at Topology as to no comments from the Planning Board to the governing body as to redevelopment area on Plane Street; email to Topology with recommendation.	0.30	
		SUBTOTAL:	[1.80	]
				Amount
		For professional services rendered	**54.90**	**$3,165.00**

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **22-00602**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 04/12/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

PAYMENT RECORD

CHECK NO. 60623
DATE PAID 4/18/22

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	LITIGATION SRVCS MARCH	2-01-20-155-228 OTHER LEGAL SERVICES	5,704.8900	5,704.89
				============
			TOTAL	5,704.89

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No ~~21-00364~~

'g 1

TO
TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: ~~4-1-22~~
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD	
DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2022 LITIGATION SERVICES MONTH OF MARCH 2022	0-01-20-155-228		$5704.89
			TOTAL	

EXAMINED AND APPROVED COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnishe or services rendered as stated therein; that no bonus has been given c received by any person or persons within the knowledge of this claimant i connectio with the above claim; that the amount therein stated is justly due and owing; ar that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
100 Washington Street
Boonton, NJ 07005

April 04, 2022

In Reference To: Litigation Matters
Invoice #19093

Professional Services

			Hrs/Rate	Amount
		516-520 Main Street, LLC v. Boonton		
3/11/2022	KF	Receipt and review of e-mail from Adversary regarding stipulation of settlement; review of stipulation of settlement.	0.40 156.00/hr	62.40
3/17/2022	FCS	Review status; confer with the Assessor; draft letter to administration.	0.80 156.00/hr	124.80
3/18/2022	FCS	Receipt and review of Stipulation of Settlement for tax years 2018-2020; execute and file with the Court.	0.30 156.00/hr	46.80
3/23/2022	FCS	Receipt and review of the 2018, 2019, 2020 and 2021 Judgments from the Tax Court; review file; send email to Tax Assessor and Collector; close out file.	0.60 156.00/hr	93.60
		SUBTOTAL:	[2.10	327.60]
		Barrister		
3/2/2022	DS	Emails with Town Engineer; review file.	0.50 156.00/hr	78.00
3/7/2022	DS	Emails with Town Engineer; receipt and review of estimate; review file.	0.40 156.00/hr	62.40
3/8/2022	DS	Receipt and review of updated engineer's memo; draft internal memo.	0.50 156.00/hr	78.00
3/9/2022	DS	Review file; emails with Town Administrator; receipt of information; review Town Code; draft internal status memo; revise developer's agreement.	1.40 156.00/hr	218.40
3/14/2022	DS	Review of file; review and revise developer's agreement; draft internal status memo; receipt and review of additional information.	2.50 156.00/hr	390.00

			Hrs/Rate	Amount
3/15/2022	DS	Review of file; review and revise developer's agreement; receipt and review of additional comments; emails with Town Administrator and Towns Engineer; draft internal status memo; emails with developer's attorney.	1.10 156.00/hr	171.60
3/17/2022	DS	Receipt and review of comments to developer's agreement; emails with Town Administrator; review and revise developer's agreement; draft internal memo; review file.	1.80 156.00/hr	280.80
3/21/2022	DS	Review file.	0.20 156.00/hr	31.20
3/30/2022	DS	Review file; emails with Town Administrator; telephone calls with developer's attorney.	0.40 156.00/hr	62.40
3/31/2022	DS	Emails with Township Administrator; review and revise developer's agreement; emails with developer's attorney; review file.;	0.70 156.00/hr	109.20
	SUBTOTAL:		[9.50	1,482.00]
	COAH			
3/11/2022	EP	Email from Zoning Office as to Fair Share plan; emails with attachments.	0.30 156.00/hr	46.80
	SS	Forward FSHC settlement agreements.	0.10 156.00/hr	15.60
	SUBTOTAL:		[0.40	62.40]
	County Tax Board			
3/9/2022	FCS	Receipt and review of email from Assessor enclosing Chapter 91 information; draft and send letter to the County Tax Board moving to dismiss appeal for failure to comply.	0.50 156.00/hr	78.00
3/31/2022	FCS	Receipt and review of three assessor's appeals from assessor; review, execute and file with the County Tax Board.	0.30 156.00/hr	46.80
	SUBTOTAL:		[0.80	124.80]
	JCMUA v Town of Dover			
3/1/2022	DS	Receipt and review of additional information; review and revise memo to municipality; draft internal memo.	0.30 156.00/hr	46.80
3/3/2022	DS	Receipt and review of additional information and comments; review and revise memo to Town; draft internal memo; review file.	0.40 156.00/hr	62.40
3/4/2022	DS	Review file; review appellate filings; draft internal memo; review and revise memo to Town.	0.30 156.00/hr	46.80

			Hrs/Rate	Amount
3/7/2022	DS	Review file; draft internal status memo.	0.30 156.00/hr	46.80
3/8/2022	DS	Review file; review orders being appealed.	0.50 156.00/hr	78.00
3/14/2022	DS	Receipt and review of information; review file; draft internal memo.	0.40 156.00/hr	62.40
3/22/2022	DS	Receipt and review of correspondence from plaintiffs' counsel; review file.	0.40 156.00/hr	62.40
		SUBTOTAL:	[2.60	405.60]
		Labor Matters		
3/27/2022	FCS	Conference with Adam Abramson; draft email to the administration.	0.80 156.00/hr	124.80
		SUBTOTAL:	[0.80	124.80]
		Land Sale		
3/30/2022	SD	Email to all parties requesting a closing date; receipt and review of an email from buyer's attorney; receipt and review of an email from Administrator; respond to same; receipt and review of an email from CFO.	0.50 78.00/hr	39.00
		SUBTOTAL:	[0.50	39.00]
		Miscellaneous		
3/29/2022	KF	Lawsoft: Research Municipalities whom have contracts with Lawsoft.	0.70 156.00/hr	109.20
		SUBTOTAL:	[0.70	109.20]
		MPT of Morris & Prime Healthcare Services v Town of Boonton		
3/21/2022	TP	Receipt and review new appeal; email Assessor to advise if answer and counterclaim should be filed; draft demand letter for interrogatories; email to adversary and Assessor.	0.30 78.00/hr	23.40
	TP	Draft answer and counterclaim for 2022 complaint; file with e-courts; forward same to Assessor and Clerk.	1.00 78.00/hr	78.00
	FCS	Review file; execute letter to adversary demanding interrogatories.	0.10 156.00/hr	15.60
	FCS	Review file; execute answer and counterclaim.	0.20 156.00/hr	31.20

			Hrs/Rate	Amount
		SUBTOTAL:	[1.60	148.20]
		OPRA Matters		
3/4/2022	EP	Email from Capt. Jones; review OPRA request; research; reply with recommendation.	0.70 156.00/hr	109.20
3/16/2022	EP	Receipt and review OPRA request from Boonton PD and Municipal Clerk; review clarifying email from Clerk; research; reply with recommendation.	0.90 156.00/hr	140.40
	SS	Review AADARI OPRA request; legal research; review follow-up emails.	0.20 156.00/hr	31.20
		SUBTOTAL:	[1.80	280.80]
		Park Woods		
3/9/2022	KF	Research the issue of expert opinions and steep slope variances.	1.40 156.00/hr	218.40
	FCS	Provide various information to the Mayor regarding the cases.	0.80 156.00/hr	124.80
	KF	Prepare summaries of cases in which the Board rejected a steep slope modification.	0.80 156.00/hr	124.80
3/13/2022	FCS	Listen to hearing; confer with administration.	1.00 156.00/hr	156.00
		SUBTOTAL:	[4.00	624.00]
		River Walk		
3/28/2022	FCS	Review resolution for an area in need; revise.	0.30 156.00/hr	46.80
		SUBTOTAL:	[0.30	46.80]
		TLK v Boonton		
3/1/2022	FCS	Receipt and review complaint; email administration.	0.80 156.00/hr	124.80
	JT	Review and analyze complaint filed by attorney for Developer and advise FS of basis for moving to dismiss same.	2.10 156.00/hr	327.60
3/2/2022	FCS	Email from Mayor; respond.	0.40 156.00/hr	62.40
3/3/2022	FCS	Review status; email adversary regarding the cancellation of meeting.	0.20 156.00/hr	31.20

			Hrs/Rate	Amount
3/4/2022	FCS	Review status and recent financial information; conference with the Mayor and Administrator.	0.50 156.00/hr	78.00
3/7/2022	JT	Prepare internal memorandum of law regarding allegations in complaint filed by Plaintiff TLK Management, LLC against Town of Boonton.	2.90 156.00/hr	452.40
3/13/2022	FCS	Conference with adversary; email administration.	0.30 156.00/hr	46.80
3/22/2022	FCS	Review status; communicate with adversary; confer with Mayor.	0.40 156.00/hr	62.40
3/23/2022	FCS	Review status and correspond with adversary.	0.30 156.00/hr	46.80
3/29/2022	JT	Telephone call to Plaintiff's counsel seeking consent to extend time for Town to file a responsive pleading to May 6, 2022.	0.20 156.00/hr	31.20
	JT	Prepare draft stipulation extending time for Town to file a responsive pleading to May 6, 2022, and prepare and send correspondence to Plaintiff's attorney and Co-defendant Planning Board's attorney forwarding draft stipulation and requesting consent to extend deadline to file an answer.	1.20 156.00/hr	187.20
3/30/2022	JT	Telephone call from Plaintiff's attorney regarding stipulation to extend time to answer.	0.30 156.00/hr	46.80
3/31/2022	FCS	Receive updated settlement offer; respond.	0.40 156.00/hr	62.40
	JT	Receipt and review partially executed stipulation extending time to file responsive pleading from Plaintiff's counsel, and conduct follow-up with Town Planning Board Attorney Scott Carlson regarding status of his consent and execution of same.	0.60 156.00/hr	93.60
	JT	Receive and review correspondence from Plaintiff's counsel regarding settlement demand, proposed changes to development, including increase of number of units and changes to development, and receive and review additional correspondence from Plaintiff's representative as to economic feasibility of creating affordable units and prepare and send email to FS regarding same.	0.60 156.00/hr	93.60
		SUBTOTAL:	[11.20	1,747.20]
		For professional services rendered	**36.30**	**$5,522.40**

Additional Charges :

3/2/2022	UPS fee: forward original survey print on Kinnelon property to Morris County Open Space.	56.26
	Lawyers service OTSC on Attorney General's office invoice #556863.	73.60
3/7/2022	UPS fee: Overnight original survey print and metes and bounds to seller's attorney, Ed Buzak, Esq.	52.63
	Total additional charges	**$182.49**

	Amount
Total amount of this bill	**$5,704.89**

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **22-00402**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

ORDER DATE: 03/08/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #: (732)583-7474
VENDOR FAX #: (732)290-0753
REQUISITION #:

VENDOR Vendor #: 03210

CLEARY GIACOBBE ALFIERI JACOBS
SUITE 200
955 STATE ROUTE 34
MATAWAN, NJ 07747

PAYMENT RECORD

CHECK NO. 60662
DATE PAID 4/18/22

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	2022 LABOR ATTORNEY FEES	2-01-20-155-229 LABOR ATTORNEY	0.0000	0.00
1.00	PROF SRVCS 3/1/22-3/31/22	2-01-20-155-229 LABOR ATTORNEY	5,009.6000	5,009.60
				============
			TOTAL	5,009.60

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

See attached
VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **22-00402**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 03210

CLEARY GIACOBBE ALFIERI JACOBS
SUITE 200
955 STATE ROUTE 34
MATAWAN, NJ 07747

ORDER DATE: 03/08/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #: (732)583-7474
VENDOR FAX #: (732)290-0753
REQUISITION #:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
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				============
			TOTAL	5,009.60

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B. McLaughlin

VENDOR SIGN HERE

OFF. MGR. 4/13/22

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

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DEPT. HEAD DATE

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100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

