

From: [Megan DeSmedt](#)
To: [@.](#)
Subject: EXTERNAL:OPRA request - Leases/Subleases relating to the Scottish Rite or the Collingswood Foundation for the Arts
Date: Sunday, May 17, 2026 5:10:48 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Collingswood Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Any leases, subleases, or other agreements related to the Scottish Rite, including but not limited to agreements between the Borough and the Collingswood Foundation for the Arts, The Scottish Rite Freemasons, the Excelsior Scottish Rite, or any other entities.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Thanks,

Megan