BUSINESS ADMINISTRATOR

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474 Fax # 732-290-0753

Apr 06,2022

Boonton Town
100 Washington Street
Boonton, NJ
07005

Attention: Neil Henry, Administrator

Client # 87
File #: 256
Inv #: 105489

RE: Boonton Town/Labor

For Services Rendered Through: March 31,2022

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
3/1/22	Additional review and analysis of correspondence from N. Henry re: terminal leave and reply correspondence re: same.	0.20	32.00	asa
3/2/22	Telephone call with N. Henry [redacted] and Streets/Water CDL's.	0.50	80.00	asa
3/2/22	Receipt, review and analysis of correspondences from N. Henry and CSC re: promotions and Chief.	0.20	32.00	asa
3/4/22	Telephone call with N. Henry re: [redacted]	0.20	32.00	asa
3/7/22	Confer with MJG re: [redacted] terminal leave and review SOA contract provisions re: prorated time and accumulated time for terminal leave.	0.20	32.00	asa
3/8/22	Telephone call with N. Henry re: terminal leave.	0.20	32.00	asa
3/9/22	Telephone call with N. Henry re: stipend and sidebar agreement.	0.10	16.00	asa
3/9/22	Receipt and review of correspondence re: stipend to be afforded to [redacted]	0.20	32.00	vl
3/9/22	Draft and revise sidebar agreement affording [redacted] stipend for additional work and sent to ASA	0.60	96.00	vl
3/10/22	Updates and revisions to [redacted] sidebar agreement.	0.20	32.00	asa
3/10/22	Confer with MJG re: [redacted] sidebar agreement.	0.20	32.00	asa
3/10/22	Correspondence with N. Henry enclosing draft [redacted] sidebar agreement.	0.10	16.00	asa
3/11/22	Follow up correspondence with N. Henry re [redacted]	0.20	32.00	asa

3/14/22	Receipt, review and analysis of correspondence and documents from N. Henry re: retiree health contributions.	0.30	48.00	asa
3/14/22	Reply correspondence with N. Henry re: documents to show rise in retiree health benefit premiums.	0.10	16.00	asa
3/14/22	Receipt, review and analysis of correspondence from N. Henry re: [redacted]	0.20	32.00	asa
3/14/22	Receipt, review and analysis of correspondence from N. Henry re: acting titles.	0.20	32.00	asa
3/15/22	Telephone call with N. Henry re: [redacted].	0.20	32.00	asa
3/15/22	Review of file and updates/revisions to [redacted] and email same to N. Henry for review and consent.	0.30	48.00	asa
3/18/22	Telephone call with N. Henry re: [redacted] terminal leave, and CDL employees.	0.20	32.00	asa
3/18/22	Receipt and review of correspondence re: Council 6 agreement	0.20	32.00	vl
3/18/22	Review and analyze most recent Council 6 agreement	0.70	112.00	vl
3/18/22	Redline Council 6 agreement with recommended changes and suggestions for negotiations and sent to ASA for review	2.20	352.00	vl
3/18/22	Receipt and review of correspondence and attachments re: DPW weekend duty and requiring CDL licenses x2	0.30	48.00	vl
3/20/22	Correspondence with N. Henry re: [redacted]	0.20	32.00	asa
3/21/22	Review of draft contract and comments for Council 6 negotiations.	0.40	64.00	asa
3/21/22	Confer with VL re: revisions to Council 6 contract negotiations.	0.20	32.00	asa
3/21/22	Confer with MJG re: SOA contract and acting pay.	0.20	32.00	asa
3/21/22	Telephone call with N. Henry re: SOA and acting pay.	0.30	48.00	asa
3/21/22	Correspondences with N. Henry re: D. DeGroot re: FMLA.	0.20	32.00	asa
3/21/22	Receipt and review of ASA's revisions to Council 6 agreement	0.10	16.00	vl
3/21/22	Finalize proposed revisions to Council 6 agreement and sent to N. Henry for review	0.40	64.00	vl
3/22/22	Confer with VL re: FMLA and D. DeGroot.	0.20	32.00	asa
3/22/22	Correspondence with N. Henry enclosing FMLA documents for review re: D. DeGroot.	0.10	16.00	asa
3/22/22	Receipt and review of correspondence re: D. DeGroot FMLA x4	0.20	32.00	vl
3/22/22	Review and analyze doctors notes and information provided in connection with D. DeGroot leave	0.20	32.00	vl
3/22/22	Draft and revise FMLA paperwork for D. DeGroot and sent to ASA for review	1.00	160.00	vl

3/23/22	Receipt, review and analysis of correspondence from N. Henry re: [redacted] and day to day operations.	0.20	32.00	asa
3/23/22	Review of Town Code re: police department operations and reply correspondence with N. Henry re [redacted] and day to day operations.	0.20	32.00	asa
3/23/22	Receipt, review and analysis of correspondence from N. Henry re: D. DeGroot re FMLA.	0.20	32.00	asa
3/23/22	Research FLMA guidance and review of personnel manual and reply correspondence to N. Henry re: FMLA, D. DeGroot and Chief/Acting Chief.	0.40	64.00	asa
3/23/22	Correspondence with N. Henry re: hiring and administrative position and police department.	0.20	32.00	asa
3/23/22	Confer with MJG re: acting lieutenant and notifying PSD no acting title and correspondence with N. Henry re: same.	0.20	32.00	asa
3/23/22	Analyze with ASA CDL licensing requirements for DPW employees	0.10	16.00	vl
3/27/22	Review of correspondences and research re: police director and duties/day to day operation in preparation for telephone call with F. Semrau re: police department.	1.50	240.00	asa
3/27/22	Telephone call with F. Semrau re: police department.	0.40	64.00	asa
3/27/22	Correspondence with F. Semrau re: Police Director and case law/daily operations responsibilities.	0.20	32.00	asa
3/27/22	Telephone call with N. Henry re: public safety director and desk audit.	0.40	64.00	asa
3/28/22	Receipt, review and analysis of correspondences from N. Henry and F. Semrau re: police department.	0.30	48.00	asa
3/29/22	Review and analysis of correspondence from N. Henry re: [redacted] and OIC compensation/OT.	0.30	48.00	asa
3/29/22	Receipt, review and analysis of correspondence from N. Henry re: [redacted] and limiting entrance to PD.	0.20	32.00	asa
3/29/22	Receipt, review and analysis of correspondence from N. Henry re: punch in/punch out reports.	0.20	32.00	asa
3/29/22	Meeting with F. Semrau, Mayor and N. Henry re: police department.	1.00	160.00	asa
3/29/22	Receipt, review and analysis of correspondences from P. Sensi re: FOP and COVID testing grievance.	0.20	32.00	asa
3/30/22	Correspondences with N. Henry re: desk audit.	0.20	32.00	asa
3/30/22	Confer with AL re: desk audit and response.	0.20	32.00	asa
3/30/22	Receipt, review and analysis of correspondence from N. Henry re: [redacted]	0.20	32.00	asa
3/30/22	Confer with AL re: re: [redacted] desk audit and PSD leave period.	0.10	16.00	asa
3/30/22	Confer with ASA re. [redacted]	0.20	32.00	AL
3/30/22	Review [redacted] Classification Questionnaire filed with Civil Service re. desk audit and take notes.	0.40	64.00	AL

3/30/22	Conduct research on Civil Service website for relevant decisions, job classification listings, and other relevant information published on site re. [redacted]	0.90	144.00	AL
3/30/22	Review all information obtained from Civil Service website and take notes.	1.00	160.00	AL
3/30/22	Conduct regulatory research under Title 4A re. classifications and desk audits and take notes.	0.60	96.00	AL
3/30/22	Conduct statutory research under Title 11A re. classifications and desk audits and take notes.	0.30	48.00	AL
3/30/22	Conduct case law research under NJAC 4A:3-3.1, -3.4, and -3.9 re. procedure and evaluation criteria involved in Civil Service desk audit.	2.10	336.00	AL
3/30/22	Review Boonton ordinances re. organization of police department for potential use in responding to [redacted]	0.30	48.00	AL
3/31/22	Receipt, review and analysis of correspondence from N. Henry [redacted]	0.10	16.00	asa
3/31/22	Telephone call with N. Henry re: public safety director.	0.20	32.00	asa
3/31/22	Confer with F. Semrau re: public safety director contract.	0.20	32.00	asa
3/31/22	Research CSC regulations re: returning employee to permanent position.	0.30	48.00	asa
3/31/22	Correspondence with CSC representative [redacted] and returning employee to permanent position.	0.20	32.00	asa
3/31/22	Confer with AL re [redacted] nd defenses.	0.20	32.00	asa
3/31/22	Confer with ALB re [redacted] and response and inquiries with N. Henry.	0.20	32.00	asa
3/31/22	Receipt, review and analysis of correspondence from CSC representative re: desk audit.	0.10	16.00	asa
3/31/22	Confer with N. Henry re: D. DeGroot and meeting points.	0.20	32.00	asa
3/31/22	Review all additional information provided by N. Henry re. [redacted]	0.50	80.00	AL
3/31/22	Conduct additional Civil Service case law research re. procedure and standards governing desk audits.	0.70	112.00	AL
3/31/22	Confer with ASA re. additional information provided by N. Henry in connection with [redacted]	0.50	80.00	AL
3/31/22	Review all information and research compiled thus far and prepare list of important points to address in [redacted] response.	1.10	176.00	AL
3/31/22	Begin drafting response to [redacted]	1.90	304.00	AL
3/31/22	Draft questions for N. Henry to ask D. DeGroot re. [redacted]	0.50	80.00	AL
	Totals	31.30	$5,008.00	

<u>Lawyer</u> <u>Hours</u> <u>Rate</u> <u>Amount</u>

Adam Abramson	14.10	$160.00	$2,256.00
Victoria Leblein	6.20	$160.00	$992.00
Anthony LoBrace	11.00	$160.00	$1,760.00

DISBURSEMENTS

3/14/22	Photocopies 8 @ 0.20	1.60	
	Totals	$1.60	
	Total Fee & Disbursements		**$5,009.60**

PAYMENT DETAILS

3/31/22	Payment	1,080.00
	Total Payments	**$1,080.00**
	Previous Balance	1,080.00
	Previous Payments	1,080.00
	Balance Now Due	**$5,009.60**

pd 3/31/22
ck# 60517

TAX ID Number 273680224

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as [illegible] therein; that no [illegible] been given or [illegible] by any person [illegible] within the [illegible] this claimant [illegible] with the above [illegible] the amount therein stated is justly due and owing, and that the amount charged is a reasonable one

Vendor sign here
MITCHELL B. JACOBS
Managing Partner

Tax I.D. Number or Social Security Number
TAX ID# 27[illegible]224

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES PACKING LISTS CORRESPONDENCE ETC.

NO. 22-00601

ORDER DATE: 04/12/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

SHIP TO:

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

CHECK NO. 60695
DATE PAID 5/3/22

NOTICE: TAX EXEMPT TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL
1.00	LEGAL SRVCS JANUARY	2-01-20-155-227 TOWN ATTORNEY	3,165.0000	3,165.00
1.00	LEGAL SRVCS FEBRUARY	2-01-20-155-227 TOWN ATTORNEY	3,165.0000	3,165.00
			TOTAL	6,330.00

CLAIMANT'S CERTIFICATION & DECLARATION

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VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

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See attached

DEPT. HEAD DATE

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TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

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NO. **22-00601**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

ORDER DATE: 04/12/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

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1.00	LEGAL SRVCS FEBRUARY	2-01-20-155-227 TOWN ATTORNEY	3,165.0000	3,165.00
				============
			TOTAL	6,330.00

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OFFICIAL POSITION DATE

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4/22/22

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100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

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CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

DORSEY & SEMRAU

FRED SEMRAU*
DAWN M. SULLIVAN**
SUSAN C. SHARPE**
ROBERT ROSSMEISSL
EDWARD PASTERNAK**
JONATHAN TESTA
GABRIELLE CANAIE
KYLE FISHER
*PARTNER
** SENIOR ASSOCIATE

ATTORNEYS AT LAW
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005
973-334-1900
FACSIMILE 973-334-3408

IN MEMORIAM:
JOHN H. DORSEY
(1937-2018)

February 1, 2022

Sent via email to:
Neil Henry <nhenry@boonton.org>
Town of Boonton
100 Washington Street
Boonton, NJ 07005

Re: Retainer and Litigation Vouchers for January 2022

Dear Neil:

Enclosed please find our retainer and litigation vouchers for services provided to the Town of Boonton.

Thank you.

Very truly yours,

Fred Semrau
Dorsey & Semrau

FCS:sks

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No ~~20-00067~~

Pg 1

TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: ~~2/1/22~~
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2022 LEGAL SERVICES MONTH OF JANUARY 2022	0-01-20-155-227		$3,165.00
			TOTAL	

EXAMINED AND APPROVED
COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

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VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
Boonton, NJ 07005

January 31, 2022

In Reference To: Boonton Retainer - General matters
Invoice #18900

Professional Services

			Hrs/Rate	
		Agreements		
1/18/2022	EP	Email from Special Projects Coordinator as to issues with digital sign contractor; reply; call to Coordinator with recommendations; email form Laura Wagner; review invoice and letter to contractor; reply email with recommendations.	0.90	
		SUBTOTAL:	[0.90	]
		Bids		
1/3/2022	EP	Email from Administrator as to Leaf Disposal Bid and Sludge Removal RFPs; research Iran disclosure requirements; email to Administrator with recommendations.	1.90	
1/4/2022	EP	Email from Administrator; review email from Mott MacDonald; research; email to Administrator with recommendation.	0.40	
	EP	Email from Special Projects Coordinator as to insurance for network cabling; reply with recommendation; response.	0.40	
1/5/2022	EP	Call from Administrator as to sludge bid.	0.20	
1/12/2022	EP	Emails from Administrator; review bid; reply email with recommendations; reply .	0.60	
1/24/2022	EP	Email from Administrator as to question regarding bid conditions review email chain; research; reply with recommendations.	0.90	
1/26/2022	EP	Email from clerk; review leaf collection bid package; reply with recommendation; response.	0.90	
		SUBTOTAL:	[5.30	]

			Hrs/Rate	
		Cannabis		
1/6/2022	EP	Email from resident as to cannabis license; email to Administrator.	0.20	
1/7/2022	EP	Call with Administrator as to citizen inquiry as to cannabis license; email to citizen; email from Zoning Officer; reply from citizen.	0.70	
1/11/2022	EP	Emails from Zoning Officer; review AG letter for gifting cannabis prohibition; email to Zoning Officer with AG letter; call to Zoning Officer with recommendation; review email from Zoning Officer to Administrator.	0.90	
1/18/2022	EP	Email from governing body member; reply email with Attorney General position letter on "gifting" cannabis; reply.	0.30	
1/25/2022	EP	Discussion with Justin Singer as to cannabis license application for Myrtle Avenue; voicemail to Administrator.	0.90	
		SUBTOTAL:	[3.00	]
		Meetings		
1/13/2022	EP	Attend Agenda Meeting; review draft agendas; emails.	0.80	
1/17/2022	EP	Email from Clerk as to link to meeting; review correspondence; reply.	0.30	
1/18/2022	EP	Attend executive session and regular meeting; review agenda.	1.50	
	FCS	Prepare for and attend meeting.	0.40	
	GC	Attend council meeting.	1.50	
		SUBTOTAL:	[4.50	]
		Miscellaneous		
1/18/2022	FCS	Research issues regarding veto of RVRSA	1.00	
		SUBTOTAL:	[1.00	]
		Ordinances		
1/11/2022	EP	Email from Clerk as to updated ordinance for tire disposal fees; review Town Code; draft ordinance; email to Clerk with recommendations.	0.90	
1/13/2022	EP	Draft re-titling of police equipment purchases ordinance; email to Administrator; reply.	0.40	
1/14/2022	EP	Email from Administrator; review revised ordinance; research 40A:2-39. Application of proceeds; reply with recommendation.	0.30	
		SUBTOTAL:	[1.60	]

			Hrs/Rate	Amount
		Police Department Matters		
1/27/2022	EP	Email from Lt. Jones as to vehicle purchase; execute bank certification of municipal use of vehicle; reply email with attachment.	0.30	
		SUBTOTAL:	[0.30	]
		Resolutions		
1/11/2022	RR	Edit, send EcoSciences Resolution.	0.30	
1/13/2022	EP	Email from Administrator; draft repealing resolution; draft resolution for police equipment; reply email to Clerk and Administrator with recommendation.	0.90	
1/14/2022	EP	Emails from Administrator; review updated resolutions; reply with recommendation.	0.30	
		SUBTOTAL:	[1.50	]
		For professional services rendered	**18.10**	**$3,165.00**

DORSEY & SEMRAU

FRED SEMRAU*
DAWN M. SULLIVAN**
SUSAN C. SHARPE**
ROBERT ROSSMEISSL
EDWARD PASTERNAK**
JONATHAN TESTA
GABRIELLE CANAIE
KYLE FISHER
*PARTNER
** SENIOR ASSOCIATE

ATTORNEYS AT LAW
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005
973-334-1900
FACSIMILE 973-334-3408

IN MEMORIAM:
JOHN H. DORSEY
(1937-2018)

March 1, 2022

Sent via email to:
Neil Henry <nhenry@boonton.org>
Town of Boonton
100 Washington Street
Boonton, NJ 07005

Re: Retainer and Litigation Vouchers for February

Dear Neil:

Enclosed please find our retainer and litigation vouchers for services provided to the Town of Boonton.

Thank you.

Very truly yours,

Fred Semrau
Dorsey & Semrau

FCS:sks

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No. 20-00067

TO:
TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: 3/1/22
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

DATE PAID: | CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER
~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2022 LEGAL SERVICES MONTH OF FEBRUARY 2022	0-01-20-155-227		$3,165.00
			TOTAL	

EXAMINED AND APPROVED
COMMITTEE CHAIRPERSON

SIGNATURE

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
Boonton, NJ 07005

February 28, 2022

In Reference To: Boonton Retainer - General matters
Invoice #19005

Professional Services

			Hrs/Rate
Bids			
2/9/2022	EP	Call from Administrator as to bid package and request to review.	0.10
2/10/2022	EP	Receipt and review bid for water chemical bid; draft legal review; draft resolution awarding contracts; email with recommendations to Administrator.	2.90
2/17/2022	EP	Receipt and review bid packages; review emails from Clerk and Administrator; reply as to hard copies; begin draft bid review with recommendations.	0.90
2/18/2022	EP	Review bid packages; draft bid review; draft resolution awarding contract; email to Administrator with recommendations.	1.90
2/28/2022	EP	Email from Municipal Clerk. review bid recommendation from SCE; email reply with attached legal memorandum and resolution.	0.40
SUBTOTAL:			[6.20]
Cannabis			
2/1/2022	EP	Email from Clerk as to cannabis license inquiry; reply with recommendation.	0.20
2/2/2022	EP	Email from Administrator as to Cannabis business; review email chain; reply with recommendations to Planning Officer and Administrator; reply from Planning Officer.	0.60
2/17/2022	EP	Email from council member as to AG position letter on gifting cannabis; reply with attachment.	0.20
SUBTOTAL:			[1.00]

Date	Atty	Description	Hrs/Rate
		Meetings	
2/3/2022	EP	Attend Agenda Meeting; review draft agenda.	0.60
2/6/2022	FCS	Review agenda; email to the Administrator.	0.50
2/7/2022	FCS	Prepare for and attend meeting.	1.00
2/17/2022	EP	Attend Agenda review meeting; review draft agenda; email from clerk; review resolution appointing new CFO; reply.	0.80
2/22/2022	EP	Attend executive session and regular meeting; review agenda.	1.20
		SUBTOTAL:	[4.10]
		Miscellaneous	
2/7/2022	EP	Voicemail from Town Council Member as to ethical considerations for award of professional contract	0.30
	FCS	Meeting with the Mayor regarding various issues.	1.00
2/9/2022	FCS	Work on various items and follow up on the meeting with the Mayor.	0.50
2/11/2022	EP	Email from Administrator as to Law Soft, Inc. v. East Orange; research; reply email from Administrator.	0.90
2/15/2022	FCS	Telephone conference with the Mayor regarding various items; conference with the Administrator regarding various items.	0.90
2/18/2022	TP	Review ABC statutes regarding Darress Theater and implications for 501 (c) 3 charity and impact on seating capacity; send analysis of same to FS.	1.20
2/22/2022	EP	Call from Municipal Clerk as to redistricting; email from Clerk; research; voicemail to Samantha Anello.	0.90
	EP	Email from Special Events Coordinator as to installation of electronic sign and breach of contract; reply with recommendations.	0.50
2/23/2022	EP	Draft memorandum for governing body as to redistricting; call to Morris County Board of Elections; call to Samantha Anello; emails from Administrator and Mayor; email to Mott MacDonald and Clerk with recommendations.	1.90
	FCS	Telephone conference with Councilwoman regarding Duress Theater.	0.30
2/25/2022	EP	Email from Planner as to re-warding map; reply email with recommendations; review email from Administrator with email chain between governing body members.	0.90
	EP	Email from Administrator as to supervising community service obligation for Morris County Probation Services; review agreement; reply email with recommendation.	0.40

			Hrs/Rate
2/25/2022	RR	Review Darress Theater matter; research process for incorporating, obtaining 501c3 status; draft memo; draft articles of incorporation.	1.80
2/28/2022	EP	Email from Town planner as to proposed re-zoning; emails; email to Planner; response; email to Administrator with recommendation; research; email with recommendation.	1.70
	EP	Email from Administrator as to re-assessments; review attachment; research; reply with recommendation.	0.90
	SUBTOTAL:		[14.10]

Opinions & Research

			Hrs/Rate
2/1/2022	EP	Email from Special Events Coordinator as to ABC license for Darress Theatre; review research and correspondence; reply email with recommendation.	0.90
	DS	Review new legislation related to vacant and abandoned properties; review repealed statutes; draft internal status memo.	0.30
2/2/2022	DS	Review Code sections regarding vacant and abandoned property; compare same to new legislation; draft internal memo regarding process for updating.	0.20
2/3/2022	DS	Review Code sections regarding vacant and abandoned property; review and revise internal memo regarding process for updating.	0.20
2/4/2022	DS	Review Code sections regarding vacant and abandoned property; finalize internal memo regarding process for updating.	0.10
2/10/2022	SS	Legal research regarding LOSAP amendment.	1.00
	GC	Research ABC rules and regulations regarding theater license; review application procedures; send email to FS regarding next steps.	1.30
2/22/2022	FCS	Telephone conference with Councilwoman regarding 501(c).	0.40
2/23/2022	FCS	Telephone conference with the Administrator regarding rewarding.	0.40
2/24/2022	RR	Research incorporation steps regarding Darress Theater; 501c3 criteria; prepare 'Public Records Filing for New Business Entity'; draft memo.	1.60
2/25/2022	SS	Telephone call with Administrator regarding OPRA Machine request; follow-up email.	0.20
2/28/2022	RR	Research procedure for obtaining nonprofit status; draft summary.	0.80
	SUBTOTAL:		[7.40]

			Hrs/Rate
		Ordinances	
2/7/2022	EP	Email from Zoning Officer as to property maintenance code and search functionality; reply email; call.	0.30
2/8/2022	EP	Draft amended ordinance as to property maintenance; review correspondence; review code; email to Zoning Officer.	0.90
	DS	Review code; draft revisions to comply with vacant and abandoned legislation; draft internal memo.	0.20
2/14/2022	EP	Call to General Code as to updated property maintenance ordinance with searchable exhibit property maintenance code; email to Zoning Officer with recommendations.	1.50
2/15/2022	EP	Email from General Code as to updated property maintenance ordinance with jump cites; email to Zoning Officer; email to General Code; email to Clerk and Administrator with recommendations; reply from Zoning Officer; email to Clerk.	0.90
2/18/2022	DS	Draft internal memo regarding updating Code in accordance with recent legislation addressing vacant and abandoned buildings.	0.20
2/24/2022	DS	Review and revise internal status memo regarding ordinance to amend Code regarding vacant and abandoned property; review applicable statutes.	0.20
		SUBTOTAL:	[4.20]
		Planning	
2/1/2022	JT	Receive and review and prepare and send email to FS regarding Historic Preservation application filed for 1015 Main Street Redevelopment.	0.60
	JT	Telephone call with FS and Historic Preservation Commission Chairman Elliot Ruga regarding application filed for 1015 Main Street Redevelopment.	0.80
	JT	Receive and review initial application documents forwarded by Historic Preservation Commission Chairman Elliot Ruga, and prepare and send email in response to same.	0.70
2/2/2022	JT	Review Town's historic preservation ordinance along with relevant information as to application filed by 1015 Main Street Redevelopment, and prepare memorandum of law to Historic Preservation Commission Chairman Elliot Ruga.	1.50
	JT	Conduct telephone call with Elliot Ruga for purposes of assisting with preparing for historic preservation commission meeting on 1015 Main Street application.	0.70
		SUBTOTAL:	[4.30]

	Hours	Amount
For professional services rendered	41.30	$3,165.00

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 22-00602

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

ORDER DATE: 04/12/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

CHECK NO. 606095
DATE PAID 5/12/22

NOTICE: TAX EXEMPT - TAX ID: 22-6001628

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	LITIGATION SRVCS JANUARY	2-01-20-155-228 OTHER LEGAL SERVICES	4,036.0000	4,036.00
1.00	LITIGATION SRVCS FEBRUARY	2-01-20-155-228 OTHER LEGAL SERVICES	4,174.4100	4,174.41
			TOTAL	8,210.41

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

See attached

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **22-00602**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 04/12/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

PAYMENT RECORD

CHECK NO. 60695
DATE PAID 5/2/22

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	LITIGATION SRVCS JANUARY	2-01-20-155-228 OTHER LEGAL SERVICES	4,036.0000	4,036.00
1.00	LITIGATION SRVCS FEBRUARY	2-01-20-155-228 OTHER LEGAL SERVICES	4,174.4100	4,174.41
				============
			TOTAL	8,210.41

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

4/22/22

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No ~~20-00056~~

Pg 1

TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: ~~2-1-22~~
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2022 LITIGATION SERVICES MONTH OF JANUARY 2022	0-01-20-155-228		$4036.00
			TOTAL	

EXAMINED AND APPROVED
COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
100 Washington Street
Boonton, NJ 07005

January 31, 2022

In Reference To: Litigation Matters
Invoice #18899

Professional Services

Date	Atty	Description	Hrs/Rate	Amount
		Barrister		
1/31/2022	DS	Emails with Town Administrator; review file.	0.80 156.00/hr	124.80
		SUBTOTAL:	[0.80	124.80]
		COAH		
1/31/2022	JT	Receive and review correspondence and attachments received from attorney for developer TLK Management, LLC regarding requirements for affordable housing set-aside and/or residential development fee applicable to property located at 424 and 436 Vreeland Avenue.	0.60 156.00/hr	93.60
	JT	Review Town's affordable housing ordinances, and conduct legal research on issues related to TLK Management, LLC interpretation of the Town's affordable housing set-aside and/or residential development fee applicable to property located at 424 and 436 Vreeland Avenue.	1.80 156.00/hr	280.80
	JT	Prepare draft letter in response to correspondence from TLK Management, LLC's attorney's correspondence of January 26, 2022, interpreting the Town's affordable housing set-aside and/or residential development fee applicable to property located at 424 and 436 Vreeland Avenue, and prepare legal analysis to FS, and forward same to FS for review and approval to send to developer's attorney.	2.60 156.00/hr	405.60
		SUBTOTAL:	[5.00	780.00]
		Foreclosures		
1/17/2022	KF	Receipt and review of e-mail from Tax Collector regarding status of foreclosure matters.	0.20 156.00/hr	31.20
	RR	Review status of foreclosure matter; e-mails to Town Tax Collector, representative for First American Title.	0.40 156.00/hr	62.40

			Hrs/Rate	Amount
1/18/2022	RR	Review status of title search; e-mail representative of title company,	0.40 156.00/hr	62.40
1/21/2022	RR	Review draft complaint, status of title searches; e-mail representative for title company.	0.60 156.00/hr	93.60
		SUBTOTAL:	[1.60	249.60]
		JCMUA v Town of Dover		
1/17/2022	DS	Receipt and review of information; review file; draft memo; receipt and review of additional correspondence; draft internal status memo.	1.20 156.00/hr	187.20
1/18/2022	DS	Receipt and review of additional information; draft internal status memo; emails with RVRSA counsel; attend oral argument on motion for reconsideration; review and revise memo.	1.50 156.00/hr	234.00
1/24/2022	DS	Emails with RVRSA counsel; draft internal memo; review file.	0.50 156.00/hr	78.00
1/25/2022	DS	Emails with counsel; draft internal memo.	0.40 156.00/hr	62.40
		SUBTOTAL:	[3.60	561.60]
		Land Acquisition		
1/4/2022	EP	Email from First Environment as to invoice; review correspondence; reply email to Administrator.	0.40 156.00/hr	62.40
1/7/2022	EP	Email from realtor as to Chase property; email to Chase counsel as to closing date; email to Administrator and Mayor; reply from Chase counsel.	0.40 156.00/hr	62.40
1/10/2022	EP	Receipt and review closings statement and realtor commission documents for Chase property.	0.30 156.00/hr	46.80
1/14/2022	EP	Receipt and review closing documents for sale of Chase property; voicemail from Chase counsel; return call; review Reinstatement and First Amendment to Agreement; email to Administrator with recommendations.	0.90 156.00/hr	140.40
1/17/2022	EP	Emails as to outstanding costs; reply with recommendation; review invoices.	0.40 156.00/hr	62.40
1/19/2022	EP	Emails from Chase counsel as to closing; review attachments; review prior email to Administrator; email to Administrator as to signed Reinstatement and First Amendment for execution by Chase; reply; response; email from JP Morgan representative as to status; email from Clerk; review attached signed agreement; email to Chase counsel and JP Morgan representative copy of signed agreement. .	1.50 156.00/hr	234.00
1/20/2022	EP	Email from Chase counsel; review signed agreement and reinstatement; reply email; email to Administrator.	0.20 156.00/hr	31.20

			Hrs/Rate	Amount
		SUBTOTAL:	[4.10	639.60]
		Marriage Licenses		
1/3/2022	EP	Receipt and review affidavit of service on Office of Vital Statistics and Registry; re-file affidavit in JEDS; review confirmations; process invoice; review eCourts for return date.	0.30 156.00/hr	46.80
1/5/2022	EP	Call from Clerk as to OTSC; return call.	0.20 156.00/hr	31.20
1/7/2022	EP	Receipt and review citations in court order; research Appellate filing requirements for transferred complaint.	0.50 156.00/hr	78.00
1/18/2022	EP	Email from DAG as to marriage license OTSC; reply with attachment and order of transfer; email to DAG with proposal of consent order.	0.50 156.00/hr	78.00
1/19/2022	EP	Email from DAG Morson; reply.	0.20 156.00/hr	31.20
1/24/2022	EP	Call from Appellate Division as to Notice of Appeal; review Order of Transfer; review correspondence with DAG; call to Appellate Division. message to DAG Laura Morson; voicemail to clerk at Appellate Division; call from Appellate Division Clerk and confirmation of notice of appeal deadline.	0.90 156.00/hr	140.40
1/25/2022	EP	Call to Attorney General's office; message to DAG Laura Morson; return call from AG's office.	0.30 156.00/hr	46.80
1/27/2022	EP	Emails from DAG as to marriage licenses; research; call to DAG Morson; email to Administrator.	1.90 156.00/hr	296.40
		SUBTOTAL:	[4.80	748.80]
		Miscellaneous		
1/10/2022	EP	Email from Plaintiff's counsel as to deposition of police officer [redacted] call to [redacted] reply email to counsel as accepting subpoena and HIPAA waiver.	0.50 156.00/hr	78.00
		SUBTOTAL:	[0.50	78.00]
		OPRA Matters		
1/18/2022	EP	Email from Capt. Jones as to two OPRA requests; call to Capt. Jones with recommendations.	0.20 156.00/hr	31.20
1/19/2022	EP	Review two OPRA requests from Boonton Police Department; research; reply with recommendations.	0.90 156.00/hr	140.40
	SS	Review emails regarding Weinberger Media request; review emails regarding AP OPRA request.	0.10 156.00/hr	15.60

21-00361

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474 Fax # 732-290-0753 Oct 07,2021

Boonton Town
100 Washington Street
Boonton, NJ
07005

Attention: Neil Henry, Administrator

Client # 87

File #: 256

Inv #: 99510

RE: Boonton Town/Labor

For Services Rendered Through: September 30,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
9/1/21	Review and analysis of SOA contract re: uniform allowance and reply correspondence with N. Henry re: same on [redacted] and request for reimbursement.	0.30	45.00	asa
9/1/21	Correspondence with N. Henry re: [redacted]	0.20	30.00	asa
9/1/21	Receipt, review and analysis of correspondence from N. Henry re:[redacted] and uniform allowance.	0.10	15.00	asa
9/1/21	Correspondence with Mayor re: contract review and SOA 201-2021	0.20	30.00	asa
9/1/21	Receipt and review of correspondence re: SOA Agreement x2	0.20	30.00	vl
9/2/21	Correspondences with N. Henry re: Street and Water employees and time clocks.	0.20	30.00	asa
9/2/21	Receipt, review and analysis of correspondence from N. Henry re: SOA contract review 2019-2021.	0.20	30.00	asa
9/2/21	Receipt, review and analysis of correspondence from Mayor re: SOA 2019-2021 contract.	0.10	15.00	asa
9/7/21	Receipt and review of correspondence re: PBA and SOA agreements	0.20	30.00	vl
9/8/21	Confer with VL re: SOA 2019-2021 contract revisions.	0.10	15.00	asa
9/8/21	Receipt and review of correspondence re: PBA and SOA agreements x2	0.20	30.00	vl
9/8/21	Draft and sent correspondence to N. Henry re: agreed to terms of SOA 2019-2021 agreement	0.20	30.00	vl
9/8/21	Draft and sent correspondence to Mayor Corcoran re: comments and questions re: SOA and PBA agreements	0.20	30.00	vl

9/8/21	Receipt and review of correspondence from N. Henry re: SOA agreed to terms and Mayor's comments and questions on draft agreements x2	0.20	30.00	vl
9/9/21	Review and analysis of track changes to SOA 2019-2021 SOA agreement.	0.40	60.00	asa
9/9/21	Correspondence with N. Henry re: SOA and PBA contracts.	0.20	30.00	asa
9/9/21	Correspondence with N. Henry re: vaccination status.	0.20	30.00	asa
9/9/21	Confer with VL re: PBA and SOA 2019-2021 contracts.	0.20	30.00	asa
9/9/21	Correspondence with J. Ablon re: PBA ULPs.	0.10	15.00	asa
9/9/21	Receipt, review and analysis of correspondence from N. Henry re: [redacted]	0.20	30.00	asa
9/9/21	Finalize redlined 2019-2021 SOA Agreement with original terms and sent to ASA	0.40	60.00	vl
9/9/21	Draft and sent correspondence to Client re: redlined 2019-2021 SOA Agreement	0.20	30.00	vl
9/9/21	Create finalized version of 2019-2021 SOA Agreement with original terms and only agreed to revisions reflected therein	0.60	90.00	vl
9/9/21	Create finalized version of 2019-2021 PBA Agreement with original terms and only agreed to revisions reflected therein	0.70	105.00	vl
9/10/21	Telephone call with J. Ablon re: PBA ULPs and tentative settlement.	0.20	30.00	asa
9/10/21	Correspondence with N. Henry re: employee vaccination status.	0.20	30.00	asa
9/13/21	Telephone call with F. Semrau re: PBA negotiations.	0.20	30.00	asa
9/13/21	Receipt, review and analysis of correspondence from N. Henry re: time clocks.	0.20	30.00	asa
9/13/21	Receipt, review, analysis and reply correspondence with N. Henry re: confirmation of conversation form.	0.20	30.00	asa
9/13/21	Finalize and sent PBA and SOA 2019-2021 Agreements to Client	0.20	30.00	vl
9/13/21	Receipt and review of correspondence re: PBA and SOA 2019-2021 agreements	0.20	30.00	vl
9/14/21	Prepare for and attend Street and Water negotiations.	3.00	450.00	asa
9/14/21	Correspondence with N. Henry re: SOA contract drafting.	0.20	30.00	asa
9/14/21	Receipt and review of correspondence re: 2019-2021 SOA Agreement x3	0.20	30.00	vl
9/15/21	Receipt, review and analysis of correspondence from N. Henry re: vaccines.	0.10	15.00	asa
9/15/21	Research EEOC guidance on vaccine records and employers request for proof.	0.40	60.00	asa
9/15/21	Confer with VL re: Chapter 48 and medicare reimbursement modifications.	0.20	30.00	asa
9/15/21	Analyze with ASA revisions to Chapter 48 resolution	0.20	30.00	vl

9/15/21	Conduct legal research re: NJ court decision re: Chapter 78 and Franklin borough	0.50	75.00	vl
9/15/21	Begin final line by line review of 2019-2021 SOA Agreement to ensure accuracy thereof	0.50	75.00	vl
9/16/21	Complete line by line review of SOA 2019-2021 Agreement to ensure accuracy thereof	1.20	180.00	vl
9/16/21	Draft updated Chapter 48 resolution and addendum	0.60	90.00	vl
9/16/21	Revise updated Chapter 48 resolution and addendum and sent to ASA for review	0.20	30.00	vl
9/16/21	Receipt and review of correspondence re: PBA and SOA agreements	0.20	30.00	vl
9/17/21	Conduct final line by line review of 2019-2021 PBA Agreement and sent SOA and PBA Agreements to ASA	1.80	270.00	vl
9/20/21	Updates and revisions to PBA and SOA 2022-2029 contracts pursuant to N. Henry.	1.50	225.00	asa
9/20/21	Correspondence and telephone call with N. Henry re: 2022-2029 contracts.	0.20	30.00	asa
9/20/21	Confer with VL re: 2019-2021 contracts.	0.20	30.00	asa
9/20/21	Additional research of NJSA re: vacation time and payout/carry over.	0.20	30.00	asa
9/20/21	Receipt and review of correspondence from N. Henry and ASA re: PBA and SOA Agreements x3	0.20	30.00	vl
9/20/21	Update and revise final 2019-2021 PBA and SOA Agreement with Table of Contents	0.30	45.00	vl
9/21/21	Telephone call with N. Henry re: PBA and SOA contracts.	0.80	120.00	asa
9/21/21	Additional review, modifications and updates to PBA and SOA 2022-2029 contracts.	0.80	120.00	asa
9/21/21	Correspondence with N. Henry, Mayor and CFO enclosing PBA and SOA 2022-2029 contract for review and consent.	0.10	15.00	asa
9/21/21	Receipt, review and analysis of correspondence from N. Henry re: Street and Water overtime grievance.	0.20	30.00	asa
9/21/21	Correspond with Client re: 2019-2021 PBA and SOA Agreements and 2022-2029 Agreements x3	0.20	30.00	vl
9/23/21	Receipt, review and analysis of correspondence and documents from N. Henry and CFO re: contract revisions for PBA and SOA.	0.30	45.00	asa
9/23/21	Receipt and review of correspondence re: PBA and SOA Agreements x2	0.20	30.00	vl
9/23/21	Analyze requested revisions to 2019-2021 PBA and SOA agreements	0.10	15.00	vl
9/24/21	Multiple telephone calls with N. Henry and VL re: PBA and SOA contracts.	0.30	45.00	asa
9/24/21	Updates and finalize PBA 2022-2029 contract for review by PBA.	1.50	225.00	asa
9/24/21	Updates and finalize SOA 2022-2029 contract for review by SOA.	1.50	225.00	asa

9/24/21	Review of files re: ULPs filed by PBA and Town and draft sidebar agreement for the withdrawal of same.	0.70	105.00	asa
9/24/21	Correspondences with N. Henry re: ULPs and ratification of the SOA and PBA contracts.	0.30	45.00	asa
9/24/21	Revise 2019-2021 PBA and SOA Agreements in accordance with N. Henry's suggested revisions	0.50	75.00	vl
9/24/21	Conference call with N. Henry and ASA re: revisions to 2019-2021 PBA and SOA Agreements	0.10	15.00	vl
9/24/21	Finalize 2019-2021 PBA and SOA Agreements, update Table of Contents and sent to Client	0.70	105.00	vl
9/27/21	Correspondence with N. Henry re: PBA and SOA contracts.	0.10	15.00	asa
	Totals	27.50	$4,125.00	

Lawyer	Hours	Rate	Amount
Adam Abramson	16.30	$150.00	$2,445.00
Victoria Leblein	11.20	$150.00	$1,680.00

Total Fee & Disbursements **$4,125.00**

PAYMENT DETAILS

9/17/21	Payment	4,059.60
10/7/21	Payment	6,345.00

Total Payments	**$10,404.60**
Previous Balance	10,404.60
Previous Payments	10,404.60
Balance Now Due	**$4,125.00**

TAX ID Number 273680224

I do solemnly declare and certify under the penalties of the law that the within [illegible] is true in all its [illegible] that the articles have been furnished or [illegible] rendered as stated [illegible] that no [illegible] has [illegible] by [illegible] the person [illegible] within [illegible] of this [illegible] with [illegible] that the amount thereof [illegible] is justly due and owing and that the amount charged is a reasonable one.

Vendor signature

MITCHELL B. JACOBS
Managing Partner

Tax I.D. Number or Social Security Number

TAX ID# 273680224

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **21-00363**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 03/24/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

PAYMENT RECORD

CHECK NO. 59813
DATE PAID 11/15/21

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	MONTHLY LEGAL SERVICES	1-01-20-155-227 TOWN ATTORNEY	0.0000	0.00
1.00	LEGAL SERVICES- OCT	1-01-20-155-227 TOWN ATTORNEY	3,165.0000	3,165.00
1.00	LITIGATION SRVCS-[redacted]	1-01-20-155-227 TOWN ATTORNEY	202.8000	202.80
			TOTAL	3,367.80

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

see attached

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

Neil Henry 11/10/21

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

John Ditinyak

CHIEF FINANCE OFFICER

Neil Henry

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No 21-00363

TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: 11/1/21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2021 LEGAL SERVICES MONTH OF OCTOBER 2021	0-01-20-155-227		$3,165.00
			TOTAL	

EXAMINED AND APPROVED
COMMI1TEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /1REASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICARON

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
Boonton, NJ 07005

November 01, 2021

In Reference To: Boonton Retainer - General matters
Invoice #18387

Professional Services

			Hrs/Rate
		Agreements	
10/12/2021	EP	Email as to confirming certified mail notice to counsel as to environmental clause 100 Monroe Street; review prior correspondence; email as to hand delivery of full reports with exhibits; review agreement; email with instructions to effectuate cancellation.	0.60
10/14/2021	EP	Call from Administrator as to Special Meeting to discuss PBA contracts. .	0.30
10/26/2021	EP	Receipt and review release agreements from Apple Slice Production as to film agreement; call to Clerk with recommendation.	0.50
10/27/2021	EP	Receipt and review SCE hardcopy package for Wooton Street Resurfacing; email to SCE and Municipal Clerk with executed Attorney Approval sheet; call from SCE.	0.50
		SUBTOTAL:	[1.90]
		Bids	
10/26/2021	JT	Review and scan 2020-2021 NJDOT Grant Project with Suburban Consulting for Wooton Street Resurfacing project, and send same to EP, Esq. for execution.	0.90
		SUBTOTAL:	[0.90]
		Meetings	
10/4/2021	FCS	Prepare for and attend meeting.	1.50
10/7/2021	EP	Call to Administrator as to Special Meeting; email as to public comment session.	0.20

		Hrs/Rate
10/8/2021 EP	Attend Special Meeting.	0.30
10/12/2021 EP	Email from Clerk as to advertising closed session special meeting; reply.	0.10
10/14/2021 EP	Attend Agenda Meeting; emails from Clerk; review draft agenda.	0.80
10/18/2021 EP	Attend executive session and regular meeting; review agenda.	2.10
10/26/2021 EP	Email as to Agenda Meeting; reply.	0.20
10/28/2021 EP	Attend Agenda Meeting; review draft Agenda.	0.40
	SUBTOTAL:	[5.60]
	Miscellaneous	
10/5/2021 EP	Emails as to land sale; review and edit draft contract; email from clerk; reply.	0.30
	SUBTOTAL:	[0.30]
	Opinions & Research	
10/15/2021 EP	Research conflicts as to participation and de minimis rules; email with recommendation as to Mayor.	0.90
10/18/2021 EP	Research opinions as to taint and conflict for governing body members.	0.90
10/26/2021 EP	Begin draft memorandum as to recusal and abstention of voting; research.	1.90
10/27/2021 EP	Finalize draft Memorandum on abstention from voting; email to Mayor and Administrator.	0.50
10/29/2021 GC	Research regarding conservation restrictions, including Green Acres, for implications regarding maintenance and upkeep; send email regarding same.	2.00
	SUBTOTAL:	[6.20]
	Ordinances	
10/4/2021 EP	Email as to additional work detail police ordinance; review ordinance and letter; email with recommendation to Administrator.	0.90
10/22/2021 EP	Draft and research raffles ordinance; email from and to Clerk with recommendations; reply from Clerk to PD for review.	1.90
10/26/2021 EP	Email from Clerk as to Gaming Ordinance; review PD comments; edit ordinance; email to Clerk and Administrator with recommendations.	0.70

			Hrs/Rate	
		SUBTOTAL:	[3.50	]
		Planning		
10/13/2021	EP	Email from Administrator as to invoice for slope failure work; review invoice; email to Administrator with recommendation.	0.30	
	EP	Email to Administrator as to approval [redacted] settlement offer; reply; response. .	0.30	
10/20/2021	EP	Email from Recreation Director as to sale of property no longer needed by the Town; research; reply with recommendation; reply email; response.	0.90	
10/22/2021	EP	Email to Recreation Director as to sale of chattel in sold recreation center with recommendations.	0.30	
10/25/2021	EP	Email from Administrator as to attending conference call on Altice; reply.	0.20	
10/26/2021	EP	Attend conference call as to Altice fiberoptics installation; review correspondence.	0.90	
		SUBTOTAL:	[2.90	]
		Resolutions		
10/5/2021	EP	Call as to resolution in support of grant application; reply as to special meeting and publication.	0.30	
10/6/2021	EP	Draft resolution accepting bid for sale of recreation center; review bid documents and contract; email to Administrator with recommendation.	0.90	
10/14/2021	EP	Draft resolution accepting PBA CBAs and side agreement; review CBAs and side agreement; email to Clerk; revise; email to Administrator. .	0.90	
		SUBTOTAL:	[2.10	]
				Amount
		For professional services rendered	**23.40**	**$3,165.00**

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No 21-00364

Pg 1

TO
TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 11/1/21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2021 LITIGATION SERVICES DARRESS THEATER MONTH OF OCTOBER 2021	0-01-20-155-228		$202.80
			TOTAL	

EXAMINED AND APPROVED COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC

714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Hanry
100 Washington St
Boonton, NJ 07005

November 01, 2021

In Reference To: Darress Theater
Invoice #18385

Professional Services

			Hrs/Rate	Amount
10/13/2021	EP	Email from Special Projects Coordinator as to possible conflict for construction company; reply; email to counsel as to not extending deadline on termination clause for purchase of property.	0.30 156.00/hr	46.80
10/15/2021	EP	Research conflicts as to participation for Planning Board Chairman; review emails as to Planning Board Chairman's construction company performing repair work o[redacted]re; call to Special Projects Coordinator.	0.90 156.00/hr	140.40
10/28/2021	EP	Email to council member as to [redacted]	0.10 156.00/hr	15.60
		SUBTOTAL:	[1.30	202.80]
		For professional services rendered	**1.30**	**$202.80**

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **21-00363**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 03/24/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

PAYMENT RECORD

CHECK NO. 59889
DATE PAID 12/7/21

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	MONTHLY LEGAL SERVICES	1-01-20-155-227 TOWN ATTORNEY	0.0000	0.00
1.00	LEGAL SERVICES- NOV	1-01-20-155-227 TOWN ATTORNEY	3,165.0000	3,165.00
				============
			TOTAL	3,165.00

CLAIMANT'S CERTIFICATION & DECLARATION

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see attached
VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

John Dilinzak
CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No 21-00363

TO
TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: 12/1/21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2021 LEGAL SERVICES MONTH OF NOVEMBER 2021	0-01-20-155-227		$3,165.00
			TOTAL	

EXAMINED AND APPROVED
COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC

714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
Boonton, NJ 07005

November 30, 2021

In Reference To: Boonton Retainer - General matters
Invoice #18565

Professional Services

			Hrs/Rate	
		Agreements		
11/16/2021	EP	Receipt and review draft contract for Recreation Department; email to Recreation Director with recommendation; reply email; response.	0.50	
		SUBTOTAL:	[0.50	]
		Bids		
11/2/2021	EP	Receipt and review email from Administrator and Recycling bid; research; email with recommendation; voicemail from Administrator; call to Administrator.	1.90	
11/17/2021	EP	Email from Administrator as to Town of Boonton Bid 06-2021-Recycling; voicemail to Administrator.	0.10	
11/18/2021	EP	Call from Administrator as to recycling bid.	0.20	
		SUBTOTAL:	[2.20	]
		Cannabis		
11/2/2021	EP	Email as to Boonton Cannabis ordinance; call to resident of Parsippany; review cannabis ordinance; email to Administrator. .	0.50	
		SUBTOTAL:	[0.50	]
		Meetings		
11/1/2021	FCS	Prepare for and attend meeting; conference call with the Mayor.	3.50	
11/8/2021	EP	Email as to agenda meeting; reply.	0.20	

			Hrs/Rate	
11/10/2021	EP	Attend Agenda Meeting; review Agenda.	0.90	
11/15/2021	FCS	Prepare for and attend meeting; conference with the Administrator.	2.50	
	SUBTOTAL:		[7.10	]
	Opinions & Research			
11/1/2021	GC	Review Green Acres statue regarding fertilizer use on property and municipal recourse for same; send correspondence to FS regarding same.	0.40	
11/30/2021	EP	Email from Municipal Clerk as to weddings by Mayor Emeritus; research; reply with recommendation; voicemail to Clerk; return call from clerk.	0.60	
	SUBTOTAL:		[1.00	]
	Ordinances			
11/10/2021	EP	Receipt and review Division Street Redevelopment Plan Ordinance and attachments; review legal citations; review revised Redevelopment Plan; edit draft resolution; email to Topology and Administrator with edited draft and recommendation.	2.50	
11/16/2021	EP	Email from Topology; review attachment; reply as to Division Street RDP.	0.20	
11/22/2021	EP	Email from Topology; call from Topology; call to Clerk; call to Topology.	0.50	
11/23/2021	EP	Email from Administrator; reply; review proposed Police and OEM Ordinances; call to Public Safety Director; reply with recommendations.	1.90	
	SUBTOTAL:		[5.10	]
	Planning			
11/2/2021	EP	Call from Administrator as to open items.	0.40	
11/30/2021	EP	Call from Patrick Laverty as to building line issues; review Town Code; research.	0.90	
	SUBTOTAL:		[1.30	]
	Resolutions			
11/4/2021	EP	Draft resolution for redevelopment consulting services; review documents; email to Administrator.	0.90	
11/16/2021	EP	Email from clerk; review resolution for consulting services to NW Financial; reply email.	0.20	

	Hrs/Rate	Amount
SUBTOTAL:	[1.10	]
For professional services rendered	**18.80**	**$3,165.00**

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **21-00364**

ORDER DATE: 03/24/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

CHECK NO. 59889
DATE PAID 12/7/21

NOTICE: TAX EXEMPT - TAX ID 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	2021 LITIGATION SRVS	1-01-20-155-228 OTHER LEGAL SERVICES	0.0000	0.00
1.00	LITIGATION SRVCS- NOV	1-01-20-155-228 OTHER LEGAL SERVICES	4,017.0000	4,017.00
1.00	LITIGATION SRVCS- DARRESS NOV	1-01-20-155-228 OTHER LEGAL SERVICES	62.4000	62.40
				============
			TOTAL	4,079.40

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

See attached

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

John Ditinzak
CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No 21-00364

Pg 1

TO
TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: 12-1-21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2021 LITIGATION SERVICES MONTH OF NOVEMBER 2021	0-01-20-155-228		$4017.00
			TOTAL	

EXAMINED AND APPROVED
COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? ☐ YES ☐ NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
100 Washington Street
Boonton, NJ 07005

November 30, 2021

In Reference To: Litigation Matters
Invoice #18564

Professional Services

			Hrs/Rate	Amount
		404-408 MainStreet, LLC- Tax Appeal		
11/24/2021	FCS	Receipt and review of the 2018 through 2021 Judgments from the Tax Court; review file; send email to Tax Assessor and Collector; close out file.	0.60 156.00/hr	93.60
11/29/2021	KF	Receipt and review of e-mail from Tax Collector regarding settlement.	0.20 156.00/hr	31.20
		SUBTOTAL:	[0.80	124.80]
		516-520 Main Street, LLC v. Boonton		
11/1/2021	KF	Receipt and review of e-mail from Adversary regarding settlement proposal; e-mail Assessor regarding settlement proposal.	0.40 156.00/hr	62.40
11/2/2021	KF	Receipt and review of e-mail from Assessor regarding status of analysis of Taxpayer's settlement proposal.	0.20 156.00/hr	31.20
		SUBTOTAL:	[0.60	93.60]
		BBB Realty - Tax Appeal		
11/30/2021	FCS	Receipt and review of the 2015 through 2021 Judgment from the Tax Court; review file; send email to Tax Assessor and Collector; close out file.	0.90 156.00/hr	140.40
		SUBTOTAL:	[0.90	140.40]
		BIG A 718 Main Street LLC V Boonton Town		
11/24/2021	FCS	Receipt and review of the 2018 through 2021 Judgments from the Tax Court; review file; send email to Tax Assessor and Collector; close out file.	0.60 156.00/hr	93.60
		SUBTOTAL:	[0.60	93.60]

			Hrs/Rate	Amount
		COAH		
11/4/2021	FCS	Further information regarding overlay zone; correspond with Planner.	0.30 156.00/hr	46.80
11/7/2021	FCS	Review draft redevelopment plan for Division Street; receive response from Planner.	0.40 156.00/hr	62.40
11/9/2021	FCS	Telephone conference with the Planner regarding redevelopment plan for Division Street; review draft plan and ordinance.	0.70 156.00/hr	109.20
11/11/2021	FCS	Work on Division Street matter overlay ordinance.	0.30 156.00/hr	46.80
		SUBTOTAL:	[1.70	265.20]
		E&B Leasing, LLC- Tax Appeal		
11/1/2021	KF	Receipt and review of e-mail from Adversary regarding settlement proposal; e-mail Assessor regarding settlement proposal.	0.40 156.00/hr	62.40
11/2/2021	KF	Receipt and review of e-mail from Assessor regarding status of analysis of settlement proposal; e-mail Adversary regarding settlement proposal; e-mail Assessor regarding our offer to Taxpayer; receipt and review of e-mail from Adversary accepting settlement proposal; e-mail Assessor regarding acceptance of settlement proposal; e-mail adversary regarding withdrawals.	1.20 156.00/hr	187.20
11/5/2021	KF	Receipt and review of e-mails from Adversary regarding withdrawal of pending matters; receipt and review of e-mail from Assessor regarding settlement of matter; e-mail Adversary regarding settlement of matter; prepare and draft letter to Adversary to confirm setting of 2022 assessment.	1.10 156.00/hr	171.60
11/17/2021	KF	Receipt and review of e-mail from Adversary regarding stipulation of settlement; receipt and review of stipulation of settlement.	0.40 156.00/hr	62.40
11/19/2021	KF	Prepare stipulation of settlement for filing; file stipulation; e-mail Assessor regarding future assessment.	0.80 156.00/hr	124.80
11/29/2021	FCS	Receipt and review of the 2016 and 2017 Judgments from the Tax Court; review file; send email to Tax Assessor and Collector; close out file.	0.40 156.00/hr	62.40
		SUBTOTAL:	[4.30	670.80]
		Foreclosures		
11/1/2021	KF	Receipt and review of e-mail from Tax Collector regarding status of foreclosures.	0.20 156.00/hr	31.20
	RR	Review property list for in rem foreclosures; e-mail representative for title company.	0.40 156.00/hr	62.40

			Hrs/Rate	Amount
11/2/2021	RR	Email representative for title search company; review foreclosure property list.	0.40 156.00/hr	62.40
	SUBTOTAL:		[1.00	156.00]
	JCMUA v Town of Dover			
11/3/2021	DS	Receipt and review of information; participate in conference call with all defense counsel; review file.	0.50 156.00/hr	78.00
	SUBTOTAL:		[0.50	78.00]
	Land Acquisition			
11/2/2021	FCS	Email the Administrator regarding restrictions and the Kinnelon property.	0.20 156.00/hr	31.20
11/4/2021	EP	Email from Chase counsel; review draft agreement; email to counsel.	0.90 156.00/hr	140.40
	SUBTOTAL:		[1.10	171.60]
	Land Sale			
11/1/2021	SD	Receipt and review of the title search for the Recreation Center; draft an email to Cindy Oravits requesting certified copies of resolutions.	0.30 78.00/hr	23.40
	SUBTOTAL:		[0.30	23.40]
	Miscellaneous			
11/8/2021	EP	Email as to discovery responses on [redacted] Boonton; review responses; email to Administrator.	0.30 156.00/hr	46.80
11/19/2021	EP	Email from [redacted] to service of process for complaint against Town and Police Department; review correspondence and email chain with [redacted] email to Clerk with recommendations.	0.50 156.00/hr	78.00
	SUBTOTAL:		[0.80	124.80]
	OPRA Matters			
11/4/2021	EP	Email from PD as to OPRA extension requesting [redacted] reply; review of OPRA as to water department information; reply to Clerk with proposed response; review subsequent unsigned OPRA request; call to Clerk.	0.90 156.00/hr	140.40
	EP	Emails from Clerk and PD as to OPRA request; review request; research; draft response; email to Clerk and PD; review response to requestor.	0.90 156.00/hr	140.40

Date		Description	Hrs/Rate	Amount
11/19/2021	EP	Email as to OPRA request and extension; reply email with recommendation.	0.20 156.00/hr	31.20
11/24/2021	EP	Email from citizen [redacted] email with recommendations to Clerk and Administrator with copy to Police Department; reply from PD; response.	0.60 156.00/hr	93.60
11/29/2021	EP	Receipt and review recorded ordinance from County Clerk; prepare electronic document; email to Clerk with recommendation to reply to requestor.	0.30 156.00/hr	46.80
		SUBTOTAL:	[2.90	452.40]
		Park Woods		
11/30/2021	JT	Receive, review and analyze order and opinion entered by Judge Michael Gaus, J.S.C. on November 29, 2021, and prepare and send email to FS analyzing Court's decision and parameters for remand to the Town Planning Board.	1.90 156.00/hr	296.40
		SUBTOTAL:	[1.90	296.40]
		Property Acquisition		
11/3/2021	EP	Email to counsel for Chase as to property acquisition; call to Broker as to MLS or Co-Star listing; email with status update.	0.90 156.00/hr	140.40
11/11/2021	EP	Email to counsel for Chase as to agreement; review prior correspondence.	0.40 156.00/hr	62.40
11/12/2021	FCS	Email from Ed Buzak regarding the Kinnelon property; respond.	0.30 156.00/hr	46.80
11/15/2021	EP	Emails from counsel for Chase; reply; calls to Chase counsel as to agreement to revive property sale at 100 Monroe Street; negotiation as to terms; review correspondence for First Environment contact and estimate of Town's further cost to confirm remediation; cal to Kenneth Farrah for estimate	1.50 156.00/hr	234.00
	FCS	Review updated contract regarding Kinnelon.	0.30 156.00/hr	46.80
	FCS	Review status of contract regarding Chase.	0.20 156.00/hr	31.20
11/16/2021	EP	Edit agreement to revive contract for sale of real estate at 100 Monroe Street; review prior agreement; emails to Chase counsel with recommendations.	0.90 156.00/hr	140.40
11/18/2021	EP	Email from counsel as to extension of due diligence period; email with recommendation for Administrator.	0.50 156.00/hr	78.00
11/19/2021	EP	Email to Administrator with recommendations as to acquisition from Chase.	0.30 156.00/hr	46.80

			Hrs/Rate	Amount
11/22/2021	EP	Email from Administrator; review signed agreement; email to Chase Counsel with recommendation and request; reply from counsel.	0.40 156.00/hr	62.40
11/23/2021	EP	Call from Administrator as to observed tank removal; provide recommendations for permitting and referral to Patrick Laverty; call to Chase counsel; call from Administrator with update; status update email to Administrator and Zoning Officer; email from Zoning Officer; email to Chase Counsel; status update to Administrator and Zoning Officer; email from counsel.	1.90 156.00/hr	296.40
11/24/2021	EP	Email from Chase counsel as to advancing due diligence date; reply with rejection; response email; call to counsel.	0.70 156.00/hr	109.20
		SUBTOTAL:	[8.30	1,294.80]
		River Walk		
11/22/2021	FCS	Review update regarding site meeting.	0.20 156.00/hr	31.20
		SUBTOTAL:	[0.20	31.20]
		For professional services rendered	**25.90**	**$4,017.00**

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No 21-00364

Pg 1

TO
TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 12/1/21
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER
~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2021 LITIGATION SERVICES [redacted] MONTH OF NOVEMBER 2021	0-01-20-155-228		$62.40
			TOTAL	

EXAMINED AND APPROVED
COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Hanry
100 Washington St
Boonton, NJ 07005

November 30, 2021

In Reference [redacted]
Invoice #18563

Professional Services

			Hrs/Rate	Amount
11/10/2021	EP	Email from Administrator as to contract and resolution; reply with recommendation; response.	0.20 156.00/hr	31.20
	EP	Email from Administrator as to contract with Chase and environmental cleanup responsibility; reply.	0.20 156.00/hr	31.20
	SUBTOTAL:		[0.40	62.40]
	For professional services rendered		**0.40**	**$62.40**

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **21-00361** 19

ORDER DATE: 03/24/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #: (732)583-7474
VENDOR FAX #: (732)290-0753
REQUISITION #:

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 03210

CLEARY GIACOBBE ALFIERI JACOBS
SUITE 200
955 STATE ROUTE 34
MATAWAN, NJ 07747

PAYMENT RECORD

CHECK NO. 59987
DATE PAID 12/7/21

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	LABOR ATTORNEY MONTHLY FEES	1-01-20-155-229 LABOR ATTORNEY	0.0000	0.00
1.00	LABOR ATTORNEY- OCT	1-01-20-155-229 LABOR ATTORNEY	5,466.0000	5,466.00
				=============
			TOTAL	5,466.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

see attached
VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

John Ditinzak
CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474 Fax # 732-290-0753 Nov 04,2021

Boonton Town
100 Washington Street
Boonton, NJ
07005

Attention: Neil Henry, Administrator

Client # 87

File #: 256

Inv #: 100532

RE: Boonton Town/Labor

For Services Rendered Through: October 31,2021

DATE	**DESCRIPTION**	**HOURS**	**AMOUNT**	**LAWYER**
10/1/21	Review and analysis of updated Chapter 48 resolution and addendum and notes for call with N. Henry re: same.	0.20	30.00	asa
10/4/21	Correspondence with N. Henry re: employee handbook.	0.10	15.00	asa
10/4/21	Send follow-up email to N. Henry re. updated personnel manual deadline for approval.	0.30	45.00	AL
10/7/21	Receipt, review and analysis of correspondence from N. Henry re: comments for employee handbook.	0.10	15.00	asa
10/7/21	Email to N. Henry re questions from Council Member	0.10	15.00	mjg
10/8/21	Receipt, review and analysis of correspondence from N. Henry re: reopener and health benefits.	0.20	30.00	asa
10/8/21	Receipt, review and analysis of correspondence from N. Henry re: SOA 2019-2021 agreement.	0.20	30.00	asa
10/8/21	Receipt and review of correspondence from N. Henry re: final draft of SOA Agreement	0.20	30.00	vl
10/9/21	Review of PBA contract and reply correspondence to N. Henry re: PBA health benefits reopener.	0.20	30.00	asa
10/11/21	Meeting with AL re: review and response to J. Lynch employee handbook inquiries.	0.50	75.00	asa
10/11/21	Receipt, review and analysis of correspondence from N. Henry re: Council 6 negotiations.	0.10	15.00	asa
10/11/21	Receipt, review and analysis of draft response to J. Lynch employee manual inquiries and revisions to same.	0.20	30.00	asa
10/11/21	Research, review and analysis of IA awards and draft correspondence to N. Henry re: response to J. Lynch interest arbitration/ULP inquiries.	0.80	120.00	asa

10/11/21	Review and respond to N. Henry re questions from Council Member	0.20	30.00	mjg
10/11/21	Review N. Henry inquiries re. updated personnel manual with ASA.	1.00	150.00	AL
10/11/21	Draft responses to N. Henry inquiries re. updated personnel manual and send to ASA for review.	1.00	150.00	AL
10/11/21	Revise updated personnel manual based on N. Henry's inquiries regarding same and send to ASA for review.	0.40	60.00	AL
10/11/21	Finalize responses to N. Henry inquiries re. updated personnel manual and send to N. Henry.	0.30	45.00	AL
10/13/21	Receipt, review and analysis of correspondence from N. Henry re: PBA and SOA contracts	0.20	30.00	asa
10/15/21	Telephone F. Semrau re Town matter	0.30	45.00	GJF
10/18/21	Confer with MJG re: PBA negotiations.	0.20	30.00	asa
10/18/21	Correspondence with J. Ablon re: status of ULP settlements.	0.10	15.00	asa
10/18/21	Telephone F. Semrau re Town matter	0.30	45.00	mjg
10/19/21	Telephone call with N. Henry re: PBA and SOA contracts/ULPs.	0.30	45.00	asa
10/20/21	Receipt, review and analysis of correspondence and executed contracts/settlement from N. Henry re: PBA and SOA.	0.20	30.00	asa
10/20/21	Correspondences with J. Ablon re: PBA ULPs.	0.20	30.00	asa
10/20/21	Receipt, review and analysis of correspondence from J. Roth re: PBA ULPs.	0.10	15.00	asa
10/20/21	Follow up correspondences with N. Henry re: PBA ULP's.	0.20	30.00	asa
10/26/21	Receipt, review and analysis of correspondence and documents from N. Henry re: [redacted] and reply correspondence with N. Henry re: same.	0.30	45.00	asa
	Totals	8.50	$1,275.00	

Lawyer	Hours	Rate	Amount
Adam Abramson	4.40	$150.00	$660.00
Matthew J Giacobbe	0.60	$150.00	$90.00
Gregory Franklin	0.30	$150.00	$45.00
Victoria Leblein	0.20	$150.00	$30.00
Anthony LoBrace	3.00	$150.00	$450.00

DISBURSEMENTS

10/11/21	Photocopies 330 @ 0.20	66.00

Totals	$66.00
Total Fee & Disbursements	**$1,341.00**
Previous Balance	4,125.00
Balance Now Due	**$5,466.00**

TAX ID Number 273680224

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars, that the [illegible] with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Vendor signature

MITCHELL B. JACOBS
Managing Partner

Tax I.D. Number or Social Security Number

TAX ID# 273680224

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 21-00361

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

ORDER DATE: 03/24/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #: (732)583-7474
VENDOR FAX #: (732)290-0753
REQUISITION #:

VENDOR Vendor #: 03210

CLEARY GIACOBBE ALFIERI JACOBS
SUITE 200
955 STATE ROUTE 34
MATAWAN, NJ 07747

PAYMENT RECORD

CHECK NO. 60079
DATE PAID 12/22/21

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	LABOR ATTORNEY MONTHLY FEES	1-01-20-155-229 LABOR ATTORNEY	0.0000	0.00
1.00	LABOR ATTORNEY- NOV	1-01-20-155-229 LABOR ATTORNEY	120.0000	120.00
			TOTAL	120.00

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

[signature] 12/16/21

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

John Ditinzak

CHIEF FINANCE OFFICER

[signature]

BUSINESS ADMINISTRATOR

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474 Fax # 732-290-0753 Dec 03,2021

Boonton Town
100 Washington Street
Boonton, NJ
07005

Attention: Neil Henry, Administrator

Client # 87
File #: 256
Inv #: 101492

RE: Boonton Town/Labor

For Services Rendered Through: November 30,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
11/2/21	Correspondence with N. Henry re: FMLA and return to duty [redacted]	0.20	30.00	asa
11/10/21	Telephone call with N. Henry re: medicare reimbursement.	0.20	30.00	asa
11/10/21	Confer with MJG re: medicare reimbursement.	0.20	30.00	asa
11/28/21	Receipt, review and analysis of correspondence from N. Henry re: revisions to employee handbook.	0.20	30.00	asa
	Totals	0.80	$120.00	

Lawyer	Hours	Rate	Amount
Adam Abramson	0.80	$150.00	$120.00

Total Fee & Disbursements **$120.00**

PAYMENT DETAILS

11/16/21	Payment	4,125.00
	Total Payments	**$4,125.00**
	Previous Balance	5,466.00
	Previous Payments	4,125.00

Ck#57987
Pd 12/21

Balance Now Due	**$1,461.00**

TAX ID Number 273680224

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MITCHELL B. JACOBS
Managing Partner

Tax I.D. Number or Social Security Number

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **21-00363**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 03/24/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

PAYMENT RECORD

CHECK NO. 60157
DATE PAID 2/4/22

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	MONTHLY LEGAL SERVICES	1-01-20-155-227 TOWN ATTORNEY	0.0000	0.00
1.00	LEGAL SERVICES- DEC	1-01-20-155-227 TOWN ATTORNEY	3,165.0000	3,165.00
				============
			TOTAL	3,165.00

CLAIMANT'S CERTIFICATION & DECLARATION

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See attached
VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

1/19/22
DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

John Ditinzak
CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No 21-00363

TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

ORDER DATE: 1/3/22
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2021 LEGAL SERVICES MONTH OF DECEMBER 2021	0-01-20-155-227		$3,165.00
			TOTAL	

EXAMINED AND APPROVED COMMITTEE CHAIRPERSON

SIGNATURE

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one

VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
Boonton, NJ 07005

January 03, 2022

In Reference To: Boonton Retainer - General matters
Invoice #18776

Professional Services

			Hrs/Rate	
Agreements				
12/9/2021	EP	Email from Administrator as to proposed debt collection service contract; review contract; research; review email chain from municipal prosecutor; reply email with recommendations.	0.60	
	SS	Review email from Administrator regarding St. Claire's agreement.	0.10	
12/21/2021	EP	Receipt and review email from Special Projects Coordinator and attached deeds to Kiwanis property; draft reply with recommendations; search for Boonton Kiwanis By-laws; email with recommendations; email from Mayor.	0.90	
12/23/2021	EP	Email from Parks and Recreation Director; review draft Waiver and Release from Liability Agreement; research; email with recommendations. .	0.90	
		SUBTOTAL:	[2.50	]
Bids				
12/2/2021	EP	Email from Administrator as to recycling bid; reply with recommendation; replies and responses to Administrator; voicemail to Administrator; review MUA proposal; email with recommendation; review MUA proposal; email with recommendation.	1.40	
		SUBTOTAL:	[1.40	]
Meetings				
12/2/2021	EP	Email from Clerk; review draft meeting agenda.	0.20	
12/3/2021	EP	Attend Agenda Meeting; review draft agenda.	0.80	

Date		Description	Hrs/Rate	
12/3/2021	FCS	Attend meeting with Councilman Meehan.	1.00	
12/6/2021	EP	Attend Regular meeting; review agenda.	1.60	
12/16/2021	EP	Attend Agenda Meeting; review draft agenda.	0.50	
12/20/2021	EP	Attend executive session and regular meeting; review agenda.	1.50	
		SUBTOTAL:	[5.60	]
		Miscellaneous		
12/2/2021	EP	Email from clerk as to marriages performed in error; review attachments; emails from clerk; call to Clerk.	0.50	
12/3/2021	EP	Attempts to call to Dept. of Health as to marriage certificates.	0.10	
12/7/2021	EP	Email to Department of Health and Vital Statistics as to marriage certificates issued in error; reply; response email; reply with service of process address.	0.70	
	EP	Email as to [redacted] open action items; review letter from counsel requesting quitclaim deed; email to Planning Officer with recommendation.	0.50	
12/10/2021	EP	Call from Administrator as to computer service cabling/hardware/server procurement question.	0.30	
12/15/2021	EP	Email from Administrator as to water appeal process; research; review Town Code; email with recommendations.	0.90	
12/16/2021	KF	Opioid Litigation: Receipt and review of e-mail from Administrator regarding Opioid Litigation; prepare and draft forms for submission in Opioid Litigation; e-mail Administrator to obtain signatures for Opioid Litigation forms.	0.60	
12/20/2021	KF	Opioid Settlement: E-mail Township Administrator regarding signatures for forms on Opioid Settlement; phone call with Administrator to explain forms; e-mail Office of the Attorney General to submit forms for participation.	0.50	
		SUBTOTAL:	[4.10	]
		Open Space		
12/22/2021	FCS	Respond to the Administrator regarding labor questions.	0.30	
		SUBTOTAL:	[0.30	]
		Opinions & Research		
12/2/2021	KF	Research [redacted]matter that was filed against the Town; review Complaint filed by Pro Se litigant.	1.10	

			Hrs/Rate	Amount
12/15/2021	FCS	Conference with Joe Bock regarding various ordinances and questions.	0.30	
		SUBTOTAL:	[1.40	]
		Ordinances		
12/2/2021	EP	Email from Administrator as to police residency ordinance; review ordinance; research cited statute; reply with recommendation; call from Public Safety Director.	0.70	
12/9/2021	EP	Emails from council member; review Police Residency Ordinance.	0.30	
12/20/2021	EP	Email from Mayor; reply; call from Mayor; call to Mayor as to Roberts Rules and tabling of ordinance by motion.	0.20	
		SUBTOTAL:	[1.20	]
		Personnel		
12/14/2021	EP	Email from labor counsel as to proposed residency amendment to ordinance; email to Public Safety Director; attend conference call with Council Member; review proposed ordinance; research; email from Council Member; call to Public Safety Director.	1.50	
		SUBTOTAL:	[1.50	]
		Resolutions		
12/17/2021	EP	Call from Administrator; email from Special Projects Coordinator; review emergency resolution; reply email with recommendation; call from Special Projects Coordinator; call from Administrator.	0.90	
		SUBTOTAL:	[0.90	]
		For professional services rendered	**18.90**	**$3,165.00**

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169
Phone: (973)402-9410
Fax: (973)316-8498

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. **21-00364**

SHIP TO

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005

VENDOR Vendor #: 00078

DORSEY AND SEMRAU, LLC
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 03/24/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM: 593-773-284
VENDOR PHONE #: (973)334-1900
VENDOR FAX #: (973)334-3408
REQUISITION #:

PAYMENT RECORD

CHECK NO. 60157
DATE PAID 2/4/22

NOTICE: TAX EXEMPT - TAX ID: 22-6001678

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	2021 LITIGATION SRVS	1-01-20-155-228 OTHER LEGAL SERVICES	0.0000	0.00
1.00	LITIGATION SRVCS- DEC	1-01-20-155-228 OTHER LEGAL SERVICES	2,645.3000	2,645.30
1.00	LITIGATION SRVCS- DARRESS DEC	1-01-20-155-228 OTHER LEGAL SERVICES	249.6000	249.60
				============
			TOTAL	2,894.90

CLAIMANT'S CERTIFICATION & DECLARATION

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See attached
VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

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1/19/22
DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NJ 07005-2169

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

John Ditinzak
CHIEF FINANCE OFFICER

BUSINESS ADMINISTRATOR

TOWN OF BOONTON
100 Washington Street
Boonton, N.J. 07005
(973) 402-9410 FAX (973) 316-8498

PURCHASE ORDER

No 21-00364

Pg 1

TO
TOWN OF BOONTON
100 WASHINGTON
STREET BOONTON, NJ

VENDOR #: 00078

DORSEY AND SEMRAU
714 MAIN STREET
P.O. BOX 228
BOONTON, NJ 07005

ORDER DATE: 1-3-22
REQUISITION NO:
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

PAYMENT RECORD

DATE PAID:	CHECK NO.

AFTER COMPLETION OF THIS ORDER, PLEASE SIGN THE VOUCHER COPY AND RETURN WITH YOUR INVOICE(S) TO TOWN OF BOONTON, ACCOUNTS PAYABLE, 100 WASHINGTON St, BOONTON, NJ 07005.

IRS #22-6001678 TAX EXEMPT UNDER ~~PROVISION OF N.J. SALES AND USE TAX ACT~~

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL, COST
1.00	2021 LITIGATION SERVICES MONTH OF DECEMBER 2021	0-01-20-155-228		$2645.30
			TOTAL	

EXAMINED AND APPROVED
COMMITTEE CHAIRPERSON

SIGNATURE

CERTIFICATION OF FUND

ASSISTANT TREASURER /TREASURER

PURCHASE ORDER APPROVED

TOWN ADMINISTRATOR

DEPARTMENT HEAD CERTIFICATION

I hereby certify that the above articles or services were necessary and for the sole use of the Town of Boonton; have been received in good condition or properly performed; the quantity and quality have been verified by me, and the charges are fair and reasonable and according to the order.

DATE SIGNATURE

CLAIMANT CERTIFICATION & DECLARATION

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VENDOR SIGN HERE

DATE OFFICIAL POSITION

TAX ID. NO OR SOCIAL SECURITY

INCORPORATED? YES NO

Dorsey & Semrau, LLC
714 Main Street
P.O. Box 228
Boonton, NJ 07005
(973) 334-1900

Invoice submitted to:
Neil Henry, Administrator
Town of Boonton
Boonton, NJ 07005

July 31, 2021

In Reference To: Boonton Retainer - General matters
Invoice #17848

Professional Services

			Hrs/Rate
		Agreements	
7/7/2021	EP	Email from Administrator's assistant; receipt and review agreement with ASCAP; email from Administrator; email to Administrator with recommendations; reply from assistant.	0.90
7/8/2021	EP	Email from Administrator as to ASCAP contract; reply.	0.20
		SUBTOTAL:	[1.10]
		Bids	
7/9/2021	EP	Email from Administrator as to in-person bid package pick up; research; review notice; reply with recommendation; response from Administrator's assistant and reply.	0.90
7/13/2021	EP	Receipt and review email with notice to bidders on Pepe Field Project; reply.	0.20
7/15/2021	EP	Call from Council Member as to bids on property; return call.	0.30
7/30/2021	EP	Email as to Bid and Addendum language; review email chain; research; reply with recommendation.	0.80
		SUBTOTAL:	[2.20]
		Cannabis	
7/13/2021	EP	Email from Clerk as to attending Planning Board Meeting; reply with clarifications; responses; email from Planning Board Clerk; reply; response; review H2M email; email from PB chair; call to PB Chair; email to H2M as to preparation phone call for PB meeting.	1.20

			Hrs/Rate
7/14/2021	EP	Call to Municipal Planner to explain cannabis ordinance as consistent with Master Plan; review ordinance; email to Administrator; email to Planner; call from Administrator.	0.90
7/16/2021	EP	Email from council member as to cannabis ordinance and tax; reply with recommendations.	0.30
7/19/2021	EP	Email from Clerk; review letter in opposition to Cannabis Ordinance; call from Council Member as to questions about Cannabis Ordinance.	0.50
7/21/2021	EP	Email from council member as to cannabis questions; review reply; reply email ; response; begin draft cannabis ordinance; email from Administrator; review attachment.	1.50
7/27/2021	EP	Draft and edit Town of Boonton Cannabis Ordinance to set forth fees, taxes and hours; email to Chair of Cannabis sub-committee and Administrator.	1.90
7/28/2021	EP	Call from council member as to cannabis ordinance and smoking ordinance; email to council member; emails from council member as to DP offenses.	0.60
7/30/2021	EP	Email from Mayor; review attached letter from citizen; reply email Mayor; begin draft response to citizen as to cannabis ordinance concerns.	0.90
		SUBTOTAL:	[7.80]

Meetings

7/1/2021	EP	Attend Agenda Review Meeting; review draft agenda.	1.00
7/2/2021	EP	Emails as to Regular and Executive Session meetings.	0.20
7/6/2021	EP	Attend executive session meeting; review agenda; research emergency cancellation of meeting.	1.30
7/15/2021	EP	Attend Agenda Meeting; review Agenda; email to Clerk as to corrected title of Cannabis Ordinance.	1.10
7/16/2021	EP	Review emails as to labor counsel attendance for grievance to be addressed in executive session; email from Administrator to grievants.	0.30
7/19/2021	EP	Attend Executive Session and Regular Meeting; email from Mayor.	2.60
	FCS	Prepare for and attend meeting.	3.00
7/20/2021	EP	Email as to Agenda meeting; attach to calendar and reply.	0.20
7/29/2021	EP	Attend Agenda Meeting; review agenda.	0.90
		SUBTOTAL:	[10.60]

		Hrs/Rate
	Miscellaneous	
7/6/2021 EP	Email as to ASCAP license; review email chain; research; email with recommendations.	0.90
7/20/2021 EP	Email from Administrator; review email chain as to grant application; reply email with recommendation; response from council member.	0.40
	SUBTOTAL:	[1.30]
	Opinions & Research	
7/20/2021 EP	Email from Zoning Officer; review email from Engineer as to easement and proposed deck; research easements; reply with recommendation; response email.	0.60
	SUBTOTAL:	[0.60]
	Ordinances	
7/9/2021 EP	Receipt and review email from Administrator; review draft smoking ordinance; research; reply with recommendation	0.90
7/14/2021 EP	Email from clerk with attached Protest petition; reply email; conference call with Mayor and Administrator; research MLUL; email statute with Protest conditions.	0.90
7/15/2021 EP	Emails as to zoning ordinance and protest.	0.30
7/21/2021 EP	Email as to language in draft smoking ordinance by council member; research; reply with recommendations.	1.70
7/23/2021 EP	Email from Town resident as to super-majority votes for ordinance adoption; email to Administrator with recommendation.	0.30
7/26/2021 EP	Email from counsel member as to proposed smoking ordinance; review draft ordinance; reply email with recommendations; email to Administrator.	0.50
7/27/2021 EP	Email from Municipal Clerk; review email from zoning officer; review prior draft of Section 214; review Minutes of March 1, 2021; reply with recommendations as to zoning enforcement and to contact General Code.	0.50
7/28/2021 EP	Email from Municipal Clerk as to Ordinance 214; review email message from Municipal Court Clerk and attached summonses; email to Municipal Prosecutor with recommendations and attached documents with copy to Municipal Clerk; reply from Zoning Officer.	0.60
7/29/2021 EP	Receipt and review statutes provided as to DP offenses; research municipal no smoking ordinances as to 2C provisions; email to council member; email to Administrator.	0.90